



# St. Clair Region Conservation Authority Job Posting

Date Posted: January 4, 2018

Position Title: **Conservation Area Assistant Superintendent**

Job Code: **CA2018-01**

The SCRCA's Conservation Areas offer recreational and educational opportunities and a place to experience nature's beauty. Bring your enthusiasm and energy to the Conservation Areas department at the SCRCA. This position will provide an excellent opportunity to gain experience and use your exceptional professional and customer service skills in meeting the needs of our customers.

Position Type: Seasonal (March 5, 2018 to December 7, 2018)

Location: Lorne C. Henderson Conservation Area (Petrolia)

Wage: \$24.74 per hour

Hours: 40 hours per week

Driver's Licence Required: Yes

## **Position Summary**

Responsible for the general maintenance of all facilities, grounds, and structures within the assigned Conservation Area. Assist with the supervision and training of seasonal and occasional employment program staff. Assist with the collection of fees associated with the operation of the Conservation Area and campground.

## **Eligibility Requirements**

- Must possess a valid class G or G2 Driver's Licence in good standing; successful candidate will be required to provide a MTO Driver's Abstract
- Effective verbal and written communication skills; able to form and maintain positive relationships with the public and fellow staff
- Must be able to work outdoors in adverse weather conditions and be available to work weekends and holidays
- Have ability to work effectively alone and during non-daylight hours
- Experience working in customer service is an asset
- Experience handling cash is required
- Standard First Aid and CPR certification is an asset
- Chainsaw Operator certification is an asset

## Duties

- Maintain all grounds, washrooms, buildings, trails, and roadways
- Carry out general development, park maintenance and operations procedures
- Operate pump out equipment when required in accordance with safe operating practices
- Assist with the enforcement of Authority rules and regulations
- Provide training in safety matters, the safe operation of tools and equipment and use of safety apparel
- Assist with the collection and accounting of Conservation Area fees and campsite reservation system
- Operate all equipment and vehicles in a safe and responsible manner

Please send a cover letter and resume by **January 26, 2018** to:

St. Clair Region Conservation Authority  
205 Mill Pond Crescent  
Strathroy, ON N7G 3P9  
Email: [jobs@scrca.on.ca](mailto:jobs@scrca.on.ca)  
Fax: 519-245-3348

Clearly indicate the position title and job code in the email subject line and cover letter.

We thank all applicants for their interest. However, only those selected for an interview will be contacted. The St. Clair Region Conservation Authority is an Equal Opportunity Employer.