



Board of Directors - Notice of Meeting

October 26, 2023 Time: 10:00 am

SCRCA Administration Office (remote available)
205 Millpond Cres., ON N7G 3P9

Tentative Agenda

1. Chair's Remarks
2. Adoption of the Agenda
3. Declaration of Pecuniary Interests
4. Minutes
 - 4.1 Board of Directors September 21, 2023 Meeting Minutes Pg. 4-11
5. Presentations and Related Reports
 - 5.1 Presentation – Water Resources Department
6. Reports
 - 6.1 GM's Report Pg. 12-13
 - 6.2 2024 Nominating Committee
 - 6.3 2024 Tentative Schedule of Meetings Pg. 14
 - 6.4 2024 Draft Budget Pg. 15-27
 - 6.5 A.W. Campbell House Pg. 28-33
7. Consent Items
 - 7.1 (a) Business Arising Pg. 34
 - 7.1 (b) Current Watershed Conditions Pg. 35-36
 - 7.1 (c) Healthy Watershed Program Update Pg. 37-39
 - 7.1 (d) Regulations Activity Summary Pg. 40-46
 - 7.1 (e) Planning Activity Summary Pg. 47-49
 - 7.1 (f) Revenue and Expense Summary Pg. 50
 - 7.1 (g) Disbursements Pg. 51
 - 7.1 (h) 2023 General Levy Receipts Pg. 52
 - 7.1 (i) Fee Policy and 2024 approved fees Pg. 53-72
 - 7.1 (j) Investment Reports Pg. 73-82
 - 7.1 (k) Communications Update Pg. 83-88
 - 7.1 (l) St. Clair River AOC Pg. 89-91
8. Board Correspondence (none)
9. In-Camera
 - 9.1 Legal and Property Matters (Verbal update)
10. New Business
11. Adjournment

**Please be advised that electronic participation is dependent upon the use of compatible equipment and consistent internet connection, which is outside of the control of SCRCA staff members. Meeting locations and available technology may hinder full participation of those joining remotely; therefore, it is strongly recommended that you attend meetings in person, where possible. Every effort will be made to accommodate those who cannot.*

October 26, 2023

Disclaimer: Board members, staff, guests and members of the public are advised that the SCRCA Special Meeting and Authority Board meetings are being video/audio recorded, and will be posted to the Authority's Facebook/ web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the SCRCA Board of Directors. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Authority meeting shall consist solely of the Minutes approved by the Board of Directors.

Board of Directors Proposed Resolutions

(Roll call)

1. Chair's Remarks
2. **Moved by:** **Seconded by:**
That the Board of Directors accepts the agenda for the meeting as presented.
3. It is requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.
- 4.1 **Moved by:** **Seconded by:**
That the minutes of the Board of Directors meeting, held September 21, 2023, be approved as distributed.
- 5.1 **Moved by:** **Seconded by:**
That the Board of Directors acknowledge the presentation from Nicholas Haggerty, Water Resources Technician and Girish Sankar, Director of Water Resources providing an overview of the Water Resources department and recent flooding events.
- 6.1 **Moved by:** **Seconded by:**
That the Board of Directors acknowledges the General Manager's report, dated October 16, 2023.
- 6.2 **Moved by:** **Seconded by:**
That the 2024 Nominating Committee consisting of the following four directors representing the four districts of the Authority being Sarnia, Lambton, Chatham-Kent, and Middlesex be: _____
and further that the Nominating Committee's recommendation for the 2024 committee membership be presented at the Annual General Meeting.
(2023 members were: Pat Brown, Mike Stark, Terry Burrell, Betty Ann MacKinnon, Tim Wilkins)

- 6.3 **Moved by:** **Seconded by:**
That the Board of Directors approves the 2024 tentative schedule of meetings for the Board of Directors and Committees, dated October 6, 2023.
- 6.4 **Moved by:** **Seconded by:**
That the Board of Directors acknowledges the 2024 preliminary draft budget of \$11,230,089 with a proposed municipal general levy of \$1,611,345, and further that the Board of Directors direct staff to circulate the draft budget booklet to member municipalities for information and input, and to post on the Governance section of the SCRCA's website in accordance with Ontario Regulation.
- 6.5 **Moved by:** **Seconded by:**
That the Board of Directors acknowledge the report dated October 11, 2023 providing an update on the status of the A.W Campbell house and further that the Board of Directors provide staff with direction.
- 7.1 **Moved by:** **Seconded by:**
That the Board of Directors approves the consent agenda and receives the accompanying items 7.1 (a) - 7.1 (l).
8. Board Correspondence (none)
9. In-Camera
- 9.1 **Moved by:** **Seconded by:**
That the Board of Directors move in-camera at _____ a.m./p.m. to discuss legal and property matters with only the Administrative Assistant/Board Coordinator, General Manager, Manager of Lands and Manager of IT/GIS present.
- 9.2 **Moved by:** **Seconded by:**
That the Board of Directors rise and report at _____ a.m./p.m.
10. New Business
11. **Moved by:** **Seconded by:**
That the meeting be adjourned.



Board of Directors Meeting Minutes

Date: September 14, 2023 Time: 10:00 a.m.
 SCRCA Administration Office/Remote via Zoom

Directors Present: John Brennan, Al Broad, Pat Brown, Terry Burrell, Sue Cates, Anne Marie Gillis, Greg Grimes, Frank Kennes, Emery Huszka, Adam Kilner, Don McCabe, Don McCallum, Mary Lynne McCallum, Steve Miller, Kristen Rodrigues, Lorie Scott, Jerry Westgate

Remote: Aaron Hall, Rhonda Jubenville

Regrets: Betty Ann MacKinnon, Ross O'Hara

Staff Present: Donna Blue, Manager of Communications; Melissa Deisley, Director of Planning and Regulations; Chris Durand, Manager of IT/GIS; Emily Febrey, Communication Education Technician; Ashley Fletcher, Administrative Assistant/ Board Coordinator; Chunng Li, Director of Corporate Services; Tim Payne, Manager of Forestry; Ken Phillips, General Manager; Girish Sankar, Director of Water Resources; Greg Wilcox, Manager of Lands

1. Call to Order

The Chair welcomed everyone to the meeting and requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

2. Declarations of Pecuniary Interest

Director Emery Huszka declared a pecuniary interest pertaining to budgetary items, as per the terms of his appointment as agricultural representative through the Ministry of Northern Development, Mines, Natural Resources and Forestry.

3. Approval of the Agenda

The Chair requested any additions or deletions to the agenda.

BD-23-66

Gillis – Grimes

“That the Board of Directors adopts the agenda for the meeting as presented.”

CARRIED

4. Minutes

4.1 Minutes of the June 22 ,2023 Board of Directors meeting

BD-23-67

Miller – Burrell

“That the minutes of the Board of Directors Meeting, held June 22, 2023, be approved as distributed.”

CARRIED

4.2 June 26, 2023 Conservation Ontario Council Meeting

General Manager, Ken Phillips provided a verbal update on the Conservation Ontario (CO) Council meeting, held remotely on June 26, 2023.

- CO will be seeking proposals for insurance services
- Online governance compliance checks are in force ensuring that Conservation Authorities (CAs) are meeting the standards of the Governance Accountability and Transparency Initiative (i.e. accessible posting of public information)
- Standardization of operating procedures related to Regulations and the Provincial Offences Act
 - Expanding service digitization and e-permitting for standardization and efficiency
 - Uniforms for identification of Provincial Offences Officers
- CO Council meets again on Monday, September 25, 2023. Discussion to include:
 - Responsibility for natural heritage analysis
 - Potential for increases to Planning & Regulations fees in 2024
 - CO 2024 budget

BD-23-68

Scott – Brennan

“That the Board of Directors acknowledges the verbal update of the Conservation Ontario Council meeting, held remotely on June 26, 2023.”

CARRIED

5. Delegations and/or Presentations

There were no delegations or presentations made.

6. Reports

6.1 General Manager's Report

Director Emery Huszka commended the efforts of General Manager, Ken Phillips to educate the public on the work of the CA and its importance by presenting to local businesses and service groups.

BD-23-69

Huszka – Scott

“That the Board of Directors acknowledges the General Manager’s report, dated August 28, 2023.”

CARRIED

6.2 Memorandums of Understanding for Category 2 and 3 Programs and Services

BD-23-70

Westgate – Kennes

“That the Board of Directors endorse the Chair and General Manager signing of the Memorandum of Understanding received from the

Municipality of Middlesex Centre and the Village of Oil Springs; And

further that that the Agreements be posted on the Governance section of the SCRCA’s website in accordance with Province of Ontario guidelines.”

CARRIED

6.3 Vehicle Purchase

BD-23-71

Cates – Grimes

“That the Board of Directors approve staff to order three new trucks to be delivered in 2024 and transfer of up to a maximum of \$250,000 from the Equipment Reserve to be included in the 2024 budget to accommodate the purchase.”

CARRIED

6.4 Vaccine Policy Update

BD-23-72

McCallum, Mary Lynne – Cates

“That the Board of Directors approve the suspension of the Vaccination Policy, implemented on November 10, 2021 for all SCRCA employees, prospective employees and Board Members, as defined in the policy and further, that any re-implementation of the policy be an operational decision, as determined by the General Manager on the direction of local health units and/or the Province of Ontario.”

CARRIED

6.5 C.J. McEwen Disposition

Director Terry Burrell introduced a motion to amend section 4 of the draft purchase agreement for both C.J. McEwen and Highland Glen Conservation Areas to clarify that the first right of refusal extends to the property as a whole, or parts thereof in the event of a severance.

Motion not seconded; Motion failed.

It was clarified by staff that clause states that the properties must remain whole and may not be severed.

BD-23-73

Kilner – Gillis

“That the Board of Directors acknowledges this report dated August 28, 2023 on the Disposition of the C.J. McEwen Conservation Area and further approve the draft purchase agreement and revised conservation easement and direct staff to provide notice to the Minister of Natural Resources and Forestry of the disposition with a closing date of December 20, 2023.”

CARRIED

6.5 Highland Glen Disposition

BD-23-74

Rodrigues – McCallum, Mary Lynne

“That the Board of Directors acknowledges this report dated August 28, 2023 on the Disposition of the Highland Glen Conservation Area and further approve the draft purchase agreement and revised conservation easement and direct staff to provide notice to the Minister of Natural Resources and Forestry of the disposition with a closing date of December 20, 2023.”

CARRIED

6.6 A.W. Campbell Sewage Design Request for Proposals

A verbal update was provided by the Director of Water Resources, Girish Sankar. Of the 3 proposal submissions received, staff will proceed with the Board's approval enter into contract with the preferred consultant, Strik, Baldinelli & Moniz (SMB) Ltd.

BD-23-75

Cates – Kennes

“That the Board of Directors acknowledges this report dated August 22, 2023 on the A.W. Campbell Sewage Design Study and further directs staff to review the proposals submitted by three consultants. The board further delegates the Chair and General Manager to approve the preferred consultant and sign necessary contracts, subject to confirmation that all costs to undertake the study are available.

CARRIED

6.7 Storm Damage to Campgrounds

Verbal Updates and Discussion:

- Insurers are investigating the potential for 2 separate claims, which would each be subject to a deductible
- Damage to camper's property is to be dealt with through personal insurance policies
- Seasonal camper contact information is now shared amongst staff at all 3 campgrounds, and also available from the main office
- Generators will be available at each campground for emergency use
- Directors request to be notified in the event of future emergency communications with seasonal campers
- Staff are currently developing a firm protocol for emergency management and the designation of roles for such events

BD-23-76

Miller – Gillis

“That the Board of Directors acknowledges the report dated August 28, 2023 on the Impacts of July and August Storms on SCRCA Campgrounds.”

CARRIED

6.8 2024 Conservation Area Fees

BD-23-77

Kennes – Gillis

“That the Board of Directors acknowledges the report dated August 31, 2023 on the proposed 2024 Conservation Area fees and concurs with staff recommendations, as presented.”

CARRIED

6.9 Preliminary General Levy Estimate for 2024

BD-23-78

McCallum, Don – Brennan

“That the Board of Directors receive for information and discussion the report, dated September 2, 2023 on the preliminary levy estimate for the 2024 Budget.”

CARRIED

6.10 Shoreline Project – Penhuron to Kenwick Street

BD-23-79

Kilner – Burrell

“That the Board of Directors acknowledges the report dated August 23, 2023 on this Shoreline project and further directs staff to acquire and review tender documents from contractors. The board further delegates the Chair and General Manager to approve the preferred contractor and sign necessary contracts, subject to the direction from the City of Sarnia and confirmation that all costs to undertake the work will be covered through available funding.”

CARRIED

6.11 Disaster Mitigation and Adaptation Fund Application

BD-23-80

Miller – Burrell

“That the Board of Directors acknowledges the report dated August 23, 2023 on the list of projects submitted through the Disaster Mitigation and Adaptation Fund (DMAF) - intake 3 for shoreline restoration along Lake Huron and St. Clair River.”

CARRIED

7. Board Correspondence

7.1 E-mail from Val Goodin

BD-23-81

Grimes – Kennes

“That the Board of Directors acknowledges the e-mail correspondence received August 14, 2023, from Val Goodin regarding the changes to seasonal campground regulations.”

CARRIED

8. Information Items

- (a) Business Arising**
- (b) Current Watershed Conditions**
- (c) Regulations Activity Report**
- (d) Planning Activity Report**
- (e) 2024 Planning and Regulations Fees (unchanged)**
- (f) SCRCA Fee Policy Annual Review**
- (g) Revenue and Expenditure Report**
- (h) Disbursements**
- (i) 2023 General Levy Update**
- (j) Investments**
- (k) Communications Update**
- (l) AOC Report**

BD-23-82

Gillis – Westgate

“That the Board of Directors approves the consent agenda and receives the accompanying items 8.1 (a) through 8.1 (l) as information.”

CARRIED

9. In-Camera

The Board of Directors went in-camera to discuss legal matters

BD-23-83

Huszka – McCallum, Don

“That the Board of Directors move in-camera at 11:05 a.m. with only the General Manager, Board Coordinator, Manager of IT/GIS and Manager of Conservation Areas present, in order to discuss legal matters.”

CARRIED

BD-23-84

Grimes – Kennes

“That the Board of Directors rise at 12:03 p.m. and return to regular business.”

CARRIED

The board of Directors provided direction to staff in regards to legal matters involving SCRCA seasonal camping.

10. New Business

Director Kristin Rodrigues enquired regarding the status of the permit to restore the Crest storm drain outlet in Plympton-Wyoming. Director of Planning and Regulations, Melissa Deisley informed the board that permit applications are being processed at the expected rate, however some applications requiring technical review and study will be subject to delays. SCRCA is in the process of hiring a Regulations Officer as well as a Drainage Technologist, which once appointed, will help to expedite such requests.

Directors enquired whether SCRCA has any plans to utilize Cloudpermit, a building permitting and licensing software currently being used by Lambton County. While SCRCA uses an internal software to manage cases, Planning and Regulations staff do have access to view submitted applications and plans. As discussed earlier within the meeting, Conservation Ontario may consider cloud-based systems as part of their effort to digitize and standardize operating procedures.

11. Adjournment

BD-23-85

Huszka – McCabe

“That the meeting be adjourned.”

CARRIED

Pat Brown
Chair



Ken Phillips
General Manager

Meeting Date: November 9, 2023
Report Date: October 16, 2023
Submitted by: Ken Phillips

Item 6.1

Subject: General Manager's Report

Recommendation:

That the Board of Directors receive for information the General Managers Report dated October 16, 2023.

Report:

Operations

- The General Manager and Chair attended the Conservation Ontario meeting on September 25 in Richmond Hill. Primary discussion involved the 2024 Conservation Ontario Budget and Workplan. A levy of \$1,420,000 was approved by council. The SCRCA saw a decrease in its levy from \$42,134 to \$39,797 for 2024. The decrease has been reflected in the revised 2024 draft budget. The work plan includes the following:
 - Help CAs to implement outcomes from the Conservation Authorities Act.
 - Ongoing development of curriculum and training (e.g. Section 28 Regulations, Provincial Offences Officers' Standard Operating Procedures).
 - Liaison with Ministry of Natural Resources and Forestry.
 - Track and influence policy and program development that provide opportunities for Conservation Authorities.
 - Support and promote CA commitment to client service and streamlining including tracking of permit timelines.
 - Continue to support and promote CA commitment to governance, accountability and transparency through tracking/reporting on CA implementation of legislative changes.
 - Work with CAs to implement year 3 of the Nature Smart Climate Solutions Initiative, including completion of the associated Social Media Campaign.
 - Work with CAs to implement Year 3 of 3 of the Canada Nature Fund land securement project. Almost 450 hectares of land is being secured across eight CA watersheds.
 - Support the Province and CAs by facilitating a successful Drinking Water Source Protection program.
 - Enhance collective CA information management efforts.
 - Support CA staff training, professional development and networking.
 - Promote the value of Conservation Authorities through social media advocacy, messaging, tools, campaigns, and products.

- Conservation Ontario announced that it will retain Marsh as the organization's insurance broker for another multi-year term.
- The General Manager, Manager of Forestry and Manager of Biology attended a meeting with Ministry of Natural Resources and Forestry staff at the McLean property to give an overview of the ongoing restoration project at McLean. The MNRF staff included the Director of the Fish and Wildlife Branch. MNRF staff were very pleased with the progress of the project thus far.

Community/Partnership Outreach

- The General Manager was a speaker at an event hosted by the Watford-Warwick Horticultural Society on Sept. 20. He gave a presentation on the SCRCA, and update on the recent flood event, and measures that can be taken to help reduce flood damage to private property.
- The General Manager attended the St. Clair Area of Concern public information session on September 28. He made connections with Walpole Island First Nations members and learned about the improvements to the St. Clair River and potential threats posed by Asian Carp.
- The General Manager attended the Chatham-Kent and Lambton Children's Water Festival at C.M Wilson Conservation Area in Chatham on Oct 4. The SCRCA is one of the partner organizations that assists in delivering the program to school children grades 4 and 5. A number of SCRCA staff participated during the 3-day event.

Federal/Provincial/Municipal Meetings

- The General Manager has visited a number of councils regarding Category 2 and 3 Memorandum of Understanding. He attended council meetings in Plympton-Wyoming on Sept 9, Warwick on Sept 11, Newbury on Sept 12, Dawn-Euphemia on Sept 18, Adelaide-Metcalf on Oct 2, Enniskillen on Oct 3, Southwest Middlesex on Oct 11, Brooke-Alvinston on Oct 12 and Petrolia on Oct 12. He will be presenting to Strathroy-Caradoc on Oct 16 and Point Edward on Oct 24. The General Manager is still in negotiations with staff at Sarnia, Chatham-Kent, Lambton Shores and St. Clair. The General Manager requested an extension until March 31, 2024 from the Minister of Natural Resources and Forestry for those municipalities he is still negotiating with. To date, Middlesex Centre and Oil Springs have made commitments to support Category 3 programs in Conservation Services and Education respectively. Southwest Middlesex approved support for all requested (Education, Conservation Services and Stewardship) Category 3 programs.

Meeting Date: October 26, 2023 **Item 6.3**
Report Date: October 6, 2023
Submitted by: Ashley Fletcher

Subject: 2024 Tentative Schedule of Meetings

Board of Director and Executive Committee meetings are held at the Administration Office at 10:00 a.m., with the exception of the February annual general meeting (rotating locations within the watershed), unless stated otherwise.

This is a tentative schedule and circumstances may necessitate changes. Accordingly, these dates should be confirmed with the Administration Office prior to the meeting date.

Board of Directors Meetings:

- February 22 (4th Thursday) - Annual General Meeting (Florence, ON)
- April 18 (3rd Thursday)
- June 27 (4th Thursday)
- September 19 (3rd Thursday)
- October 24 (4th Thursday)
- December 12 (2nd Thursday)

Committee Meetings:

Executive Committee

- At the call of the chair.
- February 8 (2nd Thursday) – Audit Review & Recommendation

Flood Action Committee – Wallaceburg Municipal Centre or Remote

- January 11 (2nd Thursday) and at the call of the Chair

Low Water Response

- May 16 (3rd Thursday) and at the call of the Chair

Nominating Committee

- At the call of the chair.
- Potentially prior to the February 8 Executive Committee Meeting

Sunset Committees (dates TBD):

- Planning Procedural and Technical Guidelines Committee
- Watershed Management Plan Committee

Meeting Date: November 9, 2023
Report Date: October 10, 2023
Submitted by: Chunning Li
Item 6.4 (a)
Subject: 2024 Draft Budget

Recommendation:

That the Board of Directors acknowledges the 2024 Draft Budget of \$11,231,089 with a proposed municipal general levy of \$1,611,345, and further that the Board of Directors direct staff to circulate the draft budget booklet to member municipalities for information and input, and to post on the Governance section of the SCRCA's website in accordance with Conservation Authorities Act.

Background:

The SCRCA management team has completed a draft of the 2024 Budget and plans to circulate 2024 Draft Budget Booklet to member municipalities for review. The booklet includes the following supporting reports and charts:

- **2024 Budget (Draft) Highlights** –General Levy in 2024 Draft Budget is \$1,611,345 shared by the 17-member municipalities, resulting in an increase of \$62,334 or 4% from 2023 General Levy.

The primary financial pressures and cost drivers in the General Levy include:

- \$68,934 – Compensation and benefits increase, including Cost-of-Living Adjustment (COLA), step increase within wage scales, and benefit increase.
- \$250,000 – Replacement of 3 trucks in the fleet.
- \$30,980 – 2% increase to fund General Operating Expenses and Category 1 mandatory programs and services that have previously been funded through self-generated revenue or internal charges to comply with Ontario Regulation 686/21 (Approved on June 22, 2023).
- Fee freeze on planning, development and permitting fees based on Minister's Direction.

Mitigation measures to reduce the General Levy increase include:

- \$250,000 – Withdraw from reserve to fund fleet vehicle replacements.
- \$37,580 – Grant funding and self-generating revenue to fund some cost increases, and postponing staff replacement.

- **Overall Revenues and Expenditures** – Total expenditure from all programs is estimated to be \$11,231,089. It will be funded by Federal & Provincial Funding and Grants (\$3,120,487), Municipal Agreements (\$2,348,715), User Fees (2,070,854), Other Income (\$2,079,689), and General Levy (\$1,611,345).
- **Revenue By Source** – 28% of total revenue is from Federal & Provincial Funding and Grants, 21% from Municipal Agreements, 18% from User Fees, 19% from Other Income, and 14% from General Levy.
- **General and Category 1 Programs Revenues and Expenditures** – Total expenditure from general and category 1 programs is estimated to be \$7,537,991. It will be funded by Federal & Provincial Funding and Grants (\$2,245,038), Municipal Agreements (\$2,227,450), User Fees (342,168), Other Income (\$1,117,035), and General Levy (\$1,606,300).
- **Category 2 Programs Revenues and Expenditures** – Total expenditure from category 2 programs is estimated to be \$128,550. It will be funded by Municipal Agreements (\$118,905), Other Income (\$4,600), and General Levy (\$5,045).
- **Category 3 Programs Revenues and Expenditures** – Total expenditure from category 3 programs is estimated to be \$3,564,548. It will be funded by Federal & Provincial Grants (\$875,449), Municipal Agreements (\$2360), User Fees (\$1,728,686), and Other Income (\$958,053). We are still working on MOUs with each municipality to fund category 3 programs. The Municipal Agreements funding will be updated once MOUs are completed.
- **2024 Total Municipal Funding (Draft)** – This summarizes total municipal funding from each member municipality, including special infrastructure projects and category 2 & 3 programs. We are still working on MOUs with each municipality to fund category 3 programs. Municipal Agreements funding will be updated when MOUs are completed.
- **2024 General Levy Assessment (Draft)** – This summarizes General Levy apportionment to each member municipality and changes from prior year General Levy.



2024 Draft Budget

1. About Us (pg. 2)
2. Budget Highlights (pg. 3)
3. Overall Revenues and Expenditures (pg. 4)
4. Budget Funding Breakdown (pg. 5)
5. General and Category 1 Programs Revenues and Expenditures (pg. 6)
6. Category 2 Programs Revenues and Expenditures (pg. 7)
7. Category 3 Programs Revenues and Expenditures (pg. 8)
8. Total Municipal Funding (pg.9)
9. General Levy Assessment (pg.10)

St. Clair Region Conservation Authority

About Us

The St. Clair Region Conservation Authority (SCRCA) is one of Ontario's 36 Conservation Authorities (CA) responsible for the conservation, restoration, and management of natural resources within its watershed. The St. Clair Region includes the Sydenham River watershed and smaller watersheds that drain directly into southern Lake Huron, the St. Clair River, and northeastern Lake St. Clair.

Our programs aim to 1) reduce the risk of life and property from flooding and erosion; 2) improve water quality; 3) promote habitat creation and stewardship; 4) provide outdoor recreation opportunities; 5) increase environmental awareness and literacy; and 6) monitor and protect our most vulnerable species. We achieve this in cooperation and partnership with our member municipalities, government agencies, Indigenous communities, community groups, local landowners, and businesses.

Vision Statement

The vision of the St. Clair Region Conservation Authority reflects the future desired state of our region. "A healthy and sustainable natural environment in the St. Clair region."

Mission Statement

The St. Clair Region Conservation Authority has as its mission, to provide leadership through coordination of watershed planning, implementation of resource management programs and promotion of conservation awareness, in cooperation with others.

2024 Budget Highlights

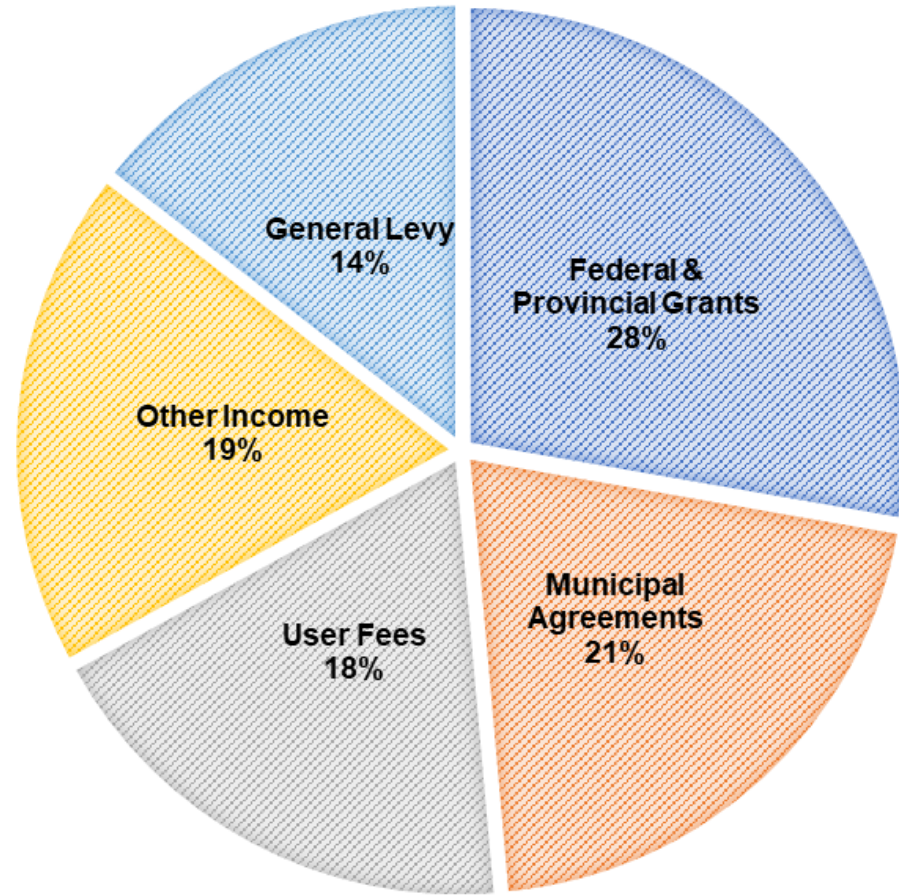
We offer the following highlights for your information:

- General Levy for 2024 is \$1,611,345 shared by the 17-member municipalities, resulting in an increase of \$62,334 or 4% from 2023 (see General Levy Assessment).
- The primary financial pressures and cost drivers in the General Levy include:
 - \$68,934 – Compensation and benefits increase, including Cost-of-Living Adjustment (COLA), step increase within wage scales, and benefit increase.
 - \$250,000 – Replacement of 3 trucks in the fleet.
 - \$30,980 – 2% increase to fund General Operating Expenses and Category 1 mandatory programs and services that have previously been funded through self-generated revenue or internal charges to comply with Ontario Regulation 686/21 (Approved on June 22, 2023).
 - Fee freeze on planning, development and permitting fees based on Minister’s Direction.
- Mitigation measures to reduce the General Levy increase include:
 - \$250,000 – Withdraw from reserve to fund fleet vehicle replacements.
 - \$37,580 – Grant funding and self-generating revenue to fund some cost increases, and postponing staff replacement.
- As per the new budget and apportionment regulations (O. Reg. 402/22 and O. Reg. 401/22), 2024 Budget outlines anticipated revenues and expenditures for programs in each category, including proposed municipal levy /amounts owing (Total Net Budget).
- The Budget Funding Breakdown provides revenue by source in 2024 total Budget. 14% comes from General Levy, 21% from Municipal Agreements (formerly Special Levy, including WECL funding), 28% from Federal & Provincial Funding & Grants, and 37% from Users Fees and Other Income.
- Total Municipal Funding summarizes total funding from each municipality, including special infrastructure projects and category 2 & 3 programs. We are still working on MOUs with each municipality to fund category 3 programs. Municipal Agreements funding will be updated when MOUs are completed.

Overall Revenues and Expenditures		
	2023 Budget	2024 Budget
Expenditures		
Flood Control Operations and Maintenance	432,650	445,715
Water Erosion Control Infrastructure	2,777,000	4,332,000
Natural Hazard Technical Study	-	272,039
Planning & Regulations	933,077	943,545
Land Management	314,755	316,281
Conservation Area	1,710,190	1,985,990
Conservation Services	301,975	404,400
Source Water Protection & Risk Mgmt	237,246	210,216
Watershed monitoring and Stewardship Program	843,183	733,647
Area of Concern Mgmt	167,310	37,799
Education	204,230	216,360
Foundation	45,250	31,250
Corporate Services	987,059	1,015,847
IT, Equipment, and Vehicle Capital Spending	92,954	286,000
Total Expenditures	9,046,879	11,231,089
Revenues		
Federal & Provincial Grants	(1,887,578)	(3,120,487)
Municipal Agreements (formerly Special Levy)	(1,737,190)	(2,348,715)
User Fees	(2,007,894)	(2,070,854)
Other Income	(1,865,206)	(2,079,689)
Total Revenues	(7,497,868)	(9,619,744)
Total Net Budget (General Levy)	1,549,011	1,611,345
Net Inc/(Dec.) \$		62,334
Net Inc/(Dec.) %		4.0%

REVENUE BY SOURCE

■ Federal & Provincial Grants ■ Municipal Agreements ■ User Fees ■ Other Income ■ General Levy



General and Category 1 Programs Revenues and Expenditures		
	2023 Budget	2024 Budget
Expenditures		
Flood Control Operations and Maintenance	432,650	445,715
Water Erosion Control Infrastructure	2,777,000	4,332,000
Natural Hazard Technical Study	-	272,039
Planning & Regulations	933,077	943,545
Land Management	207,611	208,845
Conservation Area		
Conservation Services		
Source Water Protection & Risk Mgmt		
Watershed monitoring and Stewardship Program	34,000	34,000
Area of Concern Mgmt		
Education		
Foundation		
Corporate Services	987,059	1,015,847
IT, Equipment, and Vehicle Capital Spending	92,954	286,000
Total Expenditures	5,464,351	7,537,991
Revenues		
Federal & Provincial Grants	(1,343,000)	(2,245,038)
Municipal Agreements (formerly Special Levy)	(1,627,450)	(2,227,450)
User Fees	(319,700)	(342,168)
Other Income	(629,851)	(1,117,035)
Total Revenues	(3,920,001)	(5,931,691)
Total Net Budget (General Levy)	1,544,350	1,606,300
Net Inc/(Dec.) \$		61,950
Net Inc/(Dec.) %		4.0%

Category 2 Programs Revenues and Expenditures		
	2023 Budget	2024 Budget
Expenditures		
Flood Control Operations and Maintenance		
Water Erosion Control Infrastructure		
Natural Hazard Technical Study		
Planning & Regulations		
Land Management		
Conservation Area	119,400	128,550
Conservation Services		
Source Water Protection & Risk Mgmt		
Watershed monitoring and Stewardship Program		
Area of Concern Mgmt		
Education		
Foundation		
Corporate Services		
IT, Equipment, and Vehicle Capital Spending		
Total Expenditures	119,400	128,550
Revenues		
Federal & Provincial Grants	0	0
Municipal Agreements (formerly Special Levy)	(109,740)	(118,905)
User Fees	0	0
Other Income	(5,000)	(4,600)
Total Revenues	(114,740)	(123,505)
Total Net Budget (General Levy)	4,660	5,045
Net Inc/(Dec.) \$		385
Net Inc/(Dec.) %		8.3%

Category 3 Programs Revenues and Expenditures		
	2023 Budget	2024 Budget
Expenditures		
Flood Control Operations and Maintenance		
Water Erosion Control Infrastructure		
Natural Hazard Technical Study		
Planning & Regulations		
Land Management	107,144	107,436
Conservation Area	1,590,790	1,857,440
Conservation Services	301,975	404,400
Source Water Protection & Risk Mgmt	237,246	210,216
Watershed monitoring and Stewardship Program	809,183	699,647
Area of Concern Mgmt	167,310	37,799
Education	204,230	216,360
Foundation	45,250	31,250
Corporate Services		
IT, Equipment, and Vehicle Capital Spending		
Total Expenditures	3,463,128	3,564,548
Revenues		
Federal & Provincial Grants	(544,578)	(875,449)
Municipal Agreements (formerly Special Levy)	0	(2,360)
User Fees	(1,688,194)	(1,728,686)
Other Income	(1,230,356)	(958,053)
Total Revenues	(3,463,128)	(3,564,548)
Total Net Budget (General Levy)	-	0
Net Inc/(Dec.) \$		0
Net Inc/(Dec.) %		

2024 Total Municipal Funding								
Total Municipal Funding Including Special Infrastructure Projects and Category 2&3 Programs								
	2024	2024 Municipal Agreement (Formerly Special Levy)					2024	2023
	Proposed	Seagar Park Erosion Control (WECI & DMAF)	Sarnia Erosion Control Work (WECI & DMAF)	Water Control Structure (McKeough & ARDA)	Conservation Areas	Tree Planting, Stewardship & Education Programs*	Total	Total
Municipality	General Levy						Municipal	Municipal
							Funding	Funding
Adelaide Metcalfe Tp	\$ 31,457						\$31,457	\$30,012
Brooke-Alvinston Tp	\$ 28,216						\$28,216	\$27,443
Chatham-Kent M	\$ 210,141			\$73,630	\$20,650		\$304,421	\$294,233
Dawn-Euphemia Tp	\$ 42,225				\$950		\$43,175	\$40,237
Enniskillen Tp	\$ 30,929						\$30,929	\$29,958
Lambton Shores M	\$ 81,969				\$1,200		\$83,169	\$79,049
Middlesex Centre M	\$ 37,782				\$26,010	\$2,000	\$65,792	\$61,112
Newbury V	\$ 2,546						\$2,546	\$2,447
Oil Springs V	\$ 3,242					\$360	\$3,602	\$3,098
Petrolia T	\$ 41,928				\$1,600		\$43,528	\$41,878
Plympton-Wyoming T	\$ 92,092				\$9,500		\$101,592	\$95,753
Point Edward V	\$ 34,184						\$34,184	\$33,131
Sarnia C	\$ 593,818		\$1,900,000		\$19,395		\$2,513,213	\$2,092,694
Southwest Middlesex M	\$ 18,858						\$18,858	\$18,402
St. Clair Tp	\$ 179,264	\$250,000		\$3,820			\$433,084	\$226,667
Strathroy - Caradoc Tp	\$ 146,122				\$39,600		\$185,722	\$175,019
Warwick Tp	\$ 36,573						\$36,573	\$35,066
	\$1,611,345	\$250,000	\$1,900,000	\$77,450	\$118,905	\$2,360	\$3,960,060	\$3,286,200

Note : *Funding from Municipal Agreements will be updated when MOUs are completed.

WECI (Water & Erosion Control Infrastructure) Projects are considered if there is matching funds from both the Province and the benefitting Municipality and vary from year to year based on granting approval process, and Municipal matching funds.

DMAF - Disaster Mitigation and Adaption Fund - Government of Canada investment in large-scale infrastructure projects.

NDMP - National Disaster Mitigation Program - Government of Canada funding to mitigate, prepare for, respond to and recover from flood-related events.

2024 General Levy Assessment (Draft)							
	2022	2022	2023	2023	2023	2024	2023/2024
Municipality	Current Value Assessment (modified) in Watershed	CVA Apportionment %	Current Value Assessment (modified) in Watershed	Weighted CVA Apportionment %	General Levy	General Levy	General Levy Increase
Township of Adelaide Metcalfe	\$ 492,017,523	1.9375%	\$ 503,813,181	1.9522%	\$ 30,012	\$ 31,457	\$ 1,445
Township Brooke-Alvinston	\$ 449,891,343	1.7716%	\$ 451,905,538	1.7511%	\$ 27,443	\$ 28,216	\$ 773
Municipality Chatham-Kent	\$ 3,306,699,613	13.0214%	\$ 3,365,638,631	13.0414%	\$ 201,703	\$ 210,141	\$ 8,439
Township Dawn-Euphemia	\$ 644,072,784	2.5363%	\$ 676,277,130	2.6205%	\$ 39,287	\$ 42,225	\$ 2,938
Township Enniskillen	\$ 491,135,239	1.9340%	\$ 495,352,749	1.9194%	\$ 29,958	\$ 30,929	\$ 970
Municipality Lambton Shores	\$ 1,275,433,686	5.0225%	\$ 1,312,821,953	5.0870%	\$ 77,799	\$ 81,969	\$ 4,170
Municipality Middlesex Centre	\$ 585,045,187	2.3038%	\$ 605,117,120	2.3447%	\$ 35,687	\$ 37,782	\$ 2,095
Village Newbury	\$ 40,117,075	0.1580%	\$ 40,773,695	0.1580%	\$ 2,447	\$ 2,546	\$ 99
Village Oil Springs	\$ 50,787,500	0.2000%	\$ 51,925,100	0.2012%	\$ 3,098	\$ 3,242	\$ 144
Town Petrolia	\$ 665,232,553	2.6196%	\$ 671,525,119	2.6021%	\$ 40,578	\$ 41,928	\$ 1,350
Town Plympton-Wyoming	\$ 1,417,306,871	5.5812%	\$ 1,474,943,070	5.7152%	\$ 86,453	\$ 92,092	\$ 5,638
Village Point Edward	\$ 543,142,400	2.1388%	\$ 547,493,600	2.1215%	\$ 33,131	\$ 34,184	\$ 1,053
City Sarnia	\$ 9,445,820,540	37.1966%	\$ 9,510,623,934	36.8523%	\$ 576,179	\$ 593,818	\$ 17,639
Municipality Southwest Middlesex	\$ 301,684,116	1.1880%	\$ 302,030,512	1.1703%	\$ 18,402	\$ 18,858	\$ 456
Township St. Clair	\$ 2,833,654,142	11.1586%	\$ 2,871,109,307	11.1251%	\$ 172,848	\$ 179,264	\$ 6,416
Township Strathroy - Caradoc	\$ 2,277,432,214	8.9683%	\$ 2,340,291,503	9.0683%	\$ 138,919	\$ 146,122	\$ 7,202
Township Warwick	\$ 574,867,873	2.2638%	\$ 585,755,456	2.2697%	\$ 35,066	\$ 36,573	\$ 1,507
	\$ 25,394,340,660	100%	\$25,807,397,598	100%	\$1,549,011	\$1,611,345	\$ 62,334
\$15,490 equals aprox. 1% change in levy							
CVA Apportionment is based on information provided from the Ministry of Natural Resources and Forestry (2023 CVA)							



St. Clair Region Conservation
Authority 205 Mill Pond Crescent,
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member of



Conservation Ontario
Website:
www.conservationontario.ca

Meeting Date: November 9, 2023
Report Date: October 11, 2023
Submitted by: Greg Wilcox
Item 6.5 (a)
Subject: A.W. Campbell House Update

Recommendation:

That the Board of Directors acknowledge this report dated October 11, 2023 and provide staff direction related to the A.W. Campbell house.

Update:

On September 7, 2023, SCRCA staff sent a letter to Brooke-Alvinston Municipal Council requesting a demolition permit under S.34 of the Ontario Heritage Act (letter attached). The request highlighted a number of recommendations received from the Lambton County Cultural Service Division including:

- Transferring several items of local historical significance to the Lambton County Heritage Museum collection
- Salvaging and repurposing several architectural elements within the home to support restoration efforts related to historic buildings located at the Lambton County Heritage Museum (with recognition that the elements once belonged to the A.W. Campbell House)
- Development of an interpretive historical plaque to mark the former site of the A.W. Campbell House, and an online exhibit to be featured on the SCRCA website to showcase the important history of the A.W. Campbell family, the home, and the property

The Municipality of Brooke-Alvinston has provided correspondence dated October 2, 2023 (attached) stating that SCRCA's request for demolition of the Campbell House has been denied by a Council motion on September 28, 2023.

Next Steps:

SCRCA staff are seeking direction from the Board of Directors on next steps for this matter.

Staff Concerns:

- The snow fencing installed around the Campbell house has not been effective in keeping visitors from entering the building. More substantial fencing should be considered if the building is to remain (for 3 years or longer) without significant structural repairs

- How will funding be obtained for costs associated with the A.W. Campbell house?
 - Fencing
 - Consultants
 - Structural repairs
 - Site grading
 - Legal (if necessary)
- If restored, how will future staffing of the museum be funded?

Financial Impact:

The restoration of the A.W. Campbell house museum is anticipated to cost anywhere between \$500k and \$1m plus depending on the degree of restoration. Which program category (1, 2, or 3) does this fit within?

**Member
Municipalities**

September 7, 2023

Item 6.5 (b)

Township of
Adelaide-MetcalfMunicipality of
Brooke-AlvinstonMunicipality of
Chatham-KentTownship of
Dawn-EuphemiaTownship of
EnniskillenMunicipality of
Lambton ShoresMunicipality of
Middlesex CentreVillage of
NewburyVillage of
Oil SpringsTown of
PetroliaTown of
Plympton-WyomingVillage of
Point EdwardCity of
SarniaMunicipality of
Southwest MiddlesexTownship of
St. ClairMunicipality of
Strathroy-CaradocTownship of
Warwick

Mayor and Council
Municipality of Brooke-Alvinston
3236 River Street
Alvinston, Ontario
N0N 1A0

To the Mayor and Council of Brooke-Alvinston,

RE: Demolition permit for the A.W. Campbell house

On behalf of the St. Clair Region Conservation Authority (SCRCA) Board of Directors, I am requesting council's consideration and issuance of a demolition permit for the A.W. Campbell house located at the A.W. Campbell Conservation Area (8477 Shiloh Line).

The A.W. Campbell House was opened as a museum in the early 1970's and was operated a few days a week. In the 1980's the hours of operation were reduced and eventually the house was only open for one weekend a year during the SCRCA's annual maple syrup festival. The A.W. Campbell house has not operated since 2001. The Authority has no plans to reopen the building for public access.

The condition of the building is poor and unsafe for public use. In 2021, County of Lambton building officials inspected the building and the SCRCA retained VDP Engineering to complete a structural assessment of the building (report attached). The inspection and assessment resulted in the identification of many deficiencies and recommendations that leaving the building "in its current condition is not an option" and that "the complete and substantial restoration of house structure may eventually prove to be difficult, even maybe impossible, and if it is possible, it may prove to be financially not viable."

The Authority's request for a demolition permit is due to the safety risk the house currently poses to visitors at the Conservation Area, the inability of the SCRCA to cover the costs associated with restoring or rebuilding the structure, and the lack of future use for the building. The SCRCA's request falls under Section 34 of the *Ontario Heritage Act*, which requires the approval of the local council for demolition of any heritage attributes located within their jurisdiction.

As clarified in the will of A.W. Campbell and the attached solicitor's reporting letter, demolition of the structure will not infringe on the wishes and/or conditions of the donation which specifies that the "the lands shall be used in perpetuity for a park, a recreational area, or for reforestation."

The SCRCA understands and appreciates the importance the A.W. Campbell House has with members of the local community and as such, in August 2023, SCRCA staff met with officials from the Lambton Heritage Museum to discuss the building and the artifacts retained in it. The SCRCA would work with the County of Lambton's Cultural Service Division to ensure components of the A.W. Campbell House would be retained due to its historical values prior to and after demolition. A summary of the meeting and recommended actions is listed below:

- Staff with the Cultural Services Division with the County of Lambton have reviewed the property and its contents and have identified several **items of local historical significance that can be transferred** to the collection of the Lambton Heritage Museum collection to ensure that they are safeguarded, preserved, and remain accessible to the public for future generations.
- Although the home has been determined to be unsafe and cannot be restored, there are several **architectural elements within the home that could potentially be salvaged and repurposed** to support restoration efforts related to historic buildings located at the Lambton Heritage Museum site. There are several period-appropriate elements that could potentially be incorporated into such projects as the restoration of the Canatara Cabin, for example, with appropriate recognition to identify these architectural elements as once belonged to the A. W. Campbell House.
- The Cultural Services Division has offered to support the SCRCA and the local advocacy group with the research and **development of an interpretive historical plaque to mark the former site of the A. W. Campbell House**, and an online exhibit to be featured on the SCRCA website to showcase the important history of the A. W. Campbell family, the home, and the property.
- The Cultural Services Division invited the SCRCA to collaborate with the local advocacy group in submitting an application for potential **financial support for such recognition through the Creative County Grant Program**, which has provided 50% financial support toward the cost of several historical plaque projects that have been completed over the past 10 years in other municipalities throughout the County.

Thank you for the consideration of our request and please do not hesitate to contact me if you have any questions.

Sincerely,

Ken Phillips
 General Manager
 St. Clair Region Conservation Authority

cc. Don McCabe, Andrew Meyer

encl. VDP Engineers report
Purchase Agreement



3236 River St. P.O. Box 28
Alvinston, ON N0N 1A0

Phone: 519.898.2173
Fax: 519.898.5653

October 2, 2023

St. Clair Region Conservation Authority
205 Millpond Cres.
Strathroy, ON N7G 3P9
Attention: Ken Phillips

Dear Mr. Phillips:

Re: Campbell House

At the September 14, 2023 regular session of Council, Frank Nemcek made a motion that Brooke-Alvinston request the St. Clair Region Conservation Authority take demolition of Campbell House off the table for a period of three years while every feasible avenue is pursued to restore and maintain this valuable heritage asset for the use and enjoyment of the community. This should include: 1) clarification of the legislative and financial accountability for the maintenance and restoration of Campbell House (any pending MOU between Municipality and SCRCA); 2) exploration of options for raising funds (donations, memberships, grants) by the Friends of Campbell Park; 3) development with the help of a heritage consultant of a three to five-year plan to complete most urgent repairs to Campbell House, as well as a ten-year plan for full restoration and ongoing maintenance. Jenny Redick seconded the motion.

At the September 28, 2023 regular session of Council, the following motion was duly moved and seconded: Jenny Redick made a motion that the request from the SCRCA to request the Council of the Municipality of Brooke-Alvinston to submit a demolition permit on the Campbell House be denied. Frank Nemcek seconded the motion.

Kind Regards,

Janet Denkers
Clerk Administrator

- c. Andrew Meyer, General Manager, Cultural Services, County of Lambton
Kathryn Shailer, Friends of Campbell House



Meeting Date: October 26, 2023
Report Date: October 6, 2023
Submitted by: Ashley Fletcher

Item 7.1 (a)

Subject: Business Arising

Regarding BD-21-29

Report on reserves deferred until Asset Management Plan in place

Directors request a report on the benchmark data from the 2017 Conservation Authorities Statistical Survey and comparative analysis of Conservation Authority annual statements, of which have reserves, focusing on the SCRCA's position of fiscal health.

Meeting Date: October 26, 2023 **Item 7.1 (b)**
Report Date: October 5, 2023
Submitted by: Nicholas Hagerty, Girish Sankar

Subject: Watershed Conditions

Precipitation

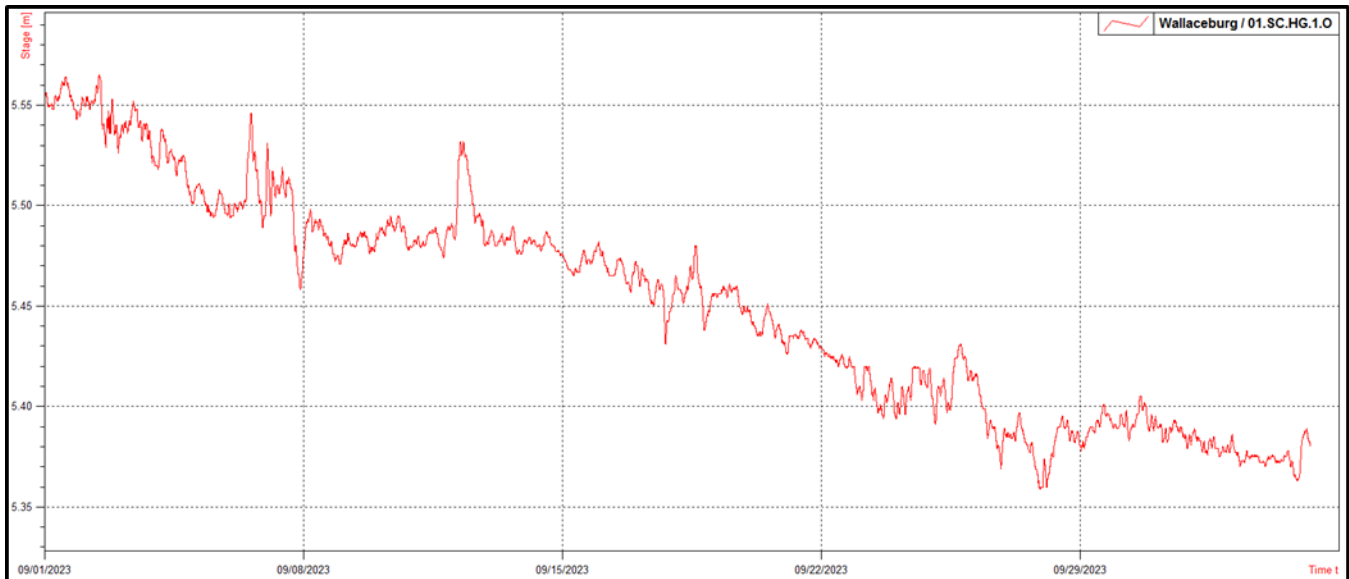
- August was generally a wetter month than average, with a significant rainfall event that took place on August 23rd
- On August 23rd two of our precipitation gauges recorded more than the average monthly rain amount over a few hours
- In September, Sarnia received slightly above average rain for September whereas Strathroy received lower than average rain amounts

Alvinston		Shshawandah	
Date	Precipitation (mm)	Date	Precipitation (mm)
08/23/2023	124.2	08/23/2023	109.6
August 2023 total	197.8	August 2023 total	180.8
August 5 year average	102.08	August 5 year average	101.44
Dresden		Wallaceburg	
Date	Precipitation (mm)	Date	Precipitation (mm)
08/23/2023	12	08/23/2023	10.2
August 2023 total	153.6	August 2023 total	156.4
August 5 year average	111.52	August 5 year average	90.28
Perch Creek		Sarnia Airport	
Date	Precipitation (mm)	Date	Precipitation (mm)
08/23/2023	4.2	08/23/2023	18.2
August 2023 total	76	August 2023 total	104.8
August 5 year average	97.84	August 5 year average	109.1
Petrolia		Strathroy-Mullifarry	
Date	Precipitation (mm)	Date	Precipitation (mm)
08/23/2023	28.4	08/23/2023	48
August 2023 total	87.6	August 2023 total	162.8
August 5 year average	159.8	August 5 year average	136.52

Comparing precipitation totals for August 23 to the month of August and the monthly average for August over a 5-year span

Flood Threat

- As we've experienced a typically drier early fall than usual the water levels in Wallaceburg have been dropping
- With below average precipitation across the watershed the flood threat is currently low
- It is projected that fall will continue to be drier than typical
- The Lake St. Clair water levels have continued to drop and are projected to drop



Wallaceburg water level for the month of September

Up-Coming

Staff will be undertaking sampling for the Provincial Groundwater Monitoring Program (PGMN) in mid-October. The PGMN is designed to gather long-term baseline data on groundwater quantity and quality in key aquifers across Ontario. This program provides key data for our Watershed Report Card. Once the PGMN program has wrapped up the focus will shift towards the winter. Staff will complete snow surveys to determine the depth of the snow pack and its water equivalent, the data obtained are used in estimating the spring run-off potential.

Meeting Date: October 26, 2023 **Item** 7.1 (c)
Report Date: October 10, 2023
Submitted by: Jessica Van Zwol, Emily Febrey

Subject: Healthy Watersheds Program Update

Recommendation:

That the Board of Directors acknowledges the Healthy Watersheds Program Update report dated October 10, 2023, including stewardship events and grant securement.

Background:

The Healthy Watershed Program has restored or enhanced over 1,000 ha of land, and over 4 million trees planted throughout the region. These projects, along with our outreach and education events aim to minimize non-point source sedimentation, nutrient loading, and thermal changes in water bodies within our watershed.

Update:

Staff continues to encourage the uptake and implementation of best management practices (BMPs) and to promote conservation within our watershed, SCRCA provides relevant information regarding the building of soil health, conservation, and water quality through workshops, conferences, newsletters, and social media.

To date, staff have met or discussed potential projects with nearly 30 landowners. Project inquiries range from wetlands, tree planting, cover crops and erosion control measures. Working with various contractors and partners like Ducks Unlimited Canada and ALUS Canada- Middlesex, over 17 erosion control structures, 3 wetland projects, and 3 cover crop projects have taken place. Another 5 erosion control structures and 1 wetland are in the process of implementation. The erosion control structures are designed to be in-field berms to slow overland runoff to reduce soil and nutrient loss on farmland.



Figure 1 Recently completed wetland on private land, a project in partnership with ALUS Canada - Middlesex and Ducks Unlimited Canada

Events:

Friday, September 8th – **BioStrip Till Tailgate Tour Series**. In collaboration with the Ontario Ministry of Agricultural, Food, and Rural Affairs, the Ontario Soil Network, and the Ontario Soil and Crop Improvement Association, SCRCA hosted the final demonstration tour at a farm just outside of Strathroy. The Bio Strip Till Series has been occurring over the last year to allow farmers to visit farms that have been implementing Bio Strip Till or similar tillage practices over the course of the year to see how the crops grow as well as the pros and cons of this best management practice. Ten farmers attended and were able to knowledge share about Bio Strip-Tillage and similar conservation tillage and best management practices. An additional Tour was hosted by the Maitland Valley Conservation Authority in their watershed, where an additional ten farmers attended.



Figure 2 Ian MacDonald from OMAFRA providing field data on a Strathroy-area farm that utilizes strip tillage.

Saturday, September 9th – **Ipperwash Beach Cleanup**. The 11th annual Beach Cleanup is part of the Healthy Lake Huron project. Twenty participants met at the Ipperwash Beach Boat Launch (end of Ipperwash Road) and collected over 50 lbs of garbage. Similar to past years, volunteers noted that the most prevalent pieces of garbage they find are cigarette butts.



Figure 3 Cigarette butts collected from a beach cleanup to spell the word “Yuck”.

Tuesday, November 28th – **Rural Landowner Workshop**. Partnering with stewardship staff at Ausable Bayfield Conservation Authority, we are hosting an evening workshop for rural landowners to learn more about various stewardship projects, available grants and hear testimonies from local landowners who have implemented tree planting and wetland projects on their own properties. This event will be hosted at Thomas Hall in Thedford, 7-9pm. Please RSVP to jvanzwol@scrca.on.ca to attend.

Grants:

Environment and Climate Change Canada – EcoAction: The St. Clair Region Conservation Authority was successful in securing \$97,000 in funding for 2023-2025 through Environment and Climate Change Canada’s EcoAction program. This funding will support education and stewardship staff, the landowner outreach program and the implementation of best management practices across our watershed.

Ministry of Environment, Conservation, and Parks – Wetlands Conservation Partner Program: Stewardship staff are submitting an application for ~\$125,000 for 2024 to support our Healthy Watersheds Program and invasive species removal of *Phragmites* on nearly 17 ha of lands at Wawanosh Wetlands Conservation Area and Marthaville Habitat Management Area (County owned, SCRCA managed).



Staff Report

Meeting Date: October 26, 2023 **Item 7.1 (d)**
Report Date: October 4, 2023
Submitted by: Melissa Deisley, Jeff Vlasman, Meagan Weber, Kelsey Oatman, Kelli Smith
Subject: Regulations Activity Summary

A summary of staff activity related to the Conservation Authority's *Development, Interference of Wetlands, and Alterations to Shorelines and Watercourses Regulation* (Ontario Regulation 171/06 under Ontario Regulation 97/04) is presented below. This report covers the period from August 1, 2023 to September 30, 2023

Regulations Permits Issued

Application #	Location	Municipality	Proposal	Submitted	Issued	Days
R#2023-0178	3262 Little Ireland Rd (closest address), Alvinston	Brooke-Alvinston	install a concrete cover within the watercourse (site 52)	Jun-26	Aug-24	59
R#2023-0402	7523 Petrolia Ln, Alvinston	Brooke-Alvinston	build a dwelling	Sep-06	Sep-08	2
R#2023-0587	Courtright Ln & Inwood Rd, Brooke	Brooke-Alvinston	install fiber optic along road allowance	Aug-31	Sep-26	26
R#2023-0588	Courtright Line & Little Ireland	Brooke-Alvinston	install fiber optic along road allowance	Aug-31	Sep-26	26
R#2023-0389	11364 Claymore Ln, Dresden	Chatham-Kent	tear down & rebuild dwelling	Sep-27	Sep-27	1
R#2023-0434	88 Duke St, Wallaceburg	Chatham-Kent	build a new dwelling	Jul-28	Aug-09	12
R#2023-0454	8374 Heritage Ln, Wallaceburg	Chatham-Kent	convert deck to covered porch & add breezeway	Aug-08	Aug-18	10
R#2023-0488	693 Albert St, Wallaceburg	Chatham-Kent	build an addition to school	Jul-17	Aug-01	15
R#2023-0502	5814 Bluewater Ln (closest address), Wallaceburg	Chatham-Kent	rehab. of culvert	Jul-20	Aug-17	28

R#2023-0537	rear of 30499 Jane Rd, Thamesville	Chatham-Kent	Replace the existing aerial crossing	Aug-03	Aug-04	1
R#2023-0577	8880 Chesney Ln, Tupperville	Chatham-Kent	Tear down and replace sunroom	Sep-19	Sep-25	6
R#2023-0590	340 Walnut Street, Dresden	Chatham-Kent	Placement of two trailers / structures	Sep-07	Sep-12	5
R#2023-0597	15 Martin Park Rd, Wallaceburg	Chatham-Kent	build an addition	Sep-07	Sep-15	8
R#2023-0541	3163 Aberfeldy Ln, Oil Springs	Dawn-Euphemia	move an existing house/garage and build an addition	Sep-18	Sep-29	11
R#2023-0589	Wanstead Rd & Courtright Ln, Enniskillen	Enniskillen	install fiber optic along road allowance	Aug-31	Sep-26	26
R#2023-0273	5424 Oak Ave, Lambton Shores	Lambton Shores	tear down & rebuild dwelling	Jul-28	Aug-14	17
R#2023-0424	517 Princess St, Petrolia	Petrolia	on ground pool	Aug-16	Aug-23	7
R#2022-0342	3424 Egremont Road, Camlachie	Plympton-Wyoming	install a SWM outlet	Aug-03	Aug-11	8
R#2023-0266	3200 Dana St, Camlachie	Plympton-Wyoming	repair groyne	Aug-10	Aug-30	20
R#2023-0533	Lakeshore Rd & Fleming Rd, Camlachie	Plympton-Wyoming	Install underground conduit and new vault	Aug-14	Sep-07	24
R#2023-0468	350 LaSalle Ln, Sarnia	Sarnia	slope stablization	Sep-21	Sep-21	1
R#2023-0576	Lot 10 - Lot 6, Con 1, Sarnia	Sarnia	install 2350m of 4" plastic gas main	Aug-24	Sep-07	14
R#2023-0180	497 Moore Line (lot north), Mooretown	St. Clair	install a concrete cover within the watercourse (site 80)	Jun-26	Aug-24	59
R#2023-0546	189 Kimball Rd, Sombra	St. Clair	Sunroom addition	Sep-18	Sep-18	1
R#2023-0551	150 St Clair Parkway	St. Clair	Install boat lifts	Aug-10	Aug-14	4

R#2023-0595	4739 St. Clair Pkwy (nearest address), Port Lambton	St. Clair	replace culvert (structure 44)	Sep-06	Sep-11	5
R#2023-0332	northwest of 125 Head St N	Strathroy- Caradoc	Installation of HDPE pipe and fiber Optics	Aug-01	Aug-16	15
R#2023-0333	south of 155 Caradoc St N	Strathroy- Caradoc	Installation of HDPE pipe and fiber Optics	Aug-01	Aug-16	15
R#2023-0334	36 Kittridge Ave E (nearest address)	Strathroy- Caradoc	Installation of HDPE pipe and fiber Optics	Aug-01	Aug-16	15
R#2023-0335	southwest of 223 Thorn Dr	Strathroy- Caradoc	Installation of HDPE pipe and fiber Optics	Aug-01	Aug-16	15
R#2023-0374	7379 Egremont Rd, Watford	Warwick	tear down & rebuild dwelling	Jul-31	Aug-02	2
Total Permits Issued: 31		Average Number of Days to Issue for this Period: 14.77				

Regulations Inquiries

FileReference	Municipality	Location
R#2022-0264	Adelaide-Metcalf	8710 Hickory Drive, Strathroy
R#2023-0217	Adelaide-Metcalf	27886 Pike Rd, Strathroy
R#2023-0550	Adelaide-Metcalf	1807 Katesville Dr, Kerwood
R#2023-0648	Adelaide-Metcalf	1920 Melwood Dr, Strathroy
R#2023-0651	Adelaide-Metcalf	Grogast Court, Strathroy
R#2023-0290	Brooke-Alvinston	5003 Inwood Rd, Watford
R#2023-0539	Brooke-Alvinston	6722 Shiloh Ln, Alvinston
R#2023-0613	Brooke-Alvinston	6974 Rokeby Ln, Alvinston
R#2021-0038	Chatham-Kent	7 Bayview, Mitchell's Bay
R#2023-0295	Chatham-Kent	Sydeham River along Glasgow Ln & Short Ln
R#2023-0500	Chatham-Kent	911 Old Glass Rd, Wallaceburg
R#2023-0543	Chatham-Kent	10804 Union Ln, Dresden
R#2023-0553	Chatham-Kent	8364 Countryview Ln, Dover Centre
R#2023-0557	Chatham-Kent	22 Cast Ln, Mitchell's Bay
R#2023-0564	Chatham-Kent	223 Duke St, Wallaceburg
R#2023-0568	Chatham-Kent	7060 Langstaff Ln, Wallaceburg
R#2023-0578	Chatham-Kent	11946 Cider Mill Ln, Thamesville

R#2023-0583	Chatham-Kent	12280 Croton Ln, Croton
R#2023-0601	Chatham-Kent	8765 Oldfield Ln, Tupperville
R#2023-0608	Chatham-Kent	12619 Cider Mill Ln, Thamesville
R#2023-0617	Chatham-Kent	2005 Dufferin Ave, Wallaceburg
R#2023-0626	Chatham-Kent	7609 Bay Ln, Dover Centre
R#2023-0630	Chatham-Kent	13400 Zone Centre Ln, Thamesville
R#2023-0653	Chatham-Kent	5595 Bluewater Line, Wallaceburg
R#2023-0534	Dawn-Euphemia	574 Oakdale Rd, Florence
R#2023-0174	Enniskillen	lot east of 3649 Caroline St, Petrolia
R#2023-0240	Enniskillen	3992 Oil Springs Line, Enniskillen
R#2023-0531	Enniskillen	3068 Tile Yard Rd, Enniskillen
R#2023-0542	Enniskillen	4737 Shiloh Ln, Petrolia
R#2021-0767	Lambton Shores	6466 West Parkway Drive, Ipperwash
R#2023-0153	Lambton Shores	3 Park Lane, Forest
R#2023-0486	Lambton Shores	6609 Foster Cres, Lambton Shores
R#2023-0536	Lambton Shores	6628 Foster Cres, Lambton Shores
R#2023-0560	Lambton Shores	6292 Spruce St, Lambton Shores
R#2023-0610	Lambton Shores	5486 Beach St, Lambton Shores
R#2023-0621	Lambton Shores	6674 Sandy Ln, Lambton Shores
R#2023-0623	Lambton Shores	5441 Lake Valley Grove Road
R#2023-0625	Lambton Shores	5107 Cedarview Dr, Lambton Shores
R#2023-0635	Lambton Shores	6764 East Pakway Dr, Lambton Shores
R#2022-0438	Middlesex Centre	10651 Ilderton Road, Ilderton
R#2023-0185	Middlesex Centre	13138 Ilderton Rd
R#2023-0236	Middlesex Centre	5217 Egremont Dr, Ilderton
R#2021-0428	Petrolia	4319 Petrolia Line
R#2023-0298	Plympton-Wyoming	4360 Lambton Ln, Camlachie
R#2023-0369	Plympton-Wyoming	4106 Bluepoint Dr, Plympton
R#2023-0385	Plympton-Wyoming	8116 Hillsboro Rd, Plympton
R#2023-0505	Plympton-Wyoming	4730 Lakeside St, Plympton-Wyoming
R#2023-0544	Plympton-Wyoming	4340 Lambton Ln, Plympton-Wyoming
R#2023-0565	Plympton-Wyoming	3240 Devonshire Rd, Camlachie
R#2023-0582	Plympton-Wyoming	7343 Uttoxeter Rd, Plympton-Wyoming
R#2023-0596	Plympton-Wyoming	4888 Forsyth Trail, Plympton-Wyoming

R#2023-0600	Plympton-Wyoming	7437 Forest Rd, Plympton
R#2023-0605	Plympton-Wyoming	5113 Lakeshore Road
R#2023-0650	Plympton-Wyoming	5038 Egremont Rd, Camlachie
R#2023-0441	Sarnia	6468 Waterworks Rd, Bright's Grove
R#2023-0538	Sarnia	2666 Rivergate Court, Bright's Grove
R#2023-0592	Sarnia	Parcel 13, Block B, Gladwish Dr, Sarnia
R#2023-0598	Sarnia	2432 Churchill Ln, Sarnia
R#2023-0628	Sarnia	5115 Blackwell Sideroad, Sarnia
R#2023-0640	Sarnia	1930.5 Franklin St, Brights Grove ON
R#2021-0232	Southwest Middlesex	5853 Glendon Drive, Ekfrid
R#2023-0633	Southwest Middlesex	3987 Falconbridge Dr, Glencoe
R#2022-0229	St. Clair	2594 Bickford Line (adjacent property), Brigden
R#2023-0327	St. Clair	61 Charlton St, Courtright
R#2023-0396	St. Clair	681 St Clair Pkwy, Corunna
R#2023-0418	St. Clair	113 Pointe Line, Port Lambton
R#2023-0440	St. Clair	west of 2507 Bickford Ln, Brigden
R#2023-0490	St. Clair	2813 St. Clair Pkwy, Sombra
R#2023-0495	St. Clair	1670 Moore Ln, Mooretown
R#2023-0540	St. Clair	4679 Tyler Dr, Port Lambton
R#2023-0545	St. Clair	681 St Clair Pkwy
R#2023-0558	St. Clair	1614 St. Clair Pkwy, Courtright
R#2023-0561	St. Clair	2004 Lambton Ln, Wallaceburg
R#2023-0563	St. Clair	843 Pointe Line, Port Lambton
R#2023-0579	St. Clair	1953 Bentpath Line, Sombra
R#2023-0586	St. Clair	3813 St. Clair Pky, Port Lambton
R#2023-0604	St. Clair	2909 St. Clair Gardens, Sombra
R#2023-0606	St. Clair	4704 Riverside Dr, Port Lambton
R#2023-0607	St. Clair	2534 Rokeby Ln, Mooretown
R#2023-0629	St. Clair	3626 St. Clair Pky, Sombra
R#2023-0632	St. Clair	4835 St. Clair Parkway
R#2023-0276	Strathroy-Caradoc	62 McKeller Rd, Strathroy
R#2023-0280	Strathroy-Caradoc	Albert St (Bw Pike Rd & Centre St)
R#2023-0408	Strathroy-Caradoc	66 Oxford St, Strathroy
R#2023-0554	Strathroy-Caradoc	244 Metcalfe St W, Strathroy

R#2023-0566	Strathroy-Caradoc	33 Metcalfe St E, Strathroy
R#2023-0581	Strathroy-Caradoc	250 Joel Crt, Strathroy
R#2023-0634	Strathroy-Caradoc	8148 Olde Dr, Mt Brydges
R#2023-0644	Strathroy-Caradoc	475 Metcalfe St W, Strathroy
R#2023-0154	Warwick	5781 Bethesda Road, Warwick
R#2023-0602	Warwick	8145 Confederation Ln, Watford

Total Regulations Inquiries: 91

Regulations - DART Completed Files

File Reference	Municipality	Drain / Watercourse
R#2022-0635	Brooke-Alvinston	Courtright Drain (East and West)
R#2023-0186	Brooke-Alvinston	Stewart Drain
R#2023-0322	Brooke-Alvinston	12th Concession Rd Drain
R#2023-0324	Brooke-Alvinston	Tait Swartz Drain
R#2023-0570	Brooke-Alvinston	McKinlay Drain
R#2023-0571	Brooke-Alvinston	Smith Patterson Drain
R#2023-0572	Brooke-Alvinston	Annette Drain
R#2023-0573	Brooke-Alvinston	6-7 Concession Drain
R#2023-0574	Brooke-Alvinston	Watt Drain
R#2023-0575	Brooke-Alvinston	Patterson Bell Drain
R#2023-0552	Chatham-Kent	15th Concession Drain and Extension
R#2023-0523	Dawn-Euphemia	Newman Drain (N-20)
R#2023-0622	Enniskillen	Moran Drain
R#2023-0511	Plympton-Wyoming	Paul Drain
R#2023-0512	Plympton-Wyoming	Chalmers Drain - East Branch
R#2023-0514	Plympton-Wyoming	Chalmers Drain
R#2023-0591	Plympton-Wyoming	Shae-Ferguson Drain
R#2023-0547	Southwest Middlesex	Morrow Drain
R#2023-0548	Strathroy-Caradoc	Ysebert Drain
R#2023-0559	Strathroy-Caradoc	Whiting Drain 1975
R#2020-0771	Warwick	Kilmer Drain
R#2023-0524	Warwick	Attwood Drain
R#2023-0530	Warwick	Wilcocks Drain
R#2023-0639	Warwick	Archer Drain
R#2023-0641	Warwick	Brown-Jarriott Drain-North Branch 1953

R#2023-0642	Warwick	Brown-Jarriott Drain
R#2023-0643	Warwick	Duncan Drain
Total DART Permits Issued: 27		

Regulations Permits - Drains

File Reference	Municipality	Drain / Watercourse
R#2023-0211	Brooke-Alvinston	6-7 Concession Drain
R#2022-0355	Dawn-Euphemia	11th Concession Drain
R#2023-0611	Enniskillen	McMurphy Drain
R#2023-0491	Sarnia	Waddell Creek Drain
R#2022-0412	Strathroy-Caradoc	Gabriel-Olde Drive Drain

Total Regulations Inquiries Regarding Drains: 5



Staff Report

Meeting Date: October 26, 2023 **Item 7.1 (e)**
Report Date: October 4, 2023
Submitted by: Melissa Deisley, Meagan Weber, Rashida Naznin, Shelby Campbell

Subject: Planning Activity Summary

A summary of staff activity related to Municipal Plan Input and Review is presented below. This report covers the period from August 1, 2023 to September 30, 2023.

Municipal Plan Input and Review

File Reference	Location	Municipality	Municipal File
PL#2023-0085	7523 Petrolia Line	Brooke-Alvinston	A-004/23
PL#2021-0073	800 Elizabeth Street	Chatham-Kent	D-14 WA/55/22/O 36T-22502
PL#2022-0012	7048 Baseline Road	Chatham-Kent	OPA No. 68 B-07/22 A-05/22
PL#2022-0073	Glasgow Line	Chatham-Kent	
PL#2023-0030	968 Wallace St E, Wallaceburg	Chatham-Kent	
PL#2023-0070	lot east of 7325 North River Line	Chatham-Kent	
PL#2023-0074	29552 St. George Street	Chatham-Kent	B-77/23
PL#2023-0080	Martin Islands	Chatham-Kent	
PL#2023-0084	Greenbriar Trail, Wallaceburg	Chatham-Kent	
PL#2022-0124	Parcel bw 3795 & 3841 Petrolia Line	Enniskillen	
PL#2023-0076	4737 Shiloh Line	Enniskillen	A003/23
PL#2021-0103	5512 Beach Street	Lambton Shores	
PL#2019-008	Timberwalk Trail	Middlesex Centre	ZBA 03 2019 39T-MC1901
PL#2021-0113	22603-22669 Vanneck Road	Middlesex Centre	B-03-2023 A-06-2023
PL#2021-0028	4055 Oil Heritage Road	Petrolia	
PL#2022-0053	Country View Drive	Petrolia	
PL#2020-0001	3368 London Line	Plympton-Wyoming	OPA 51
PL#2021-0081	Lot 16 Con Front, King St	Plympton-Wyoming	B-13/21 A-24/23

PL#2022-0091	3548 Queen Street	Plympton-Wyoming	A-07/22
PL#2022-0111	6686 & 6684 Creekside Dr	Plympton-Wyoming	B-02/23 – B-06/23
PL#2023-0021	5088 Fisher Line (lot west)	Plympton-Wyoming	
PL#2023-0027	Fleming Road and Creekside Drive	Plympton-Wyoming	B-07/23
PL#2023-0047	5859 Fisher Line	Plympton-Wyoming	A-16/23
PL#2023-0067	Lot 27, b/w 4340 & 4346 Lambton Lane	Plympton-Wyoming	A-18/23
PL#2023-0079	3156 Douglas Street	Plympton-Wyoming	A-22/23
PL#2019-030	1099 Finch Drive	Sarnia	
PL#2019-088	6491 Waterworks Road	Sarnia	
PL#2022-0117	1407 London Line	Sarnia	
PL#2023-0078	1525 Modeland Road	Sarnia	
PL#2023-0090	1688 Michigan Line	Sarnia	
PL#2021-0112	497, 561 and 571 Moore Line	St. Clair	B/19-21 A-32/21, A-33/21 and A-34/21
PL#2022-0051	168 Beckwith Street	St. Clair	ZBA No. 33 of 2022 38T-23002
PL#2022-0084	Boswell Street and Melwood Drive	St. Clair	38T-23003
PL#2022-0109	St. Clair Blvd. & Lexington Blvd.	St. Clair	
PL#2022-0149	3877 St. Clair Parkway	St. Clair	R-08-23
PL#2023-0020	Indian Rd & St. Clair Parkway	St. Clair	
PL#2023-0031	1138-1142 Richard Gate Waterway	St. Clair	B-04-23
PL#2023-0035	357 Bentpath Line	St. Clair	B-03-23
PL#2023-0082	1300 Courtright Line	St. Clair	B-10-23
PL#2023-0083	3874 St. Clair Parkway	St. Clair	A-34-23
PL#2023-0087	3067 St. Clair Parkway	St. Clair	A-39-23
PL#2023-0088	Old River Rd & Indian Rd	St. Clair	
PL#2023-0089	506 Gallerno Lane	St. Clair	B-11-23
PL#2018-056	390 Second Street, Pt Lt 25, Con 3	Strathroy-Caradoc	ZBA17-2022
PL#2018-117	343 & 369 Metcalfe Street East	Strathroy-Caradoc	
PL#2022-0041	Saulsbury St, Part Lot 20, Part 5, Con 4, SER	Strathroy-Caradoc	39T-SC1601
PL#2023-0043	564 Dewan St	Strathroy-Caradoc	

PL#2023-0069	8607 Glengyle Drive	Strathroy-Caradoc	A20-2023
PL#2023-0081	6919 Calvert Drive	Strathroy-Caradoc	
PL#2023-0086	40 Caradoc St North	Strathroy-Caradoc	ZBA14-2023
PL#2020-0012	7806 Confederation Line	Warwick	38T-21001
PL#2021-0069	308 St. Clair Street	Warwick	
PL#2023-0077	442 Rachel Street	Warwick	A-05-23
Total Plan Review Items: 53			

Environmental Assessments

File Reference	Location	Municipality
EA#2023-0008	Municipality of Chatham-Kent	Chatham-Kent
EA#2023-0007	13 White Line (closest address)	St. Clair
Total Environmental Assessments: 2		

Legal Inquiries

File Reference	Location	Municipality
LL#2023-0037	2544 Wanstead Road	Enniskillen
LL#2023-0034	6512 West Parkway Drive	Lambton Shores
LL#2023-0035	6508 West Parkway Drive	Lambton Shores
LL#2023-0031	4683 Crescent Drive, Port Lambton	St. Clair
LL#2023-0032	990 Wright Street	Strathroy-Caradoc
LL#2023-0033	Albert St & Metcalfe St W	Strathroy-Caradoc
LL#2023-0036	35 James Street	Strathroy-Caradoc
Total Legal Inquiries: 7		

Prepared By: Chunning Li
September 15, 2023
DRAFT

ST CLAIR REGION CONSERVATION AUTHORITY
Statement of Revenue and Expenditure
As at August 31, 2023

	Actual To Date			Annual Budget Prorated		Variance from Budget	
	Revenue	Expenditures	Surplus(Deficit)	Revenue	Expenditures	Revenue	Expenditures
Flood Control & Erosion Control	\$535,230	\$243,764	\$291,466	\$346,433	\$346,433	\$188,797	(\$102,670)
Capital Projects/WECI	\$2,693,447	\$720,229	\$1,973,218	\$1,793,333	\$1,793,333	\$900,113	(\$1,073,104)
Conservation Area's Capital Development	\$0	\$14,138	(\$14,138)	\$82,000	\$82,000	(\$82,000)	(\$67,862)
IT Capital	\$25,969	\$0	\$25,969	\$12,800	\$12,800	\$13,169	(\$12,800)
Equipment	\$20,800	\$0	\$20,800	\$48,000	\$48,000	(\$27,200)	(\$48,000)
Planning & Regulations	\$840,462	\$468,877	\$371,585	\$647,418	\$647,418	\$193,044	(\$178,541)
Technical Studies	\$816,019	\$104,184	\$711,835	\$217,771	\$217,771	\$598,247	(\$113,587)
Recreation	\$1,627,398	\$1,068,582	\$558,817	\$1,058,127	\$1,058,127	\$569,272	\$10,455
Property Management	\$178,049	\$189,477	(\$11,427)	\$208,168	\$208,168	(\$30,118)	(\$18,691)
Education	\$27,594	\$108,007	(\$80,413)	\$136,153	\$136,153	(\$108,559)	(\$28,146)
Communication	\$98,359	\$88,278	\$10,081	\$60,000	\$60,000	\$38,359	\$28,278
Source Water Protection	\$420,238	\$108,185	\$312,054	\$158,164	\$158,164	\$262,074	(\$49,979)
Conservation Services/Healthy Watersheds	\$1,312,509	\$644,027	\$668,482	\$547,336	\$547,336	\$765,173	\$96,691
Administration/AOC Management	\$1,348,802	\$600,157	\$748,644	\$715,549	\$715,549	\$633,253	(\$115,391)
	\$9,944,876	\$4,357,905	\$5,586,971	\$6,031,252	\$6,031,252	\$3,913,624	(\$1,673,347)

Notes:

1. Municipal matching, non-matching, and Recreation levies have been invoiced and are recorded in the actual revenue reported above. See General Levy Report for amounts outstanding.
2. The significant variances from budget to actual is reflective of the nature/timing and uniqueness of the particular projects. The variances will reduce and disappear as the year progresses.
3. Budget for the year is divided by 12 and multiplied by the number of months in the reporting period, this does not reflect the seasonality of the nature/ timing of projects



Item 7.1 (g)
Kate Jamieson
September 30, 2023

ST. CLAIR REGION CONSERVATION AUTHORITY

Cheques issued August-September 2023

CHQ. #	DATE	VENDOR	DESCRIPTION	AMOUNT
123259	8/9/2023	JT Wetland Development	Wetland creation	\$ 10,000.00
123269	8/9/2023	UULawn Care and Landscaping	Grass cutting	\$ 5,178.73
123277	8/18/2023	Acorn Tree Service	Cleanup after storm	\$ 18,758.00
123294	8/18/2023	SOMERVILLE NURSERIES INC.	Trees	\$ 106,738.38
123297	8/18/2023	Veseris	Herbicide	\$ 8,768.24
123303	8/30/2023	KT Excavating	Road repair after storm	\$ 7,807.76
123369	9/25/2023	Advanced Drainage Systems	1500mm dwall	\$ 13,238.29
TOTAL CHEQUE DISBURSEMENTS -				\$ 170,489.40

Internet banking payments for August-September 2023

TRANS #	DATE	VENDOR	DESCRIPTION	AMOUNT
10380	8/31/2023	HYDRO ONE Networks Inc.	Electricity	31,349.46
10382	8/31/2023	Libro Credit Union - Visa	Employee expenses	5,097.38
10387	8/31/2023	OMERS	Employee pension	58,182.70
10388	8/31/2023	ONTARIO MINISTER OF FINANCE	Employer health tax	7,529.11
10389	8/31/2023	RECEIVER GENERAL	Payroll source deductions	106,535.35
10391	8/31/2023	RWAM Insurance Administrators Inc	Employee group benefits	15,187.67
10397	8/31/2023	WORKPLACE SAFETY & INS. BOARD	WSIB	11,390.18
10405	9/30/2023	HYDRO ONE Networks Inc.	Electricity	40,489.62
10409	9/30/2023	OMERS	Employee pension	40,367.42
10411	9/30/2023	PETRO CANADA INC.	Vehicle fuel	5,217.07
10412	9/30/2023	RECEIVER GENERAL	Payroll source deductions	61,440.03
10414	9/30/2023	RWAM Insurance Administrators Inc	Employee group benefits	15,436.31
10415	9/30/2023	Township of Warwick - Property Taxes	Property taxes on authority lands	5,273.52
10421	9/30/2023	WORKPLACE SAFETY & INS. BOARD	WSIB	7,144.14
TOTAL INTERNET BANKING DISBURSEMENTS -				\$ 410,639.96

Visa purchases:	Fanshawe College - course registration	\$	601.48
	TechSoup - server licenses	\$	728.85
	Kawartha CA - project management course	\$	563.87
	Niagara Peninsula CA - workshop registration	\$	1,804.12
	BestBuy - PC	\$	902.87

PAYROLL RUNS

Payroll No. 16	\$	90,528.81
Payroll No. 17	\$	91,705.50
Payroll No. 18	\$	91,173.98
Payroll No. 19	\$	88,990.06
Payroll No. 20	\$	82,135.03

TOTAL PAYROLL RUNS - \$ 444,533.38

TOTAL DISBURSEMENTS - \$1,025,662.74



2023 GENERAL LEVY SUMMARY

MUNICIPALITY	GROSS LEVY	PAID TO DATE	OUTSTANDING
Sarnia	\$ 576,179.00	\$ 288,089.50	\$ 288,089.50
Chatham-Kent	\$ 201,703.00	\$ 201,703.00	\$ -
Brooke-Alvinston Twp.	\$ 27,443.00	\$ 27,443.00	\$ -
Dawn Euphemia Twp.	\$ 39,287.00	\$ 39,287.00	\$ -
Enniskillen Twp.	\$ 29,958.00	\$ 29,958.00	\$ -
Lambton Shores M.	\$ 77,799.00	\$ 77,799.00	\$ -
Oil Springs V	\$ 3,098.00	\$ 3,098.00	\$ -
Petrolia T	\$ 40,578.00	\$ 40,578.00	\$ -
Plympton-Wyoming T	\$ 86,453.00	\$ 43,226.50	\$ 43,226.50
Point Edward V	\$ 33,131.00	\$ 33,131.00	\$ -
St. Clair Twp.	\$ 172,847.00	\$ 172,847.00	\$ -
Warwick Twp.	\$ 35,066.00	\$ 35,066.00	\$ -
Adelaide Metcalfe Twp.	\$ 30,012.00	\$ 30,012.00	\$ -
Middlesex Centre Twp.	\$ 35,687.00	\$ 35,687.00	\$ -
Newbury V	\$ 2,447.00	\$ 2,447.00	\$ -
Southwest Middlesex M.	\$ 18,402.00	\$ 18,402.00	\$ -
Strathroy-Caradoc M.	\$ 138,919.00	\$ 138,919.00	\$ -
TOTAL	\$ 1,549,009.00	\$ 1,217,693.00	\$ 331,316.00



St. Clair Region Conservation Authority

Fees Policy

*Adopted September 15, 2022
Updated September 14, 2023*

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St. Clair Region Conservation Authority Fees Policy

Basis

This Fees Policy has been prepared to satisfy the requirement for a policy of administrative guidelines regarding fees for services and to document the principles and practices regarding fees charged under un-proclaimed provisions of the *Conservation Authorities Act* (Section 21.2). This policy used the following documents as references:

- *Policies and Procedures for the Charging of Conservation Authority Fees*, established by the Ministry of Natural Resources (June 1997, updated March 1999);
- *Guideline for CA Fee Administration Policies for Plan Review and Permitting*, endorsed by Conservation Ontario Council (June 24, 2019).

The attached Fee Schedules are based on the user-pay principle. The fees and revenues generated are designed to assist with recovering the costs associated with administering and delivering the services on a program basis. Fees take into account estimated staff time, travel, and materials costs to provide the service, but do not exceed the cost of the service.

Legislative Framework

Since 1996, the *Conservation Authorities Act* empowered conservation authorities to charge fees for services approved by the Minister of Natural Resources. Section 21 (m.1) of the *Conservation Authorities Act* allows for this collection of fees for the following services, where the service is not supported through provincial grant funding:

- *Conservation Authorities Act* Section 28 permit fees;
- Plan review;
- Response to legal, real estate and public inquiries;
- Extension services (e.g., technical advice/ implementation of erosion control measures, forest management/ tree planting, wildlife/ fisheries habitat management, management of forests/ recreational land owned by others, technical studies);
- Community relations/ information/ education services (e.g., tours, presentations, workshops, demonstrations, special events);
- Sale of products (e.g., reports, maps, photographs);
- Any services under other legislation authorized under agreement with the lead ministry.

The un-proclaimed amendments to the *Conservation Authorities Act* (December, 2017) include the addition of Section 21.2 which clarifies that:

The Minister may determine classes of programs and services in respect of which an authority may charge a fee. The amount of a fee charged by an authority for a program or services it provides shall be,

- a. The amount prescribed by the regulations; or
- b. If no amount is prescribed, the amount determined by the authority.

Policy Direction

When updating existing fee schedules or establishing new fees the following policy direction will be considered:

1. Fees need to be set with regard to legislative requirements, ability to sustain programs, and be based on a user-pay philosophy;
2. Fee increases should include inflation;
3. Fees must not exceed the costs of delivering the services;
4. Refunds of fees may carry an administrative cost/penalty;
5. Fees are reviewed at least annually and regular adjustments to fees are desirable;
6. The fee schedule will be approved on an annual basis to inform the budget for the following year.

Exemptions and In-Kind Services

The Authority may waive fees for non-profit conservation groups contributing to the protection and restoration of the natural environment. Examples include but are not limited to: Ducks Unlimited, Rural Lambton Stewardship Network, Nature Conservancy of Canada, Ontario Federation of Anglers and Hunters, and various “Friends of” groups.

In addition, in-kind technical services are routinely provided by the Authority to assist non-profit conservation groups. Technical services may be required for non-profit groups that do not have qualified professionals nor the funding to acquire the expertise to undertake projects to further achieve the environmental targets of the Authority.

Process and Public Notification

When developing and establishing fees, the Authority also considers the fees of Conservation Authorities offering the same level of service and technical advice, the fees set by neighbouring Conservation Authorities, fees charged by local municipalities and agencies, and fees charged by the private sector for similar services.

Fees account for estimated staff time, travel, equipment and material costs plus a reasonable charge to cover administration of the program, which normally includes an allocation for shared corporate services.

This Fees Policy has been established by the SCRCA Board of Directors and is administered and applied by staff of SCRCA. The Management Team in consultation with the General Manager may, under extenuating circumstances, waive or reduce fees.

The public is notified of any proposed increases or revisions to the Fee Schedule, by way of posting a notice on the SCRCA website that the Fee Schedule will be reviewed on an identified date, at an open meeting of the Authority’s Board of Directors.

Implementation

While cost recovery is a requirement for certain services, noted above, the Authority considers other

St. Clair Region Conservation Authority Fees Policy

factors when setting fees, such as fees of neighbouring Conservation Authorities, the nature and level of fees charged by local municipalities for related services and in some cases, the value of similar services provided by the private sector. It should also be noted that for some circumstances and programs, an attempt to charge a fee that would provide complete cost recovery is not feasible due to inability to pay and would result in reduced demand for the service, e.g., school education programs.

1. Planning and Regulations (Section 28 Permit Fees, Planning Act and Technical Reviews)

SCRCA administers its fee program for Planning and Regulations to achieve a partial cost recovery to-date for the plan review function. SCRCA programs aims to achieve a 50-50 user fee to levy ratio by 2026 to represent the maximum reliance on user-fees in order to safeguard the planning and regulations program and its services against economic volatility and subsequent budgetary uncertainty. It is also intended to reflect that significant effort and resources are used for pre-consultation related to activities, proposals and inquiries prior to application submissions as well as compliance activities. The fee schedules are based on the complexity of the application and technical review required, which influences the staff time and resources needed for the review. Administration may consider the following issues and data, where and when relevant to revise the fee schedule::

- Analysis of trends in workload changes as a result of shifts in the development market and types of applications;
- Consultation with developers/municipalities about work effort, new planning/legislative requirements and streamlining;
- General overview of status of cost recovery;
- Statistics related to number of applications and annual changes, where required;
- Level of service/review expectation for processing timing;
- Areas of improvement of level of service/staffing demands;
- Cost cutting measures as required;
- Reserve fund requirements;
- Identification of specific/specialized municipal requirements;
- Trends in legal costs associated with appeals to the Local Planning Appeal Tribunal (formerly the Ontario Municipal Board), Mining and Lands Tribunal, and other legal services.

It is the objective of the SCRCA to provide an effective and efficient delivery of services consistent with the *Client Service Standards for Conservation Authority Plan and Permit Review*, endorsed by Conservation Ontario Council, June 24, 2019.

Exemptions to the application of these fees include:

- Non-profit conservation groups contributing to the protection and restoration of the natural environment, examples include but are not limited to: Ducks Unlimited, Nature Conservancy of Canada, Ontario Federation of Anglers and Hunters, RLSN;
- SCRCA initiated work within SCRCA or foundation owned lands, or subsequent grants including permit applications, Planning Act applications, inquiries and site assessments.

2. Conservation Areas Fees

St. Clair Region Conservation Authority Fees Policy

Conservation Areas fees are reviewed annually by Conservation Area Department staff following the end of the camping season in October. Criteria for setting fees are:

- Impact on or opportunity to support the Strategic Plan;
- Anticipated operational expenses that will be incurred that will impact the budget;
- Comments and feedback from CA users;
- Comparison to similar operations and opportunities in the industry, including trends.

As part of the fee setting process, staff also review operational policies that pertain to the various aspects of the Conservation Area services and programs. Refund policies are included in this review and adjusted as necessary. Information pertaining to these policies is shared on our websites as well as available in print. Seasonal campers receive an electronic copy of both the fee schedule and policies annually.

In order to meet deadlines for print advertising as well as reservation system upgrades, fees are approved in November and come into effect on January 1 of the new year. Once approved, new fees become public.

To be consistent with Accessibility Standards for Customer Service Regulation (O.Reg. 429/07) and the Human Rights Code, the Conservation Areas permit people with disabilities who use a support person to bring that person with them while accessing goods or services in premises open to the public or third parties, free of charge.

3. Conservation Services Fees

Fees for trees and services are reviewed and updated annually. An attempt is made to balance user fees with program costs while trying to maintain and, over the long term, expand natural areas according to the Environmental Targets Strategic Plan. It must be noted that without cost-sharing opportunities such as the Clean Water Program, 50 Million Tree Program, provincial and federal Species at Risk Funds and others, the program would not be sustainable due to the price of trees, planting and long-term tending and Maintenance costs (i.e., tree numbers planted would drop considerably). Without support dollars and funding to reduce property owners/clients' costs, the tree program would not be able to continue to operate.

The cost of providing these services is based on the following principles:

- Tree costs are based on wholesale tree costs dependent on individual stock items. A mark-up is applied to cover costs associated with staff time, tree delivery and storage requirements;
- Planting fees for both machine and hand planting are based on staffing and equipment costs;
- Where the SCRCA is asked to re-plant areas to comply with court orders (e.g., Woodlands Conservation By-Law, CA Act Permit requirements), the fees charged reflect full cost recovery. These projects are not eligible for grant money to offset project costs.

4. Education Program Fees

St. Clair Region Conservation Authority Fees Policy

Conservation Education program fees are reviewed annually and changes implemented in time for promotion of fall programs. The fees advertised in September are in place for the school year. SCRCA conservation education programs are funded through a number of avenues including fees charged directly to the school classes participating, fees charged directly to the School Board and through corporate, foundation or government sponsorships of specific programs.

The Authority offers programs on site (within the L.C. Henderson Conservation Areas), off-site (wetland, watercourse) and in-class and on the grounds of the school. The fees charged for an on-site program is a cost per student per half day program. There is a minimum fee per program. Most programs can accommodate two or three classes. This revenue is augmented by Authority levy funds to cover costs. To determine the fees charged directly to the school classes a number of factors are considered including:

- Availability of similar services;
- Surveys of prices charged by organizations offering similar services; and
- Demand for the program.

Off-site, specialty programs can be sponsored through corporate, foundation or government agencies.

5. Hunting Fees

Lands, facilities and fees for hunting will be reviewed annually. Criteria for increasing the hunting program fees are:

- Anticipated operational expenses that will be incurred;
- Comments and feedback from applicants and permitted users of designated hunting areas;
- Comparison to similar operations and opportunities at other Conservation Authorities.

The fee setting process will include a review of operational policies. The Water Resources Department, overseeing the hunting program, will incorporate MNRF hunting regulation changes, SCRCA policy changes, admission agreements, terms and conditions (written permission) updates, GIS map updates, and applicable fee updates, which are shared on our websites as well as available in print.

6. GIS Fees

GIS fees will be reviewed annually. Criteria for increasing GIS fees are:

- Comparison to similar operations and opportunities in the industry, including trends.
- General overview of status of cost recovery;

Exemptions to the application of some of these fees may include:

- Non-profit conservation, or academic groups contributing to the protection and restoration of the natural environment
- SCRCA initiated work within SCRCA or foundation owned lands

7. Watershed Technical Fees

St. Clair Region Conservation Authority Fees Policy

Watershed Technical fees will be reviewed annually. Criteria for increasing Watershed Technical fees are:

- Comparison to similar operations and opportunities in the industry, including trends
- Increased staff effort required to modify Hydrology/Hydraulics models

8. Administration Fees

Administration fees will be reviewed annually. Criteria for increasing Administration fees are:

- General overview of status of cost recovery

Refunds

The SCRCA does not issue refunds for services or products once the application or order is submitted and the payment has been processed.

Conservation Area policies are in place regarding refunds specific to the different programs and services offered. Policies regarding refunds are posted on the Authority website as well as copies are distributed to seasonal campers. Links to the websites are updated by January 1 for the upcoming operating season. Refunds are not offered for inclement weather, nor are they offered when a permit holder is evicted from the premises.

Appeal

The fee appeal process will be based on the principles of fairness, opportunity, and notification. Application for an administrative review may be received for, 1) an appeal if a fee is contrary to the fees set out in the fee schedule, or 2) that the fee set out in the fee schedule is excessive in relation to the service or program received.

If an applicant has concerns with a fee that was charged, they have the right to an administrative review after the fee has been paid. Requests for an administrative review must be in writing to the General Manager (or delegate) and specify the reason(s) for the request for review. Upon reconsideration of a fee that was charged by the authority, the authority may:

- a. Order that the fee paid be upheld; Vary the amount of the fee originally charged, as the authority considers appropriate; or
- b. Order that the fee be refunded.

If not satisfied with the outcome then an appeal will be directed to the SCRCA Board of Directors for a decision. Once heard, the appeal will be dismissed or upheld through a resolution passed by the Board of Directors. The appellant will be notified accordingly of the Board's decision.

If a refund is approved, a 20% administration fee will apply.

Date of Effect

The Fee Policy becomes effective as of the date of SCRCA Board of Directors approval unless stated otherwise.

Transition

The establishment of this Fee Policy supersedes and replaces all previous fee policies and/or schedules. The Policy also applies to proposals not previously invoiced, such as draft approved plans of subdivision which predated any fee schedule.

Review

This Fee Policy and Schedules will be reviewed annually by the SCRCA Management Team, in conjunction with the annual budgeting process. The Management Team will seek information regarding fees, from various sources, as identified in the process and public notification section above; prepare a proposed revised Fee Schedule with a report to members regarding recommendations. The Board of Directors shall receive and make recommendation as to the proposed Fee Schedule. Once approved, the revised Fee Schedule to this policy will be published on SCRCA’s website, distributed to Municipal Clerks for posting, and in other materials used by the public.

Fee Schedules

- Schedule 1: Planning and Regulations Fees
- Schedule 2: Conservation Areas Fees
- Schedule 3: Conservation Services Fees
- Schedule 4: Education Program Fees
- Schedule 5: Hunting Fees
- Schedule 6: GIS Fees
- Schedule 7: Watershed Technical Fees
- Schedule 8: Administration Fees

Schedule 1: Planning and Regulations Fees

Includes SCRCA Section 28 Permit Fees, Plan Review Fees, Technical Review Fees, and other fees

<p>The fee schedule is revised annually by the Authority's Board of Directors. If an applicant has concerns with a fee charged, they have the right to appeal to the Authority's Board of Directors after the fee has been paid. To appeal a fee which has been charged, the applicant must submit a written request to the Authority's Board of Directors via the General Manager outlining their concerns with the fee charged. Written concerns should be submitted to stclair@scrca.on.ca. The decision to revise the fee will be made by the Authority's Board of Directors via an impartial review by the General Manager and Director of Corporate Services. This is in accordance with the MNR/CO Policies and Procedures for Charging of CA Fees, 1997 and the SCRCA Fee Administration Guidelines.</p>	
Administrative Fees	2024
Processing Fee	\$155.00
Legal Inquiries	\$245.00
Expedited Response (<5 Business Days)	\$400.00
Site Inspection/Meeting Attendance	\$285.00

St. Clair Region Conservation Authority Fees Policy

Property Inquiry ¹	
Real Estate Inquiry – no site visit, limited review	\$245.00
Minor – desktop review, minor in nature relative to cost, location or impact	\$315.00
Major – complex features, site visit required	\$450.00
Technical Report Review	2024
Includes initial review of complete report; review of revised reports are subject to surcharge. Technical Report Review fees are in addition to application fees.	
Terms of Reference ²	\$490.00
Engineering Study/Technical Report ³ (floodline, geotechnical, meander belt, slope stability, natural heritage, coastal ⁴)	
Minor – scoped report, minor review (cost, location, impact), 1- lot	\$515.00
Standard – scoped technical assessment, within feature, 1 – lot	\$940.00
Major - Complex features, potential impact, multiple lots	\$1,500.00
Environmental Impact Study / Development Assessment Report	
Minor - limited assessment required, adjacent to feature	\$1,190.00
Standard - scoped technical assessment, adjacent or within feature	\$2,220.00
Major - comprehensive technical assessment, adjacent or within feature	\$5,625.00
Mitigation / Monitoring Report	\$890.00
Hydrogeological Assessment ⁵	\$1,775.00
Stormwater Management Plans	
Preliminary Concept	\$450.00
Detail Design	\$860.00
Additional Review of Revised Report ⁶	50% Surcharge

2024	
Planning Service Fees <i>Fees are per application, unless otherwise noted. Applications are assessed for Natural Hazard and/or Natural Heritage features and fees will be charged accordingly.</i>	
Pre-consultation ⁷	\$315.00
Natural Hazards	
Minor Variance (Waterfront ⁸ fee x2)	\$245.00
Severance (per lot created; Waterfront ⁸ fee x2)	\$340.00
Site Plan Approval	\$365.00
Major - large scale, complex features, requiring technical studies.	\$855.00
Zoning By Law Amendment	\$365.00
Major - large scale, complex features, requiring technical studies.	\$565.00
Official Plan Amendment	\$365.00
Major - large scale, complex features, requiring technical studies.	\$570.00
Natural Heritage	
Minor Variance	\$410.00
Severance (per lot created)	\$615.00
Site Plan Approval	\$555.00
Major - large scale, complex features, requiring technical studies.	\$1,120.00
Zoning By Law Amendment	\$645.00
Major - large scale, complex features, requiring technical studies.	\$1,120.00
Official Plan Amendment	\$645.00
Major - large scale, complex features, requiring technical studies.	\$1,120.00
Draft Plan of Subdivision/Condominium	
< 20 Units	\$1,790.00
21-50 Units	\$3,665.00
> 50 Units	\$4,885.00

St. Clair Region Conservation Authority Fees Policy

Additional Natural Heritage Fee	
< 20 Units	\$805.00
21-50 Units	\$1,615.00
> 50 Units	\$2,420.00
Clearance of Conditions (per condition)	\$360.00
Redline Revision (applicant initiated)	50% of initial fee
File Re-Activation Fee (dormant for greater than 2 years)	50% of current fee
Draft Plan Extension (original comments lapsed)	100% of current fee
Ontario Regulation 171/06 Review Fees	
<i>Application fees are applied per works/project.</i>	
2024	
Application Fees⁹	
Routine Permit Limited review, minor in nature relative to cost, location, or impact (may include deck, patios, etc.)	\$270.00
Minor Permit A Small scale, and/or consistent with policy	\$525.00
Minor Permit B Medium scale, primary structures, and/or consistent with policy	\$820.00
Major Permit Large scale, requiring technical studies, and/or inconsistent with policy	\$1,385.00
Linear Utility Corridor Fees	
Routine – may include linear utility crossings and digs adjacent to watercourses or wetlands	\$525.00
Minor – may include linear utility corridors where a watercourse or wetland crossing is proposed (small scale, limited in scope and location)	\$820.00
Major – may include linear utility corridors where multiple watercourse or wetland crossings are propose (large scale, multiple roads/concessions)	\$1,385.00
Drainage Act Review¹⁰	
2024	
DART Review	
Minor - project value under \$500.00	\$65.00

St. Clair Region Conservation Authority Fees Policy

Standard – follows DART protocol, SCR issued	\$300.00
Major – within a regulated wetland	\$1,130.00
Engineer's Report Review	\$570.00
Other Fees	2024
Aggregate Resources Act review	\$3,760.00
Environmental Assessment Act	
Standard	\$3,760.00
Major	\$9,390.00
Commercial Renewable Energy Projects	Double
Golf Course Development/Realignment	\$1,130.00
Hearing Request	\$900.00
Application Revisions and Permit Revisions/Extensions ¹¹	\$150.00
File Re-Activation Fee (dormant for greater than 1 year)	50% surcharge
Major Project (ex. Ministerial Zoning Order) ¹²	\$25,000.00
Applications for Work Proceeded without Authorization ¹³	Double
<p>Footnotes/Addendums:</p> <ol style="list-style-type: none"> 1. This fee will be reduced from the application fee provided no change has occurred in the proposal and the application moves forward within a 2 year limit. 2. Terms of Reference fee is reduced from the Technical Report Review Fee 3. It is required that the proponent consult with the SCRCA and the Municipality prior to preparation and submission of a detailed technical report 4. SCRCA will generally require shoreline development to be reviewed by the Conservation Authority retained coastal engineer. Costs for review are to be borne by the proponent. In this case, a Technical Report Review fee would not apply. As per Board of Directors approval November 10, 2016. 5. SCRCA will generally require hydrogeological reports to be reviewed by the Conservation Authority retained hydrogeologist. Costs for review are to be borne by the proponent, and may exceed SCRCA's review fee, which would then be paid directly to the consultant and SCRCA's review fees would not apply. 6. The fees for technical report review include one comprehensive report review and one revised report review. The SCRCA reserves the right to charge a processing fee or additional technical report fees for additional reviews. 7. This fee will be deducted from the application fee when a formal application is submitted. It is required that the proponent consult with the SCRCA and Municipality. 8. Waterfront includes properties within the Shoreline Hazard along Lake Huron, St. Clair River, Chenal Ecarte, and Lake St. Clair 9. Acceptance of an application as complete does not imply permission will be granted. Permission will be forthcoming only if submissions address statutory requirements and conform to approved SCRCA policies in effect at the time an application is made, or where allowances are granted by the Authority's Executive Committee or SCRCA Board of Directors. 10. If an Ontario Regulation 171/06 application is required for a drain enclosure, or works within 	

St. Clair Region Conservation Authority Fees Policy

or adjacent to a wetland additional fees, as appropriate, may be charged. Section 76 reports are exempt.

11. A charge is applied for permit amendments that are administrative in nature (eg. expire date extension). Applications that are more substantially amended or re-submitted after approval are subject to a surcharge of 50% of the original fee that was paid.

12. Review of applications made under a Ministers Zoning Order (Fee includes review of 2 major studies and 2 project meetings. Additional fees to be charged per report as appropriate and consistent with the current fee schedule, additional charges (\$/hr) for project team meetings beyond the 2 already included, plus any other additional expenses to enable cost recovery. Additional charges for legal or technical peer review may be applicable

13. First occurrence 100% surcharge. Second and subsequent occurrences will be subject to a 200% surcharge. Note: applications will only be accepted retroactively where works undertaken meet SCRCA board approved policies or where works are proposed that are intended to bring a project into compliance with said policies

Schedule 2 - Conservation Areas Fees

Note: All fees include applicable taxes and may be changed by resolution of the Board of Directors

Camping Fees	2024
Reservation Fee	\$ 14.00
Cancellation Fee	\$ 20.00
Reservation Change Fee	\$ 6.00
Peak Season	2024
Daily, Unserviced	\$ 44.00
Daily, Serviced (hydro & water)	\$ 55.00
Daily, Serviced (hydro only)	\$ 50.00
Weekly, Unserviced	\$ 275.00
Weekly, Serviced	\$ 345.00
Monthly, Unserviced (4 weeks)	\$ 990.00
Monthly, Serviced (4 weeks)	\$ 1,242.00
Off-Peak, excluding Victoria Day Weekend & Thanksgiving Weekend (long weekends at peak season rates)	2024
Daily, Unserviced	\$ 35.00
Daily, Serviced (hydro & water)	\$ 40.00
Daily, Serviced (hydro only)	\$ 38.00
Weekly, Unserviced	\$ 220.50
Weekly, Serviced	\$ 252.00
Monthly, Unserviced (4 weeks)	\$ 882.00
Monthly, Serviced (4 weeks)	\$ 1008.00
Seasonal Camping Season Fees – May 1, 2023 – October 15, 2023	2024
Full Payment made on or before	\$ 2,800.00
First instalment payment on or before	\$ 1,900.00
Second instalment payment on or before	\$ 975.00
Seasonal late payment fee	\$ 100.00
Non-refundable seasonal site deposit for the following season (beginning in the fall) - Due	\$ 200.00
Miscellaneous Fees	2024
Overnight Visitors (per person)	\$ 10.00
Sewage Pump Out per service fee	\$ 50.00
Sewage Pump Out seasonal fee (bi-weekly)	\$ 270.00
Sewage Pump Out seasonal fee (weekly)	\$ 540.00
Exterior fridge/freezer charge	\$ 200.00
Extra hydro fee for electric golf cart	\$ 210.00
Ice	\$ 4.00
Firewood (bundle)	\$ 10.00
Day Use Fees	2024
Vehicle	\$ 10.00

St. Clair Region Conservation Authority Fees Policy

Pedestrians/Cyclists (16 & over)	\$ 3.00
Seasonal Day Pass	\$ 70.00
Buses	\$ 100.00
Open Pavilion reservation	\$ 100.00
Closed in Pavilion reservation (Warwick/LC Henderson)	\$ 150.00
Maple Syrup Festival - Vehicle Entry	\$ 10.00/ person (12 and under free)

Schedule 3 - Conservation Services Fees

Conservation Services Fees	2024
Managed Forest Tax Incentive Program Plan Approvals	
Field Work / Forest Inventory	\$75.00/hr./person
Plan Review & Approval Process (including site visit)	\$350.00/plan
Plan Creation & Plan Approval (includes field work)	
10 to 20 acres	\$600.00/plan
20 to 40 acres	\$700.00/plan
Greater than 40ac	\$900.00/plan
Timber Management	
Field Work / Site Visit	\$75.00/hr./person
Timber Report Creation	\$150.00/person/field day
Drain Maintenance Program	
Spot spray application for vegetation control in drains	\$1050 per ha + chemical Or \$130/hr. + chemical for spot treatment applications
Tree Planting (Private Lands) These are guidelines, pricing is dependent on size and location	
Large Stock Program	Cost vary according to size and species
Tree Seedlings	Cost vary according to size and species
Seedling Tree Planting Services Machine planting: 500 - 999 trees 1000 – 1999 trees 2000 plus trees Larger sites requiring more than 5000 trees Coniferous plantations Includes tree planting and initial herbicide application - HST will be added	\$1,350.00/site \$1.40/seedling \$1.35/seedling Quotation provided 10% reduction (>1000)
Seedling Tree Planting Services Hand planting: Refill planting up to 500 trees More than 550 trees Includes tree planting and initial herbicide application - HST will be added	\$1250.00/site \$2.25/tree
Herbicide Tending up to 750 seedlings	\$300.00 / min charge
750 to 3000 trees	\$0.40/seedling/max charge \$1225.00

St. Clair Region Conservation Authority Fees Policy

more than 3500 trees	\$0.35/seedling
up to 1000 trees requiring backpack sprayer	\$500.00/site
>1000+ trees requiring backpack sprayer	\$0.50/seedling
Tree Species (Subject to Availability)	
Coniferous Trees	Native & Traditional Species – bare root transplant seedlings 20-35 cm tall
Deciduous Trees & Shrubs	Native & Traditional Species – bare root seedlings are 25-60 cm tall
<i>All seedlings will be grown from seeds collected in seed zones suitable to St. Clair Region</i>	

*Price dependent on species

Schedule 4 - Education Program Fees

Education Fees	2022/2023
Half Day Class/Student	\$7.50
Minimum Charge for other programs (per instructor)	\$135.00
Full Day Class/student	\$14.00
Minimum Program Fee for Full Day	\$250.00
In Class program (without sponsors) first class	\$150.00
In Class program (without sponsors) second class same school/day	\$125.00
ICE (Innovation, Creativity & Entrepreneurship) per day	\$400.00
SHSM (Specialist High Skills Major) 1/2 day	\$250.00
SHSM (Specialist High Skills Major) Full day	\$400.00
Webinar Program Fee - 1 hour session	\$500.00
Nature in Your Neighbourhood Schoolyard Program Fee - 1 hour session	\$125.00
Nature in Your Neighbourhood Schoolyard Program Fee - second class, same school/day	\$100.00
Live-Stream with a Naturalist Program Fee - 1 hour session	\$100.00
Mileage Surcharge for Schools Outside SCRCA Watershed	\$75.00

Schedule 5 - Hunting Fees

Hunting Fees	2024
Hunting - McKeough Properties Only (annual permit)	\$80.00
Trapping Permit	\$10.00

Schedule 6 – GIS Fees

GIS Services (plus tax)	2024
Data Requests (includes up to 3 data sets, \$100.00 per additional data set)	\$330.00
GIS Service Fees (per hour, minimum 1 hour charge)	\$105.00
Digital Aerial Photography (requires license agreement) per tile	\$60.00

Schedule 7 – Watershed Technical Fees

Watershed Services Technical Fees		2024
Technical Reports - Adobe digital (pdf) format on CD		\$60.00
Data and Information Requests		
a)	HEC II, HYMO, Hydro Pak, Streamgauge, Precipitation, Meteorological or Flow Data	\$100.00
b)	Additional cost for data or information collection in excess of one hour	\$55.00/hr
c)	Additional cost for CDs or printed reports	\$60.00

Schedule 8 – Administration Fees

Administration Fees		2024
Administrative Fees negotiated by contract		
NSF Cheques		\$55.00
Processing Fee - Oil & Gas (Long term)		
a)	Oil & Gas Long Term	\$340.00
b)	Annual	\$550.00

Item 7.1 (j)

Non-registered account #440-17189-13

August 31, 2023

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ST. CLAIR REGION
CONSERVATION AUTHORITY
205 MILL POND CRESCENT
STRATHROY ON N7G 3P9

Your Investment Report

Account Summary

This table provides an overview of your account; including the opening and closing balance for the reporting period.

Your Investments	Opening Value Aug 1, 2023	Closing Value Aug 31, 2023	Balance on Aug 31, 2023 (CAD\$)
Canadian Dollar Investments			
Cash Account	1,576,084.25	1,577,859.07	1,577,859.07
	1,576,084.25	1,577,859.07	1,577,859.07
Grand Total (CAD\$)			1,577,859.07
		Last Statement Jul 31, 2023	1,576,084.25

You can access up-to-date account information online through BMO Nesbitt Burns Gateway at: www.gateway.bmonesbittburns.com. To register for Gateway, please contact your Investment Advisor.

We're here to help

We're dedicated to helping you succeed in meeting all of your wealth management goals. Call any member of our team referenced below if you have questions about **Your Investment Report**.

FLICK/BATCH#4
Investment Advisor
519-646-1180

Batch Flick Wealth Management
www.batchflick.com
Assistant: Patricia Daer
Patricia.Daer@nbpcd.com

ADAM D'SILVA
BMO Private Wealth Market Leader
(519) 672-8560

Suite 1900
One London Place
255 Queens Avenue
London, ON N6A 5R8

Non-registered account #440-17189-13

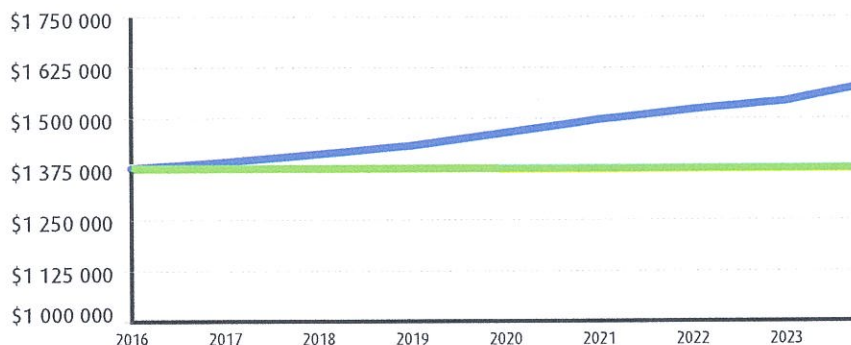
August 31, 2023

▶ Changes to your account

This table provides a summary of the change in value of your account, including all deposits, withdrawals and the change in market value of your investments, for both the current year and as of the start of reporting. Where applicable, balances have been converted to Canadian dollars, see page 1 for exchange rates.

	This Year (2023)	Since January 1, 2016
Opening Value	1,544,076.11	1,379,179.68
Deposited	+ 0.00	+ 0.00
Withdrawn	- 0.00	- 0.00
Net Invested	= 0.00	= 0.00
Change In Market Value	+ 33,782.96	+ 198,679.39
Closing Value on Aug 31, 2023	1,577,859.07	1,577,859.07

Net Invested is the value of total deposits less the value of total withdrawals.



● MARKET VALUE
● NET INVESTED




The Change in Market Value of your account since January 1, 2016 is \$198,679.39.
This includes gains, losses and income received with respect to the investments held in your account.

▶ Summary of your investments in Canadian dollars

Your Investor Profile

Investment Objective **Income**

Time Horizon **10 yrs and more**

Investment Category	Amount	Target %	Holdings %
 Cash and Short-term Investments	777,859.07	10.00	49.20
 Fixed Income	800,000.00	90.00	50.80
 Equities	0.00	0.00	0.00
Total	1,577,859.07		100.00



Investments held in your account have been chosen based on objectives you selected on the Client Account Agreement. As your circumstances change, it is important to talk to your Investment Advisor about updating these objectives.

Non-registered account #440-17189-13

August 31, 2023

Your Canadian Dollar Investments

All amounts are reported in Canadian Dollars.

▶ Income you received

Type of Income	Current Month	Year to Date
Interest	1,500.00	32,722.17
Total	1,500.00	32,722.17

Under **Income you received**:

- Distributions for ETFs, REITS, Funds are not officially classified by the issuer until after year-end. For this reason, we do not include that income in this section - even though these distributions are provisionally reported as 'dividends' under "**Account activity for this month**".
- Stock dividends reported in this statement's investment details will be included in subsequent statements under **Year to date**.

▶ Your investment details

	Quantity	Cost		Market Value on August 31, 2023	
		Per Unit	Total	Per Unit	Total
Cash Account					
• Cash and Short-term Investments					
CASH			1,505.37		1,505.37
BANK OF MONTREAL CAD HISA SERIES A (101) - BMT101	76,353.700	1.000	76,353.70	1.000	76,353.70
PEOPLES TRUST GIC ANNUAL DUE 10/10/2023 1.200% (See Bulletin board)	100,000	100.000	100,000.00	100.000	100,000.00
CANADIAN WESTERN BANK GIC ANNUAL DUE 11/06/2023 0.990%	100,000	100.000	100,000.00	100.000	100,000.00
LAURENTIAN BANK GIC ANNUAL DUE 11/28/2023 2.240%	100,000	100.000	100,000.00	100.000	100,000.00
HAVENTREE BANK GIC ANNUAL DUE 05/27/2024 3.950%	100,000	100.000	100,000.00	100.000	100,000.00
B2B BANK GIC ANNUAL DUE 06/24/2024 1.400%	100,000	100.000	100,000.00	100.000	100,000.00
FAIRSTONE BANK GIC ANNUAL DUE 07/02/2024 4.370%	100,000	100.000	100,000.00	100.000	100,000.00
SHINHAN BANK CANADA GIC ANNUAL DUE 07/08/2024 5.370%	100,000	100.000	100,000.00	100.000	100,000.00

Non-registered account #440-17189-13

August 31, 2023

▶ Account activity for this month

Date	Activity	Description	Quantity	Unit Price	Commission	Amount
Cash Account						
Aug 1, 2023		Opening Cash Balance				5.37
Aug 1, 2023	Interest	1000THS BANK OF MONTREAL CAD HISA SERIES A (101) AS OF 07/31/23 REINVESTED @ \$1.00	820		0.00	0.00
Aug 1, 2023	Interest	BANK OF MONTREAL CAD HISA SERIES A (101) AS OF 07/31/23 REINVESTED @ \$1.00	274		0.00	0.00
Aug 30, 2023	Interest	RFA BANK OF CANADA GIC ANNUAL DUE 08/30/2024 INT 1.500% CPN INT ON 100000 BND REC 08/29/23 PAY 08/30/23	100,000		0.00	1,500.00
Aug 31, 2023		Closing Cash Balance				1,505.37

This report includes activity recorded in your account since your last statement. For a more comprehensive listing of your account activity, sign into your BMO Nesbitt Burns Gateway account.

Non-registered account #440-17189-13

August 31, 2023

Your Year-to-Date Fees Summary

▶ Fees you paid

This section summarizes all compensation received by BMO Nesbitt Burns with respect to your account. Our compensation comes from two sources: what we charge you directly (Operating and Transaction charges), and payments we receive from third parties.

	CAD (\$)
Operating charges	
Total operating charges	0.00
Transaction charges	
Total transaction charges	0.00
Total fees you paid in 2023	0.00

See examples of operating charges in "Important Information about your Account". Some fees and charges may be reported as before-tax amounts and applicable tax is reported separately within the 'Sales Tax' line item. Where this is not possible the sales tax is included within the line item.

▶ Payments BMO received from third parties

	CAD (\$)
GIC Commission	3,753.42
Trailing Commission	36.66
Total payments BMO Nesbitt Burns received from third parties in 2023	3,790.08

We received trailing commissions with respect to securities you owned during the reporting period.

Investment funds pay the investment fund managers a management fee for managing their funds. In turn, the investment managers pay us ongoing trailing commissions for the advice and services we provide to you. The amount of the trailing commission depends on the sales charge option under which you purchased your mutual fund. You are not directly charged a trailing commission or management fee; however, these fees will reduce the fund's overall investment return to you. Information about management fees and other charges to your investment funds is included in the applicable fund facts document.

▶ Bulletin board

The USD/CAD conversion rate is: 1.3517, as of August 31, 2023

The following security in your Cash Account account 44017189 matures in the near future. Your Investment Advisor Portfolio Manager has investment alternatives.

PEOPLES TRUST GIC
ANNUAL
DUE 10/10/2023 1.200%

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ST CLAIR REGION CONSERVATION
 AUTHORITY
 205 MILL POND CRES
 STRATHROY ON N7G 3P9



Account Number: 460-16010
 Account Type: Regular Account
 For the Period: August 1 to 31, 2023
 Last Statement: July 31, 2023

Item 7.1 (j)

Address Information
 255 Queens Avenue
 Suite 900
 London ON
 N6A 5R8

Phone: (519) 679-9490
 Website: www.scotiawealthmanagement.com
 Branch Manager: Christie Nicolacopoulos

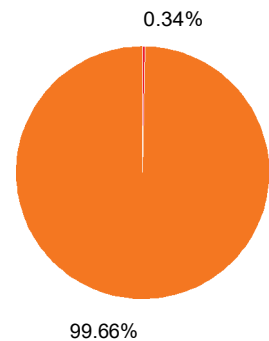
Your Wealth Advisor
 Craig Emptage (519) 660-3259
 craig.emptage@scotiawealth.com

Your Investment Team
 Michael Willemse (519) 660-3268
 Tammy Jackson (519) 660-3215
 Yousef Nassereddine (519) 660-3224

CANADIAN Account Overview

Currency: Canadian Dollar

Asset Class Summary	Aug. 31, 2023 Market Value	% of Total Assets
Cash	2,537	0.34
Fixed Income	733,238	99.66
Total Value of Account	\$735,775	100.00
Total Value on Last Statement, July 31, 2023	\$736,400	



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Details of Your Account Holdings

Type	Security Description	Quantity	Average Cost	Adjusted Book Value	Market Price	Market Value
Cash						
CASH						2,537
Total Cash						\$2,537
Fixed Income						
CASH	CICDNBDCORP CL EF (15137)	12,122.796	10.304	124,923	9.340	113,227
CASH	ISHARES CANADIAN UNIVERSE BOND INDEX ETF	6,600	27.625	182,325	27.020	178,332
CASH	MACKENZIE GLOBAL TACTICAL BOND FUND SR GF (7359)	3,355.945	9.975	33,478	9.480	31,814
CASH	MANULIFE STRATEGIC INCOME FUND CL F NL (659)	9,363.33	12.258	114,775	10.919	102,238
CASH	PIMCO MONTHLY INCOME FUND (CANADA) CL M (505)	10,150.727	13.893	141,024	12.535	127,239
CASH	SCOTIA CANADIAN INCOME FUND CL F (577)	14,983.669	12.291	184,168	12.039	180,388
Total Fixed Income						\$733,238
Total Account Holdings				\$783,230		\$735,775

The average cost and adjusted book value displayed on this statement incorporates re-invested dividends and/or mutual fund distributions and does not necessarily reflect your original purchase price. Please see Average Cost & Adjusted Book Value in the Statement Notes for more information.

Monthly Activity

Date	Type	Activity	Description	Quantity	Price	Credit/Debit(-)
Opening Cash Balance						\$1,593.93
Jul. 31, 2023	CASH		ISHARES CANADIAN UNIVERSE BOND INDEX ETF DIST ON 6600 SHS REC 07/26/23 PAY 07/31/23		0.0710	468.60
Aug. 01, 2023	CASH	DIVIDEND	PIMCO MONTHLY INCOME FUND (CANADA) CL M (505) REINVEST 07/31/23 @ \$12.6421	42		

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Monthly Activity - continued

Date	Type	Activity	Description	Quantity	Price	Credit/Debit(-)
			PLUS FRACTIONS OF 0.690 BOOK VALUE \$539.69			
Aug. 01, 2023	CASH	DIVIDEND	SCOTIA CANADIAN INCOME FUND CL F (577) REINVEST 07/28/23 @ \$12.0494 PLUS FRACTIONS OF 0.213 BOOK VALUE \$448.39	37		
Aug. 21, 2023	CASH	DIVIDEND	MACKENZIE GLOBAL TACTICAL BOND FUND SR GF (7359) REINVEST 08/18/23 @ \$9.3956 PLUS FRACTIONS OF 0.764 BOOK VALUE \$110.53	11		
Aug. 23, 2023	CASH	DIVIDEND	MACKENZIE GLOBAL TACTICAL BOND FUND SR GF (7359) 08/22/23 @ \$9.3786 PLUS FRACTIONS OF 0.098 BUY MGMT FEE REBATE	25		
Aug. 28, 2023	CASH	DIVIDEND	MANULIFE STRATEGIC INCOME FUND CL F NL (659) REINVEST 08/25/23 @ \$10.8352 PLUS FRACTIONS OF 0.016 BOOK VALUE \$271.05	25		
Aug. 31, 2023	CASH		ISHARES CANADIAN UNIVERSE BOND INDEX ETF DIST ON 6600 SHS REC 08/28/23 PAY 08/31/23		0.0720	475.20
Closing Cash Balance						\$2,537.73

Summary

Income Summary

	This Period	Year-to-Date
Total Income	\$0	\$0

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Meeting Date: **Item 7.1 (k)**
Report Date: October 3, 2023
Submitted by: Donna Blue

Subject: Communications Update

Recommendation:

That the Board of Directors acknowledges the Communications Update report dated October 3, 2023, including memorial forests, conservation awards, and conservation education fundraising.

Memorial Forest Dedications:

Denning's Memorial Forest Program – 2023

The Denning's Memorial Forest Program was established by the Foundation in partnership with Denning's Bros Funeral Homes in 1997. Through this program, Denning's makes donations on behalf of families they serve, which are used to support conservation education and tree planting efforts throughout the region. In 2017, Denning's Funeral Home expanded into Lambton and Chatham-Kent which also expanded the Memorial Forest Program to include seven funeral homes. Memorial forest dedications were held at Victoria Park in Strathroy (May) and at the Keith McLean Conservation Lands in Morpeth (September) to celebrate the memory of those lost. The services typically attracted between 70-100 people, each.

In late 2019 and early 2020, Denning's Bros Funeral Homes sold some of their Chatham-Kent establishments and decided to discontinue the dedication service held at the Keith McLean Conservation Lands. Instead, they planned to hold one large event in Strathroy. The 2020 and 2021 services were cancelled due to the COVID-19 pandemic and in 2022, they held their first "Walk to Remember", which drew approximately 50 people to walk in memory of their loved one.

In discussions with the funeral home, a change to the program has been requested that will see the annual dedication ceremony replaced by monthly mail outs to the families Denning's has served by the SCRCA. The letters will advise the families of the donation made in their loved one's name and what the donation will be used for. This new process has been ongoing since July.

In 2022, \$11,700 was donated to the Foundation by Denning's to support conservation education and tree planting efforts throughout the watershed. The 2023 donation will be made available in early 2024.

Foundation Memorial Forest Dedication

The Foundation Memorial Forest Dedication was held on Sunday, September 24th at the Lorne C. Henderson Conservation Area in Petrolia. Duncan Skinner and Pat Brown provided remarks on behalf of the Foundation and Authority, respectively. Over 100 people attended the dedication where a Red Maple was planted as a symbol for all trees dedicated over the last year through donations from individuals not associated with a funeral home program. From September 2022 to August 2023, 74 trees were dedicated through individual donations to the program. To date, a total of 2,502 trees have been dedicated through the Foundation's Memorial Forest Program.



Sandra Wozniak offered an opening poem that she wrote, at the Foundation Memorial Forest Dedication on September 24th.



The Ronholm family planted the ceremonial tree during the Foundation Memorial Forest Dedication.

Conservation Awards:

A list of possible conservation award recipients will be brought forward at the Board meeting in December. Board members wishing to nominate any individual or organization should contact Donna Blue at the SCRCA Administration Office (dblue@scrca.on.ca; (519) 245-3710 Ext. 219).

St. Clair Region Conservation Foundation and Conservation Education Fundraising:

The St. Clair Region Conservation Foundation raises funds to support the work of the Conservation Authority. One of the main Authority programs supported by the Foundation is Conservation Education. Efforts are made to secure funds from corporate sponsors, special events, and the BINGO program. Additionally, the Conservation Authority applies for government grants to support the education program. Current efforts include:

St. Clair Region Conservation Foundation:

Plains Midstream Canada: In 2023, Plains Midstream Canada renewed its sponsorship of the SCRCA's Spring Water Awareness Program (SWAP). The company has committed \$5,000 annually to support the initiative until 2025. Typically held throughout the months of March and April, the program teaches students about the hazards of spring floodwaters.



Ian Forster (right), Community Relations Advisor with Plains Midstream Canada presents Ken Phillips (left), General Manager at the St. Clair Region Conservation Authority with a \$5,000 cheque to support the Authority's 2023 Spring Water Awareness Program.

Friends of the St. Clair River (FOSCR): A request has been submitted to the Friends of the St. Clair River community group to seek their continued sponsorship of the "River RAP" and "Phosphorus 101" education programs that are offered to both elementary and secondary school students. Melissa Levi, Conservation Education Coordinator is scheduled to attend and present to the group at their next meeting on October 11th, after which a decision on their donation is expected.

Canoe Race Donations: The 2023 edition of the Sydenham River Canoe and Kayak Race, which serves as a fundraiser for the SCRCA Conservation Education program was cancelled due to weather. Despite the cancellation, donations were still received totalling \$785.00.

Middlesex Mutual Insurance Co.: This past September, the Foundation was contacted by Middlesex Mutual Insurance Co., regarding a donation through their Community Spirit Pledge program. A cheque for \$1,400 was received, with a portion earmarked for the Authority's Conservation Education program.



Pictured (left-right): Jeff Sharp, Conservation Services Specialist, SCRCA; Melissa Levi, Conservation Education Coordinator, SCRCA; Ken Phillips, General Manager, SCRCA; Brittany Sikesdi, Accountant, Middlesex Mutual Insurance Co.; Lola Adetula, Executive Assistant, Middlesex Mutual Insurance Co.

St. Clair Region Conservation Authority:

Department of Fisheries and Oceans Canada (DFO) – Habitat Stewardship Program (Aquatic): The Department of Fisheries and Oceans Canada (DFO) Canada, through the Habitat Stewardship Program (Aquatic) stream, is providing \$18,000 for the 2023-2024 fiscal year (ending March 31, 2024). The funding will support the delivery of the Aquatic Species at Risk education program and the on-going partnership between the SCRCA and Kettle and Stony Point First Nation in developing Species at Risk education programs that pair western science with Indigenous-based knowledge to students at Hillside Elementary school.

Environment and Climate Change Canada – EcoAction: The St. Clair Region Conservation Authority was successful in securing funding through Environment and Climate Change Canada’s EcoAction program. The new “My Environment” education program will be supported through this funding with \$14,500 provided for the 2023-2024 fiscal year (ending March 31, 2024). The “My Environment” program will engage elementary school-aged students and aim to foster an understanding of and relationship with freshwater environments while building the desire to protect them.

Media and Social Media Analytics:

In order to continually improve upon our activities related to local media outlets and social media, communications staff will be reviewing analytics to help assess our communications efforts.

The following statistics cover the timeframe from August 1st to September 30th, 2023:

Media Relations

Activity	2023 (August – September)	2022 (August – September)
Media Releases	3	7
News Article Mentions	237	99

Social Media

Facebook

Activity	Total	2023 (August – September)	2022 (August – September)
Post Reach*	--	11,273	11,894
Page Visits	--	1,705	706
New Likes/Followers	2,501	39	31
Posts	--	29	45

***Post Reach** – The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page, etc.

X (Formerly Twitter)

Activity	Total	2023 (August – September)	2022 (August – September)
Tweets	--	39	38
Retweets	--	24	44
New Followers	920	10	15
Engagements*	--	464	553

* **Engagements** = clicks, retweets, replies, follows, and likes

SCRCA Website

Activity	2023 (August – September)	2022 (August – September)
Website Views	29,987	29,729
Website Visitors	10,592	10,802

Strategic Objectives(s):

Goal 4 – Provide recreation and education opportunities for the public to enjoy and learn from our natural environment.

Meeting Date: October 26, 2023 **Item** 7.1 (I)
Report Date: October 5, 2023
Submitted by: Mike Moroney and Donna Blue

Subject: St. Clair River Area of Concern Update

Recommendation:

That the Board accept this update on the status of efforts to address the remaining Beneficial Use Impairments (BUIs) in the St. Clair River Area of Concern.

Background:

Restrictions on Fish and Wildlife Consumption – BUI #1

Information on the results of the angler survey that was conducted in 2021 and 2022 is to be presented to the Binational Public Advisory Council at the next meeting tentatively scheduled for October 2023. The survey findings will eventually be incorporated into the status assessment report that will be prepared for this BUI.

Restrictions on Drinking Water Consumption or Taste and Odour Problems – BUI #9

Engagement efforts remain underway to communicate the findings of the draft assessment report that was completed in January 2022 for this BUI. The report recommends that this BUI be redesignated to no longer being impaired. The information was presented to Walpole Island First Nation Chief and Council on July 18, 2023. Following which they acknowledged receipt of the information. It was presented to the Binational Public Advisory Council (BPAC) on August 2, 2023, at which time members indicated support with the recommendation but requested that the motion be brought back to BPAC at the October 2023 meeting to confirm consensus with the wording of the motion. The report and recommendation were also presented to the Four Agency Managers Committee on August 21, 2023.

Loss of Fish and Wildlife Habitat – BUI #14

The CRIC Habitat Subcommittee team continues with their work on reviewing and providing input on the draft status assessment report for the Loss of Fish and Wildlife Habitat. With seven delisting criteria to be considered as part of the assessment, the report has required compiling information on efforts over the past 30 years to restore and protect fish and wildlife habitat in the St. Clair River Area of Concern. The draft report includes a recommendation that this BUI be redesignated to not impaired.

Recent and Scheduled Meetings

Canadian RAP Implementation Committee (CRIC)

- May 11, 2023
- Next meeting to be held October 19, 2023

Friends of the St. Clair River (FOSCR)

- June 21, 2023
- July 27, 2023
- Next meeting tentatively scheduled for October 11, 2023

Binational Public Advisory Council (BPAC)

- April 19, 2023
- August 2, 2023
- Next meeting to be held in October 2023, date to be confirmed.

Outreach and Engagement

Newsletter - Friends of the St. Clair River and the RAP Office continue to partner on the production of St. Clair River News, a free monthly e-newsletter: [September Newsletter](#)

Educational Signs – The RAP Coordinator is providing support to the Friends of the St. Clair River on a project involving the creation of educational signs for posting along the St. Clair River at various locations, covering 5 topics: On the Way to Delisting; St. Clair River as a Source of Drinking Water; Fish and Wildlife Habitat; Making Space for Wildlife; and A Binational Success Story. The group is awaiting confirmation from the Village of Point Edward, City of Sarnia and St. Clair Township that they have no concerns with the posting of the signs, and are able to assist by installing the signs at approved locations

Inaugural St. Clair River AOC Event – The Canadian RAP Implementation Outreach Subcommittee organized and held the inaugural annual St. Clair River Area of Concern event on September 28, 2023 at Bogey's Inn and Venue in St. Clair Township. The purpose of the event was to provide the community with an update on the status of addressing the Beneficial Use Impairments in the St. Clair River Area of Concern. The event included a presentation from Fisheries and Oceans Canada on invasive species in the Great Lakes. The event was attended by 37 individuals, which included the general public, members of Walpole Island First Nation, and local media.



Speakers and participants at the Honoring the St. Clair River event (Pictured left to right: Naomi Williams, Walpole Island Heritage Centre; Brenda Lorenz, Friends of the St. Clair River; Mike Moroney, St. Clair River RAP Coordinator; Trisiah Tuscage, Department of Fisheries and Oceans Canada; Paulette Duhaime, Binational Public Advisory Council; Myrna Kicknosway, Walpole Island First Nation; Kris Lee, Binational Public Advisory Council (PC – B. Stevenson, St. Clair Beacon)

Management of Contaminated Sediment – The Ontario Ministry of the Environment, Conservation, and Parks (MECP), with assistance from Environment and Climate Change Canada (ECCC), are taking the lead on outreach activities associated with the implementation phase of this project. Dow has confirmed that it will be leading the implementation work and covering the associated costs, and is in the process of securing the required approvals and permits prior to proceeding. If the required approvals are not in place in time to proceed with the work in Fall 2023, it will be rescheduled to 2024.

Strategic Objectives(s):

Goal 3 – Protect, manage, and restore our natural systems including woodlands, wetlands, waterways, and lake.

Financial Impact:

Funding for the RAP Coordinator position is provided by MECP and ECCC. The current agreement with MECP is in place until February 28, 2024. The agreement with ECCC is in place until March 31, 2024. The SCRCA is providing monthly updates to MECP and ECCC on the status of the project work. An Interim Progress Report and Financial Report were prepared for submission to MECP, covering the period up to the end of August 31, 2023. A Final Report to MECP will be due February 15, 2024, ECCC's Final Report will be due March 31, 2024.