



St. Clair Region Conservation Authority

Job Posting

Position Title: **St. Clair River Remedial Action Plan Research Assistant**

Competition Number PL 105

Come join The St. Clair Region Conservation Authority in our efforts to help clean up and rehabilitate the St. Clair River and to provide excellent program support to the planning and regulations program. This position has two primary areas of responsibility:

- The primary responsibility is to assist in reporting, implementing and evaluating the status of the remediation activities and programs for delisting the St. Clair River Area of Concern
- The secondary responsibility is to provide client services support to the Planning and Regulations program.

Number of Jobs: 1

Position Commences: January 2012 for 52 weeks (with opportunity for contract renewal)

Location: Strathroy

Salary: \$23.10 – 27.20 per hour

Hours per Week: 35

Driver's Licence Required: Yes

Required:

- Graduation from a college or university in biology, environmental sciences, ecology, environmental remediation or other related disciplines.
- Experience in water resources or ecosystem/environmental assessment or related fields.
- Proven research, analytical skills in the field of environmental science: water chemistry, biology, aquatic ecosystems; including the ability to understand, interpret and manipulate environmental monitoring data and information.
- Well-developed written communication and presentation skills to write reports and communicate results to the public and the scientific community.
- Proficient with computers and software applications including word processing, databases, graphics, internet, electronic mail and geographic information systems.
- Excellent oral communication skills in English.
- Ability to work well with other staff and public
- Ability to maintain good public relations with the general public
- Initiative and good interpersonal skills
- Knowledge of remedial actions planning processes employed under the Great Lakes Water Quality Agreement Area of Concern Annex an asset
- Familiarity with First Nations issues and consultation an asset
- Possess and maintain a valid Ontario Class G Driver's License

Working Conditions:

- working mainly in the office environment with infrequent site visits in the field
- constant and various deadlines from both inside and outside the organization

Duties:

- Responsible for providing research and analytical support and expertise related to the status of beneficial use impairments within the St Clair River Area of Concern, by collating and analysing data and reports from responsible agencies. Comparing field results against delisting criteria and ecosystem indices to determine the status of the beneficial use impairments of the river and ecosystem/watersheds.
- Responsible for drafting documents for review and comment by external partners
- Prepare, rewrite and edit reports to improve readability,
- Read, evaluate and edit manuscripts and confer with authors regarding changes in content, style or organization.
- Interact and co-operate with responsible federal departments and provincial ministries and private organizations, individuals and Authority staff.
- Draft electronic presentations, posters and other public outreach documents for review by the coordinator for presentation to the Canadian RAP Implementation Committee, First Nations Communities the public, municipal councils, etc.,
- Responsible to work safely following legislated and employer Safe Work Procedures/Practices
- Attends CRIC meeting and staff meetings.
- Provide client services to the Planning and Regulations program by:
 - Screening incoming documents using pre-approved checklists
 - Gathering background information for regulation applications
 - Work with landowners to ensure that a complete application is submitted
 - Act as backup for regulation phone inquiries as required.
 - Perform site visits for the purpose of recording observations through sketches, notes and photographs
- Provide administrative support as required and perform other duties as assigned

Please send a resume and covering letter by December 16, 2011 noting this position and competition number to:

St. Clair Region Conservation Authority
205 Mill Pond Crescent
Strathroy, ON, N7G 3P9 or
FAX: 519 245-3348 or
Email: jobs@scrca.on.ca

We thank all applicants for their interest. However, only those selected for an interview will be contacted

The St. Clair Region Conservation Authority is an Equal Opportunity Employer