

December 8, 2016

The Board of Directors meeting of the St. Clair Region Conservation Authority was held on the above date, at the Administration Office in Strathroy at the hour of 10:00 a.m..

Present: Steve Arnold, Chair; Andy Bruziewicz, Vice Chair; Alan Broad, Tony Bruinink, Todd Case, Joe Faas, Norm Giffen, Larry Gordon, Mike Kelch, Betty Ann MacKinnon, Kevin Marriott, John McCharles, Don McCallum, Dan McMillan, Steve Miller, Gerry Rupke, Cindy Scholten, Muriel Wright

Absent: Frank Nemcek, Jeff Wesley

Staff Present: Brian McDougall, General Manager; Kevan Baker, Director of Lands; Girish Sankar, Manager of Water Resources; Erin Carroll, Manager of Biology; Patty Hayman, Director of Planning; Dallas Cundick, Environmental Planner/Regulations Officer; Tracy Prince, Director of Finance; Rick Battson, Director of Communications; Marlene Dorrestyn, Administrative Assistant.

The Chair welcomed everyone to the meeting and wished everyone a Merry Christmas and happy and prosperous 2017. He thanked everyone for their support. He also reminded everyone, that he represents the Authority at Conservation Ontario. Mr. Arnold asked everyone to stay on top of ERB postings that are relevant to our region. Mr. Marriott reminded everyone that the remarks for ERB are due by tomorrow.

Mr. Bruziewicz, Vice Chair, thanked the Chair, Steve Arnold, for his work.

The Chair then requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

BD-16-172

Bruinink - Scholten

“That the minutes of the Board of Directors meeting, held November 10, 2016, be approved as distributed.”

CARRIED

The General Manager's report was discussed:

- Lake Erie Domestic Action Plan
 - Conservation Authorities in the Lake Erie basin met with representatives of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), Ontario Ministry of Environment and Climate Change (MOE), Ontario Ministry of Natural Resources and Forestry (MNR), Agriculture Canada, Environment and Climate Change Canada on November 14th to provide input regarding anticipated components of the Domestic Action Plan, to reduce phosphorous levels in Lake Erie
 - Conservation Authorities outlined the current programs being undertaken in stewardship, environmental monitoring and habitat protection

- OMAFRA reviewed some of the potential agricultural components of the anticipated Domestic Action Plan for Lake Erie
- all departments and ministries discussed other components of the anticipated action plan that could involve Conservation Authority participation
- OMAFRA brought forward several points of discussion and solicited Conservation Authority comments
- a draft Domestic Action Plan for Lake Erie is expected to be posted for public comment as early as next month
- the office is almost at capacity in office space. A report will be coming to a future meeting.

BD-16-173

Marriott - McMillan

“That the Board of Directors acknowledges the General Manager’s report, dated November 28, 2016.”

CARRIED

A verbal update regarding the December 5th, Conservation Ontario Council meeting was provided.

BD-16-174

Kelch - Miller

“That the Board of Directors acknowledges the verbal report from the Conservation Ontario Council meeting of December 5, 2016.”

CARRIED

A report on the business arising from the last meeting was discussed.

- General Manager’s report:
 - requests page numbers for whole package – *package numbered*
 - requests report on air quality at Sarnia Airport – *request made for information*
 - why recommending Education Review for EBR – *draft correspondence for Chair’s signature*
- Healthy Watersheds program - options for more shoreline cleanup – *investigating options for more dates*
- 1992 Shoreline Protection Structures landowner resource manual
 - additional information needed to be clarified, where is boundary. Subsequent updates to budget. Please send out in next couple of weeks.
 - what did the original report say?
 - include comparison of 1992 versus 2016.
 - was the prediction correct? Close? – *report in package*
- 2017 draft budget
 - concerns regarding year after year increases
 - needs to connect better with municipalities
 - what are we doing compared to other Conservation Authorities.

- Information regarding Cost of Living
 - more information is required for the December meeting – *to be discussed in Camera later in meeting*

BD-16-175

Rupke - Gordon

“That the Board of Directors acknowledges the updates on business arising from the November 10, 2016 meeting.”

CARRIED

The Conservation Lands Year in Review Update was reviewed:

- Warwick Conservation Area (Warwick Township)
 - the pool has been renovated with new 2 x 2 porcelain tile and colored quartz surfacing
 - a new laundry shed has been constructed in the woodlot campground
 - the main campground washroom roof has been replaced with steel
 - approximately 80 stumps have been ground off and the areas leveled with top soil
- L.C. Henderson Conservation Area (Enniskillen Township)
 - 2 shower areas have been renovated with new shower surrounds and ceramic tile installed on the floors and walls
 - subsurface drainage has been installed in the Towerview campground and on one of the seasonal campsites
 - a number of dead poplar trees have been removed along the main access roadway
- A.W. Campbell Conservation Area (Municipality of Brooke Alvinston)
 - a 12 x 34 ft addition was constructed to existing workshop; the addition facilitates a superintendent’s office, staff lunch room and storage.
 - a new trail loop has been developed through the maple syrup bush; this trail will be used as an added attraction at the 2017 Maple Syrup Festival
 - new directional signage has been installed at the corner of Conservation Line and Calvert Road
- Other Lands Activities:
 - safety railing and stairs have been installed along the trail system in the Strathroy Conservation Area (funded by Bonduelle)
 - a number of cedar post supports and board walk decking have been upgraded at the Coldstream Conservation Area (Middlesex Centre)
 - a new deck and accessible ramp have been constructed at the Peers Wetland CA (Sydenham Field Naturalists and Union Gas)
 - a new 5-year tower lease is being negotiated with Cogeco Connexion Inc. for the existing tower & building
 - one of the steel walkways on the boat ramp has been repaired and reinstalled at Highland Glen CA
 - 52 memorial trees have been planted in our conservation lands (Foundation)

- Foundation Lands:
 - the St. Clair Region Conservation Foundation owns 16 land holdings and 456 hectares of land; these lands are maintained and operated by the Conservation Authority
 - a number of dead ash trees have been removed from around the perimeter of the property at Maples Woodlot (Plympton-Wyoming)
 - the Harrison, Gawne, Evoy and Sinclair properties have been inspected and new no hunting signs have been installed where required
 - the Foundation has provided financial assistance to the Conservation Authority to support the development and maintenance of trails
- County of Lambton Lands:
 - fencing has been upgraded on the sand hill in Port Franks; the fence restricts access and allows for dune grasses to become established (Lambton County Heritage Forest)
 - a new property identification sign has been installed at the Bowens Creek Management Area
 - forestry staff continue to manage the over 40,000 trees at the Bowens Creek Management Area
- McKeough Upstream Lands:
 - approximately 8,000 ft of 4 inch and 1,600 ft of 6-inch tile drainage has been installed at Property 82
 - soil sample information has been collected and analysed on 4 upstream rental parcels; this information has been forwarded to the agricultural tenant to assist in future soil management needs.

BD-16-176

MacKinnon - Faas

“That the Board of Directors acknowledges the Conservation Lands report, dated November 21, 2016 outlining the maintenance and development activities on Conservation Lands for 2016.”

CARRIED

Maintenance Agreements with the St. Clair Region Conservation Foundation regarding property donations were considered.

BD-16-177

Wright - Marriott

“That the Board of Directors acknowledges and approves the execution of maintenance agreements with the St. Clair Region Conservation Foundation regarding recent Foundation property donations, Evoy Woodlot and Bannerstone Conservation Lands.”

CARRIED

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A staff report on water levels, current and flood conditions was presented.

- Watershed Streamflows
 - watershed flow conditions in most areas continue to remain between 10% and 15% lower than the average for the month of November to date, notably due to the lack of consistent precipitation. Most runoff continues to be absorbed into the ground however this will change into December when the ground becomes frozen and accumulations will now be in the form of snow as opposed to running off into the adjacent watercourses.
 - while flows at Wallaceburg are becoming reduced consistent with seasonal fluctuations, it can be noted that the overall impact on flows at the confluence, considering the lower than average conditions in the watershed, varies only slightly year over year by an average of only 10 cm
- Precipitation
 - while rainfall conditions improved into October following a dry September, November to date is considerably dry with less than 50% of the anticipated rain for the month across the region. This effectively brings the regional 3 month average to only 73% of the average amount of rain. In turn this reduced the six month average to 84% and further decreases the one year rolling average down to 90%. As noted in when comparing number of events 2015 to 2016 there were 48 events in 2015 with many in excess of 15mm as compared to only 31 events in 2016 with many of those being mostly in the 5mm to 10mm range. This trend has resulted in Low Water Conditions in many parts of the province. Based on these results the SCRCA has declared a Level I drought condition based on the three-month data. Further, should final November numbers continue to be significantly low into the winter months, there is the possibility of this condition continuing into 2017.
 - local statistical precipitation analysis for the three-month period indicate current Level I conditions. Since final numbers for November are not yet available we will continue to monitor the current trend and report conditions accordingly.
 - Low Water Conditions have been officially reported to the MNRF and are now posted. These conditions are consistent with other CA's in the region and large eastern regions of the province continue to be under Level III conditions.
- Flood Threat
 - based on current conditions there is no concern for any flood conditions as the watershed is able to handle most storm events. With seasonal flows remaining slightly below the average range and future precipitation falling as snow, flood conditions are less likely to the end of 2016. We continue to monitor changes in watershed conditions as they occur. As always we will continue monitor flows and any significant storm events. Advisories will be provided as conditions dictate.
- Weather Forecast (Data: Weather Network, Environment Canada, OFA)
 - Short Term Outlook - seasonal temperature and precipitation across the region over the next 14 days
 - Long Term Outlook - Environment Canada winter outlook will be warmer than normal in the remainder of 2016, with above-normal precipitation and snowfall. Temperatures will be colder with higher precipitation into 2017 with the potential

for significant lake-effect snow conditions. The coldest periods will be in early to mid-January, late January, and late February, with the snowiest periods in mid- and late December, early January, and mid-February.

- Great Lakes Levels (Canadian Hydrometric, NOAA data – October)
 - the monthly comparison for October 2016 (current available data) indicate that Lake Huron levels have increased only slightly by 11cm over October 2015 and continue to remain above the 10 year average for Lake Huron at 56cm. Lake St. Clair levels are almost identical (within 6cm) to last year and 40cm above the 10 year average. Lake St. Clair remains close to the average for the entire period of record while Lake Huron is now below the average for the period of record for October by 30cm

Directors' Comments:

- report requested for next meeting regarding grants available for shoreline protection and repairs.

BD-16-178

Bruziewicz - Miller

“That the Board of Directors acknowledges the report dated November 25, 2016 on the current watershed conditions and Great Lakes water levels.”

CARRIED

A staff report on the ongoing Water and Erosion Control Infrastructure and shoreline projects was reviewed.

- we continue to wrap up projects on a monthly basis. Status of **2016 WECI/Shoreline** projects is outlined below:

Structure	Project Name	Status
McKeough Dam	Dam Safety Review	Golder Associates have been retained to complete the DSR
McKeough Dam	McKeough Dam Drop structure repair	Completed by Brosco Concrete restoration as of September 2016
Petrolia Dam	Stop log replacement	Completed as of July 2016
Courtright Park	Courtright shoreline revitalization	Design work ongoing
Aamjiwnaang Shoreline	Aamjiwnaang shoreline naturalization	Design work ongoing, Construction work expected to start early 2017

- Aamjiwnaang FN Shoreline
 - SCRCA coordinating Aamjiwnaang FN shoreline work
 - design review work ongoing
 - three main concepts will be implemented along the Aamjiwnaang FN shoreline
 - Finger groynes
 - Habitat pod
 - Fishing pier
 - this work is geared to enhance habitat and to improve community connection

- with the St. Clair River
- SCRCA has contacted permitting agencies for approval
- Construction work expected start in March 2017
- SCRCA is offering technical support and assistance to Walpole FN on their Shoreline Management Plan

BD-16-179

Kelch - Gordon

“That the Board of Directors acknowledges the report dated November 24, 2016 on the ongoing Water and Erosion Control Infrastructure and shoreline projects across the watershed.”

CARRIED

A staff report regarding grants currently being implemented by the Biology department was presented.

- the Biology Department has had great success with grant proposals again this year, with active grants currently totaling around \$1.5M and a potential additional \$450,000 in 2017/18.
- Multi-year grants for 2016/17 include:
 - a three year \$157,000 grant from the Friends of the St. Clair River/Ontario Trillium Foundation to conduct aquatic inventories, restore aquatic habitat and for education and outreach.
 - a three year, \$75,900 grant from the Ministry of Natural Resources and Forestry (MNR) Species at Risk Stewardship Fund to continue to deliver Reptiles-at-Risk Program will help pay for snake and turtle monitoring, and related outreach and education activities.
 - a three year \$270,000 grant from Environment Canada and Climate Change for the “Sydenham River Healthy Watersheds Program – An Ecosystem Approach for Species at Risk.”
 - a three year \$57,400 grant from Environment Canada and Climate Change for the “Healthy Watersheds Program – North Sydenham River Recovery.”
 - a two year \$218,100 grant from Ontario Ministry of Agriculture, Food, and Rural Affairs to build Agronomic Capacity, implement demonstration projects, and provide outreach and education to improve soil health and water quality in the St. Clair Watershed.(2016-2018)
 - a two year \$40,000 grant from Ontario Ministry of Agriculture, Food, and Rural Affairs for outreach and education to improve soil health and water quality in the Lambton Shores Tributaries Priority Sub-watershed (2016-2018)
 - a three year \$56,500 grant from Ontario Soil and Crop Improvement Association *Great Lakes Agricultural Stewardship Initiative* for outreach and education regarding healthy soils, water quality, and pollinator habitat (2015-2017).
- as well, there were a number of one year projects completed for 2016/17:
 - \$33,000 from Environment Canada and Climate Change for St. Clair River Area of Concern Fish and Wildlife Habitat Management Plant and Wetland Evaluations

- an ongoing small grant from the Aboriginal Fund for Species at Risk (AFSAR) that covers an education and outreach program delivered at Kettle and Stony Point First Nation.
- TD Friends of the Environment Foundation provided funding towards the ongoing maintenance and additional seeding of the pollinator garden at Warwick Conservation Area. They also provided about \$8,600 towards Sarnia and Strathroy community tree planting through TD Tree Days.
- another (2nd year) \$30,000 grant from the MNRF for the protection, evaluation and restoration of riparian wetlands.
- ongoing yearly \$30,000 grant from the MNRF for Fish and Wildlife BUI priority actions for delisting; including the restoration of priority wetland sites.
- another (2nd year) \$10,000 from Fisheries and Oceans Canada (DFO) for fish monitoring work
- \$25,000 from Wildlife Habitat Canada for Sydenham River Habitat Creation & Enhancement Project
- \$23,672 from Recreational Fisheries Conservation Partnership Program for Bear Creek Barrier Removal and Habitat Creation
- \$17,300 from Ducks Unlimited Canada for wetland projects, including the construction of the Callahan Road wetland at the McKeough Dam
- Ministry of the Environment and Climate Change (MOECC) allocated \$60,000 to support our stewardship and water quality monitoring program in Lambton Shores (2016/17).
- Climate Change and Environment Canada allocated \$10,000 to support our water quality outreach program in Lambton Shores (2016/17).
- we also helped a landowner get \$13,000 from SARFIP for erosion control
- a number of projects were completed in the first part of 2016:
 - Ontario Trillium Foundation (OTF) awarded \$58,000 to conduct fish and mussel inventories in Lake Huron Tributaries over two years,
 - 2015/16 was the final year of a three year \$244,050 grant from Environment Canada to implement best management projects through the Sydenham River Habitat Stewardship Program.
 - Ministry of the Environment and Climate Change (MOECC) allocated \$50,000 to support our stewardship and water quality monitoring program in Lambton Shores (2015/16).
 - a \$104,000 grant from the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) for Healthy Lake Huron Outreach and Monitoring (2014-2016).
 - a \$5,000 grant from Friends of the St. Clair River for maintenance of the Bowen's Creek restoration project (wetlands and trees).
 - a \$3,000 grant from the J.P. Bickell Foundation for Wetland Evaluation Training.
 - a \$13,000 grant from the Great Lakes Sustainability Fund (GLSF) to write a St. Clair AOC Fish and Wildlife Habitat Management Plan.
 - \$10,000 from Fisheries and Oceans Canada (DFO) for fish monitoring work
 - a \$30,000 grant from the MNRF for the protection, evaluation and restoration of riparian wetlands.

- a \$30,000 grant from the MNRF for Fish and Wildlife BUI priority actions for delisting; including the restoration of priority wetland sites.

BD-16-180

Scholten - Marriott

“That the Board of Directors acknowledges the report dated November 24, 2016 on grants currently being implemented by the Biology Department, and grant applications update.”

CARRIED

A staff report regarding the Environmental Commissioner of Ontario Soil Health Report was discussed.

- this month, the Environmental Commissioner’s Office of Ontario (ECO) produced *Putting Soil Health First – A Climate-Smart Idea for Ontario*. The report discusses that although modern agriculture has achieved much success in feeding the world, soil health has been compromised in the process. The report provides principles for a soil health approach that would not inhibit agriculture’s success, but rather protect and enhance soil life.
- the relevance of this report to SCRCA is that it highlights the farming practices of two Lambton County farmers, Mike Belan of Inwood and Doug Rogers of Lambton Shores. These farmers are just two of our soil health champion landowners. Glenn Munroe, Senior Policy Analyst for ECO joined our GLASI Soil Health Tour this summer to meet Mike Belan and while at the tour, Glenn met Doug. He was very impressed with their practices and made sure to profile and celebrate their efforts in this report. The report also mentions the water quality monitoring SCRCA staff are conducting with Doug Rogers to understand phosphorus movement in tile outlets. Very rewarding to have champion landowners gain recognition for their work!

BD-16-181

Rupke - Bruinink

“That the Board of Directors acknowledges the report dated November 30, 2016 on the Environmental Commissioner of Ontario Soil Health Report highlighting two champion landowners in Lambton County.”

CARRIED

A staff report on the request to update the 1992 Shoreline Protection Structures landowner resource manual was explained.

- at the November 10, 2016 Board meeting, SCRCA staff were requested to review the applicability of Point Edward’s contribution to the project update. As you can recall, this project is an update to the January 1992 Design Considerations for Shore Protection Structures. The document is 25 years old. The 1992 document was included in your November Board package.
- it was also requested, that should the project be approved, the update include a comparison of the 1992 projected erosion rates versus actual measured erosion. This is noted and will be included.
- a review of improved mapping indicates that Pt. Edward has such a small portion of

Lake Huron shoreline and further since this shoreline is protected with engineered armoustone, it is recommended Pt. Edward's financial portion be removed.

- therefore the revised cost apportionment is as follows:

Cost:

Total	\$50,000.00	based on verbal estimate
Grant	20,000.00	from external grants (infrastructure technology transfer), surplus adjustments, reserves
Sarnia	10,000.00	apportionment based on length of shoreline
Plympton Wyoming	10,000.00	
Lambton Shores	10,000.00	

- unanimous municipal support will be required to proceed if a joint project with neighbouring lakeshore C.A.'s can be arranged total costs could be reduced by 20%

BD-16-182

McMillan - Scholten

“That the Board of Directors acknowledges updated report dated November 23, 2016 on the request to update the 1992 Shoreline Protection Structures landowner resource manual and approves this as a 2017 SCRCA project with provincial grants allocated and further that the remaining funds are to be allocated to the Lake Huron shoreline municipalities as revised, subject to funding approval from Lake Huron Shoreline municipalities and further directs staff to add this project to the Authority budget for 2017.”

CARRIED

A staff report regarding the Shoreline Information night held for Reach 5 Murphy Road beach residents.

- the Information Night went well in terms of attendance and feedback. There are 47 households in the reach. 25 residents attended as well as city staff, builders and developers. Residents were very appreciative of the Conservation Authority's efforts to inform them on the science and recommendation. Excellent comments were received from residents and there was very good feedback regarding Best Management Practices on maintaining beach during higher lake levels.
- Baird Coastal Engineer, Jennifer O'Grodnick, P. Eng. provided a presentation that was well received and is available on our website <https://www.scrca.on.ca/wp-content/uploads/2016/11/sarnia-dynamic-beach-presentation.pdf>
- Next steps - the Conservation Authority and consultant will incorporate comments into the report and present to the Board of Directors in early 2017 for approval to incorporate into the Shoreline Management Plan. Comments are to be received by December 2, 2016.

BD-16-183

Miller - Gordon

“That the Board of Directors acknowledges the report dated November 24, 2016, on the Shoreline Information night held for Reach 5 Murphy Road beach residents on November 14, 2016 in Sarnia.”

CARRIED

Authority revenue and expenditures to October 31, 2016, were reviewed.

BD-16-184

Scholten – Giffen

“That the Board of Directors acknowledges the revenue and expenditure report to October 31, 2016, as it relates to the budget.”

CARRIED

November 2016 disbursements totaling \$374,804.09 were considered.

BD-16-185

Wright - Marriott

“That the Board of Directors approves the November 2016 disbursements as presented in the amount of \$374,804.09.”

CARRIED

A status report on general levy received to date was discussed.

BD-16-186

Kelch - MacKinnon

“That the Board of Directors acknowledges the status report on the 2016 general levy receipts to date.”

CARRIED

A staff report regarding required changes to the Administration Manual was considered.

BD-16-187

Bruzewicz - Scholten

“That the Board of Directors acknowledges the report and approves the 2016 changes to the Administration Manual.”

CARRIED

The 2017 budget was considered. Two votes on the budget were required. The first vote for non-matching levy utilized a weighted vote. A recorded vote based on weighting on the non-matching general levy was held.

Municipal Funding Summary	2017 Budget Total CVA	2017 Budget CVA	Representative	y/n	
Municipality	Apport.%	Apport.%		Vote	
Adelaide Metcalfe Tp	1.7400%	1.7400%	Betty Ann MacKinnon	y	
Brooke-Alvinston Tp	1.5799%	1.5799%	Frank Nemcek		absent
Chatham-Kent M		6.6008%	Joe Faas	y	
Chatham-Kent M	13.2017%	6.6008%	Jeff Wesley		absent
Dawn-Euphemia Tp	2.4162%	2.4162%	Alan Broad	n	
Enniskillen Tp	1.7169%	1.7169%	Kevin Marriott	y	
Lambton Shores M	4.9329%	4.9329%	Gerry Rupke	y	
Middlesex Centre M	2.1178%	2.1178%	Dan MacMillan	y	
Newbury V	0.1528%	0.1528%	Don McCallum	n	
Oil Springs V	0.1963%	0.1963%	Kevin Marriott	y	
Petrolia T	2.4244%	2.4244%	John McCharles	y	
Plympton-Wyoming T	5.1373%	5.1373%	Murel Wright	y	
Point Edward V	2.3732%	2.3732%	Larry Gordon	y	
Sarnia C		13.1980%	Mike Kelch	y	
Sarnia C		13.1980%	Cindy Scholten	y	
Sarnia C	39.5941%	13.1980%	Andy Bruziewicz	y	
Southwest Middlesex M	1.1335%	1.1335%	Don McCallum	n	
		5.4871%	Steve Arnold	y	
St. Clair Tp	10.9742%	5.4871%	Steve Miller	y	
		4.1353%	Norm Giffen	y	
Strathroy - Caradoc Tp	8.2707%	4.1353%	Tony Bruinink	y	
Warwick Tp	2.3822%	2.3822%	Todd Case	n	

100% 100%

86.079% Yes

6.085% No

Total of CVA Levy Apportionment Present

92.163% Total

Vote Passed By

93.398%

BD-16-188

Bruinink - Gordon

“That the Board of Directors approves the 2017 budget of \$5,139,640 with a non-matching general levy of \$468,855 with all member municipalities deemed as benefitting and further that the levy be apportioned using the Modified Current Value Assessment of each Municipality within the Authority’s area of jurisdiction.”

CARRIED

BD-16-189

MacKinnon - Kelch

“That the Board of Directors approves the 2017 budget of \$5,139,640 with a municipal matching general levy of \$310,000 including finalized Modified Current Value Assessment values, updates to specific projects and municipal comments received to date.”

CARRIED

A staff report outlining disposal of nonessential and surplus equipment was discussed.

- this surplus equipment has no value, and will be delivered to an e-waste facility.
 - Panasonic Fax Machine - obsolete
 - HP 15136 MFP Laser Printer – non-functional
 - HP LaserJet 2100 – non-functional
 - HP LaserJet P100J – non-functional
 - Linksys WRV200 Wireless Router – non-functional
 - LG 19” LCD monitor – non-functional
 - Cisco 24-port Gigabit Switch – non-functional
 - Dell PowerConnect 16-port switch – non-functional
 - Acer Aspire Desktop computer – obsolete (no hard drive)
 - HP Compaq Desktop computer – obsolete (no hard drive)
 - 2 – Custom PC’s (Superior) – non-functional

BD-16-190

McCharles - McMillan

“That the Board of Directors acknowledges the report dated November 24, 2016 regarding the disposal of nonessential and surplus equipment and approves the disposal method as outlined.”

CARRIED

A report outlining the Authority’s investments was reviewed.

BD-16-191

Scholten - Giffen

“That the Board of Directors acknowledges the Investment Report, for the period ending October 31, 2016.”

CARRIED

The meeting went "In Camera" to discuss Conservation Awards and personnel issues with the General Manager, Director of Finance and Director of Communication remaining.

BD-16-192

Scholten – Marriott

"That the Board of Directors go in camera at 10:41 a.m. to discuss Conservation Awards and human resources issues the General Manager, Director of Finance and Director of Communications remaining."

CARRIED

BD-16-193

Faas - MacKinnon

"That the Board of Directors rise and report at 11:00 a.m."

CARRIED

BD-16-194

Bruziewicz - Bruinink

"That the Board of Directors approves the 2016 Conservation Award winners as outlined in the report dated November 25, 2016."

CARRIED

BD-16-195

Kelch - Miller

"That the Board of Directors acknowledges the step adjustments and the adjustment to the salary grid of the average cost of living increase of the member municipalities based on the weighted percentage of the modified cumulative value assessment for 2017."

CARRIED

BD-16-196

Scholten - Kelch

That a report explaining the details of the March 2017 emergency shoreline grant request with suggestions or recommendation on seeking additional grant requests with the assistance of our local M.P, M.P.P. and municipal staff be presented at the next Board of Directors meeting.

CARRIED

BD-160197
Miller - Marriott
“That the meeting be adjourned.”



Steve Arnold
Chair



Brian McDougall
General Manager