

December 9, 2010

The Board of Directors Meeting of the St. Clair Region Conservation Authority was held on the above date, at the Administration Office, in Strathroy, at the hour of 10:00 a.m.

Directors Present: Andy Bruziewicz, Chair; Steve Arnold, Vice Chair; Bill Bilton, Tony Bruinink, Terry Burrell, Norm Giffen, Percival Heath, Carolyn Jamieson, Larry MacKenzie, Betty Ann MacKinnon, Kevin Marriott, Tom McGregor, Dan McMillan, Allan McNeil, Lonny Napper, John Phair, Martin Vink

Directors Regrets: Joe Faas, Jon McEachran, Steve Miller

Also Present for all or part of Meeting: Ralph Coe, General Manager  
Marlene Dorrestyn, Administrative Assistant  
Brian McDougall, Director of Watershed Services  
Muriel Andreae, Senior Biologist  
Rick Battson, Director of Communication  
Patty Hayman, Director of Planning & Research  
Jeff Lawrence, Environmental Planner/Regs Officer  
Chris Durand, IT/GIS Specialist  
Kevan Baker, Director of Conservation Areas  
Bill Dakin, Director of Financial Services

The Chairman welcomed everyone to the meeting and congratulated newly elected Steve Arnold, Lambton County Warden and Lonny Napper, Lambton County Deputy Warden. Mr. Bruziewicz welcomed Rod Glen, who came to sit as an observer. Mr. Glen will be Warwick's 2011 representative. Joe Hill is also observing today's meeting. He then requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

**BD-10-166**

**Giffen - Bruinink**

**“That the minutes of the Board of Directors meeting, held November 18, 2010, be approved as distributed.”**

**CARRIED**

The General Manager's Report was presented.

- Municipal Council meetings - the Chair, General Manager or any staff will be more than pleased to attend municipal council or committee meetings to provide an update or information on general Authority programs or specific projects. This is always available as part of the Authority's communication/information/outreach plan.
- 2011 Budget/ Levy Apportionment: the 2011 preliminary budget has been forwarded to the member municipalities for their comments or input. Authority staff will be pleased to provide details of the budgets/projects to municipal staff along with general/special levy projects as required. The Board/Executive will review any comments at the December 9 board meeting, January 27 Executive Committee meeting and the budget will be presented for approval at the February 17, 2011 Annual General Meeting.
- Notice of Fees: the 2011 Fees have been posted on our web. Planning fees that have been changed have been forwarded to municipalities to ensure they are aware of these changes.

***Board of Directors Meeting - December 9, 2010***

- Conservation Ontario: Council Meeting is scheduled for December 6, Toronto. Detailed reports are available on each agenda item.
- St. Clair Region Conservation Foundation: the year-end meeting will be held at 1:30 following the December 9<sup>th</sup> Conservation Authority Board meeting and luncheon. Agenda items include:
  - recommend the 2011 bingo budget to be submitted to the City of Sarnia and the expenditures to date meeting the guidelines. There is a slight increase in net revenue to the Foundation for 2010. All work funded from the bingos is proposed for the Sarnia/Lambton area.
  - investments will be reviewed and the required disbursement quota prescribed by Revenue Canada will be met with a year-end donation to the Conservation Authority.
  - progress on several property donations and transfers will be discussed.
  - Solar update: consultant, OPA eligible participant and Conservation Authority survey.
  - Melvin Dale, retired from the Board after serving 28 years on the Foundation. Melvin served the first 9 years as a member of the Authority and Foundation. Norm Giffen has been appointed Treasurer by the Foundation.
- auditors: staff of Woods Pearson has been in to do preliminary work on the audit and will commence the audit the week of January 10, 2011. They have worked through processes, PSAB, payroll cheques, etc and have already discussed management issues. We project 2010 to be a successful year both in program delivery and financially. There is expected to be changes to the PSAB reporting based on changes to the regulations over the past year.
- Municipal Appointments: there are 18 appointments/reappointments required from 16 of the 17 municipalities for 2011 and beyond. We have been advised of 1 appointment to date. Staff will contact all appointed directors in January for their interest on committees. The Nominating committee will meet on January 27 to make their recommendations to the Board at the Annual General Meeting.
- Administration office: minor improvements were made to the administration office in the fall and later this month. The hedge between the office and lower parking lot was removed in October. It was identified as a safety issue with lighting and pedestrian traffic between the hedge/laneway. The risk has been alleviated and has been well received for appearance and safety. Shingle replacement has been completed on the boardroom and back roof of the main office. Cedar shakes were replaced with fiberglass shingles. Some minor painting and carpet cleaning will be completed late December in high use areas.
- Authority Office will be closed between Christmas and New Year's. Staff use vacation time for the 3 days required during this period. Staff will be on call to deal with any required emergencies. Any necessary calls, mail, banking and voice mail messages will be monitored and response as required. The office will reopen on January 4, 2011.
- Thank you: staff wish to sincerely thank the Board for their continued and positive support of the work they do on behalf of you and your municipalities. The support of the compensation study was very much appreciated.
- OMB: the application for request of the Vice Chairs honorarium has been forwarded to the OMB for consideration and approval.

**BD-10-167**

**MacKenzie - Faas**

**“That the Board of Directors acknowledges the General Manager’s report, dated December 1,**

***Board of Directors Meeting - December 9, 2010***

2010.”

**CARRIED**

The Conservation Area Update was reviewed:

- Conservation Area Maintenance and Development:
  - main washroom buildings at L.C. Henderson and A.W. Campbell have been re-roofed with steel
  - main road sign facing the 402 at Wawanosh has been replaced
  - washroom renovations have started at the A.W. Campbell main washroom building and the Warwick CA woodlot men’s washroom (these will include the installation of new washroom fixtures, partitions and ceramic tile; renovations to be completed by opening day 2011)
  - a number of improvements have been made to the Warwick workshop, these in response to safety and efficiency concerns
  - renovations have been completed to the sugar shack and demonstration area at the A.W. Campbell Conservation Area (the area is now ready for the education program next spring)
  - 10 sections of board walk have been constructed through funds provided by the Foundation bingo account (these will be installed along the trails at the Warwick Conservation Area)
  - over 60 dead and dangerous trees have been removed from trails in the Strathroy Conservation Area and North Valley Lands properties
  - the cedar hedge has been removed at the Administration building and replaced with sod and 4 large stock trees (this was done to address safety and lighting concerns)
  - the back portion of the Administration office roof has been replaced with new shingles

**BD-10-168**

**Miller - Vink**

**“That the Board of Directors acknowledges the Conservation Areas Update, dated November 24, 2010 on regional campgrounds and conservation area activities.”**

**CARRIED**

A Staff Report on the monthly activity summary from the Watershed Services Department was discussed.

- Drinking Water Source Protection
  - ongoing acquisition of data relating to Tier 2 subwatershed stress assessments notably wells in the Upper Thames region
  - working on data management project to standardize all consultant data for input into central spatial database files
  - collect and validate data for GUDI wells for UTRCA region of SPA
  - assist in preparations for IPZ-3 consultant contracts
  - assemble tables to support policy development for threats within vulnerable areas
  - working on a Source Protection Planning Advisory Committee to establish common ground for policy development and language for Source Protection Plans
  - collecting existing and potential policies that may be incorporated into Source Plans

- intake Protection Zone -3 work for the St. Clair Region Source Protection Area has started with completion by February 2011
- continued assistance with GUDI studies for the Thames, Sydenham & Region
- UTRCA and SCRCA Assessment Report formatting, pdfing, linking etc.
- distributed stewardship flyers in IPZ3 – Kettle Point
- Flood Forecast & Warning
  - daily and monthly acquisition of hydrologic and climate data
  - continued upgrading of watershed data analysis tools including data storage (BRFU and HEC-DSS) as well as the completion of in-house tools and graphic interface (GDAT v4.0)
  - participate in provincial conference for flood forecasting (PFFW) as well as regional (SWOFFA)
  - completed service and repair to all rain gauge and weather station equipment
  - analysed hydrographic elevation surveys for all stations to confirm correct calibration of flow and level measurements for entry into GDAT system.
  - continued participation in the BRFU users group to develop new versions on BRFU programming in partnership with SW Ontario CA's.
- Low Water Response
  - continued monitoring of watershed conditions to determine current status in relation to MNR reporting standards
- Reforestation/Conservation Services
  - site visits for spring tree planting
  - working with Lambton County on reforestation project at Bowen's Creek
  - continuing to develop relationship and seed program with Lambton College provided them with shagbark hickory, Red oak, Tulip seed
  - large Stock Tree Program, sent out email to municipalities to order large stock trees, will be ordering 130 trees for Memorial Program and Municipalities combined
- Woodlot Management
  - reading through Authority and Foundation properties to prioritize management
  - marked Evoy property for sustainable forest management
- Drain Maintenance Program
  - municipal Drain spraying completed works for St. Clair, Malahide and Southwest Middlesex townships.
  - Phragmites 23.7 km, Brush control 9.1 km
- Water & Erosion Control Infrastructure
  - completed annual review of erosion control and shore protection rehabilitation projects at Point Edward waterfront, Mission & Guthrie Park
  - soils report review and administration for Cathcart Park Shore Protection Rehabilitation Project
- McKeough Dam & Upstream Lands
  - project tendering, administration and supervision of McKeough Floodway Drop Structure Crack Repair, Drain Crossing & Erosion Control in Browning Drain Outlet
  - a septic system was salvaged from McKeough Upstream property 47 and installed at the McKeough Dam
  - reviewed installation of sewers to 3 rental properties and assisted in trench leveling and seeding

- ongoing fence repair and channel spraying for weed control
- McKeough staff also had 2 important wildlife sightings – confirmed sighting of a Bobwhite Quail at Property 56 just southeast of Wilkesport and a possible sighting of an American Badger at the Dam site
- Land Management
  - provided new zoning information to MNR for tax reduction on Maples woodlot in Plympton
- Permits to Take Water
  - reviewed application from landowner for a new permit to take water for conservation purposes for wetland pond in Warwick Township
- Water Quality - Surface Water
  - analyzed and reported on St. Clair River Aesthetics (Sarnia Fishing Derby Survey, Walpole Island, Aamjiwnaang survey analysis and aesthetics monitoring).
  - continued PWQMN and COA surface water quality sampling.
- Water Quantity (PGMN)
  - continue monthly data collection including calibration of instruments to confirm accuracy including instrument placement following quality pumping and testing as per new MOE protocols.
  - completed quality sampling according to current MOE guidelines
- Fish Habitat Review
  - reviewed 35 municipal drain projects including many maintenance works and culvert replacements
  - site visits necessary for 7 projects including proposals on Black Creek (Enniskillen Twp), Jarriott Tyler (Adelaide-Metcalf) and Burton Creek (Moore)
- Natural Heritage
  - Lambton Natural Heritage Study – North-South Environmental drafted report on field surveys on 7 sites where landowners approved access
  - initiated planning for 2011 season and implementation recommendations
  - cooperated with Kettle/Stony Point First Nation to apply for fish monitoring/education program
- Strathroy Reservoir Report
  - drafted Strathroy Reservoir report, summarizing five year monitoring program including enhancement programs, water quality and fish surveys and stewardship programs, and offering recommendations for future management
- Species at Risk
  - wrote and submitted SARA field data report to DFO
  - coordinated SAR monitoring in St. Clair River for fall 2010 – Guthrie, Cathcart and Mission.
- Habitat Stewardship Program
  - assisted with 2009-2010 HSP priorities report
- Funding Applications
  - completed draft proposal for Wildlife Habitat Canada to fund 2011 habitat enhancement, creation, and restoration projects in St. Clair Region.
- Strathroy Reservoir Report

- analyzed data and wrote section on fish community in Strathroy Reservoir comparing 2004 and 2009 data.
- Property Management
  - worked on Bowens Creek, Marthaville Property Management Plans.
- Health & Safety
  - continuing to meet monthly to review the policies, procedures and reporting

**BD-10-169****Marriott - Napper**

**“That the Board of Directors acknowledges the monthly activity summary dated November 29, 2010 from the Watershed Services Department for September, October and November 2010.”**

**CARRIED**

A staff report regarding Low Water Levels was discussed.

- on September 16<sup>th</sup>, the Low Water Response Committee confirmed that the watersheds of the St. Clair Region were in a Level One Low Water Response Condition
- both the very low one month precipitation for August and the low 3 month average precipitation spurred the confirmation
- conditions began to improve with increased precipitation above 80% of the monthly average for October which in turn resulted in increased watershed flows above the Level I indicators on all watercourses
- current precipitation for November to date shows a regional average of 83% which will further alleviate low water conditions returning flows to seasonal levels
- watershed levels at all stations are currently at 76% of bank full conditions confirming normal water levels for both the monthly and three month averages (September, October and November)
- Areas of the watershed remain below the 3 month average 80% of normal precipitation, therefore maintaining our Level I status
- conditions will continue to be monitored as we move into the winter season
- funding from the Ministry of Natural Resources to support the review of Low Water Response conditions and issues has a prerequisite of hosting a Low Water Response Committee (Team) meeting during the year
- therefore it is proposed that an annual meeting of the Committee be schedule for early March with any additional meetings being at the call of the Chair

**BD-10-170****McMillan - McEachran**

**“That the Board of Directors acknowledges the report dated November 29, 2010 regarding the current Level One Low Water Level Condition for the watershed and Low Water Response Committee meetings to be at the call of the Chair in addition to the proposed annual meeting of the Committee in early March.”**

**CARRIED**

The Flood Action Committee did not meet in December. The meeting was rescheduled to January.

A Staff Report on Water and Erosion Control Infrastructure projects was presented.

***Board of Directors Meeting - December 9, 2010***

- applications for project funding for 2011 – 2012 will be submitted early in the new year
- projects eligible for funding under this program must have been constructed with provincial grant support through the Authority or Parks Commission
- potential projects include:
  - Cathcart Park Shore Protection Revitalization Phase I
  - ARDA / Running Creek Dykes – Dyke Reshaping (West of Forhan Street)
  - Sarnia Erosion Control Project – Revetment Reconstruction (East of Pine Avenue)
  - Petrolia Dam – Flank Protection & Erosion Control
  - Dam Inspections – External Engineering Review
- staff continue to wrap up projects on a monthly basis. Current status of projects is outlined below:

<b>2005 - 2006 WECI Projects</b>		
<b>Structure</b>	<b>Project Name</b>	<b>Status</b>
Weir #2 (LCH)	Decommissioning / Revitalization Plan	Phase II of the Plan is underway including a review of the environmental impacts and impacts on CA activities - investigating opportunities to partner with Ducks Unlimited.
<b>2007 - 2008 WECI Projects</b>		
<b>Structure</b>	<b>Project Name</b>	<b>Status</b>
McKeough Dam	Watercourse Obstruction Removal	Several location have been identified for winter work in the event that weather and land conditions permit access. Project completion expected in March 2011.
<b>2009 - 2010 WECI Projects</b>		
<b>Structure</b>	<b>Project Name</b>	<b>Status</b>
McKeough Dam	Dam Safety Review	Draft review completed in May 2010, edits and revisions in November and finalized in December 2010.
Centennial Park	Splash Pad Repair and Drainage Improvements	Most of the work has been completed however a couple of small areas remain that will be complete in 2011.
Guthrie Park	Shore Protection Revitalization Phase III	Construction of the final phase is ongoing with completion scheduled for later this month.
Cathcart Park I	Erosion Protection Revitalization Study – Phase I	Draft designs have been provided and comments returned. This completes this phase of the project.
<b>2010 – 2011 WECI Projects</b>		
<b>Structure</b>	<b>Project Name</b>	<b>Status</b>
Cathcart Park	Erosion Protection Revitalization Study – Phase II	Project team meeting monthly to discuss design alternatives. Final design expected to be complete in January with filing of the Class Environmental Assessment anticipated in early spring.
Petrolia Dam	Downstream Riverbank Shore Protection Revitalization Study	Most of the work has been completed, however a couple of small areas remain that will be complete in 2011.

**BD-10-171**

**Bilton - Miller**

**“That the Board of Directors acknowledges the report dated November 29, 2010 on the Water and Erosion Control Infrastructure projects across the watershed.”**

**CARRIED**

A Staff Report on the Guthrie Park Shore Protection Revitalization Project reviewed:

***Board of Directors Meeting - December 9, 2010***

- Phase III Construction
  - construction continues to proceed north on the site
  - with the shore protection west of the washroom building completed, Coores Construction has been focusing on the large habitat pod in the next section to the north
  - progress to date has been slower than anticipated, however the most complicated and difficult portions of the work are all but completed
  - last week, the timeline for the project passed 2/3 of the working days provided for the work
  - the contractor confirms that the work can be completed within the timeline
  - the project remains on budget financially
  - trees removed from the north end of Guthrie Park, associated with Phase II of the project were replaced last week with 6 large stock, wire barked trees
  - in addition, 2 trees were salvaged from the work area within Phase III and transplanted to an area along the St. Clair River Trail in Phase II

**BD-10-172****McEachran - MacKinnon**

**“That the Board of Directors acknowledges the report dated November 29, 2010 on the Guthrie Park Shore Protection Revitalization Project.”**

**CARRIED**

A staff report on the Healthy Watersheds programs was discussed:

- Sydenham River Habitat Stewardship Program (Environment Canada and Ministry of Natural Resources (MNR) Species at Risk (SAR))
  - Year 11 (2010-2011)
    - Environment Canada’s Habitat Stewardship Program has confirmed funding of \$120,000 in grants to support education and outreach, stewardship projects, landowner contact and project follow-up
    - Ministry of Natural Resources’ Species At Risk Stewardship Fund has confirmed funding of \$50,000 in grants to support administration, landowner contact and stewardship projects
    - staff are meeting with landowners and developing plans for spring tree planting, wetland creation and streambank stabilization
    - staff have been meeting with local landowners to develop plan for best management practices projects
    - projects are presented to a Project Review Committee for prioritization and funding awards
    - project Review Committee membership includes three representatives from Rural Lambton Stewardship, two members from each of Middlesex Stewardship Committee and three member from the Authority Board (Chair Andy Bruziewicz, Vice Steve Arnold and Bill Bilton)
    - a Project Review Committee is scheduled for:
      - Thursday, December 16, 2010
      - 9:30 am - ~2:00 pm
      - SCRCA Administrative Offices Upper Board Room
- Early Action Funding via Ontario Drinking Water Stewardship Program

***Board of Directors Meeting - December 9, 2010***

- almost 100 properties within the recently accepted Intake Protection Zone 1 around Kettle / Stony Point Water Intake
- St. Clair and Ausable-Bayfield Conservation Authority staff have provided flyers to outline the available funding and several property owners have made the decision to decommission unused wells and replace septic systems falling within IPZ-1
- 5 projects from 4 landowners have been approved for grant funding along the Lake Huron waterfront just east of Kettle / Stony Point First Nation

**BD-10-173****Miller - MacKenzie**

**“That the Board of Directors acknowledges the report dated November 29, 2010, on Healthy Watersheds programs across the watershed.”**

**CARRIED**

A Regulations Activity Summary dated November 30 was reviewed.

**BD-10-174****Bilton - Marriott**

**“That the Board of Directors acknowledges and concurs with the Regulations Activity Report on "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" Regulations (Ontario Regulation 171/06), dated November 30, 2010.”**

**CARRIED**

A staff report on Ministry of Natural Resources new chapter “Policies and Procedures for Conservation Authority Plan Review and Permitting Activities was considered.

- over a lengthy period, the Ministry, Conservation Ontario, Conservation Authorities Liaison Committee, and the development industry reviewed and commented on the MNR approval of CA ‘Policies and Procedures for Conservation Authority Plan Review and Permitting Activities’. The document was also placed on the Environmental Bill of Rights website for comment.
- the document provides general guidelines to assist CAs in interpreting the application of Section 28(1) Regulations (“Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulations”) under the Conservation Authorities Act. It does not prescribe policies to the CAs but is intended to provide a framework around which local Board-approved CA policies can be created, or adjusted, to encourage consistency amongst CAs. No new provincial policies, regulations or legislation are involved - it is a tool to implement existing provisions and standards. It can be considered a “Best Management Practices” approach to implementing CA Planning and Regulation Activities.
- How does the attached document affect the SCRCA’s Plan Review and Regulations Program?
  - the majority of the items contained within the document are being implemented at the SCRCA. The creation of the MNR chapter is positive in that it provides greater clarity regarding the role of CAs in planning and permitting activities, as well as promote a greater consistency between CAs in the delivery of these activities and improved transparency.

- the following items need to be adhered to: (although generally the SCRCA was meeting these time frames)
  - Re: Section 28 Regulation permit applications
    - applicants should be notified within 21 days of receipt of an application whether or not the application is deemed complete
    - if applicant is not satisfied with decision on completeness of application, they may request a review by the GM/CAO and then CA Board
    - after an application is deemed complete, the CA may still request additional information if the CA finds that technical analysis is insufficient
    - agreement to defer a decision may be formalized in writing if necessary
    - CA's should render a decision within 30 days of receipt of complete application for a minor application or 90 days for a major application if not reviewed in this timeframe, applicant can request a review by GM/CAO and then by CA Board.
    - CA's are required to develop policies/procedures/guidelines for plan review activities and S. 28 permitting. These should be publicly available.
- Priority actions arising out of the new chapter?
  - carry out housekeeping changes to the Authority's Plan Review and Regulations manual so that new deadline and process information is included. Several sections of the manuals needed updating and adjusting regardless. Good opportunity.
  - ongoing review re: capacity to deliver
  - examine outdated Planning service agreements with municipalities

**BD-10-175****Burrell - Bruinink**

**“That the Board of Directors acknowledges the receipt and acceptance of the Ministry of Natural Resources new chapter “Policies and Procedures for Conservation Authority Plan Review and Permitting Activities” and concur with the priority action items to conform with the provincial guidelines.”**

**CARRIED**

A staff report on amendments to the Conservation Authorities Act approved as a result of Bill 68 was presented.

- Bill 68- the *Open for Business Act* received Royal Assent on October 25, 2010. The Bill included a number of amendments to the *Conservation Authorities Act*, including amendments to Section 28, in an attempt to add clarity and streamline processes.
  - Section 28 - specific changes to Section 28 and explanations include:
    - Subsection 28(16) – additional phrasing is underlined and bolded: “Offence: contravening regulation  
(16) Every person who contravenes a regulation made under subsection (1) or the terms and conditions of a permission of an authority in a regulation made under clause (1) (b) or (c) is guilty of an offence and on conviction is liable to a fine of not more than \$10,000 or to a term of imprisonment of not more than three

- months. 1998, c. 18, Sched. I, s. 12.”
- the additional phrasing in Subsection (16) makes it easier for staff to pursue an applicant that has previously received permission from the Authority, but chooses to not adhere to conditions of permission; or chooses to complete the project in a manner different than permitted.
  - “Limitations for proceeding - (16.1) A proceeding with respect to an offence under subsection (16) shall not be commenced more than 2 years from the earliest of the day on which evidence of the offence is discovered or first comes to the attention of officers appointed under clause (1) (d) or persons appointed under (1) (e).” Addition of Subsection (16.1) now provides Conservation Authorities with a statute of limitations of 2 years to pursue a violation of Section 28, from the date that the violation is brought to the attention of Authority staff. Previously, timeframes for pursuing a violation of Section 28 were governed by the *Provincial Offences Act*, which requires the commencement of proceedings within 6 months of the completion of the violation. The addition of subsection (16.1) will make it easier for the Authority to pursue violations through the court system, if so inclined. Successfully pursuing a violation of Section 28 regulations under the timeframes dictated by the *Provincial Offences Act* requires the Authority to prove conclusively that the works were completed within the previous 6 months. This is often virtually impossible in most situations, as a large percentage of works of this nature are completed outside of regular work hours and are often brought to the attention of the Authority well after the fact.
  - Section 21 - Subsection 21(2) of the *Conservation Authorities Act* was amended to allow Conservation Authorities to dispose of provincially granted land without requiring Ministerial approval, provided the disposition is for provincial or municipal infrastructure, the recipient agency agrees to the disposition and the minister is notified.
  - Section 40 - the final revision to the *Conservation Authorities Act* was the inclusion of Section 40 permitting the Lieutenant Governor in Council to make regulations defining terms identified in the Act, that are not specifically defined in the Act. It is suspected that this regulation will eventually include a specific definition for the term “Conservation of Land” under Section 28 of the Act, which has been the subject of several appeals to the Mining and Lands Commissioner.

**BD-10-176****McMillan - Burrell**

**“That the Board of Directors acknowledges the report on amendments to the Conservation Authorities Act approved as a result of Bill 68 – Open for Business Act.”**

**CARRIED**

A staff report on changes to PSAB 3150 was reviewed.

- the 2002 CICA research report *Accounting for Infrastructure in the Public Sector* concluded that “a major factor in determining a local government’s financial ability to maintain its existing service levels is access to financial information about the stock and use of its capital assets.” Yet for the

majority of local governments in Canada, financial information about the stock, use and condition of capital assets is generally not available.

- the situation changed and *effective* with fiscal years starting January 1, 2009, the Public Sector Accounting Board will require local governments, and conservation authorities to present information about the complete stock of their Tangible Capital Assets (TCA) and amortization in the financial statements.
- as you recall our auditors Woods Pearson and Associates LLP last year presented our statement under those guidelines. There was some discussion around the treatment of grants used to purchase capital assets and the converse treatment of those assets purchased. PSAB 3150 which had required amortization of both the grant and the capital asset purchased has been repealed.
- as a result, under the latest guidelines from PSAB 3150 the entire grant is now to be recorded when received creating a huge surplus and then the asset at full cost is amortized over it's life.
- Mr. Ken Williams, a principle with Woods Pearson and Associates has spoken to PSAB voicing his objections on this treatment

**BD-10-177**

**Faas - Bilton**

**“That the Board of Directors acknowledges the report dated November 25, 2010 on the Changes to PSAB 3150.”**

**CARRIED**

November 2010 disbursements totaling \$441,929.31 were considered.

**BD-10-178**

**Napper - Burrell**

**“That the Board of Directors approves the November 2010 disbursements as presented in the amount of \$441,929.31.”**

**CARRIED**

A status report on general levy received to date was discussed.

**BD-10-179**

**MacKenzie - Giffen**

**“That the Board of Directors acknowledges the status report on the 2010 general levy receipts to date.”**

**CARRIED**

Appointments to the 2011 Nominating Committee were discussed.

**BD-10-180**

**McEachran - Faas**

**“That Terry Burrell be the Sarnia representative.”**

**CARRIED**

**BD-10-181**

**Faas - Jamieson**

**“That Tom McGregor be the Chatham-Kent representative.”**

**CARRIED**

**BD-10-182**

**Miller - Arnold**

**“That Bill Bilton be the Lambton County representative.”**

**CARRIED**

**BD-10-183**

**McNeil - Vink**

**“That Betty Ann MacKinnon be the Middlesex County representative.”**

**CARRIED**

**BD-10-184**

**McEachran - MacKenzie**

**“That the 2011 Nominating Committee consisting of the following four directors representing the four districts of the Authority being Sarnia, Lambton, Chatham-Kent, and Middlesex be: Terry Burrell, Tom McGregor, Bill Bilton and Betty Ann MacKinnon and further that the Nominating Committee’s recommendation for the 2011 membership be presented at the Annual General Meeting.”**

**CARRIED**

The 2011 Tentative Schedule of Meetings was considered. A director requested that meetings be held in the mornings. Another director liked afternoons. It was decided that the directors would vote on the dates, then the new 2011 Board would vote on the time of the meetings. The June 9<sup>th</sup> meeting has been rescheduled to June 16 and will include a bus tour.

**BD-10-185**

**Miller - Faas**

**“That the Board of Directors approves the 2011 tentative schedule of meetings for the Board of Directors and Committees, dated November 22, 2010.”**

**CARRIED**

A staff report on a proposed new logo for the Authority was presented.

**BD-10-186**

**Burrell - MacKinnon**

**“That the Board of Directors acknowledges the report dated December 1, 2010 on a proposed new logo for the Conservation Authority and further approves the new SCRCA logo using the Conservation “C” as it provides a contemporary look and stronger branding as we move into the next 50 years.”**

**CARRIED**

A staff report on the list of events planned in celebration of the Authority's 50<sup>th</sup> anniversary was reviewed.

**BD-10-187**

**"That the Board of Directors acknowledges the report dated December 1, 2010 on the list of events which will feature the 50<sup>th</sup> anniversary of the Conservation Authority."**

**CARRIED**

The meeting went In Camera to discuss personnel issues.

**BD-10-188**

**Burrell - McMillan**

**"That the Board of Directors go in camera at 11:05 a.m. to discuss personnel issues with the General Manager remaining."**

**CARRIED**

**BD-10-189**

**McMillan - Burrell**

**"That the Board of Directors rise and report at 11:15 a.m."**

**CARRIED**

**BD-10-190**

**Burrell - Jamieson**

**"That the Board of Directors approves the 2010 Conservation Award winners as outlined in the report dated November 25, 2010."**

**CARRIED**

**BD-10-191**

**Burrell - Faas**

**"That the Board of Directors acknowledges the December 1 report on the transition salary grid developed from the McDowell Report of 2009 and further the report be received and filed."**

**CARRIED**

**BD-10-192**

**MacKenzie - Bilton**

**"That the meeting be adjourned."**



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Andy Bruziewicz  
Chairman

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Ralph Coe  
General Manager