



Executive Committee - Notice of Meeting

February 9, 2023 ~10:15 a.m. (following Nominating Committee Meeting),
SCRCA Administration Office, 205 Millpond Cres., Strathroy N7G 3P9
Or Remote Via Zoom

Members: Vice Chair Pat Brown, Terry Burrell, Joe Faas, Frank Kennes, Brad Loosley, Betty Ann MacKinnon, Steve Miller, Chair Mike Stark

Tentative Agenda

1. Chairman's Remarks
2. Adoption of the Agenda
3. Declaration of Pecuniary Interests
4. Minutes
 - 4.1 April 14, 2022 Executive Committee
 - 4.2 Jan 12, 2023 Flood Action Committee
5. Business Arising from Last Meeting
6. Finance
 - 6.1 Draft Auditor's Report & Year End Adjustments, Reserves and Reserve Adjustments - MNP Chartered Professional Accountants, LLP will make a presentation (to be reviewed during meeting)
 - 6.2 December 2022 Disbursements
 - 6.3 2022 Municipal General Levy
 - 6.4 2022 Director's Expenses
 - 6.5 Investment Statements
7. Correspondence
 - 7.1 Resolution of support from Brooke-Alvinston
 - 7.2 MNP Explanation of Professional Fees
8. New Business
9. Adjournment

Please contact Ashley Fletcher (e-mail Afletcher@scrca.on.ca; call 245-3710 ext. 200 or 1-866-505-3710 ext. 200 at the Administration Office if you do not plan to attend.

Executive Committee Proposed Resolutions

1. Chairman's Remarks
2. Moved by: _____ Seconded by: _____
That the Executive Committee adopts the agenda for the meeting as presented.
3. It is requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.
- 4.1 Moved by: _____ Seconded by: _____
That the Executive Committee acknowledges the updates on business arising from the December 8, 2022 meeting.
- 4.2 Moved by: _____ Seconded by: _____
That the Executive Committee acknowledges the draft minutes of the Flood Action Committee held remotely on January 12, 2023.
- 5.1 Moved by: _____ Seconded by: _____
That the Executive Committee acknowledges the report on business arising from the December 8, 2022 Board of Directors meeting.
- 6.1 Moved by: _____ Seconded by: _____
That the Executive Committee acknowledges the report from the Authority's auditors, MNP Chartered Professional Accounts, LLP and accepts responsibility for the 2022 financial statements and the Statement of Continuity of Reserves and Reserve Funds and year end finances and further approves the year-end adjustments, reserves and reserve adjustments as outlined in the schedule dated December 31, 2022 and recommends that the Board of Directors approves the 2022 Audited Financial Statements.
- 6.2 Moved by: _____ Seconded by: _____
That the Executive Committee approves the November and December, 2022 disbursements, as presented in the amount of \$407,213.01.
- 6.3 Moved by: _____ Seconded by: _____
That the Executive Committee acknowledges that all 2022 municipal general levy has been received.

- 6.4 Moved by: Seconded by:
That the Executive Committee acknowledges the Status Summary report on Directors' expenses from January 1 to December 31, 2022.
- 6.5 Moved by: Seconded by:
That the Executive Committee acknowledges the investment statements to December 31, 2022.
- 7.1 Moved by: Seconded by:
That the Executive Committee acknowledges the correspondence received December 7, 2022 from the Municipality of Brooke-Alvinston regarding the resolution in support of SCRCA's response to Provincial government on the matter of Bill 23.
- 7.2 Moved by: Seconded by:
That the Executive Committee acknowledges the correspondence received December 6, 2022 from MNP Chartered Professional Accountants providing justification of the one-time professional fee associated with the implementation of CAS 315 auditing standards.
8. New Business
9. Moved by: Seconded by:
That the meeting be adjourned.



Executive Committee Meeting Minutes

Date: April 14, 2022

Time: 11:00 a.m.

Administration Office/Remote

Members Present: Terry Burrell (remote), Joe Faas, Frank Kennes, Brad Loosley, Betty Ann MacKinnon (remote), Steve Miller, Lorie Scott (remote), Mike Stark, Chair

Regrets: Pat Brown, Vice-Chair

Staff Present: Chris Durand, Manager of IT/ GIS; Ashley Fletcher, Administrative Assistant/Board Coordinator; Sarah Hume, Payroll/Accounting Clerk; Ken Phillips, General Manager; Girish Sankar, Director of Water Resources; Greg Wilcox, Manager of Lands

The Chair welcomed everyone to the meeting and requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

The Chair described the purpose of the meeting to be an informal discussion on priorities to improve the current practices of the St. Clair Region Conservation Authority (SCRCA) and the practices of the Board of Directors. Committee members were encouraged to share their opinions and ideas.

EC-22-10**Loosley – Faas**

“That the Executive Committee adopts the agenda for the meeting as presented.”

Discussion Items:**Meeting Agenda Format**

Chair, Mike Stark brought forth the following suggested structure for SCRCA meeting agendas, as practiced by the City of Sarnia Council, as well as the recommendation to assign a pre-determined mover and seconder for each motion in order to open matters for discussion.

- Presentations
- Delegations
- Correspondence
- Notice of Motion
- Minutes
- Inquiries, Info and Urgent Matters
- Routine Approvals, Actions and Information
- Civic Reports

Executive Committee members agreed on the merits of receiving staff presentations in

order to offer continuous education to board members and the public. Differences of opinion were expressed in regards to whether there is a need to alter the existing format of the board package agenda beyond the inclusion of staff presentations, as a consent agenda has been included in recent years to streamline meetings and reduce time spent on routine actions of the Authority. Committee members agree that an orientation session is to be scheduled at the start of each year for both new and returning board members, in order to ensure a full understanding of mandated and optional programming and the expectations of board members and further that this training be offered on a one-on-one basis to any directors joining mid-term. An orientation package is offered to all new members upon their appointment including the following:

- Annual Report
- SCRCA Member Handbook
- Administrative By-Laws
- Director Contacts and Meeting Schedule
- Organizational Structure, as well as
- Ministry required training materials

SCRCA Governance Structure

Chair, Mike Stark raised question to the size of SCRCA board, and whether it is felt that the current membership of 20 is thought to accurately represent and reflect the needs of the watershed. Differences in opinion were expressed among committee members, and concerns were raised regarding each municipality's right to fair representation. General Manager (GM), Ken Phillips explained that in order to request any change to the structure of the board under the Conservation Authorities Act (CA Act), unanimous consent by resolution would be required from all participating municipalities, which committee members agree is unlikely to occur. Committee member, Brad Loosley recommends the hiring of a consultant to look into the process of reducing the number of board members for future consideration. The matter will be brought to the full board meeting for discussion.

Executive Committee Meetings

Chair, Mike Stark requested feedback from committee members on the suggestion that the Executive Committee meet 1 week prior to each board meeting to discuss items of pertinence. Committee members discussed and arrived at the decision to meet for urgent matters only, or at the call of the Chair. GM, Ken Phillips explained that our current by-laws do not provide a mechanism for handling urgent matters remotely (i.e. voting by e-mail), however a review of policies and by-laws are planned for the near future. The Executive Committee is advised to consider the added costs associated with additional meetings, as well as the perception from the full board.

Municipal Memorandums of Understanding (MoU)

In order to improve the relationship between the Conservation Authority and its member Municipalities, Chair, Mike Stark recommends that a written commitment of service, or customer service standard be drafted and shared as part of MoU discussions. The Chair, Vice Chair and GM commit to attending all meetings with municipal staff and

council in order to provide a clear understanding of municipal levy, what it covers and what it does not, and also to justify the services, actions and fees of the SCRCA. GM, Ken Phillips has made contact with municipal CAOs and has offered a preliminary information session on the upcoming process of securing MoU agreements. Committee members discussed the Planning and Regulations department's return to full compliment (an additional 1.5 staff still to be added within the next year) and it was enquired whether the additional staff positions can be implemented now. It is requested that the GM bring this matter to the full board for consideration.

Highland Glen Update

A verbal update was provided by GM, Ken Phillips regarding the Highland Glen Conservation Area boat launch. The Town of Plympton-Wyoming has secured a contractor and will be investing \$100,000+ to make repairs to the boat launch. It is anticipated that the project may not begin until late summer, given that federal permits are required. A report on this matter is coming to the full board of directors meeting.

Manager of Conservation Areas, Greg Wilcox informed the committee that an informal request at staff level has been made to utilize the funds that SCRCA would have set aside for repairs, prior to the change in operation/maintenance of the Conservation Area. No formal request has been received to date. \$31,000 has been budgeted in 2022 for capital repairs and is approved for use in repair of the boat launch.

EC-22-11

Faas – Miller

“That the meeting be adjourned.”

Mike Stark
Chair



Ken Phillips
General Manager



Flood Action Committee Meeting Minutes

Date: January 12, 2023

Time: 10:00 a.m.

Remote via Zoom

Committee Members Present: Pat Brown, Vice Chair; Joe Faas, Aaron Hall, Jamie McGrail, Steve Miller, Mike Stark, Chair

Regrets: Ryan Brown, Dennis Chepeka, Carmen McGregor

Staff Present: Emily De Cloet, Water Resources Specialist; Ashley Fletcher, Administrative Assistant/Board Coordinator; Ken Phillips, General Manager; Girish Sankar, Director of Water Resources;

The Chair welcomed everyone to the meeting. It was requested that each committee member declare a conflict of interest at the appropriate time, on any item within this agenda in that a member may have pecuniary interest.

Girish Sankar, Director of Water Resources provided a general overview of current flood threat conditions and determined that there is a low flood hazard at this time.

Minutes of the Flood Action Committee meeting held January 13, 2022 were reviewed.

FAC-23-01

Miller – Hall

“That the minutes of the Flood Action Committee meeting, held January 13, 2022 be accepted.”

CARRIED

A verbal presentation regarding current watershed conditions, flood threat and Great Lakes water levels was given by Emily De Cloet, Water Resources Specialist.

Director’s Comments:

Chair Mike Stark requests that staff ensure there is an educational component which speaks to the responsibilities related to flood action during the onboarding of the incoming Authority Chair.

FAC-23-02

Brown – Hall

“That the Flood Action Committee acknowledges the verbal presentation and status report on current Watershed Conditions and Flood Threat, dated January 12, 2023 as well as the most recent reports on Great Lakes levels and low water levels across the region.”

CARRIED

FAC-23-03

Hall – Faas

“That the Flood Action Committee acknowledges the verbal presentation dated January 12, 2023, on the McKeough Floodway operating criteria.”

CARRIED

Members were asked to review the 2023 draft Flood Warning and Contingency Plan and report any required changes to Emily De Cloet, Water Resources Specialist.

Directors Comments: Director Aaron Hall made a request that staff extend an opportunity to Municipal staff members to review the Flood Warning and Flood Contingency Plan by way of a presentation, or increased participation/representation at the annual Flood Action Committee Meeting.

FAC-23-04

Miller – Faas

“That the Flood Action Committee acknowledges the updated 2023 Draft Flood Warning and Flood Contingency plan. The committee further acknowledges the intent to circulate the approved final document with appropriate updates to all municipalities in the Authority in early 2023.”

CARRIED

The Water Resources Specialist presented an overview of the available ice breaking vessels in the event of the Municipality of Chatham-Kent wishing to proceed with ice breaking.

FAC-23-05

Brown – Miller

“That the Flood Action Committee acknowledges and concurs with the report on the current standard roles and responsibilities of the Authority and municipalities during flood warning and flood advisory conditions in the Lower Sydenham River, as established by Provincial Policy, and accepts the update provided for the Flood Warning Plan.”

CARRIED

FAC-23-06

Faas – Miller

“That the Flood Action Committee acknowledges the Draft 2023 Ice Management and Contingency plan (included as part of Flood Warning Plan). The committee further acknowledges the intent to circulate the approved final document with appropriate updates to all municipalities in the Authority in early 2023.”

CARRIED

Correspondence to the Municipality of Chatham-Kent regarding support for the ice breaking program for 2023 was reviewed.

FAC-23-07

Faas – Brown

“That the Flood Action Committee acknowledges the correspondence to Chatham-Kent dated January 12, 2023, regarding support for the Ice Breaking Program for 2023.”

CARRIED

FAC-23-08

Miller – Hall

“That the Flood Action Committee acknowledges the Authority’s responsibility and liability for the flood warning system and McKeough Dam operation and the municipality’s responsibility for ice breaking and further acknowledges the required coordinated effort of these factors for maximum flood protection.”

CARRIED

FAC-23-09

Miller – Faas

“That this meeting be adjourned.”

CARRIED

Mike Stark
Chair



Ken Phillips
General Manager

Meeting Date: February 9, 2023
Report Date: January 12, 2023
Submitted by: Ashley Fletcher

Item 5.1

Subject: Business Arising

Regarding BD-21-29

Report on reserves deferred until Asset Management Plan in place

Directors request a report on the benchmark data from the 2017 Conservation Authorities Statistical Survey and comparative analysis of Conservation Authority annual statements, of which have reserves, focusing on the SCRCA's position of fiscal health.

Regarding BD-22-61

Deferred/Ongoing

Directors suggest that staff investigate the possibility of offering internships/co-operative opportunities to students in related programs to assist in filling service gaps during busier seasons.

Under New Business from the June 23, 2022 Meeting

Deferred

Directors references the 2000 Municipal Act, which provided municipalities with greater flexibility in their investments through avenues outside of GICs. It is suggested that staff explore potential options.



Cheques issued December 2022

CHQ. #	DATE	VENDOR	DESCRIPTION	AMOUNT
122845	12/7/2022	BF ENVIRONMENTAL CONSULTANTS	Parking lot - Reid Conservation Area	10,278.19
122848	12/7/2022	GERBER ELECTRIC	Electrical work - AW Campbell CA	5,989.00
122852	12/7/2022	SHOREPLAN ENGINEERING LTD.	Shoreline erosion control	20,502.55
122855	12/7/2022	MNP LLP	Interim audit work	5,932.50
122857	12/14/2022	Crump Enterprises Ltd	Livingstone wetland creation	13,810.05
122859	12/14/2022	GERBER ELECTRIC	Electrical work - Lorne C Henderson CA	20,334.35
122872	12/14/2022	Van Gorp Constuction Inc	Boardwalk repairs - Strathroy CA	18,306.00
122875	12/21/2022	Acorn Tree Service	Tree removal - Coldstream & Warwick CAs	9,492.00
122877	12/21/2022	JT Wetland Development	Wetland creation	12,160.00
122883	12/21/2022	WATFORD HOME HARDWARE BUILDING	Supplies - Warwick, LCH & AWC	14,114.80
TOTAL CHEQUE DISBURSEMENTS - BANK #1 -				\$ 130,919.44

Internet banking payments for December 2022

TRANS #	DATE	VENDOR	DESCRIPTION	AMOUNT
10221	12/31/2022	Libro Credit Union - Visa	Employee expenses	\$ 9,691.70
10222	12/31/2022	OMERS	Employee pension	\$ 36,391.92
10225	12/31/2022	RECEIVER GENERAL	Payroll source deductions	\$ 50,311.93
10227	12/31/2022	RWAM Insurance Administrators Inc	Employee group benefits	\$ 14,787.92
10231	12/31/2022	WORKPLACE SAFETY & INS. BOARD	WSIB	\$ 5,181.20
TOTAL INTERNET DISBURSEMENTS - BANK #1 -				\$ 116,364.67

Visa purchases:	Mountain Equipment Co-Op GPS units	\$	3,796.66
	Advanced Building Materials	\$	1,654.32
	Kisters North America	\$	5,740.03
	Conservation Ontario training courses	\$	1,604.60
	Canada Post shipping	\$	813.57

PAYROLL RUNS			
PAYROLL NO. 25	\$	73,669.92	
PAYROLL NO. 26	\$	86,258.98	

TOTAL PAYROLL RUNS - **\$ 159,928.90**

TOTAL DISBURSEMENTS - **\$407,213.01**



2022 GENERAL LEVY SUMMARY

MUNICIPALITY	GROSS LEVY	PAID TO DATE	OUTSTANDING
Sarnia	\$ 514,960.00	\$ 514,960.00	\$ \$ -
Chatham-Kent	\$ 178,963.00	\$ 178,963.00	\$ -
Brooke-Alvinston Twp.	\$ 24,223.00	\$ 24,223.00	\$ -
Dawn Euphemia Twp.	\$ 36,893.00	\$ 27,669.75	\$ -
Enniskillen Twp.	\$ 26,936.00	\$ 26,936.00	\$ -
Lambton Shores M.	\$ 69,138.00	\$ 69,138.00	\$ -
Oil Springs V	\$ 2,728.00	\$ 2,728.00	\$ -
Petrolia T	\$ 35,629.00	\$ 35,629.00	\$ -
Plympton-Wyoming T	\$ 75,926.00	\$ 75,926.00	\$ -
Point Edward V	\$ 29,746.00	\$ 29,746.00	\$ -
St. Clair Twp.	\$ 155,162.00	\$ 155,162.00	\$ -
Warwick Twp.	\$ 31,323.00	\$ 31,323.00	\$ -
Adelaide Metcalfe Twp.	\$ 26,214.00	\$ 26,214.00	\$ -
Middlesex Centre Twp.	\$ 31,069.00	\$ 31,069.00	\$ -
Newbury V	\$ 2,120.00	\$ 2,120.00	\$ -
Southwest Middlesex M.	\$ 16,134.00	\$ 16,134.00	\$ -
Strathroy-Caradoc M.	\$ 121,350.00	\$ 121,350.00	\$ -
TOTAL	\$ 1,378,514.00	\$ 1,369,290.75	\$ 0.00



2022 DIRECTORS' EXPENSES

Director	Honorarium	Total Per Diem	Total Mileage Cost	Total Annual Expense
Stark, Mike	\$ 3,550.00	\$ 1,756.61	\$ 1,120.45	\$ 6,427.06
Brown, Pat	\$ 1,675.00	\$ 1,239.96	\$ 334.89	\$ 3,249.85
Brennan, John	\$ -	\$ 826.64	\$ -	\$ 826.64
Brewer, Diane	\$ -	\$ 516.65	\$ -	\$ 516.65
Broad, Alan	\$ -	\$ 619.98	\$ -	\$ 619.98
Burrell, Terry	\$ -	\$ 1,136.63	\$ 341.60	\$ 1,478.23
Dennis, Bill	\$ -	\$ 619.98	\$ 190.93	\$ 810.91
Faas, Joe	\$ -	\$ -	\$ 807.03	\$ 807.03
Grimes, Greg	\$ -	\$ 619.98	\$ 264.13	\$ 884.11
Hall, Aaron	\$ -	\$ -	\$ 97.60	\$ 97.60
Heffernan, Debbie	\$ -	\$ 206.66	\$ -	\$ 206.66
Kennes, Frank	\$ -	\$ 929.97	\$ 151.89	\$ 1,081.86
Loosley, Brad	\$ -	\$ 929.97	\$ 176.90	\$ 1,106.87
MacKinnon, Betty Ann	\$ -	\$ 723.31	\$ -	\$ 723.31
Marriot, Kevin	\$ -	\$ 619.98	\$ 170.80	\$ 790.78
McGill, Mark	\$ -	\$ 206.66	\$ -	\$ 206.66
Miller, Steve	\$ -	\$ 1,033.30	\$ 610.61	\$ 1,643.91
Nemcek, Frank	\$ -	\$ 723.31	\$ 178.12	\$ 901.43
Scott, Lorie	\$ -	\$ 723.31	\$ 195.81	\$ 919.12
Westgate, Jerry	\$ -	\$ 619.98	\$ 53.31	\$ 673.29
Wilkins, Tim	\$ -	\$ 619.98	\$ 56.73	\$ 676.71
TOTAL	\$ 5,225.00	14,672.86	4,750.80	24,648.66

Your Investment Report

Item 6.5

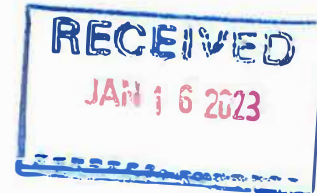
Non-registered account #440-17189-13

December 31, 2022

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ST. CLAIR REGION
CONSERVATION AUTHORITY
205 MILL POND CRESCENT
STRATHROY ON N7G 3P9



Your Investment Report

Account Summary

This table provides an overview of your account; including the opening and closing balance for the reporting period.

Your Investments	Opening Value Dec 1, 2022	Closing Value Dec 31, 2022	Balance on Dec 31, 2022 (CAD\$)
Canadian Dollar Investments			
Cash Account	1,543,984.77	1,544,076.11	1,544,076.11
	1,543,984.77	1,544,076.11	1,544,076.11
Grand Total (CAD\$)			1,544,076.11
		Last Statement Nov 30, 2022	1,543,984.77

You can access up-to-date account information online through BMO Nesbitt Burns Gateway at: www.gateway.bmonesbittburns.com. To register for Gateway, please contact your Investment Advisor.

We're here to help

We're dedicated to helping you succeed in meeting all of your wealth management goals. Call any member of our team referenced below if you have questions about **Your Investment Report**.

FLICK/BATCH#4
Investment Advisor
519-646-1180

Batch Flick Wealth Management
www.batchflick.com
Assistant: Patricia Daer
Patricia.Daer@nbpcd.com

ADAM D'SILVA
BMO Private Wealth Market Leader
(519) 672-8560

Suite 1900
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255 Queens Avenue
London, ON N6A 5R8

Non-registered account #440-17189-13

December 31, 2022

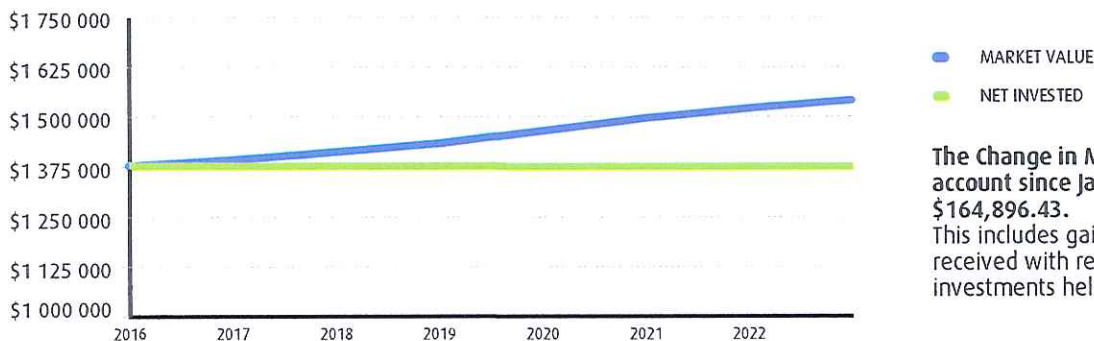
Your Performance Report

► Changes to your account

This table provides a summary of the change in value of your account, including all deposits, withdrawals and the change in market value of your investments, for both the current year and as of the start of reporting. Where applicable, balances have been converted to Canadian dollars, see page 1 for exchange rates.

	This Year (2022)	Since January 1, 2016
Opening Value	1,523,033.80	1,379,179.68
Deposited	+ 0.00	+ 0.00
Withdrawn	- 0.00	- 0.00
Net Invested	= 0.00	= 0.00
Change In Market Value	+ 21,042.31	+ 164,896.43
Closing Value on Dec 31, 2022	1,544,076.11	1,544,076.11

Net Invested is the value of total deposits less the value of total withdrawals.



The Change in Market Value of your account since January 1, 2016 is \$164,896.43.
This includes gains, losses and income received with respect to the investments held in your account.

► Your total percentage return

The table details the rates of return for your account. Including realized and unrealized capital gains / losses and the income earned from your investments over time periods specified. All returns are based on the Canadian dollar value of your investments, after all fees and charges. Return calculations are based on market values that include trades pending settlement.

	1 year	3 years	5 years	10 years	Since Start Date	Start Date
MWR	1.38%	1.74%	1.78%	N/A	1.63%	Jan 1, 2016
TWR	1.95%	1.82%	1.86%	1.66%	3.43%	Sep 1, 1999

Money-Weighted rate of return (MWR) considers the change in value of your investments, including the size and timing of any deposits and/or withdrawals made to, and from, your account; excluding any accrued interest. For accounts opened prior to 2016, MWRs detailed are as of January 1, 2016.

Time-Weighted rate of return (TWR) considers the change in value of your investments, including accrued interest. It does not consider the size or timing of deposits and/or withdrawals made to, and from, your account.



Non-registered account #440-17189-13

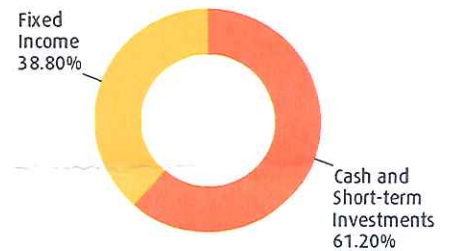
December 31, 2022

▶ Summary of your investments in Canadian dollars

Your Investor Profile

Investment Objective Income
Time Horizon 10 yrs and more

Investment Category	Amount	Target %	Holdings %
● Cash and Short-term Investments	944,076.11	10.00	61.20
● Fixed Income	600,000.00	90.00	38.80
● Equities	0.00	0.00	0.00
Total	1,544,076.11		100.00



Investments held in your account have been chosen based on objectives you selected on the Client Account Agreement. As your circumstances change, it is important to talk to your Investment Advisor about updating these objectives.

Your Canadian Dollar Investments

All amounts are reported in Canadian Dollars.

▶ Income you received

Type of Income	Current Month	Year to Date
Interest	0.00	20,600.60
Total	0.00	20,600.60

Under **Income you received**:

- Distributions for ETFs, REITS, Funds are not officially classified by the issuer until after year-end. For this reason, we do not include that income in this section - even though these distributions are provisionally reported as 'dividends' under "Account activity for this month".
- Stock dividends reported in this statement's investment details will be included in subsequent statements under **Year to date**.

▶ Your investment details

	Cost		Market Value on December 31, 2022		
	Quantity	Per Unit	Total	Per Unit	Total
Cash Account					
● Cash and Short-term Investments					
CASH			12,621.46		12,621.46

Non-registered account #440-17189-13

December 31, 2022

Your Canadian Dollar Investments (continued)

All amounts are reported in Canadian Dollars.

▶ Your investment details (continued)

	Quantity	Cost		Market Value on December 31, 2022	
		Per Unit	Total	Per Unit	Total
BANK OF MONTREAL CAD HISA SERIES A (101) - BMT101	31,454.650	1.000	31,454.65	1.000	31,454.65
LBC TRUST GIC ANNUAL DUE 01/20/2023 2.220% (See Bulletin board)	100,000	100.000	100,000.00	100.000	100,000.00
EQUITABLE TRUST GIC ANNUAL DUE 01/23/2023 1.160% (See Bulletin board)	100,000	100.000	100,000.00	100.000	100,000.00
HOMEQUITY BANK GIC ANNUAL DUE 05/25/2023 1.080%	100,000	100.000	100,000.00	100.000	100,000.00
BANK OF MONTREAL GIC ANNUAL DUE 05/29/2023 3.250%	100,000	100.000	100,000.00	100.000	100,000.00
CONCENTRA BANK GIC ANNUAL DUE 06/23/2023 1.320%	100,000	100.000	100,000.00	100.000	100,000.00
EFFORT TRUST GIC ANNUAL DUE 06/29/2023 3.950%	100,000	100.000	100,000.00	100.000	100,000.00
PEOPLES TRUST GIC ANNUAL DUE 10/10/2023 1.200%	100,000	100.000	100,000.00	100.000	100,000.00
CANADIAN WESTERN BANK GIC ANNUAL DUE 11/06/2023 0.990%	100,000	100.000	100,000.00	100.000	100,000.00
LAURENTIAN BANK GIC ANNUAL DUE 11/28/2023 2.240%	100,000	100.000	100,000.00	100.000	100,000.00
Subtotal			944,076.11		944,076.11

■ Fixed Income

Fixed Income

HAVENTREE BANK GIC ANNUAL DUE 05/27/2024 3.950%	100,000	100.000	100,000.00	100.000	100,000.00
B2B BANK GIC ANNUAL DUE 06/24/2024 1.400%	100,000	100.000	100,000.00	100.000	100,000.00



Non-registered account #440-17189-13

December 31, 2022

Your Canadian Dollar Investments (continued)

All amounts are reported in Canadian Dollars.

▶ Your investment details (continued)

	Quantity	Cost		Market Value on December 31, 2022	
		Per Unit	Total	Per Unit	Total
FAIRSTONE BANK GIC ANNUAL DUE 07/02/2024 4.370%	100,000	100.000	100,000.00	100.000	100,000.00
RFA BANK OF CANADA GIC ANNUAL DUE 08/30/2024 1.500%	100,000	100.000	100,000.00	100.000	100,000.00
HOME TRUST COMPANY GIC ANNUAL DUE 05/27/2025 4.020%	100,000	100.000	100,000.00	100.000	100,000.00
ICICI BANK GIC ANNUAL DUE 06/30/2025 4.430%	100,000	100.000	100,000.00	100.000	100,000.00
Fixed Income Subtotal			600,000.00		600,000.00
Subtotal			600,000.00		600,000.00
Total for Cash Account			1,544,076.11		1,544,076.11
Total Canadian Dollar Investments			1,544,076.11		1,544,076.11

Average cost and market price indicator descriptions can be found in "Important information about your account".

▶ Account activity for this month

Date	Activity	Description	Quantity	Unit Price	Commission	Amount
Cash Account						
Dec 1, 2022		Opening Cash Balance				12,621.46
Dec 1, 2022	Interest	1000THS BANK OF MONTREAL CAD HISA SERIES A (101) AS OF 11/30/22 REINVESTED @ \$1.00	340		0.00	0.00
Dec 1, 2022	Interest	BANK OF MONTREAL CAD HISA SERIES A (101) AS OF 11/30/22 REINVESTED @ \$1.00	91		0.00	0.00
Dec 31, 2022		Closing Cash Balance				12,621.46

This report includes activity recorded in your account since your last statement. For a more comprehensive listing of your account activity, sign into your BMO Nesbitt Burns Gateway account.

Non-registered account #440-17189-13

December 31, 2022

Your Year-to-Date Fees Summary

▶ Fees you paid

This section summarizes all compensation received by BMO Nesbitt Burns with respect to your account. Our compensation comes from two sources: what we charge you directly (Operating and Transaction charges), and payments we receive from third parties.

See examples of operating charges in "Important Information about your Account". Some fees and charges may be reported as before-tax amounts and applicable tax is reported separately within the 'Sales Tax' line item. Where this is not possible the sales tax is included within the line item.

	CAD (\$)
Operating charges	
Total operating charges	0.00
Transaction charges	
Total transaction charges	0.00
Total fees you paid in 2022	0.00

▶ Payments BMO received from third parties

	CAD (\$)
GIC Commission	3,001.37
Trailing Commission	49.57
Total payments BMO Nesbitt Burns received from third parties in 2022	3,050.94

We received trailing commissions with respect to securities you owned during the reporting period.

Investment funds pay the investment fund managers a management fee for managing their funds. In turn, the investment managers pay us ongoing trailing commissions for the advice and services we provide to you. The amount of the trailing commission depends on the sales charge option under which you purchased your mutual fund. You are not directly charged a trailing commission or management fee; however, these fees will reduce the fund's overall investment return to you. Information about management fees and other charges to your investment funds is included in the applicable fund facts document.

▶ Bulletin board

The USD/CAD conversion rate is: 1.3534, as of December 31, 2022

The following security in your Cash Account account 44017189 matures in the near future. Your Investment Advisor Portfolio Manager has investment alternatives.

EQUITABLE TRUST GIC
ANNUAL
DUE 01/23/2023 1.160%



Non-registered account #440-17189-13

December 31, 2022


▶ Bulletin board (continued)

The following security in your Cash Account account 44017189 matures in the near future. Your Investment Advisor Portfolio Manager has investment alternatives.

LBC TRUST GIC
ANNUAL
DUE 01/20/2023 2.220%



ACPC07 - 6740
 SWSTM11000_1677692_001 E D

01902 

Account Number: **460-16010**
 Account Type: Regular Account
 For the Period: **December 1 to 30, 2022**
 Last Statement: November 30, 2022

ST CLAIR REGION CONSERVATION
 AUTHORITY
 205 MILL POND CRES
 STRATHROY ON N7G 3P9

Address Information

255 Queens Avenue
 Suite 900
 London ON
 N6A 5R8

Phone: (519) 679-9490
 Website: www.scotiawealthmanagement.com
 Branch Manager: Christie Nicolacopoulos

Your Wealth Advisor


Craig Emptage (519) 660-3259
craig.emptage@scotiawealth.com

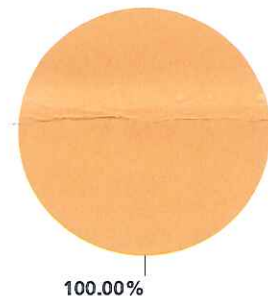
Your Investment Team

Michael Willemse (519) 660-3268
 Tammy Jackson (519) 660-3215
 Yousef Nassereddine (519) 660-3224

CANADIAN Account Overview

Currency: Canadian Dollar

Asset Class Summary	Dec. 30, 2022 Market Value	% of Total Assets
 Fixed Income	726,790	100.00
Total Value of Account	\$726,790	100.00
Total Value on Last Statement, November 30, 2022	\$731,228	



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Details of Your Account Holdings

Type	Security Description	Quantity	Average Cost	Adjusted Book Value	Market Price	Market Value
Fixed Income						
CASH	CI CDN BD CORP CL EF (15137)	23,945.829	10.304	246,760	9.243	221,331
CASH	MACKENZIE GLOBAL TACTICAL BOND FUND SR GF (7359)	6,437.602	9.989	64,305	9.585	61,704
CASH	MANULIFE STRATEGIC INCOME FUND CL F NL (659)	18,171.312	12.287	223,280	10.889	197,867
CASH	PIMCO MONTHLY INCOME FUND (CANADA) CL M (505)	19,765.898	14.256	281,795	12.440	245,888
Total Fixed Income						\$726,790
Total Account Holdings				\$816,140	\$726,790	

The average cost and adjusted book value displayed on this statement incorporates re-invested dividends and/or mutual fund distributions and does not necessarily reflect your original purchase price. Please see Average Cost & Adjusted Book Value in the Statement Notes for more information.

Monthly Activity

Date	Type	Activity	Description	Quantity	Price	Credit/Debit(-)
Opening Cash Balance						
\$0.00						
Dec. 01, 2022	CASH	DIVIDEND	PIMCO MONTHLY INCOME FUND (CANADA) CL M (505) REINVEST 11/30/22 @ \$12.5363 PLUS FRACTIONS OF 0.904 BOOK VALUE \$951.56	75		
Dec. 14, 2022	CASH	DIVIDEND	CI CDN BD CORP CL EF (15137) 12/13/22 @ \$9.5152 PLUS FRACTIONS OF 0.287 BUY MGMT FEE REBATE	1		
Dec. 28, 2022	CASH	DIVIDEND	MANULIFE STRATEGIC INCOME FUND CL F NL (659) REINVEST 12/23/22 @ \$10.9438 PLUS FRACTIONS OF 0.843 BOOK VALUE \$446.98	40		
Dec. 28, 2022	CASH	DIVIDEND	MACKENZIE GLOBAL TACTICAL	50		

Monthly Activity - continued

Date	Type	Activity	Description	Quantity	Price	Credit/Debit(-)
			BOND FUND SR GF (7359) REINVEST 12/23/22 @ \$9.6551 PLUS FRACTIONS OF 0.540 BOOK VALUE \$487.97			

Closing Cash Balance **\$0.00**

Summary

Income Summary

	This Period	Year-to-Date
Total Income	\$0	\$0

A Note From ScotiaMcLeod

Fixed Income assets and your fees

For Fee Based Accounts in PartnershipPlus, iPartner and Pinnacle programs, the Fixed Income asset class includes Guaranteed Investment Certificates & other money market instruments.

Tax Slips

Visit our tax website at www.scotiawealthmanagement.com/tax to obtain a schedule of expected mailing dates for your tax slips.

Shortly after receiving tax information from the issuer, and in accordance with Canada Revenue Agency (CRA) and Internal Revenue Service (IRS) regulations, your tax slip(s) will be mailed to you or will be available for download through Scotia OnLine. Please ensure you have all your tax slips prior to filing your tax returns.

If you have any questions regarding your tax slips, please contact your Wealth Advisor.

Your Personal Investment Profile

The following information reflects your stated investment objectives and risk tolerance for this account, as well as your overall investment knowledge. If you would like to make any changes, have questions about whether or not this is appropriate for you or would like to discuss how your current investments correspond to this profile, please contact your Wealth Advisor.

For more information, please review Guidelines for Investment Objectives and Related Account Risk Factors in the ScotiaMcLeod Relationship Disclosure Document and Terms and Conditions brochure.

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Your Personal Investment Profile - continued

Alternatively, please visit https://www.scotiawealthmanagement.com/content/dam/scotiabank/swm/TandC_eng.pdf

Investment Objectives

Income: _____ 100%

Growth: _____

Speculative Trading: _____

Risk Tolerance

Low: _____ 90%

Medium: _____ 10%

High: _____

Overall Investment Knowledge

Investment Knowledge: _____ Medium

Time Horizon

Long Term: _____ 7+ Years

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DEC 07 2022

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Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653



Item 7.1

December 2, 2022

St. Clair Regional Conservation Authority
205 Millpond Crescent
Strathroy, ON
N7P 3G9
Atten: Ken Phillips, General Manager

Dear Mr. Phillips,

At the November 24, 2022 regular session of Council, the following motion was duly moved and seconded:

RESOLUTION-2022-391

Councillor Craig Sanders made a motion that the Council of the Municipality of Brooke-Alvinston support the St. Clair Region Conservation Authority's letter regarding Bill 23. Councillor Don McCabe seconded the motion.

Carried

If you require further information, please contact me by phone or email jdenkers@brookealvinston.com.

Kind Regards,


Janet Denkers
Clerk-Administrator

Ashley Fletcher

Subject: RE: SCRCA new accounting standards implementation

From: Ashley Didone <Ashley.Didone@mdp.ca>

Sent: December 6, 2022 5:51 PM

To: Chunning Li <cli@scrca.on.ca>

Subject: SCRCA new accounting standards implementation

Hi Chunning,

Further to our discussion I am outlining our proposed one-time fee on the adoption of the new assurance standards for your communication with those charged with governance. Attached is the document we have prepared explaining the new auditing standard that has been implemented and is effective for any year-end audits ending December 31, 2022. We are anticipating the implementation of this standard will require significant additional professional fee time and investment during the planning phase of our audit as we must ensure our working papers are in compliance with the new Canadian Auditing Standards. Among other things, these new standards require that we document in our files more robust and detailed documentation of your accounting systems, processes and controls in place. We anticipate this will be a one-time fee related to this exercise once we have the information documented within our files.

Our proposed one-time fees are based on the anticipated time (hours) for our team to implement the new assurance standards within both files. To the extent we are able to leverage the system narratives and documentation within both files due to their same /similar processes we will adjust our fees for this. Further to this we will utilize the management team at SCRCA to assist in completion of the required documentation to reduce our time on the implementation.

Proposed fees, (estimated – if actual time is less that time will be billed):

Authority

Up to \$1,900 – one time professional fee time regarding implementation of CAS 315 auditing standards

Foundation

Up to \$1,000– one time professional fee time regarding implementation of CAS 315 auditing standards

I have also included for your quick reference an excerpt of our proposal as well which identifies what could result in a fee change request, including a change in assurance standards. Thank you for your time.

Total All-Inclusive Maximum Price

Total Maximum Price for proposed services for the first five years of the contract term are itemized below:

Entity	2019	2020	2021	2022	2023
St. Clair Region Conservation Authority Financial Statement Audit	\$8,900	\$8,900	\$9,300	\$9,750	\$10,250
St. Clair Region Conservation Foundation Financial Audit	\$5,000	\$5,000	\$5,250	\$5,500	\$5,775

Our fee quote is provided with the understanding you would provide all items contained in the above-mentioned Client Assistance Package, prior to commencement of the engagement and is based on the assumption that all financial records and relevant information are complete and received on a timely basis. The above fees are inclusive of out of pocket expenses. Any changes to the fee quotes would be discussed with Management prior to such changes. These changes would be the result of a change in the scope of the engagement, change to the business, and new accounting and assurance standards.

The fees above are exclusive of HST.

Ashley Didone, CPA, CA, LPA
PARTNER, REGIONAL ASSURANCE PARTNER

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MNP PROUDLY CELEBRATES THE CANADIAN ENTREPRENEURIAL DRIVE

For relevant and up-to-date information, visit our [COVID-19 Business Advice Centre](#) on our website. You will find timely updates on Government regulations, tax information, advice for employers and our continued response to this evolving circumstance.

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