

June 10, 2010

The Source Protection Board of Directors meeting of the St. Clair Region Conservation Authority was held on the above date, at the Greenwood Recreation Centre, in Petrolia, at the hour of 2:15 p.m.

Directors Present: Andy Bruziewicz, Chair; Steve Arnold, Vice Chair; Bill Bilton, Tony Bruinink, Terry Burrell, Norm Giffen, Percival Heath, Carolyn Jamieson, Larry MacKenzie, Kevin Marriott, Tom McGregor, Dan McMillan, Allan McNeil, Steve Miller, Lonny Napper, John Phair

Directors Regrets: Joe Faas, Betty Ann MacKinnon, Jon McEachran, Martin Vink

Also Present for all or part of Meeting: Ralph Coe, General Manager
Marlene Dorrestyn, Administrative Assistant
Brian McDougall, Director of Watershed Services
Rick Battson, Director of Communication
Patty Hayman, Director of Planning & Research
Kevan Baker, Director of Conservation Areas
Bill Dakin, Director of Financial Services
Steve Shaw, Conservation Services Specialist

The Chair welcomed everyone to the meeting.

SP-10-001

Miller - MacKenzie

“That the Board of Directors adopts the agenda as proposed for the meeting.”

CARRIED

The Chair requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

SP-10-002

Miller - MacKenzie

“That the minutes of the Board of Directors meeting, held June 11, 2009 be approved as distributed.”

CARRIED

A staff report on the posting of the Proposed Assessment Report for the St. Clair Region Source Protection Area was discussed. Staff reported that there was excellent attendance at a 7 open houses over the last year.

SP-10-003

Bruinink - Burrell

“That the Board of Directors acknowledges the report dated May 25, 2010 on the posting of the Proposed Assessment Report for the St. Clair Region Source Protection Area and further authorizes staff to forward this report, along with any comments received, to the Minister of the Environment prior to June 30, 2010.”

CARRIED

A staff report on the administration and staffing for the Thames-Sydenham & Region Source Protection Region was presented.

Source Protection Board of Directors Meeting, June 10, 2010

- background: the partnering Conservation Authority's continue to support each other as the Thames-Sydenham and Region Source Protection Region moves through the Assessment Report and toward the develop of source protection plans for each Authority.
- Discussion
 - Administration
 - several staff at each Authority are allocated to Drinking Water Source Protection (DWSP) full time - most of these are contract staff positions
 - due to both office space issues and duties, two of these contract staff have had their work base changed from one Authority to another
 - 5 SCRCA staff have a portion of their time allocated to DWSP based on current workload
 - costs covered include hourly rate as well as benefit costs, office space and administrative costs
 - worked hours and project related expenses paid by SCRCA are calculated monthly and invoiced to Upper Thames River Conservation Authority who are acting as the Lead Authority for our Region
- Staffing
 - in March, the position of Source Protection Policy Advisor was posted on the local Authority websites as well as the Conservation Ontario website
 - the individual filling this position is intended to be the principal writer of the source protection plans, but will be involved in working groups and public consultation as well as working with the Source Protection Committee through the completion of the plans targeted for August 2012
 - of the 24 submitted applications, 5 candidates were interviewed for the position
 - Ingrid Vandershot-Taylor was the preferred candidate due to her experience with Conservation Authorities, knowledge of existing legislation, background with agriculture and species at risk and her demonstrated writing ability
 - Ingrid has accepted an 18 month contract and will be joining our staff at SCRCA as of June 7, 2010, with the position being fully supported through Drinking Water Source Protection funding

SP-10-004**Bilton - Burrell**

“That the Board of Directors acknowledges the report dated May 31, 2010 on the administration and staffing for Thames-Sydenham & Region Source Protection Region including the hiring of a Source Protection Policy Advisor who will be the principle author of the Source Protection Plans for the Region.”

CARRIED**SP-10-005****MacKenzie - Miller**

“That the meeting be adjourned.”



Andy Bruziewicz
Chairman

Ralph Coe
General Managers