



Executive Committee Meeting Minutes

Date: February 8, 2024 Time: 10:15 a.m.
Administration Office/Remote

Members Present: Al Broad, Pat Brown, Chair; Terry Burrell, Frank Kennes, Brad Loosley, Betty Ann MacKinnon, Steve Miller, Lorie Scott, Vice Chair

Regrets: Aaron Hall

Guests: Ray Mile, MNP Chartered Professional Accountants.

Staff Present: Chris Durand, Manager of IT/ GIS; Melissa Deisley, Director of Planning and Regulations Ashley Fletcher, Administrative Assistant/Board Coordinator; Kate Jamieson, Payroll/Accounting Clerk; Chunng Li, Director of Corporate Services; Ken Phillips, General Manager; Girish Sankar, Director of Water Resources

The Chair welcomed everyone to the meeting and requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

EC-24-01

Burrell – Loosley

“That the Executive Committee adopts the agenda for the meeting as presented.”

CARRIED

The draft minutes of the Flood Action Committee, held on January 11, 2024 were reviewed.

EC-24-02

Miller – MacKinnon

“That the Executive Committee acknowledges the draft minutes of the Flood Action Committee held remotely on January 11, 2024.”

CARRIED

The report on business arising from the December 7, 2023 Board of Directors meeting was reviewed.

EC-24-03

Burrell – Kennes

“That the Executive Committee acknowledges the report on business arising from the December 7, 2023 Board of Directors meeting.”

CARRIED

A presentation of the draft 2023 audited statements and draft audit findings was

provided by Ray Mile of MNP Chartered Professional Accountants. Copies of the draft audited statements and draft audit findings were also reviewed.

Director's Comments:

Director's requested minor formatting changes to the Statement of Continuity of Reserves and Reserve Funds for clarity.

EC-24-04

Kennes – Broad

“That the Executive Committee acknowledges the report from the Authority’s auditors, MNP Chartered Professional Accounts, LLP and accepts responsibility for the 2023 financial statements and the Statement of Continuity of Reserves and Reserve Funds and year end finances and further approves the year-end adjustments, reserves and reserve adjustments as outlined in the schedule dated December 31, 2023 and recommends that the Board of Directors approves the 2023 Audited Financial Statements.”

CARRIED

The November and December, 2023 disbursements were reviewed.

Director's Comments:

Directors enquired regarding the Highland Glen reserve and what use it will have following the transfer of land to the Municipality of Plympton-Wyoming. Manager of Conservation Lands, Greg Wilcox will be providing a report in the near future detailing the maintenance needs of other conservation lands, for which this reserve may be transferred with board approval.

EC-24-05

Loosley – MacKinnon

“That the Executive Committee approves the November and December, 2023 disbursements, as presented in the amount of \$830,215.84”

CARRIED

The report on 2023 general levy was reviewed.

EC-24-06

Broad – Burrell

“That the Executive Committee acknowledges that all 2023 municipal general levy has been received.”

CARRIED

The status summary report of Director's expenses for 2023 was reviewed.

EC-24-07

Burrell – Miller

“That the Executive Committee acknowledges the Status Summary report on Directors’ expenses from January 1 to December 31, 2023.”

CARRIED

The investment statements to December 31, 2023 were reviewed.

EC-24-08

Burrell – Kennes

“That the Executive Committee acknowledges the investment statements to December 31, 2022.”

CARRIED

EC-24-09

“That the Executive Committee move in-camera at 11:00 a.m./p.m. with only the Executive Committee members, General Manager and appointed auditors remaining to further discuss confidential matters, as per EC-23-05.”

FAILED

Under New Business

Director and Authority Chair, Pat Brown wished to remind the Committee of the upcoming Annual General Meeting, which will be held on Thursday, February 22, 2024 at the Dawn-Euphemia Community Centre in Florence, ON. Directors are reminded to R.S.V.P.

Director of Water Resources, Girish Sankar provided an overview of the recent flooding event.

General Manager, Ken Phillips recommended an article published by The Narwhal on February 2, 2024 titled *Documents show Ontario may move to allow expropriation of land before environmental review*.

<https://thenarwhal.ca/ontario-expropriation-land-bill/>

EC-24-11

Burrell – MacKinnon

“That the meeting be adjourned.”

CARRIED



Pat Brown
Chair



Ken Phillips
General Manager