

March 5, 2009

The Board of Directors of the St. Clair Region Conservation Foundation met for their Annual Meeting, on the above date at the Administration Office at the hour of 10:00 a.m.

Directors Present: Duncan Skinner, President
 Melvin Dale, Treasurer
 Lyn Goddard
 Bill Bilton
 Ken Brooks
 Ted Butler
 Ottavio Colosimo
 Laura Margetts
 John Simmons
 Rex Crawford

Directors Absent Shirley Warner
 Norm Giffen

Also Present: Ralph Coe, Executive Director
 Marlene Dorrestyn, Administrative Assistant/Bookkeeper
 Rick Battson, Fundraising Officer
 Bill Dakin, Director of Financial Services

The President welcomed everyone to the Annual Meeting and requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

CF-09-001

Bilton - Brooks

“That the agenda for the March 5, 2009 annual meeting be adopted.”

CARRIED

CF-09-002

Butler - Simmons

“That the minutes of the December 11, 2008 meeting be adopted as distributed.”

CARRIED

The Executive Director’s report was presented:

Key programs:

- Trees St Clair:
 - Memorial Forest Program (4 funeral homes and individual program) 10,200 trees to date
 - Community Forestry Fund – school yards, municipal parks, public lands
- Land Acquisition:
 - Natural Areas Fund - to sustain non revenue producing natural areas.

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- Acquiring significant lands for the St. Clair Region (and area)
- Conservation Education Fund:
 - to sustain Conservation Education programs in the St Clair (supporting over 10,000 students annually), supplies, materials, staff support, conservation education capital
- Scholarship Funds
 - A. W. Campbell Memorial Scholarship fund (2- \$1000 scholarships annually)
 - Tony Stranak Scholarship Fund. (3 - \$200 scholarships annually).
- Special Projects:
 - Bingo supporting conservation education, trails, tree planting, and outdoor recreation
 - Species at risk, research, education,
 - Partnership projects i.e. Enviro-Friends of Coldstream, Dresden Horticultural Society, Point Edward Waterfront
- Capital donations:
 - Outdoor Education Centre (refurbish 2007)
 - Visitor centre development for Conservation Area visitors (2008)
 - Cold storage for forestry (2008)
 - Workshop - A.W.Campbell Conservation Area (2009)
- 2008 Disbursement quota: further to Board direction in 2002, the disbursement quota is identified in the 2008 annual audit. The note reflects the amount disbursed and excess of disbursement carry forward from previous years. See 2008 audited report. You will note the disbursement carry forward changes as it is based on the past 5 years.
- 2008 Financial Highlights
 - Foundation Assets: as of December 31, 2008 (in brackets 2007 comparisons)
 Capital Assets - Lands: \$2,595,476.00 (no change)
 Restricted/Reserve Funds: \$861,869. (\$624,699.00)
 General Fund: \$374,069 (\$400,812)
 Revenue of: \$374,069. (\$159,923)
 Expenditures/donations of: \$160,112. (\$84,348)
 Net: \$ 210,167.00 (\$77,574)
 - \$ 131,493 to the Conservation Authority to support, Forestry, Outdoor Education and Conservation Area.
 - \$9784 of Bingo funds spent to support the outdoor education and recreation programs and services of the Authority
 - \$18,835 donated for scholarships, general expenditures, transfer to other partners, i.e Dresden Horticultural Society, Enviro-Friends of Coldstream etc.
 - decrease in general funds of \$27,003
 - increase in restricted and reserve funds of \$237,170
- 2008 Audit: Woods Pearson completed the audit in February and it will be presented at the Annual General Meeting.
- Annual Report: The 2008 Foundation annual report is included as part of the Conservation Authority Annual Report.

CF-090-003

Crawford - Goddard

“That the Board of Directors acknowledges the Executive Director’s report, dated February 24, 2009

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and the 2008 Annual Report, outlining the progress of the Foundation.”

CARRIED

The 2008 audited statement was presented by the Director of Financial Services.

CF-09-004

Colosimo - Simmons

“That the 2008 Audited Financial Statements, prepared by Woods Pearson & Associates, Chartered Accountants LLP, be accepted.”

CARRIED

A list of disbursements dated December 31, 2008 and February 29, 2009 was reviewed.

CF-09-005

Bilton - Goddard

“That the lists of disbursements, dated December 31, 2008 and February 28, 2009, be approved.”

CARRIED

A status report outlining bingo profits and purchases for 2008 was presented. Also reviewed was the City of Sarnia’s approval of the Foundation’s 2009 budget submission.

- bingo made a profit of \$6,223.63
- last year donations to Authority from bingo
 - outdoor education - \$6,628.86
 - forestry - \$1,540.88

CF-09-006

Crawford - Goddard

“That the Board of Directors acknowledges the status report of the 2008 bingos, including the letter dated January 21, 2009, approving the 2009 Foundation's budget submission in the amount of \$11,000.00.”

CARRIED

Five year service awards were presented to Lyn Goddard and Rex Crawford.

CF-09-007

Brooks - Colosimo

“That the Board of Directors acknowledges the service awards presented to the directors and congratulates Lyn Goddard (5 years) and Rex Crawford (5 years) and further that they be thanked for their years of dedicated service.”

CARRIED

Mr. Rex Crawford, Chairman of the Nominating Committee presented the Nominating Committee report.

CF-09-008

Crawford - Margetts

“That the 2009 Nominating Committee Report, setting out the 2009 membership, Board of Directors and committees for the St. Clair Region Conservation Foundation, be adopted.”

CARRIED

CF-09-009

Goddard - Brooks

“That Ralph Coe conduct the elections for the 2009 President and Vice President of the Foundation.”

CARRIED

CF-09-010

Bilton - Crawford

“That Marlene Dorrestyn and Rick Battson be appointed as scrutineers in the event of an election.”

CARRIED

The meeting was turned over to the Executive Director to hold elections. The position of President and Vice President were declared vacant.

Ted Butler nominated Duncan Skinner for President.

CF-09-011

Bilton - Margetts

“That nominations for President be closed.”

CARRIED

Duncan Skinner accepted the nomination and was declared President of the St. Clair Region Conservation Foundation for 2009. Mr. Skinner thanked everyone for their support.

Rex Crawford nominated Lyn Goddard for Vice President.

CF-09-012

Colosimo - Simmons

“That nominations for Vice President be closed.”

CARRIED

Lyn Goddard accepted the nomination. Lyn Goddard was declared Vice President of the St. Clair Region Conservation Foundation for 2009.

The appointment of a Treasurer for 2008 was considered.

CF-09-013

Crawford - Colosimo

“That Melvin Dale be appointed Treasurer of the Foundation for 2009.”

CARRIED

The appointment of the auditor for 2009 was considered. Duncan Skinner declared a conflict of interest, turned the meeting over to the Vice President and did not participate in discussion of this motion and did not vote.

CF-09-014

Simmons - Colosimo

“That Woods Pearson & Associates LLP, Strathroy, be appointed auditor for the Foundation for 2009.”

CARRIED

A status report on the 2009 budget, which was passed at the December 11, 2008 board meeting was reviewed.

- the Board of Director at their meeting in December 11 2008, passed the 2009 Draft Budget. The 2009 budget is attached. At the Authorities Annual General Meeting on February 19 2009 the Authority board also passed their 2009 budget as well.
- besides the ongoing support of the Authorities Education program, Scholarships and Memorial Tree Program, the foundation will be assisting the authority with two special projects this year:
 - the Species at Risk program by assisting with the cost of the newsletter and cost of establishing turtle habitat. \$3,900
 - A.W. Campbell Workshop, due to the condition of the workshop at AW Campbell CA the building needs to be replaced. This new workshop will ensure that the staff at the conservation campground can provide superior service to the campers and the general public which use the conservation area. \$35,000

CF-09-015

Brooks - Bilton

“That the Board of Directors acknowledges the 2009 budget status report on the Foundation Budget passed at the December 11, 2008 board meeting, which includes the 2009 special projects in the Authority budget passed February 19 2009.”

CARRIED

The Executive Director’s Property Update was presented.

- Bates Conservation Lands -
 - Wetlands: Phragmites control update: staff have been working with Dr. Janice Gilbert, who is a Wetlands Ecologist with the Ministry of Natural Resources, Frank Latorneau (spray) and Authority staff.
 - approximately 15 acres of phragmites was sprayed last fall and touch ups this spring and fall. Update: Frank Latorneau has rolled the site and we have received positive comments. Councillor Karen Herman of Chatham Kent has requested consideration of roadside management along the south portion of the Bates Marsh. (Rose Beach Line). We are working with Pat Burett of Chatham-Kent staff to determine if this will impact the habitat or function of the marsh. Ron Gould of MNR, Species at Risk program will look at the site and provide information for a decision. This will be a municipal project, however Chatham-Kent wants to ensure that the work proposed will not impact the habitat.
 - Bates Marsh: had extensive re-growth of cattails where phragmites had been sprayed.

Swamp rose-mallow, a species of special concern is abundant in the wetland. The area was rolled Feb 17, 2009 and will be excellent for seed dispersion, Phragmites stocks will be down for ease of touch up spray in the spring. This has been an efficient and cost effective process. 2009 - a burn is considered for the Bates Marsh area along with spot spraying to maintain control.

- Western Land Company (Strathroy-Caradoc)
 - in November, Strathroy-Caradoc Council supported the letter and process to deal with the remaining landowners who have not removed structures and personal property from Foundation/Authority and Municipal lands. 9 of 27 landowners with fences, sheds, etc. remain with structure issues.
 - a letter identifying the items and a deadline of Feb 28, 2009 will be presented. Matt Stephenson, (CBO) and Chet Couture (Bylaw enforcement officer) from Strathroy-Caradoc will visit each landowner personally and present the letter.
 - permanent markers have now been installed at the location of the survey bar. Small park boundary signs have been ordered and will be installed on the boundary posts.
 - a notice has been delivered to a landowner to remain off the property behind the houses where property has been reclaimed. This was hand delivered with a copy to the police. The landowner is to use the designated entrance to the Conservation Area off the parking lot on Deruiter Street. (NOTE: Feb 09 - Continued offences being dealt with the police and town by-law officers.)
 - landowners have appealed to Strathroy Council re: leaving the landscaping etc on site. We responded to the Municipality and their request was denied. See attached letters.
- Maples woodlot (8 acres) in Plympton - Wyoming requires significant management as a result of EAB, exposed woodlot from development, proximity to houses, hazard trees and encroachment/dumping. This site will be scheduled for work in 2009.
- Reid Conservation Area: St. Clair Township: a woodlot inventory along with endangered species survey has been completed for the property. Staff have submitted a funding application from Ministry of Natural Resources for 2009 to develop a management plan with this background information in place. Subject to funding, the plan will be in place to implement at the appropriate time. No word on the funding application to date.
- Evoy Woodlot : Enniskillen Twp.
 - moderate to severe gypsy moth infestation for the 3rd consecutive year.
 - Tim Payne of our Forestry staff is compiling options and costs for Dale and Lance Evoy to consider.(aerial spray, traps.) The prolonged infestation will be a concern for tree survival. The Ministry of Natural Resources has recently completed and mapped gypsy moth infestation in our region.
- Land Management: (agricultural lands)
 - Gawne Property: the primary agricultural tenant is Stuart Vanderveen - 50 acres at \$120/acre for \$6,000.00. In addition we have a \$300 lease with Mr. Thompson for hay. Note: We are currently in year 3 of a 3 year agreement. As previously discussed, RLSN has indicated interest, however there has been no recent discussion. I expect this will be in conjunction with the lease of the Sinclair property and long term plans. We will report at the next Foundation meeting.
 - Dr. Douglas Sinclair Conservation Area: Rural Lambton Stewardship Network continue in 2009 with the agricultural lease in establishing a tall grass prairie nursery. RLSN has

proposed a management burn of the nursery in 2009. Lease terms are 110 acres at \$120/acre for \$13,200.00. Note: We are currently in year 5 of a 5 year agreement. The draft agreement for long term has been provided to RLSN which would include construction of a storage facility. They have not responded to the agreement.

- Reid-Lye Property: the oil and gas lease was signed and paid \$3400 in 2006. One payment for a 5 year agreement. The revenue has been established as a management fund for the property and will be reflected as such in the audited statements.

CF-09-016

Simmons - Goddard

“That the Board of Directors acknowledges the Executive Director’s report dated February 24, 2009 on the Foundation property updates.”

CARRIED

A report on forestry management on Foundation properties was discussed.

- Bates: in depth Inventory and recommended direction for management of each vegetation unit, i.e. become forest, savannah or tall grass prairie.
- Evoy: Gypsy moth management, staff is investigating aerial pesticide application or manual treatment Spring 2009. Inventory to assess possible salvage harvest of stress trees summer and winter 2009.
- Maples
 - salvage harvest in 2009 of the ash.
 - assess and down hazard trees 2009.
- Reid
 - Inventory to assess stress trees Summer 2009
 - salvage harvest of declining trees winter 2009.
- Sinclair
 - 32 trees were marked and in the process of being sold for removal. These trees are ones blown down over the winter by high winds.
- currently there is no short term forest management activities required on these properties; Cochrane, Clark Wright, Gawne, Harrison, Huff. As these properties all have trails and public assess hazard trees should be monitored annually and a removal plan developed. Other improvements like boundary marking, encroachment, invasive species removal, tree planting, and improvement thinning will be on going. As funding becomes available or other projects are undertaken on these properties, these types of activities will be done.

CF-09-017

Colosimo - Margetts

“That the Board of Directors acknowledges the report on forestry management on Foundation property.”

CARRIED

A staff report on Conservation Education was presented.

- Oh Christmas Tree (December): In the month of December, 457 students learned to identify evergreen trees while discovering Yule Log and Christmas tree traditions. This hands-on program is predominately run inside the cozy nature centre.
- January Outdoor Programs: 212 students enjoyed this year's very deep snow. Programs included Geocaching, Bird Orienteering, Nature In Winter, and Instincts for Survival.
- New "Bird Orienteering": a new orienteering program was offered to 21, grade 3 students in January. This adaptation of the established orienteering program, ties into the Social Studies Curriculum. Students learned to use tools (compass and map) to find locations within L.C. Henderson Conservation Area. Staff worked closely with the attending teacher in developing the program. Two other grade 3 teachers have already expressed an interest in the program.
- In School Programs: the following in-school programs are on-going at this time of year. 810 students have participated in these curriculum based programs since the start of the New Year: Endangered Species, Go with the Flow, River Bottom Critters.
- Lambton Wildlife Inc. - Young Naturalist Club: students built and designed 12 "Awareness Signs" to show case the many projects they have been involved in over the year. One of the signs, "Butterfly Garden", will be placed in the garden at the front of the L.C. Henderson Education Centre to reflect the planting of butterfly friendly species. The Young Naturalists also learned how to make paper. Local native seeds were added to the paper mix and later cut into heart shapes to be sold as Valentine cards. When planted in a flower bed, the cards will sprout into beautiful native plants. Money raised will be used to buy more native plants to create a second garden later this spring.
- Duck's Unlimited "Project Webfoot": Stephanie Walker, Ontario Education Specialist has confirmed 8 bookings for this spring at the Dow Wetlands. British Petroleum, Sarnia Site, is this year's sponsor and will pay for the bussing costs. The program will be free to the 8 participating classes. D.U. will pay the Authority \$125.00 per class for delivering Project Webfoot program on their behalf.
- The Yellow Fish Road program
 - the Yellow Fish Road program is targeted at youth as a fun, participatory way to teach the importance of clean water, and how decisions made by one person make a difference on the whole community. The program has two main components:
 - painting: Participants learn about their local water supply and how to protect it from pollution and hazardous wastes. They then paint yellow fish next to storm drains to serve as a reminder that any materials going down the drains eventually go into the lake.
 - door hangers: participants also leave "fish hangers," information pamphlets printed on yellow fish-shaped brochures, on doors in the community to inform the neighbourhood of their actions.
- Conservation Authority staff will work with local youth groups such as Girl Guides, Scouts Canada, Lambton Wildlife Young Naturalists, Church youth groups etc. to undertake the program in April – June of 2009. Should this program prove successful, we will consider seeking approval to expand the area covered.

CF-09-018**Goddard - Simmons**

“That the Board of Directors acknowledges the progress report on conservation education, dated February 25, 2009 including out-door and in-door programs, new bird orienteering program, Young Naturalist Club, Project Webfoot and the Yellow Fish Road Program.”

CARRIED

A progress report on special events was reviewed.

- Annual General Meeting: February 19, 1:00 pm, Black Sheep Pub and Bistro - keynote speaker Susan Gardner
- St. Clair Region Conservation Foundation Annual Meeting, March 5, 10:00 am, Strathroy
- Maple Syrup Festival: March 21 – 22, 9:00 am – 4 pm, A.W. Campbell Conservation Area
- Conservation Authority Board of Directors Meeting: April 16, 1:00 pm, Strathroy
- Sydenham River Canoe Race: April 19, registration starts at 10:00 am, Mossie Line at the Sydenham River – race ends at the Shetland Conservation Area
- Campgrounds Open – May 1
- Strathroy River Clean-Up, date April 21, Strathroy Conservation Area
- Denning Bros. Memorial Forest Dedication: date tba, Centennial Park, Strathroy
- Forest Chapel Memorial Forest Dedication: early June date tba
- Mini Water Festival at Art Walk, Sarnia, June 6 - 7
- Kids Fun Fest, Sarnia, June 13
- Conservation Authority Board of Directors Meeting: June 11, 1:00 pm, Strathroy
- Members Bus Tour: tba
- Conservation Authority Board of Directors Meeting: September 17, 1:00 pm, Strathroy
- McKenzie and Blundy Memorial Forest Dedication: September 20, 2:00 pm, Wawanosh Wetlands Conservation Area
- St. Clair Region Conservation Foundation Memorial Forest Dedication, September 27, 2:00 pm, Lorne C. Henderson Conservation Area
- Chatham-Kent Children’s Water Festival, October 6 - 8
- Campgrounds Close October - 13
- Conservation Authority Board of Directors Meeting: November 12, 1:00 pm, Strathroy
- Conservation Authority Board of Directors Meeting: December 10, 10:00 am, Strathroy

BD-09-019**Simmons - Butler**

“That the Board of Directors acknowledges the list of 2009 special events.”

CARRIED

A report on scholarships was considered.

- in March, scholarship packages will be sent to each secondary school within our region with copies supplied for guidance and the science and geography departments. Included with the packages will be a supply of posters for the school to post. A media release will be issued in early May reminding students of the upcoming deadline (end of May).

- the applications are scored based on marks; interest and activities as they relate to conservation and the environment; future studies as they relate to conservation and the environment; their reference letter(s); and other comments offered by the applicant.
- based on suitable applicants, two \$1,000 A.W. Campbell Memorial Scholarships will be awarded for the top two candidates. Three individuals will be awarded the Tony Stranak Conservation Scholarships (\$200 each).
- the successful candidates are recommended by a team to the Conservation Authority Board in June.

BD-09-020**Bilton - Dale****“That the Board of Directors acknowledges the scholarship report dated February 25, 2009.”****CARRIED**

A report on support received from TD Friends of the Environment Foundation was reviewed.

- in 2008, the Foundation was successful in obtaining two donations from TD Friends of the Environment Foundation. In the spring, we received \$6,400 to support our Watershed Report Cards, Species at Risk Newsletter and a Species at Risk Education Program.
- in the fall we received \$3,400 to undertake a project at Bridgeview Conservation Area which involves the enhancing the natural features of Bridgeview Park in the Town of Petrolia and to initiate a long-term project to rehabilitate the shoreline of the park’s reservoir. Trees and shrubs will be planted along the shore line and in key areas in the park. The plant material will be planted by community volunteers with support from Town of Petrolia staff and the St. Clair Region Conservation Authority. The tree planting will be undertaken as a special day in the spring of 2009 and a community invitation will be made to encourage public participation.
- the Conservation Authority will be developing and staffing a display at the Lambton Mall branch of the TD Canada Trust for Earth Day promoting conservation projects completed by the Conservation Authority with support from TD Friends of the Environment Foundation.
- applications will be developed and submitted to TD Friends of the Environment to support these and other projects throughout 2009.

CF-09-021**Brooks - Simmons****“That the Board of Directors acknowledges the report on support received from TD Friends of the Environment Foundation dated February 25, 2009.”****CARRIED**

A report on the Species at Risk program was explained.

- the Conservation Authority has been successful in seeking funds the federal Habitat Stewardship Program for Species at Risk provides funds for the Sydenham River Aquatic In order to receive these funds, the Conservation Authority needs to demonstrate local support, which we have through donations from a number of sources including TD Friends of the Environment. The St. Clair Region Conservation Foundation is supporting these projects in the amount of \$3,900 to support a Species at Risk Newsletter and Education program.
- the newsletter, produced each March, is distributed to 50,000 households through newspaper inserts.

- the Conservation Authority has also applied for funds from the provincial Species at Risk Program to finance the completion of Species at Risk Implementation Plans for a number of properties including Bates Conservation Lands and Reid Conservation Lands.

CF-09-022**Crawford - Mitchell**

“That the Board of Directors acknowledges the report dated February 25, 2009 Foundation support of the species at risk program.”

CARRIED

A report on the 2008 Conservation Authority Conservation Awards was reviewed.

- Conservation Awards were presented at the SCRCA Annual General Meeting on February 19, 2009. Two of the awards were presented to individuals that specifically support Foundation Programs.
 - Friends of the St. Clair River – nominated by Steve Arnold
 - Friends of the St. Clair River is an all-volunteer registered Canadian charitable organization. Its purpose is to promote conservation, beautification and other environmental activities associated with the St. Clair River and assist in the development and implementation of the St. Clair River Remedial Action Plan (RAP). The membership of Friends of the St. Clair River consists of approximately 30 people who are the Canadian Members of the St. Clair River Bi-National Public Advisory Council (BPAC). The organization is operated by a Board of Directors who meet on a quarterly basis.
 - the 2008 Board of Directors: Darrell Randell President, Bella Trebic V.P, Terry Burrell Treasurer, Gary Johnson Secretary, Stewart Thornley Program Director, Theresa Warren, Deb Trebic, Archie Kerr, Mordris Zandbergs and Ken Hall serve as Directors.
 - the Friends of St. Clair recently announced its support of a program to be developed and offered by the St. Clair Region Conservation Authority. The program will be taught in local schools and will focus on the Beneficial Use Impairments listed in the Remedial Action Plan and the efforts to delist the St. Clair River as an Area of Concern. In addition, the Friends of St. Clair have developed a website to promote their activities and are supporting a wetland rehabilitation project on Walpole Island.
 - Friends of the St. Clair is financed through grants from various Canadian and U.S. government bodies and by private charitable donations.
 - Brett Denning – nominated by Gord Minielly
 - Brett Denning and the Dodge Funeral Home joined the St. Clair Region Conservation Foundation’s memorial forest program last year. Through this program, trees are planted throughout the Lambton Shores community on public lands, where ever there is a need. Their first memorial forest dedication took place in June at the Shores Recreation Centre in Lambton Shores.
 - the St. Clair Region Conservation Foundation launched the memorial forest program in 1988 with the purpose of raising funds to help in the reforestation of lands within our region. To date, 9,654 trees have been dedicated covering 33 different sites. Through the

program, the Foundation arranges for the dedication of trees which have been planted from donations received directly from members of the community. In addition to these trees, the Foundation receives donations from a number of Funeral Homes and has established separate memorial forests to recognize this contribution to the environment.

- Keith McLean – nominated by Joe Faas and Tom McGregor
 - Mr. McLean is a resident of Chatham-Kent and lives on his farm near Rondeau Bay. Mr. McLean has been instrumental in the efforts of our Foundation to honour the wishes of Miss Melba Bates. Miss Bates donated 29 hectares of land along Rondeau Bay to the Foundation in 2002. Prior to this date, Mr. McLean worked with the Conservation Foundation and Miss Bates to ensure that her legacy would be achieved by providing. Following Miss Bates death, Mr. McLean, as the executor, continued his tireless efforts to work with the community and the Conservation Foundation so that Miss Bates’ dream of her land becoming a haven for wildlife would be realized. Many challenging issues arose, none of which Mr. McLean backed away from. His efforts were critical in bringing all these matters to a successful conclusion.
 - more important has been Keith’s lifelong passion for conservation and leading by example in this field. Keith’s property was the inspiration for Ms Bates to leave her land to conservation. Over the years, Mr. McLean has transformed his land into a wildlife sanctuary while remaining a working farm. He has planted tallgrass prairie, planted trees, created an arboretum, protected his wetlands and has developed a beautiful lotus gardens which attract visitors from around world. His love for his land and for the natural legacy of the Rondeau area sets an example for us all.

CF-09-023

Dale - Colosimo

“That the Board of Directors acknowledges the report dated February 25, 2009 on the 2008 Conservation Authority Conservation Awards.”

CARRIED

An update on the upcoming Canoe Race, which is a project of the Foundation, was discussed. Funds raised through this event go towards the Education program.

CF-09-024

Goddard - Butler

“That the Board of Directors acknowledges the Canoe Race Flyer included in the meeting package and further notes that all directors of the Foundation are invited to attend this fund raising event on April 19.”

CARRIED

A report on the construction of the A.W. Campbell workshop was presented.

- Current Workshop: Construction of the workshop was completed in the spring of 1972
 - original construction was pole type with asphalt singles, press board exterior siding, wood soffit and fascia, and 3 sliding doors
 - current building has no heat or water source available
- required Repair to Workshop:

- shingles were replaced approximately 20 years ago and require replacement
- some of the roof sheeting and roof truss have rotted due to shingle failure and require repair or replacement
- exterior press board siding is rotting from the ground up to approximately 3 feet up and needs to be replaced with new steel siding
- only one out of the three sliding doors work
- soffit and fascia boards are currently rotting and require replacement
- interior press board ceilings and walls would require replacement as they show water and ageing damage
- interior hydro would require upgrade with new service, lights and receptacles
- nearest potable water source and washrooms are 1 km away from current workshop
- estimated cost to supply and install steel on exterior walls, roof, replace windows and exterior doors and repair the interior of the building with up to date materials and hydro would be approximately \$ 42, 000.00
- New Workshop Proposal:
 - to construct a 32 x 32 ft pole type, steel workshop with 2 garage doors, concrete interior floor, finished ceiling, and hydro service (similar to Warwick CA Visitor Centre constructed in 2008 but smaller)
 - building to be constructed close to the main campground off the first day use parking lot.
 - it will be serviced with hydro and water.
 - requests for quotation were advertised in the Glencoe and Watford papers
 - 7 local contractors pickup building plans and documents
 - closing date for quotations is Friday, April 27, 2009
 - completion date for the building is June 1st, 2009
 - estimated cost to construct \$ 35,000.00

CF-09-025**Bilton - Mitchell**

“That the Board of Directors acknowledges the report on the construction of the A.W. Campbell Workshop.”

CARRIED

A report on the completed transfer of land and buildings at the Clark Wright Conservation Area was reviewed.

- on February 19, 2009 the small acreage (1.5 acres) including horse barn, shed and garage were transferred to Hopkins/Glover from the Foundation.
- all conditions of the purchase/sale were completed including, survey, relocation of hydro service to the Hopkins residence on their property (previously crossed Foundation property). All costs were absorbed by Mike Hopkins and Jill Glover.
- the outbuildings have been removed from the insurance listing.
- this has been a positive transfer removing liabilities that were associated with Foundation property.
 - aging outbuildings requiring maintenance costs
 - removed insurance costs
 - shared driveway with the residential tenant no longer required

- hydro service to private residence now on their property. (Previous liability issues with maintaining lines etc.
- cold storage/workshop: the new cold storage/workshop facility is now complete. We have moved our off site storage of files to the new building saving storage rental costs. Significant tree planting contracts i.e (Canada Waste (Watford) for 2009 - \$329,000. and an additional 60,000 small stock trees. Large stock tree plantings will be undertaken in Spring and Fall.

CF-09-026

Bilton - Goddard

“That the Board of Directors acknowledges the report dated February 24, 2009 on the completed transfer of land and buildings at the Clark Wright Conservation Area to Mike Hopkins and Jill Glover as of February 19, 2009.”

CARRIED

An update on a potential land donation at Glenview Estates in Petrolia and Enniskillen Township was considered.

- A. Dale completed a review of the Draft Trust agreement between the Foundation and Glenview Estates which involved minor changes to the document. The key issue however, was their opinion that a trust can not be irrevocable on behalf of the donor only. The trust agreement has numerous conditions, including establishing a trust fund to carry out the terms of the agreement. In negotiations with Glenview estates this trust fund could not be established until such time as the subdivision and property would be transferred. The Foundation had a clause that if all conditions could not be met, including the trust fund that we could opt out.
- it is recommended that staff meet with reps from Enniskillen Township and Petrolia to determine if the conditions, terms and intent of the donor can be dealt with through the subdivision plan. Subject to those discussions we can determine the best outcome for the proposed donation.
- it would not appear to be prudent for the Foundation to enter into a trust agreement that is not either unilaterally irrevocable if all conditions are not legally binding.

CF-09-027

Crawford - Colosimo

“That the Board of Directors acknowledges the report dated, February 24, 2009 and letter dated December 31, 2008 from Alison Dale, with respect to the trust agreement and trust fund proposed for the potential land donation at Glenview Estates, (Petrolia, Enniskillen Township) and further an additional option, dedicating these lands through a subdivision agreement be investigated.”

CARRIED

A report on the Howarth property in Warwick Township was discussed.

- the Foundation had made a decision that they would not pursue the Howarth property at this time and without full support of Warwick Twp. Warwick council was still in negotiations with Canada Waste with respect to land issues in the area and were interested, but not prepared to pursue it further at this time. (P. Heath)
- the Howarth property has some excellent natural features which are worth preserving and would provide a natural area close to the community, however the proposed donated property remains

with some significant issues.

- landlocked
- environmental liabilities that was not fully understood. (former settling ponds)
- repairs required to the retention ponds
- current unauthorized use by youths for “social events”.
- since the last discussion, Canada Waste has purchased one of the properties (Grogan) required for access. Another landowner, Wayne Higgins, has attended the office in February 09 and advised he will provide access and land through his property to make the land accessible.
- Mr. Howarth and Mr. Higgins have been advised of the Foundation’s decision at this time was not to pursue the donation, however they still wish to have it considered. We have had an informal discussion with Canada Waste regarding their plans for the Grogan farm and green space in the area for residents. A better understanding of the green plans for the landfill site and Warwick Township support for Howarth will be required. Considerable changes have been made since our last discussion.
- recommend we do not actively pursue the Howarth donation at this time, however follow up with Canada Waste and Warwick Township on green space preservation and development around the community of Watford.

CF-09-028

Bilton - Butler

“That the Board of Directors acknowledges the report dated February 24, 2009 on the Howarth property in Warwick Township.”

CARRIED

Under new business, Ted Butler requested that the Foundation and the Township of Dawn Euphemia consider purchasing a rubberized curtain for the pavilion at Shetland Conservation Area. The curtain should be in 3 sections to fit in between the pavilion posts. These curtains would help cut down the wind blowing through the pavilion during the canoe race and at other activities that are held at the Conservation Area.

CF-09-029

Butler - Bilton

“That the Board of Directors directs staff to work with the Township of Dawn-Euphemia to investigate and install a barrier to stop the wind on the west side of the pavilion at Shetland Conservation Area.”

CARRIED

A director requested an update on the Moses property. The Board was advised that the mother was still living at the house and the potential donation was still considered active.

CF-09-030

Goddard - Colosimo

“That the meeting be adjourned.”

Duncan Skinner
President

Ralph Coe
Executive Director