

December 10, 2015

The Board of Directors Meeting of the St. Clair Region Conservation Authority was held on the above date, at the Administration Office in Strathroy, at 10:00 a.m.

Present: Steve Arnold, Chair; Norm Giffen, Vice Chair; Diane Brewer, Alan Broad, Tony Bruinink, Andy Bruziewicz, Todd Case, Joe Faas, Larry Gordon, Mike Kelch, Betty Ann MacKinnon, Steve Miller, Gerry Rupke Cindy Scholten, Jeff Wesley, Muriel Wright

Absent: Kevin Marriott, John McCharles, Dan McMillan, Frank Nemcek,

Also Present: Brian McDougall, General Manager; Kevan Baker, Director of Lands; Girish Sankar, Manager of Water Resources; Dallas Cundick, Environmental Planner/Regulations Officer; Tracy Prince, Director of Finance; Rick Battson, Director of Communications; Marlene Dorrestyn, Administrative Assistant

The Chair welcomed everyone to the meeting and wished everyone a Merry Christmas and happy prosperous 2016. He then requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

BD-15-077

Scholten - Faas

“That the minutes of the Board of Directors meeting, held November 12, 2015, be approved as distributed.”

CARRIED

The General Manager's report was discussed:

- Staff Accomplishments
 - Muriel Andreae – former Manager of Biology (retired spring of 2015)
 - subsequent to her retirement, Authority staff nominated Muriel for the Latornell Leadership Award
 - these awards recognize individuals who have demonstrated life-long, outstanding contributions to the field of conservation through their innovation, leadership and dedication to the conservation field where they have gone beyond the call of duty in their work duties, personal activities and/or community involvement
 - Muriel's work with the Authority as well as her involvement with London Nature and the Thames Talbot Land Trust were highlights that made her nomination impossible to ignore
 - we congratulate Muriel on this award and her career with us
 - Tim Payne – Forest Management Specialist
 - has been an Associate Member of the Ontario Professional Foresters Association (OPFA) since 2008
 - has been elected to a two year term on the OPFA Council as the representative for Southwestern Ontario

- the position on Council will require participation in Council and committee meetings and teleconferences which will be completed on personal time
- we congratulate Tim on his election to OPFA Council
- working on a succession and developing a strategic plan

BD-15-078

Miller - Bruinink

“That the Board of Directors acknowledges the General Manager’s report, dated December 1, 2015.”

CARRIED

A verbal update regarding the December 7th, Conservation Ontario Council meeting was provided.

- approval for a strategic plan for next 5 years
- representation – some areas have more difficult time getting to meetings. The cost of some directors attending board meetings is almost as much as their levy to Conservation Ontario
- currently involved in 2 lawsuits

BD-15-079

Brewer - MacKinnon

“That the Board of Directors acknowledges the verbal report from the Conservation Ontario Council meeting of December 7, 2015.”

CARRIED

A report on the business arising from the last meeting was discussed.

- that the Board review the Shoreline Management Plan and approve it as soon as possible. – *Shoreline Management Plan emailed to directors on November 24th and report under 10.(ii).*

BD-15-080

Rupke - Gordon

“That the Board of Directors acknowledges the updates on business arising from the November 12, 2015 meeting.”

CARRIED

The Conservation Lands Year in Review Update was reviewed:

- Conservation Areas:
 - Warwick Conservation Area (Warwick Township):
 - the new entrance roadway was completed prior to the start of the camping season; security gates to be installed on this roadway this fall
 - 11 existing 15 amp campsites have been upgraded to 30 amp
 - 20 acres of agricultural land was tendered and a 5 year lease was signed with the previous tenant (matched accepted offer)
 - L.C. Henderson Conservation Area (Enniskillen Township):

- the main pavilion roof has been replaced with steel
- erosion protection works have been completed on the two weirs; this included additional rip rap and surfacing material
- 45 acres of agricultural land was tendered and a 5 year lease was signed with a new tenant (previous tenant moved away from the area)
- A.W. Campbell Conservation Area (Brooke/Alvinston & SW Middlesex):
 - a new 200 amp hydro panel has been installed at the pool washroom building
 - 4 new entrance gates have been installed & landscaping improvements have been completed at the main gate
 - Conservation Area signage has been upgraded on Nauvoo Road at Shiloh Line
 - 87 acres of agricultural land was tendered and a 5 year lease was signed with the previous tenant (matched accepted offer)
- Other Conservation Areas:
 - new property identification signs have been installed at Crothers Conservation Area and the Sinclair Property
 - Wawanosh (Sarnia)- new security gates have been installed
 - Strathroy Conservation Area – the entrance roadway has been upgraded with 2 new culverts and erosion protection (Municipality of Strathroy-Caradoc)
 - Clark Wright (Strathroy –Caradoc) – new security gates have been installed into the workshop area; memorial bench installed; 2 board walks upgraded
 - Peers Wetland (Chatham-Kent) – Sydenham Field Naturalist to construct a viewing deck adjacent to the wetland
 - Bridgeview (Petrolia) – railings on the dam have been removed and stop logs are being replaced with new aluminium panels (Water Resource Department)
 - Grass Cutting contracts - 14 Authority (conservation areas) and Foundation owned properties have been tendered out to the private sector for grass cutting services; contracts are for a 3 year period; tenders closed on November 18th
- McKeough Upstream Lands (St. Clair Township):
 - Property 38 – a large wetland with a series of ponds has been completed over 1,100 acres of agriculture land (pasture, hay and cash crop) has been tendered; the majority of the previous tenants have matched the accepted offers and have been sent their 5 year lease.
- Foundation Lands:
 - Sinclair Property (Dawn-Euphemia):
 - a new property identification sign has been installed
 - a new 5 year agricultural lease to be negotiated with Rural Lambton Stewardship Network

- Gawne Property (Dawn Euphemia):
 - 50 acres of agricultural land was tendered and a 5 year lease will be prepared with a new tenant
- Keith McLean Conservation Lands (Chatham-Kent):
 - a 50 x 65 ft gravel parking lot has been constructed
 - 2 access gates have been installed at the Rose Beach Line entrance
 - a new floor has been installed in one of the drainage system pump houses
- Lambton County Lands:
 - Bowes Creek (St. Clair Township):
 - forestry staff continue to manage the existing 50,000 seedlings planted on the property; this involves cutting weeds and grasses between the tree rows and applying herbicide within the rows.
 - new entrance gates have been installed on the access laneway
 - Perch Creek (Sarnia):
 - a new trail loop

Director Comments:

- can the Conservation Area roads be tarred and chipped – had a contractor come in to A.W.Campbell and L.C. Henderson and price – \$40 - \$45,000.

BD-15-081

Case - Bruziewicz

“That the Board of Directors acknowledges the Conservation Lands report, dated November 24, 2015 outlining the maintenance and development activities on Conservation Lands for 2015.”

CARRIED

A staff report regarding the Henderson tower lease renewal was discussed.

- LC Henderson Conservation Area is located on Petrolia Line just east of the Town of Petrolia
- the current Bell Tower was constructed in 1997 and a 20 year lease was signed with the Bell Mobility on March 6th, 1997 for \$4,500 per year
- as the current lease will expire in March of 2017 Bell Mobility is interested in entering into a new 20 year lease
- the proposed lease is for 4 – 5 year terms with the initial term rental fee of \$12,000.00 (similar to the annual rent the Foundation receives for the Rogers tower at McLean Conservation Lands)
- subsequent terms will include an increase of 10 % per term
- all utilities and commercial tax costs are paid by Bell Mobility
- revenue generated from the lease is used to offset maintenance costs at the conservation area.

BD-15-082

Broad - Faas

“That the Board of Directors acknowledges the L.C. Henderson tower lease renewal report dated November 25, 2015 and approves the execution of a 20 year lease with Bell Mobility.”

CARRIED

A staff report regarding the A.W. Campbell Conservation Area Railway Station was reviewed.

- the building was constructed in 1918 by the Canadian National Railway in the Village of Newbury and operated until 1966
- in 1969 the building was donated to the Conservation Authority by the village and moved to the conservation area
- it was used as an outdoor education building for many years with a theatre and class room
- with the development of the L.C. Henderson outdoor education center in the mid 1990's the majority of the educational classes were switch to this location; only the Maple Syrup program was offer out of the train station
- due to lack of bookings, the Maple Syrup program was eventually cancelled
- the camping emphasis has been directed towards the main camping area and we have started to naturalize most of the area around the railway station with trees or meadow
- Building Condition:
 - the building is wood frame construction with the original wood siding and doors
 - the roof was replaced approximately 15 years ago and will need to be upgraded soon
 - there are no services to the building and it is being used only as storage for surplus supplies
 - the cost to renovate to a usable state would be considerable and those funds may be best directed to the construction of a storage/staff facility within the main campground area
 - the building has become an eye sore and serves no operational purpose
 - the Village of Newbury through a local survey has decided not to move the building back to Newbury (email attached)
- Recommendation:
 - recommend to demolish the building

BD-15-083

Kelch - Bruinink

“That the Board of Directors acknowledges the report, dated November 25, 2015 on the A.W. Campbell Conservation Area Railway Station and approves the recommendation outlined in the report.”

CARRIED

A staff report regarding the A.W. Campbell Sugar Shack was discussed.

- at the November 12th board meeting the Board of Directors discussed the Authority's involvement in the 2016 Syrup Festival at the AW Campbell Conservation Area (Brooke/Alvinston)
- this 2 day event runs in conjunction with the Alvinston Fire fighter's pancake breakfast at the Alvinston arena and generally occurs on the 3rd weekend in March
- during this weekend visitors learn about historic methods of maple syrup production via displays and demonstrations located in and around the current Sugar Shack (constructed in the early 1970's)
- to ensure that the Sugar Shack and surrounding area is ready for this weekend, staff started building renovations and improvements shortly after the above meeting
- during renovations staff observed other structural issues that were not previously observed or included in the November report
- prior to the investment of funds to upgrade the current building and in response to these new issues staff contacted the local building inspector to provide comment on the overall condition of the building
- General deficiencies from the report (report has been included):
 - due to wood rot and moisture penetration ceiling joists are no longer properly tied to the roof rafters
 - roof trusses are non-manufactured and non- engineered and do not meet the Ontario Building Code (a number show various forms of wood rot)
 - several holes were observed in the steel roof (entire steel roof would require replacement)
 - the chimney, exterior to the building requires replacement and should be inspected by a certified inspector
 - wall structure is inadequately constructed and in multiples locations exhibit wood rot
 - bottom wall plate rests directly on the concrete slab with no moisture protection and shows significant wood rot
 - multiple large cracks in the concrete slab are visible
 - entire building is visibly not level
 - structural framing members are distressed with wood rot
- Inspectors Final Comment: "As moisture ingress and foundation settling persist they may quickly affect the structural integrity of the building and become a safety concern"
- Recommendations:
 - it is apparent that the building was designed and constructed for temporary use and was intended to meet the Conservation Authority programs of the time
 - from the Building Inspector's report, staff would recommend that the building be closed to the public and not be open or used for this 2 day event.
 - further the deficiencies outlined would all but require reconstruction of the building – the current cost estimate is 3 times the budget previously proposed for repairs
 - staff would recommend that the building be demolished
 - staff have also contacted organizers from the Firefighters to see if our involvement was critical to the success of their event; they have indicated that

their event would not be affected if the Authority limits or discontinues the Maple Syrup program on that weekend

Director Comments:

- Council and Firemen have no concerns about discontinuing program.
- would like to see educational component continue
- look into bringing in a trailer for staff use
- look into other options so the program is able to continue

BD-15-084

Case - Wright

“That the Board of Directors acknowledges the report dated November 25, 2015 on the A.W. Campbell Sugar Shack building and approves the recommendations outlined in the report.”

CARRIED

A staff report on water levels, current and flood conditions was presented.

- Precipitation an Streamflow Conditions
 - with no significant rain events throughout November, watershed levels have remained lower than average at all stations
 - cool temperatures near the end of the month resulted in our first significant snowfall across the region. Gradual melting conditions followed by warmer than normal temperatures at the end of the month had very little impact on levels as this snow melted
 - comparisons of the past 18 month period reflect significantly lower levels than November 2014 as well as some of the lowest levels reported over the entire period.
- Precipitation
 - while September was a notably dry month, conditions improved in November with a regional monthly average of 72%, however this did not improve the 3 month overall average of 78.7% when compared with the August, September and October period last reported at 87% mostly due to above normal August precipitation. Long term impacts were less significant with 100% reported for 6 month and 81% for the annual average. This pattern continues the 2015 trend of a below average year for precipitation overall.
 - precipitation and temperature comparison for November 2014 verses 2015 shows less precipitation events (and subsequent total accumulation) and a generally warmer trend for the month.
- Flood threat
 - there continues to be no flood bulletins reported in the St. Clair region during the fall period with levels remaining in the normal range. Watercourses are expected to continue to accommodate additional rain events as we move into the winter season and any major events will be likely be as snowfall as temperatures fall, limiting any significant runoff. As always, conditions will be monitored and

significant changes in rainfall patterns and advisories will be provided as conditions dictate.

- Weather Forecast
 - December: slightly above average temperatures with average precipitation
 - Winter: Above normal temperatures with below normal precipitation expected, with potentially increased lake effect snow contingent on lake ice conditions. Potential for unsettled weather changes due to the impact of 2015 El Niño conditions.
 - every two to seven years, an unusually warm pool of water - sometimes 4 to 5 degrees Fahrenheit (2 to 3 degrees Celsius) higher than normal - develops across the eastern tropical Pacific Ocean to create a natural short-term climate change event. In 2015 this warm condition, known as El Niño, appears to be migrating north along the western coast of North America and effects the weather patterns developing in western Canada which subsequently move eastward toward Ontario. This 2015 phenomenon appears more prevalent than in 1997 event as illustrated below. This condition also spurs extreme weather patterns around the world, from flooding in California to droughts in Australia. This winter, the 2015-16 El Niño event will be better observed from space than any previous El Niño.

BE-15-085

Bruziewicz - Scholten

“That the Board of Directors acknowledges the report dated November 27, 2015 on the current watershed conditions and Great Lakes water levels.”

CARRIED

A staff report on Water and Erosion Control Infrastructure Projects submitted for funding in 2015-2016.

- review of WECl applications have been completed by a committee of provincial and Conservation Authority staff representatives. The following 4 projects were approved for 2015- 2016.

Structure	Project Name	Description of Work	Total Project Cost (\$)	Grant Requested (\$)
McKeough Floodway	McKeough Floodway Berm Repair	Perform repair work along the floodway	\$200,000	\$100,000
McKeough Floodway	McKeough slope Stability investigation (Completed)	Study- instability is being observed along the McKeough Floodway. Failure scarps and tension cracks are noticed along the face of the slope	\$15,000	\$7,500
Arda Dykes	Hazard Tree Removal (Ongoing)	remove trees, shrubs and debris that have the potential to cause slope stability issues	\$24,000	\$12,000
Wallaceburg Retaining wall	Wallaceburg Retaining wall inspection	inspection of retaining wall in Wallaceburg	\$25,000	\$12,500

- we continue to wrap up projects on a monthly basis. Status of other WECI projects is outlined below:

Structure	Project Name	Status
McKeough Dam	McKeough slope Stability investigation	LVM Engineering has been consulted for this work. Completes, report expected in December 2015.
McKeough Dam	McKeough Floodway Berm repair	Completed
McKeough Dam	McKeough Dam Drop structure repair	Ongoing, Reviewing quote from Contractor
LAWSS	LAWSS shoreline repair	Completed

BD-15-086

Gordon - Kelch

“That the Board of Directors acknowledges the report dated November 27, 2015 on the ongoing Water and Erosion Control Infrastructure projects across the watershed.”

CARRIED

A staff report regarding grants currently being implemented by the Biology department was presented.

- the Biology Department has had great success with grant proposals again this year, with grants totaling around \$1,040,000.
- continuing multi-year grants in 2015 include:

- Ontario Trillium Foundation (OTF) awarded \$58,000 to conduct fish and mussel inventories in Lake Huron Tributaries over two years,
- a three year, \$75,900 grant from the Ministry of Natural Resources and Forestry (MNR) Species at Risk Stewardship Fund to continue to deliver Reptiles-at-Risk Program will help pay for snake and turtle monitoring, and related outreach and education activities.
- 2015 is the third year of a three year \$244,050 grant from Environment Canada to implement best management projects through the Sydenham River Habitat Stewardship Program.
- we also have many ongoing projects and programs that are entirely grant funded:
 - Ministry of the Environment and Climate Change (MOECC) allocated \$50,000 to support our stewardship and water quality monitoring program in Lambton Shores.
 - a \$104,000 grant from the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) for Healthy Lake Huron Outreach and Monitoring.
 - a small grant from the Aboriginal Fund for Species at Risk (AFSAR) that covers an education and outreach program delivered at Kettle and Stony Point First Nation.
 - TD Friends of the Environment Foundation provided funding towards the ongoing maintenance and additional seeding of the pollinator garden at Warwick Conservation Area. They also provided about \$8,600 towards Sarnia and Strathroy community tree planting.
 - a \$30,000 grant from the MNR for the protection, evaluation and restoration of riparian wetlands.
 - a \$30,000 grant from the MNR for Fish and Wildlife BUI priority actions for delisting; including the restoration of priority wetland sites.
 - a \$5,000 grant from Friends of the St. Clair River for maintenance of the Bowen's Creek restoration project (wetlands and trees).
 - a \$3,000 grant from the J.P. Bickell Foundation for Wetland Evaluation Training.
 - a \$13,000 grant from the Great Lakes Sustainability Fund (GLSF) to write a St. Clair AOC Fish and Wildlife Habitat Management Plan.
 - \$10,000 from Fisheries and Oceans Canada (DFO) for fish monitoring work
- a number of projects were completed in the first part of 2015:
 - 2015 was the last year of a three year, \$117,500 grant from the Environment Canada's GLSF for wetland creation and tree planting at Bowen's Creek Habitat Management Area.
 - 2015 was the last year of a two year \$85,000 grant for Sediment and Erosion Mitigation and Fish Habitat Enhancement of Agricultural Watercourses of the St. Clair River Area of Concern (AOC).
 - \$50,000 from MOECC to support stewardship and water quality monitoring program in Lambton Shores.
 - OMAFRA and Environment Canada granted \$37,390 and \$10,000 respectively to Healthy Lake Huron Outreach.
 - \$49,000 from Trees Canada towards planting about 40,000 trees.

- a one year (2014/15), \$52,985 grant from Environment Canada to extend St. Clair Conservation's Healthy Watersheds Program area of coverage. Projects concentrated on watersheds of Bear and Black Creek and our Lake Huron Tributaries.
- \$20,000 for MNRF for Ducks Unlimited Canada coastal wetland restoration of Rex Dover Marsh and Roberta Stewart Marsh
- \$7,000 from MNRF for Watershed Riparian Buffer Restoration
- \$20,000 from WHC for North Sydenham River Habitat Creation
- since April, we have submitted for the following additional grants:
 - \$157,000 from the Ontario Trillium Foundation to conduct aquatic inventories, restore aquatic habitat and for education and outreach.
 - \$21,500 from Ontario Soil and Crop Improvement Association to promote soil health, pollinator habitat and water quality with the agriculture community.

Directors' Comments

- Congratulated staff on their good work applying for and receiving grants.

BD-15-087

Miller - Wesley

“That the Board of Directors acknowledges the report dated November 30, 2015 on grants currently being implemented by the Biology Department, and grant applications update.”

CARRIED

A Regulation Summary Report for October 2015 was reviewed.

BD-15-088

Wright - MacKinnon

“That the Board of Directors acknowledges and concurs with the Regulations Activity Summary Report on "Development, Interference with Wetlands & Alterations to Shorelines & Watercourses" Regulations (Ontario Regulation 171/06), for October 2015.”

CARRIED

A staff report regarding the Lake Huron Shoreline Management Plan was reviewed.

- Status of current SMP
 - initial consultation and public open houses were held in 2010. There was particular interest from Lambton Shores (LS) shoreline residents as this was a new Shoreline Plan for LS, but only an update for Sarnia and Plympton Wyoming (PW). Stakeholder interest was obtained.
 - at the SCRCA Board of Directors meeting April 2012, shoreline municipal staff comments on the SMP were brought forward to the Board. Consultation and responses to municipal staff April 2012 are included in Appendix C. Actions and revisions to the Plan are noted.
 - following the initial consultation and public open houses, interested stakeholders were consulted one on one. This took place during the period 2011-2012.

Comments received, feedback and actions are noted in Appendix C (Chart entitled “2011 and 2012 Stakeholder Consultation”).

- of note in Appendix C, was the significant concern regarding the Kettle/Stoney Point First Nations “grooming” of West Ipperwash beach. Significant consultation was required. As noted in Appendix C, the issue of SCRCA Regulation jurisdiction required investigation. A Board motion and decision was rendered in 2013. See Appendix C.
- Remaining issues
 - as noted on Page 55 of the Draft SMP; the remaining issues are as follows:
 - “Dynamic Beaches
It was determined that a separate consultation process and study was necessary for the Sarnia Haight Hillcrest Nisbet Drive area (Reach 5).
It was also recommended that further detailed development guidelines and policies were necessary for the West Ipperwash area.
Subject to funding and approvals, the above actions may be undertaken, reviewed and incorporated into the plan as deemed necessary”.
 - a coastal study of Reach 5 has been received by the SCRCA.
 - it is proposed that the above tasks be completed in 2016 (exception Reach 5 coastal study) along with other updates required below:
 - proposed 2016 SMP review and updates remaining (**Note – 2016 SMP “housekeeping” project approved by SCRCA Board of Directors September 17, 2015)

Revisions	General	Municipality
change verbage to be consistent with 2014 Provincial Policy Statement	x	
web links in text and maps so more user friendly	x	
Incorporate a web published map with search engine	x	
Update mapping and disseminate to County GIS public website	x	
Reach 16/17/18 Address 1935 data gap, update aarr’s and mapping (reduces setbacks)		Plympton Wyoming
Reach 23/24 Demo 3D technology (Bluept) to test 1931 photography		Plympton Wyoming
Reach 5 Dynamic beach consultation		Sarnia
Update SMP dynamic beach info based on 2016 consultation		Sarnia
Reach 36, 37 Development guidelines		Lambton Shores

Consult on development guidelines		Lambton Shores
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- as the SMP stands now, it could be approved by the Board so the “Draft” can be removed.
- regardless of the above, moving forward with the 2016 project would improve the SMP and address the outstanding tasks as described in the above chart. The 2016 SMP addendums could then be incorporated into the final SMP.
- the addendum would be brought forward to the Board in late 2016 to seek approval for incorporating the changes into the SMP.

BD-15-089

Scholten - Kelch

“That the Board of Directors acknowledges the status of the Lake Huron Shoreline Management Plan and consultation that has occurred to date and further approves the current plan as presented on the website Fall 2015.”

CARRIED

Planning Activity Summary Report for October 2015 was reviewed.

BD-15-090

Scholten - Miller

“That the Board of Directors acknowledges the St. Clair Region Conservation Authority’s monthly Planning Activity Summary Report for October 2015.”

CARRIED

Authority revenue and expenditures to October 31, 2015, were reviewed.

BD-15-091

Case - Kelch

“That the Board of Directors acknowledges the revenue and expenditure report to October 31, 2015, as it relates to the budget.”

CARRIED

November 2015 disbursements totaling \$601,485.69 were considered.

BD-15-092

Case - Scholten

“That the Board of Directors approves the November 2015 disbursements as presented in the amount of \$616,783.31.”

CARRIED

A status report on general levy received to date was discussed.

BD-15-093**Bruzewicz - Kelch**

“That the Board of Directors acknowledges the status report on the 2015 general levy receipts to date.”

CARRIED

The 2016 budget was considered. Two votes on the budget were required. The first vote for non-matching levy utilized a weighted vote. A recorded vote based on weighting on the non-matching general levy was held.

Municipal Funding Summary

Municipality	2016		Vote
	CVA Apport.%	CVA Apport.%	
Adelaide Metcalfe Tp	0.017019	0.017019	y
Brooke-Alvinston Tp	0.0158886	0.0158886	Not In Attendance
Chatham-Kent M		0.066646	y
Chatham-Kent M	0.133292	0.066646	y
Dawn-Euphemia Tp	0.024264	0.024264	y
Enniskillen Tp	0.017188	0.017188	Not In Attendance
Lambton Shores M	0.04905	0.04905	y
Middlesex Centre M	0.021038	0.021038	Not In Attendance
Newbury V	0.001525	0.001525	y
Oil Springs V	0.001981	0.001981	Not In Attendance
Petrolia T	0.024281	0.024281	Not In Attendance
Plympton-Wyoming T	0.051115	0.051115	n
Point Edward V	0.023998	0.023998	y
Sarnia C		0.132082333	y
Sarnia C		0.132082333	y
Sarnia C	0.396247	0.132082333	y
Southwest Middlesex M	0.011343	0.011343	y
St. Clair Tp	0.109174	0.109174	y
Strathroy - Caradoc Tp	0.082388	0.082388	y
Warwick Tp	0.02021	0.02021	y
			86.851%
Total of CVA Levy Apportionment Present			91.963%
Vote Passed By			94.442%

The final vote represented 94.442% in favour based on the total CVA in attendance.

BD-15-094

Scholten - Broad

“That the Board of Directors approves the recommendation of the Executive Committee that the 2016 budget of \$5,189,355 with a non-matching general levy of \$391,455 with all member municipalities deemed as benefitting and further that the levy be apportioned using the Modified Current Value Assessment of each Municipality within the Authority’s area of jurisdiction.”

CARRIED

BD-15-095

Broad - Bruinink

“That the Board of Directors acknowledges the 2016 proposed forecast budget of \$5,189,355 with a municipal matching general levy of \$310,000 including finalized Modified Current Value Assessment values, updates to specific projects and municipal comments received to date.”

CARRIED

The use of the Lambton County Job Evaluation System 2008 and future updates to their Job Evaluation System was considered.

BD-15-096

Scholten - Faas

“That the Board of Directors approves the use of the Lambton County Job Evaluation System 2008, as well as future updates to their Job Evaluation System, for use by the St. Clair Region Conservation Authority effective January 1, 2016.”

CARRIED

A staff report regarding AODA IASR training was explained.

- new Board members must have the AODA – IASR Training by the end of the year to ensure compliance with the Accessibility Ontario Disabilities Act.
- most directors did this training last year, but if you are new to the SCRCA Board we must have a signed form on file by December 10th, 2015, before the 2015 year-end AODA compliance reporting can be completed.
- training can be completed at home on your computer using the links provided in the Board Package section 12(vi), or the lower boardroom can be set up for you to complete on December 10th.

BD-15-097

Kelch - Bruziewicz

“That the Board of Directors acknowledges the report dated November 25, 2015, on AODA IASR Training and further that any director who has not completed this training, do so by December 10, 2015.”

CARRIED

Changes to the Administrative Manual were reviewed.

BD-15-098

Kelch - Scholten

“That the Board of Directors acknowledges the report and approves the changes to the Administration Manual.”

CARRIED

The meeting went “In Camera” to discuss Conservation Awards and personnel issues with the General Manager, Director of Finance and Director of Communication remaining.

BD-15-099

Broad - Case

“That the Board of Directors go in camera at 10:55 a.m. to discuss Conservation Awards and personnel issues with the General Manager, Director of Finance and Director of Communication remaining.”

CARRIED

BD-15-100

Miller - Bruinink

“That the Board of Directors rise and report at 11:35 a.m.”

CARRIED

BD-15-100

Rupke - Bruinink

“That the Board of Directors approves the 2015 Conservation Award winners as outlined in the report dated November 26, 2015.”

CARRIED

BD-15-101

Kelch – Wesley

“That the Board of Directors approves the member’s meeting per diem of \$75.00, the Chair’s honourarium be \$3,350.00, the Vice Chair’s honourarium be \$1,675.00 and further approves the mileage rate of \$0.55 per km for 2016.”

CARRIED

BD-15-102

Kelch – Bruziewicz

“That the Board of Directors acknowledges the step adjustments and the cost of living adjustment to the 2016 salary grid as approved by the Board of Directors on November 12, 2015.”

CARRIED

BD-15-103

Miller

“That the meeting be adjourned.”



Steve Arnold
Chair

Brian McDougall
General Manager