



Board of Directors Annual Meeting

Wednesday, March 19, 2025, 10:00 a.m.
 East Lambton Community Complex (Upper Arena Hall)
 61 Centennial Ave, Watford ON
 and Remote via Zoom*

Agenda

1. Land Acknowledgment
2. Chair's Remarks
3. Introduction of Guests
4. Adoption of Agenda
5. Declaration of Pecuniary Interests
6. Minutes
 - 6.1 December 12, 2024 Board of Directors Meeting Minutes Pg. 8 - 14
 - 6.2 February 13, 2025 Executive Committee Meeting Minutes Pg. 15 - 18
7. Chair & Conservation Ontario Report (*verbal*)
8. Presentation of the 2024 Audited Financial Statements
9. Conservation Awards
10. Service Awards Pg. 19

2025 Business

11. Code of Conduct (*Please sign and submit*) Pg. 20
12. Election of Officers
13. Nominating Committee Pg. 21-24
14. Authorization to Borrow
15. 2025 Appointments
 - 15.1 Conservation Ontario Council Representatives
16. Presentations
 - 16.1 Angela Coleman, Conservation Ontario
17. Reports
 - 17.1 GM's Report Pg. 25 - 26
 - 17.2 Disposal of Assets Pg. 27
 - 17.3 Hearing Committee Pg. 28
 - 17.4 Fee Appeal Pg. 30 - 36
18. Consent Agenda
 - 18.1 (a) Business Arising Pg. 37
 - 18.1 (b) Watershed Conditions Pg. 38 - 40
 - 18.1 (c) January 9, 2025 Draft Flood Action Committee Minutes Pg. 41 - 43
 - 18.1 (d) Conservation Area Updates Pg. 44 - 49
 - 18.1 (e) Judith and Norman Alix Foundation Pg. 50 - 52
 - 18.1 (f) Planning Activity Summary Report Pg. 53 - 56
 - 18.1 (g) Regulations Activity Summary Report Pg. 57 - 62

18.1 (h) Conservation Education	Pg. 63 - 65
18.1 (i) AOC Report	Pg. 66 - 68
18.1 (j) 2025 Special Events	Pg. 69
19. Director Correspondence (none)	
20. In-Camera (separate confidential)	
20.1 Property	
20.2 Legal Matter	
21. New Business	
22. Adjournment	

A link to the 2024 Annual Report will be available at the Annual General Meeting.

For the purpose of lunch arrangements and quorum, please RSVP in advance of the meeting

**Please be advised that electronic participation is dependent upon the use of compatible equipment and consistent internet connection, which is outside of the control of SCRCA staff members. Meeting locations and available technology may hinder full participation of those joining remotely; therefore, it is strongly recommended that you attend meetings in person, where possible. Every effort will be made to accommodate those who cannot.*

March 19, 2025

St. Clair Region Conservation Authority
Annual General Meeting Proposed Resolutions

Electronic Participation Disclaimer

Board members, staff, guests and members of the public are advised that the SCRCA Special Meeting and Authority Board meetings are being video/audio recorded, and will be posted to the Authority's Facebook/ web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the SCRCA Board of Directors. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Authority meeting shall consist solely of the Minutes approved by the Board of Directors.

Roll Call

1. Land Acknowledgement

The St. Clair Region Conservation Authority acknowledges that its watershed is part of the traditional territories of the Anishinaabeg, Haudenosaunee, Lūnaapéewak and Chonnonton Nations who have a sacred responsibility to preserve the land and water of southwestern Ontario. The SCRCA acknowledges the Treaties that allow us to work alongside the First Nation Communities of Kettle and Stony Point, Aamjiwnaang, and Bkejwanong (Walpole Island) to ensure we share the responsibility of preserving the land and water.

2. Chair's Remarks

3. Introduction of Guests

4. Adoption of Agenda

4.1 Moved by:

Seconded by:

That the agenda for the Annual General Meeting be adopted.

5. Declaration of Pecuniary Interests

It is requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

6. Minutes

- 14.1 Moved by: Seconded by:**
That the Authority Chair or the Vice-Chair and the General Manager/Secretary-Treasurer or Director of Corporate Services be authorized to borrow from the Libro Credit Union, Strathroy for the general operations and capital program of the Authority, a sum not to exceed \$2,400,000 to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed to the member municipalities and general revenue.
- 15. Appointments to Conservation Ontario Council**
- 15.1 Moved by: Seconded by:**
That the Authority's 2025 representative to Conservation Ontario will be the Authority Chair, the Vice-Chair will be the first alternate and the General Manager be the second alternate.
- 16. Presentation**
- 16.1 Moved by: Seconded by:**
That the Board of Directors receive for information the presentation provided by General Manager of Conservation Ontario, Ms. Angela Coleman and further that she be thanked for her attendance at today's meeting.
- 17. Reports**
- 17.1 Moved by: Seconded by:**
That the Board of Directors acknowledges the General Manager's report dated March 11, 2025.
- 17.2 Moved by: Seconded by:**
That the Board of Directors acknowledge the report dated March 12, 2025 regarding the disposal of assets and further, approve the disposal of the 2014 Chevrolet Silverado (Fleet Vehicle #12) from the SCRCA fleet inventory.
- 17.3 Moved by: Seconded by:**
That the Board of Directors acknowledge the report dated March 11, 2025 regarding the establishment of a dedicated Hearing Board;
And that the Board of Directors establish a Hearing Board of 5 individuals and 2 alternates, with meeting dates set quarterly, to deal with appeals under Section 28 of the Conservation Authorities Act;
And further, that the General Manager be appointed the designated official to conduct the administrative review in accordance with s.8 Ontario Regulation 41/24.

- 17.4 Moved by: Seconded by:**
That the Board of Directors acknowledges the report dated February 24, 2025 regarding a request for appeal of fees, for a reduction in costs regarding 4852 Forsyth Trail, Plympton-Wyoming, and further that...

(a) the fee appeal be denied

OR

(b) the fee appeal be approved in the amount of \$ ____.

18. Consent Agenda

- 18.1 Moved by: Seconded by:**
That the Board of Directors approves the consent agenda and endorses the recommendations accompanying Items 17.1 a - 17.1 j.

19. Correspondence (none)

20. In-Camera

- 20.1 Moved by: Seconded by:**
That the Board of Directors move in-camera at ____ a.m./p.m. to discuss property and legal matters with only the General Manager, Board Coordinator, Manager of Forestry, Lands Technician and Director of Planning and Regulations remaining present.

- 20.2 Moved by: Seconded by:**
That the Board of Directors rise and report at ____ a.m./p.m.

21. New Business

22. Adjournment

- 22.1 Moved by: Seconded by:**
That the meeting be adjourned.



Board of Directors Meeting Minutes

Date: December 12, 2024 Time: 10:07 a.m.
 SCRCA Administration Office
 205 Millpond Cres., Strathroy, ON N7G 3P9

Directors Present: John Brennan, Pat Brown, Chair; Terry Burrell, Greg Grimes, Sue Cates, Frank Kennes, Betty Ann MacKinnon, Don McCabe, Don McCallum, Steve Miller (left at 11:03 a.m.), Ross O’Hara, Kristen Rodrigues, Jerry Westgate

Directors Remote: Alan Broad, Aaron Hall, Adam Kilner, Mary Lynne McCallum

Directors Regrets: Anne Marie Gillis, Rhonda Jubenville, Lorie Scott, Vice-Chair

Staff Present: Donna Blue, Manager of Communications; Emily De Cloet, Interim Flood Forecasting and Warning Coordinator; Melissa Deisley, Director of Planning and Regulations; Chris Durand, Manager of IT and GIS; Emily Febrey, Communication and Education Technician; Ashley Fletcher, Administrative Assistant and Board Coordinator; Chunning Li, Director of Corporate Services; Craig Paterson, Manager of Biology; Tim Payne, Manager of Forestry; Ken Phillips, General Manager; Jeff Sharp, Conservation Services Technician; Kelli Smith, Lands Technician; Greg Wilcox, Manager of Lands;

1. Land Acknowledgement

A land acknowledgment was read by Chair, Pat Brown which recognized the St. Clair Region Conservation Authority watershed as part of the traditional territories of the Anishinaabeg, Haudenosaunee, Lūnaapéewak and Chonnonton Nations, who have a sacred responsibility to preserve the land and water of southwestern Ontario. Also acknowledged are the Treaties that allow the SCRCA to work alongside the First Nation Communities of Kettle and Stony Point, Aamjiwnaang and Bkejwanong to ensure we share the responsibility of preserving the land and water.

2. Call to Order and Chair’s Remarks

The meeting was called to order by the Chair, Pat Brown, who welcomed everyone to the meeting.

3. Adoption of Agenda

BD-24-88

Burrell – Grimes

“That the Board of Directors adopts the agenda for the meeting, as presented.”

CARRIED

4. Declaration of Pecuniary Interests

The Chair requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

5. Minutes

5.1 Board of Directors October 24, 2024 Minutes

BD-24-89

Miller – Brennan

“That the minutes of the Board of Directors meeting, held October 24, 2024, be approved as distributed.”

CARRIED

6. Presentation

A presentation was provided by Melissa Deisley, Director of Planning and Regulations regarding the hearing guidelines and procedures.

6.1 Hearing Procedures

BD-24-90

Miller – Brennan

“That the Board of Directors acknowledges the presentation from General Manager, Ken Phillips and Director of Planning & Regulations, Melissa Deisley regarding hearing meeting guidelines and procedures.

CARRIED

7. Reports

7.1 General Manager’s Report

Comments:

The General Manager attended a Conservation Ontario (CO) Council meeting on December 9, 2024. Topics discussed include:

- Insurance market and possible rate reductions
- Updates to CO Hearing Guidelines
- Upcoming changes to Conservation Authorities Act which will necessitate changes to CA administrative by-laws (to be announced February, 2025)
- Updates to the framework for ministerial appeals. Updates to working include the notion that decisions may be made as per the benefit to Provincial interest

BD-24-91**Cates – McCallum, Mary Lynne****“That the Board of Directors acknowledges the General Manager’s report, dated December 4, 2024.”****CARRIED****7.2 2025 Budget and Levy**

Municipality	2025 Budget Total CVA Apport. %	2025 Budget CVA Apport. %	Representative	y/n vote
Adelaide Metcalfe	1.9548%	1.9548%	Betty Ann MacKinnon	y
Brooke-Alvinston	1.7332%	1.7332%	Don McCabe	y
Chatham-Kent		6.5380%	Aaron Hall	y
Chatham-Kent	13.0760%	6.5380%	Rhonda Jubenville	-
Dawn-Euphemia	2.6130%	2.6130%	Alan Broad	y
Enniskillen	1.8776%	1.8776%	Mary Lynne McCallum	y
Lambton Shores	5.1465%	5.1465%	Lorie Scott	-
Middlesex Centre	2.3972%	2.3972%	Sue Cates	y
Newbury	0.1575%	0.1575%	Don McCallum	y
Oil Springs	0.2086%	0.2086%	Mary Lynne McCallum	y
Petrolia	2.6114%	2.6114%	Ross O'Hara	y
Plympton-Wyoming	5.7677%	5.7677%	Kristen Rodrigues	y
Point Edward	2.0921%	2.0921%	Greg Grimes	y
Sarnia		12.2572%	Terry Burrell	y
Sarnia		12.2572%	Anne Marie Gillis	-
Sarnia	36.7715%	12.2572%	Adam Kilner	-
Southwest Middlesex	1.1602%	1.1602%	Don McCallum	y
St. Clair		5.5118%	Pat Brown	y
St. Clair	11.0237%	5.5118%	Steve Miller	y
Strathroy-Caradoc		4.5757%	Frank Kennes	y
Strathroy-Caradoc	9.1513%	4.5757%	John Brennan	y
Warwick	2.2578%	2.2578%	Jerry Westgate	y
	100%	100%		
			Yes	63.801%
			No	0.000%

BD-24-92**Kennes – Brennan**

“That the Board of Directors approves the 2025 General Levy of \$1,675,950 with all member municipalities deemed as benefitting and further that the levy be apportioned using the modified current value assessment of each municipality within the Authority’s area of jurisdiction.”

CARRIED**BD-24-93****Burrell – Westgate**

“That the Board of Directors approves the 2025 Budget of \$11,179,180 including finalized general levy, updates to specific projects and municipal agreements and comments received to date.”

CARRIED**7.2 Asset Management Plan****BD-24-94****Miller – Burrell**

“That the Board of Directors acknowledges the report dated December 2, 2024 and approves the draft SCRCA Asset Management Plan, as presented, and;

That the Board endorses in principle, the recommendation for a dedicated capital levy increase by \$16,691(1.04%) annually over 5-year phase-in period for Mandatory and General Capital Programs and Services except for Water Control Structures, to be apportioned to all member municipalities by the latest CVA, and that staff be directed to engage the Municipality of Chatham-Kent to consider an increase to a maximum of \$51,050 (24.29%) annually over 20-year period for Water Control Structures (McKeough Dam), to be apportioned beginning in 2026,and

That the Board directs staff to circulate the plan to member municipalities for information and consultation to determine financial capacity for establishing a capital levy in 2026, and;

That the Board directs staff to implement recommendations within the plan, as practically feasible.”

CARRIED**7.4 Destruction of Documents**

BD-24-95**Cates – Grimes**

“That the Board of Directors acknowledges the report dated November 20, 2024 regarding document retention and approves the destruction of the identified documents as per the SCRCA Document Retention Policy.”

CARRIED**7.5 Lease Agreement – Olde Czech Hall****BD-24-96****MacKinnon – Kilner**

“That the Board of Directors acknowledges this report dated November 14, 2024, and approves entering into the attached lease agreement with the Tenant (Municipality of Chatham-Kent) and the Sub-Tenant (Olde Czech Hall Committee).”

CARRIED**7.6 Conservation Lands Strategy****BD-24-97****Burrell – Kilner**

“That the Board of Directors acknowledges the report dated November 21, 2024 regarding the Conservation Lands Strategy and further approves the final draft document, developed as part of the recent changes to the Mandatory Programs and Services regulation under the Conservation Authorities Act, with integration of comments from Indigenous engagement and public consultations.”

CARRIED**7.7 Watershed-Based Resource Management Strategy****BD-24-98****Brennan – Rodrigues**

“That the board of directors acknowledge the report dated December 2, 2024 on the Watershed Based Resource Management Strategy and approves the final document, developed to comply with the changes to the Mandatory Programs and Services regulation under the Conservation Authorities Act, with integration of comments from Indigenous engagement and public consultations.”

CARRIED**8. Consent Items****8.1 (a) Business Arising****(b) Current Watershed Conditions****(c) Planning Activity Summary Report**

- (d) Regulations Activity Summary Report**
- (e) Revenue and Expenditure Report**
- (f) Disbursements**
- (g) 2024 General Levy Update**
- (h) Investment Reports**
- (i) St. Clair River AOC**

BD-24-99

Burrell – O’Hara

“That the Board of Directors approves the consent agenda and receives the accompanying items 8.1 (a) through 8.1 (i) as information.”

CARRIED

9. Correspondence

10. In-Camera

BD-24-100

Cates – Burrell

“That the Board of Directors move in-camera at 11:20 a.m. to discuss conservation awards and personnel information with the General Manager, Manager of Communications, Director of Finance, Manager of IT and Administrative Assistant/ Board Coordinator remaining.”

CARRIED

BD-24-101

Brennan – Kennes

“That the Board of Directors rise and report at 11:27 a.m.”

CARRIED

11. New Business

Director Mary-Lynne McCallum has resigned from council with Enniskillen Township. She is thanked for her service to the SCRCA Board of Directors and is wished well in her future endeavours.

SCRCA Manager of Conservation Services, Steve Shaw will be retiring at the end of December after 36 years of service. Steve is thanked for his hard work and commitment to the organization over the years.

Directors are reminded that vacancies for the position of Chair and Vice Chair will be brought to the February 27, 2024 annual general meeting of the Authority. The CA Act restricts the appointment of officers to 2 consecutive terms. Therefore, the current Chair, Pat Brown and Vice-Chair, Lorie Scott will not be eligible to run in their existing positions.

Directors are encouraged to inform their peers if they have an interest in being nominated.

12. Adjournment

BD-24-102

Grimes – Rodrigues

“That the Board of Directors Meeting be adjourned.”

CARRIED



Pat Brown
Chair

Ken Phillips
General Manager

DRAFT



Executive Committee Meeting Minutes

Date: February 13, 2025

Time: 10:15 a.m.

Remote via Zoom

Members Present: Al Broad, Pat Brown, Chair; Terry Burrell, Rhonda Jubenville, Frank Kennes, Betty Ann MacKinnon, Steve Miller, Kristen Rodrigues

Regrets: Lorie Scott, Vice-Chair

Guests: Ray Mile, MNP Chartered Professional Accountants.

Staff Present: Chris Durand, Manager of IT/ GIS; Ashley Fletcher, Administrative Assistant/Board Coordinator; Chunng Li, Director of Corporate Services; Ken Phillips, General Manager

The Chair welcomed everyone to the meeting and requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

1. Land Acknowledgement

A land acknowledgment was read by Chair, Pat Brown which recognized the St. Clair Region Conservation Authority watershed as part of the traditional territories of the Anishinaabeg, Haudenosaunee, Lūnaapéewak and Chonnonton Nations, who have a sacred responsibility to preserve the land and water of southwestern Ontario. Also acknowledged are the Treaties that allow the SCRCA to work alongside the First Nation Communities of Kettle and Stony Point, Aamjiwnaang and Bkejwanong to ensure we share the responsibility of preserving the land and water.

2. Call to Order and Chair's Remarks

The meeting was called to order by the Chair, Pat Brown, who welcomed everyone to the meeting.

3. Adoption of Agenda

EC-25-01

Burrell – Kennes

“That the Executive Committee adopts the agenda for the meeting as presented.”

CARRIED

4. Declaration of Pecuniary Interests

The Chair requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

The draft minutes of the Flood Action Committee, held on January 9, 2025 were reviewed.

EC-25-02

MacKinnon – Rodrigues

“That the Executive Committee acknowledges the draft minutes of the Flood Action Committee held remotely on January 9, 2025.”

CARRIED

The report on business arising from the December 12, 2024 Board of Directors meeting was reviewed.

EC-25-03

Jubenville – Miller

“That the Executive Committee acknowledges the report on business arising from the December 12, 2024 Board of Directors meeting.”

CARRIED

A presentation of the draft 2024 audited statements and draft audit findings was provided by Ray Mile of MNP Chartered Professional Accountants. Copies of the draft audited statements and draft audit findings were also reviewed.

EC-25-04

Burrell – Kennes

“That the Executive Committee acknowledges the report from the Authority’s auditors, MNP Chartered Professional Accounts, LLP and accepts responsibility for the 2024 financial statements and the Statement of Continuity of Reserves and Reserve Funds and year end finances and further approves the year-end adjustments, reserves and reserve adjustments as outlined in the schedule dated December 31, 2024 and recommends that the Board of Directors approves the 2024 Audited Financial Statements.”

CARRIED

The November and December, 2024 disbursements were reviewed.

EC-25-05

MacKinnon – Kennes

“That the Executive Committee approves the November and December, 2024 disbursements, as presented.”

CARRIED

The report on 2024 general levy was reviewed.

EC-25-06

Miller – Burrell

“That the Executive Committee acknowledges that all 2024 municipal general levy has been received.”

CARRIED

The status summary report of Director’s expenses for 2024 was reviewed.

EC-25-07

MacKinnon – Burrell

“That the Executive Committee acknowledges the Status Summary report on Directors’ expenses from January 1 to December 31, 2024.”

CARRIED

The investment statements to December 31, 2024 were reviewed.

EC-25-08

Kennes – Miller

“That the Executive Committee acknowledges the investment statements to December 31, 2024.”

CARRIED

EC-25-09

MacKinnon – Burrell

“That the Executive Committee move in-camera at 10:28 a.m. with only the Executive Committee members, General Manager, Director of Corporate Services, Board Coordinator and appointed auditors remaining to further discuss confidential matters, as per EC-23-05.”

CARRIED

EC-25-10

Miller – Kennes

“That the Executive Committee rise and report at 10:32 a.m. and return to regular business.”

CARRIED

Under New Business

General Manager, Ken Phillips thanked the Director of Corporate Services, Chunning Li and Payroll/Accounting Clerk, Kate Jamieson for their hard work in coordinating the annual audit.

Directors were informed that due to new and extensive safety and insurance requirements, the St. Clair Region Conservation Foundation annual canoe and kayak race is cancelled for 2025. The event is currently under review and staff are assessing options going forward.

The SCRCA will participate in the Brooke-Alvinston Maple Syrup Festival, holding educational demonstrations, wagon rides and other activities on March 15, 2025 (Saturday only) at the A.W. Campbell Conservation Area

Due to the upcoming Provincial election on February 27th, The SCRCA annual general meeting has been rescheduled to Wednesday, March 19 at the East Lambton Community Complex (upper hall)

EC-25-11
Jubenville – Rodrigues
“That the meeting be adjourned.”

CARRIED



Pat Brown
Chair

Ken Phillips
General Manager

DRAFT

Meeting Date: March 19, 2025
Report Date: March 13, 2025
Submitted by: Ashley Fletcher

Item 10.1

Subject: 2025 Service Awards

Recommendation:

That the Board of Directors acknowledges the service awards presented to the directors and staff and further that they be thanked for their years of dedicated service.

2025 Service Awards:

The greatest strength of our organization lies within the dedicated people who serve on the Foundation, providing leadership and direction. Service awards will be presented to the following Directors and Staff to recognize their commitment to conservation.

5 Years:

- Anne Marie Gillis
- Aaron Hall
- Kris Clark
- Alex Cybulski
- Mike Moroney
- Meagan Weber
- Craig Paterson

10 Years:

- Al Broad

20 Years:

- Terry Burrell
- Alison Seidler

Congratulations and sincere thanks to all of those celebrating a milestone with SCRCA in 2025.



Board of Directors Acknowledgment Of Code Of Conduct & General Administrative By-Laws

Board Approved General Administration By-Laws, 2024

I hereby acknowledge that I have received and read St. Clair Region Conservation Authority Employee Code of Conduct contained in Section 6 of the SCRCA Administrative By-Laws and that I am fully aware of its terms. I also agree to read and comply with all policies adopted by St. Clair Region Conservation Authority's.

I understand that any breach, or alleged breach, of the Code of Conduct shall be investigated in accordance with the enforcement of By-laws and Policies procedure outlined or referred to in the Authority's Administrative By-law.

I understand that St. Clair Region Conservation Authority from time to time may issue policies which also govern member conduct. I confirm that I will comply with all provisions of the Code of Conduct and adopted policies.

Director Name: _____

Director Signature: _____ Date: _____



Nominating Committee Meeting Minutes

Date: February 13, 2025

Time: 10:00 a.m.

Remote via Zoom

Members Present: Pat Brown, Chair; Terry Burrell, Rhonda Jubenville, Frank Kennes, Betty Ann MacKinnon

Regrets: Lorie Scott

Guests: Al Broad, Ray Mile, MNP Chartered Professional Accountants; Steve Miller, Kristen Rodrigues

Staff Present: Chris Durand, Manager of IT/ GIS; Ashley Fletcher, Administrative Assistant/Board Coordinator; Chunning Li, Director of Corporate Services; Ken Phillips, General Manager

The Chair welcomed everyone to the meeting and requested that each Committee Member declare a conflict of interest at the appropriate time, on any item within this agenda in that a Member may have pecuniary interest.

1. Election of Committee Chair

Nominations were taken from the floor for the position of committee chair.

NC-25-01

Burrell – Jubenville

“That Betty Ann MacKinnon be chair of the Nominating Committee for 2025.”
CARRIED

2. Nominating Committee Report

Appointments to the Low Water Response and Executive Committees were made based on Director’s preferences and the committee needs.

NC-25-02

Burrell – Jubenville

“That the attached 2025 Nominating Committee report be recommended to the Annual General Meeting of the St. Clair Region Conservation Authority.”
CARRIED

The report on business arising from the December 12, 2024 Board of Directors meeting was reviewed.

3. Adjournment

NC-25-03

Burrell – Jubenville

“That the meeting be adjourned.”

CARRIED

A handwritten signature in cursive script, reading "Betty Ann MacKinnon".

Betty Ann MacKinnon, Committee Chair

February 13, 2025

February 13, 2025

2025 Nominating Committee Report

Low Water Response Committee (Nominate 4)

- | | |
|---------------------|----------------------|
| 1. Adam Kilner | 2. Don McCabe |
| 3. Lorie Scott | 4. Ian Veen |
| 7. 2025 Authority C | 8. 2025 Authority VC |

Executive Committee (Nominate 7)

- | | |
|----------------------|-------------------------|
| 1. Al Broad | 2. Terry Burrell |
| 3. Rhonda Jubenville | 4. Frank Kennes |
| 5. Don McCabe | 6. Steve Miller |
| 7. Kristen Rodrigues | 8. 2025 Authority Chair |
| 9. 2025 Authority VC | |

Other Authority Committees (membership as per Administration By-Laws)

Flood Action Committee

1. Authority Chair
2. Authority Vice-Chair
3. Rhonda Jubenville (Director from Chatham-Kent representing Dresden)
4. Aaron Hall (Director from Chatham-Kent representing Wallaceburg)
5. Steve Miller or Pat Brown (Director from St. Clair Township)

Western Fair Association

- | | |
|-----------------|------------------------|
| 1. Frank Kennes | 2. Betty Ann MacKinnon |
|-----------------|------------------------|

Watershed Management Plan Committee

- | | |
|---------------------------------------|------------------------------------|
| 1. Steve Miller
(Non-point Source) | 2. Terry Burrell
(Point Source) |
|---------------------------------------|------------------------------------|

Planning Policy Procedural Manual and Technical Guidelines Committee

- | | |
|-------------------------|------------------------------|
| 1. John Brennan | 2. Pat Brown |
| 3. Terry Burrell | 4. Betty Ann MacKinnon |
| 5. 2025 Authority Chair | 6. 2025 Authority Vice-Chair |

McKeough Upstream Lands Agricultural Lease Agreement Committee

1. Al Broad
2. Terry Burrell
3. Emery Huszka

Hearing Board (NEW) 5 individuals to be nominated at the **AGM**

- 1.
- 2.
- 3.
- 4.
- 5.

Expressed Interest: Pat Brown, Don McCabe, Kristen R

Meeting Date: March 19, 2025 **Item 17.1**
Report Date: March 11, 2025
Submitted by: Ken Phillips

Subject: General Manager's Report

Recommendation:

That the Board of Directors receive for information the General Manager's Report dated March 11, 2025.

Operations

- The General Manager (GM) attended the Flood Action Committee meeting on January 9, 2025 to review flood mitigation measures to ensure the processes are in place to protect points along the reaches of the Sydenham River from ice jams and flood waters. There was no change in protocols from previous years.
- On February 2, the GM attended a Conservation Ontario General Manager's meeting. Updates from Rural Ontario Municipal Association were provided to the group. The Minister of Natural Resources (MNR) made it very clear that the MNR will not permit an increase in fees for permits. There was also discussion around the need to get a new DART committee constituted between conservation authorities and the Ministry of Agriculture, Food and Agribusiness.
- On February 26, the GM attended a Conservation Ontario online session with the main topic of discussion being the updating of Hearing Guidelines for Conservation Authorities. A crucial element of the discussion was the need for CAs to avoid any apprehension of bias in their procedures.
- On March 5, the GM attended a meeting of the Source Water Protection Management committee at the Upper Thames Valley Conservation Authority office. Issues around budget, personnel and policy changes were discussed.

Community Outreach

- The General Manager attended the Green Breakfast hosted by the Sarnia Lambton Chamber of Commerce on February 6 in Sarnia. SCRCA staff provided a presentation on Greening Your Grounds, centered around reduced environmental impacts in urban areas. SCRCA representative Jessica Van Zwol received many compliments for her presentation.

Federal/Provincial/Municipal Meetings

- On January 22, the GM attended a meeting with Brooke-Alvinston staff, Brooke-Alvinston Fire Department representatives and SCRCA staff to review the annual Maple Syrup Festival at A.W. Campbell Conservation Area. The meeting centered around the renewal of the event in 2024 and ways that the community and the SCRCA could improve the event slated for March 19.
- On January 23, the GM and the Director of Corporate Services met with Chatham-Kent staff to discuss the municipality's contribution to the McKeough Spillway asset management program. The SCRCA and Chatham-Kent will enter into a formal agreement to ensure that the funds are specifically dedicated to a reserve for the Spillway and that there is the potential that the municipality may begin contributing in 2025.

Meeting Date: March 19, 2025
Report Date: March 12, 2025
Submitted by: Ken Phillips

Item 17.2

Subject: Disposal of Assets

Recommendation:

That the Board of Directors approval the disposal of the 2014 Chevrolet Silverado (Fleet Vehicle #12) from the SCRCA fleet inventory.

Background:

As part of the approved 2024 budget, the SCRCA acquired three new trucks for its fleet. Two trucks were disposed of in 2024, while the third was retained for a final field season.

Staff are seeking approval to dispose of one of the older vehicles in the fleet, the 2014 Chevrolet Silverado (Fleet Vehicle #12). This vehicle has reached the end of its life cycle. The vehicle will be disposed of using the GovDeals auction website and proceeds will be placed into the equipment reserve.

Strategic Objectives(s):

Goal 1.3 Asset Management

Financial Impact:

Funds acquired via the sale of the vehicle will be put into the equipment reserve to partially replenish the funds used to purchase vehicles in 2024.

Meeting Date: March 19, 2025
Report Date: March 11, 2025
Submitted by: Ken Phillips

Subject: Hearing Board

Recommendation:

That the Board of Directors acknowledge the report dated March 11, 2025 regarding the establishment of a dedicated Hearing Board;

And that the Board of Directors establish a Hearing Board of 5 individuals and 2 alternates, with meeting dates set quarterly, to deal with appeals under Section 28 of the Conservation Authorities Act;

And further, that the General Manager be appointed the designated official to conduct the administrative review in accordance with s.8 Ontario Regulation 41/24.

Background:

At the September 19, 2024 Board of Directors meeting, Report 7.2 *Update on Revisions to Conservation Authorities Act*, was brought forward to the Board. It was requested that the recommendations of the report be deferred and that more information be brought back in a report regarding the composition of a dedicated Hearing Board.

In a survey of local conservation authorities, the Upper Thames Valley Conservation Authority was the only one with a designated Hearing Board comprised of 5 members (Chair, Vice-Chair, Past Chair and 2 at large Board Members). Of the 5 other conservation authorities polled, all utilize their full board for hearings. However, the size of the boards ranges from 5 to 12 with 4 having 10 or fewer members.

Staff recommends that the SCRCA constitute a Hearing Board comprised of 5 individuals, with 2 additional alternates, to oversee appeals of SCRCA staff decisions with regard to permits under Ontario Regulation 41/24. As there are now opportunities to appeal the denial of a permit directly to the Minister of Natural Resources, it is essential that the SCRCA update its policy that currently has all 21 members as part of the Hearing Board. The designation of 7 members ensures that hearings can take place at a predesignated date without the challenge of having to reschedule. Further, as mentioned in a Conservation Ontario training session on February 26, 2024, as a quasi-judicial tribunal, **“under general principles of administrative law relating to the duty of fairness, the tribunal is obliged not only to avoid any bias but also to avoid the appearance or reasonable apprehension of bias.”**

Staff strongly recommend that no member of the Hearing Board be permitted to adjudicate a matter that affects either their municipality, or a citizen in their municipality. The addition of two alternates should ensure that the SCRCA avoid any chance of apprehension of bias. The smaller Hearing Board allows for more efficient training and standards that are not currently possible and ensures that the process is impartial.

The second area concerns the administrative review of an application if the applicant has not received a notice from the Authority within 21 days as per Section 28 of the CA Act. If the applicant has not received notice from the Authority within 21 days, the applicant disagrees with the Authority's determination of an incomplete application per S. 28.4 of the CA Act and ss. 7(1) of O. Reg 41/24 (complete application requirements), or the applicant is of the view that the request for additional information, studies or plans under clause 7(1) (i) is not reasonable, the applicant can request an administrative review. The SCRCA will use the following guidelines in determining reasonableness:

- Consistent with SCRCA's Development policies
- Consistent with similar application requirements within the SCRCA watershed
- Where applicable, consistent with adjacent CA procedures and policies (within reason)

The SCRCA has 30 days to respond and provide written notice to the applicant. The Authority is required to confirm that the application meets the requirements and is completed, or provide reasons why the application is incomplete, or provide reasons why a request for other information, studies or plans is reasonable or withdraw the request for all or some of the information, studies or plans. As a result of the time sensitive nature of the review process, Conservation Ontario is recommending that General Managers/CAOs be appointed to oversee the administrative review.

Strategic Objectives(s):

Goal 1: Strengthen and Raise the Profile of the SCRCA through Business Excellence

Goal 2: Develop and Maintain Programs that will Protect Life and Property from Natural Hazards such as Flooding and Erosion

Meeting Date: March 19, 2025 **Item: 17.4**
Report Date: February 24, 2025
Submitted by: Ken Phillips, Melissa Deisley

Subject: Fee Appeal Request – 4852 Forsyth Trail

Background:

The attached correspondence was received by Candis MacDougall. The subject property is 4852 Forsyth Trail, Plympton-Wyoming, the Owner is Candis MacDougall. Ms. MacDougall's concerns are with the costs incurred for a permit from the SCRCA in 2024/2025 for the construction of a detached, unenclosed deck. The application was heard by the SCRCA Board of Directors through a formal Hearing under Section 28.1, subsection 5 of the Conservation Authorities Act, December 17, 2024. The application was approved by the Board of Directors, and staff were directed to issue a Notice of Decision. The permit was issued February 6, 2025.

Ms. MacDougall's concerns are as follows:

- 1) The fee is exorbitant when considering the building of a deck;
- 2) Was required to provide an OLS survey at a cost of \$3,955.00 to the landowner, and a Shoreplan assessment for a cost of \$5,650.00 to the landowner;
- 3) Don't feel that the reports required were beneficial enough to either party to warrant their necessity;
- 4) In 2002, landowner appealed to the OMB after a variance at the cost of \$200.00 and was denied. The OMB granted permission to build the deck at that time, but landowner couldn't afford to build at that time. The lawyer's fees were \$2,349.53.
- 5) Total Cost so far to the landowner is \$15,084.53, including all the above mentioned fees.
- 6) Landowner is looking at a cost of \$3,000.00 for the construction of the deck plus upwards of \$10,000.00 for the material.

The following are the fees incurred for this application from the SCRCA:

\$155.00 Processing Fee
 \$940.00 Engineering Review, Standard Fee (for staff time to review Shoreplan Assessment Report)
 \$1,385.00 Major Permit (large scale, requiring technical studies and/or inconsistent with policy)
 \$900.00 Hearing Request Fee
 Refund of \$450 of property inquiry fee

Total Fee: \$2,930.00

SCRCA Fee Appeal Request:

To appeal a fee which has been charged, the applicant must submit a written request to the Authority's Board of Directors via the General Manager outlining their concerns with the fee charged. Written concerns should be submitted to stclair@scrca.on.ca. The decision to revise the fee will be made by the Authority's Board of Directors via an impartial review by the General Manager and Director of Finance. This is in accordance with the MNR/CO Policies and Procedures for Charging of CA Fees, 1997 and the SCRCA Fee Administration Guidelines.

<https://www.scrca.on.ca/wp-content/uploads/2016/03/planning-regs-Fees.pdf>

SCRCA Staff Understanding of Chronology of Events Related to SCRCA Fees:

- April 26, 2023 – landowner dropped off property inquiry, the town recommended that she complete one with SCRCA to see if the project (deck) is still possible. Landowner submitted payment for the property inquiry (\$450.00);
- January 23, 2024 – SCRCA sent the landowner the property inquiry letter, after discussions with SCRCA lawyer, County of Lambton Building and Planning departments, Conservation Ontario, and other Conservation Authorities. Included in the report, that development proposals within the shoreline hazards (i.e. flood hazard) will be subject to Conservation Authority Coastal Engineering Review, allow for approximate range \$2,000 to \$10,000 for peer review costs.
 - See below for the information included in the property inquiry.
- June 12, 2024 – Landowner submitted shoreline assessment report and survey
- September 5, 2024 – SCRCA sent a follow up email after review of the Shoreline Report, had additional questions for the engineer.
- September 25, 2024 – Landowner sent addendum to Shoreline Report to SCRCA for review.
- October 8, 2024 – SCRCA Regulations Committee (including General Manager, Engineering staff, Planning & Regulations Staff) met to discuss the property, proposal and accompanying information. The recommendation of the regulations committee was to review options with the landowner to potentially reduce the size of the deck and/or move the deck and if the landowner did not agree to these then the recommendation was to deny the application and send the applicant information on their options to appeal to the Board of Directors.
- October 25, 2024 – SCRCA staff sent email to the landowner with Regulations Committee recommendations that they look at reducing the size and/or location of deck to approve at staff level or proceed to a Hearing before the Board of Directors, outlined Hearing fee is \$900.00. Landowner confirmed that they would like to proceed to a Hearing before the SCRCA Board of Directors.
- November 4, 2024 – Fees sent to landowner due prior to proceeding with Hearing. Property Inquiry Fee was reimbursed (\$450.00). Total Fees Paid: \$3,380.00 (minus \$450) = **\$2,930.00**
- December 17, 2024 – Hearing was held before the SCRCA Board of Directors. Application was approved by the SCRCA Board of Directors.
- February 6, 2025 – Permit was issued by SCRCA staff for deck construction.

SCRCA Application Fee

The attached map shows the areas affected by SCRCA Regulations. The property and the proposed deck is located within the flood hazard limit (1:100 year flood level plus 15 metre wave uprush allowance) of Lake Huron. Development is not permitted within the flood hazard, as per SCRCA Board Approved Shoreline Policies. SCRCA staff recommend a site-specific coastal engineering assessment to look at the hazards as it relates to this property. The landowner hired a Coastal Engineer to assess the Flood Hazard on the subject property, which was reduced from SCRCA best available information. The deck was still located partially within the Flood Hazard according to the updated survey and coastal assessment. SCRCA was able to review the coastal engineering assessment in-house and did not require external peer review. SCRCA staff recommended options to the landowner to reduce the size of the deck, or push the deck outside of the flood hazard, which would meet staff approval guidelines. The landowner was not able to meet staff approval guidelines, and as such could not be supported at a staff level. The application was heard by the Authority Board of Directors.

SCRCA Review and Approval

The property inquiry, dated January 23, 2024, included the following information:

- New development (including decks) is not permitted within the flood hazard
- Any application for a deck within the flood hazard would require a hearing before the Board of Directors of the Conservation Authority. A proposal to build a deck brought to the Board of Directors would require an engineering assessment, and the feasibility of engineering should be carried out first. Engineering assessments must be carried out by a qualified coastal engineer and at a minimum must address:
 - o Development outside the flood hazard limit;
 - o A coastal engineered shoreline hazard assessment (review of coastal processes, flooding and erosion hazards, etc.) and if required, coastal engineered protection must be undertaken. The assessment and protection must meet established professional engineered standards and procedures. Engineering seal required;
 - o Topographic survey;
 - o Potentially require a full geotechnical report (i.e. site specific soils information and detailed cross section of the slope and shoreline analysis);
 - o The Authority will require a review of the draft Terms of Reference for the technical study prior to it being initiated to ensure Authority requirements are addressed
 - o The Authority reserves the right to require peer engineering review (coastal engineering)
 - o Ingress and Egress concerns and maintenance access concerns
 - Legally recognized access to the proposed development must be located outside the flood hazard.
 - o A list of qualified coastal engineers recognized by the Authority is included with this correspondence. Please note, on behalf of our member municipalities, the SCRCA retained Baird Coastal Engineers to undertake an extensive shoreline hazard mapping exercise which was included in an updated Lake Huron Shoreline Management Plan (2011). Therefore, expect development proposals within the shoreline hazard to be subject to Conservation Authority Coastal Engineering Review. The review is based on the 2011 Shoreline Management Plan Hazard

- data, SCRCA Shoreline policies, and the MNR Shoreline Technical Guide 2011b. The proponent is responsible for Conservation Authority coastal engineering review costs. Dependent on the site-specific hazard, please allow an approximate range of \$2,000 to \$10,000 for the engineering review and a 4-week period.
- It's our understanding that you have a decision from 2002 from the Ontario Municipal Board (OMB) to build the proposed rear (lakeside) deck. The Plympton-Wyoming Committee of Adjustment refused the variance for the covered deck at the rear of the cottage. You appealed this decision to the OMB which recommended approval of the rear deck provided that the deck is not structurally attached to the cottage. Since the OMB decision in 2002, SCRCA regulations have been updated (2006), and the Shoreline Management Plan has also been updated (2011) with more current hazard information. Based on SCRCA retained legal opinion, it is our understanding that the Planning Act decision does not supersede the Conservation Authorities Act. The proposed deck will be required to meet current SCRCA Board approved policies and Shoreline Management Plan. As noted above, current SCRCA policies do not support the construction of structures (including decks) within the flood hazard. If you wish to move forward with the proposed rear deck a permit will be required from the SCRCA and the above noted information (I.e. coastal engineering) will be required prior to a hearing before the SCRCA Board of Directors.

From: [SCRCA General Inbox](#)
To: [Planning General Inbox](#); [Ken Phillips](#)
Subject: FW: Appeal of fee
Date: January 2, 2025 9:08:03 AM

From: Candis Middleton <CandisMid@hotmail.com>
Sent: Friday, December 20, 2024 8:44 PM
To: SCRCA General Inbox <stclair@scrca.on.ca>
Subject: Appeal of fee

You don't often get email from candismid@hotmail.com. [Learn why this is important](#)

Ken Phillips, General Manager SCRCA,

I understand that I have the right to appeal a fee which has been charged and paid. As you can see below, I have included a copy of the charges for the Hearing before the Board of Directors which took place on December 17th, 2024. I was reimbursed the \$450.00 previously paid for the application so my total amount paid was \$2,930.00. This fee feels exorbitant when considering the building of a deck.

Before reaching the point of a Hearing, I was required to provide an OLS at a cost to me of \$3,955.00 and a Shore plan assessment for \$5,650.00. Although my deck was approved at the Hearing, I don't feel that either of those reports were beneficial enough to either party to warrant their necessity, especially at that cost. At the Planning and Regulations level, it is not possible for them to interpret this information beyond how it applies to their Policy which only considered whether it would be in the flood zone or not.

In 2002 I made an appeal to the OMB after a variance at the cost of \$200 was denied. The OMB granted me permission to build the deck at that time. I couldn't afford to do so then. The lawyer's fees were \$2,349.53.

TOTAL COST TO ME SO FAR - \$15,084.53

I am still looking at a cost of \$3,000.00 for the construction of the deck plus upwards of \$10,000.00 for the material.

I would appreciate your consideration of this appeal for any possible reimbursement for Hearing costs.

Thank you,
 Candis MacDougall
 R#2023-0272_4852 Forsyth Trail

[Order #06837] (November 21, 2024)

Product	Quantity	Price
Hearing - 03640-0150	1	\$900.00

Major Permit - 03640-0150	1	\$1,385.00
Eng. Review Stand. - 03600- 0150	1	\$940.00
Processing Fee - 03670-0150	1	\$155.00
Subtotal:		\$3,380.00
Payment method:		Credit Card
Total:		\$3,380.00



File Reference (provided by SCRCA staff). ENTER THE FULL FILE REFERENCE: R#2023-0272_4852 Forsyth Trail

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



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Legend

-  Areas Affected by Regulations
-  Flood Hazard (Wave Uprush)

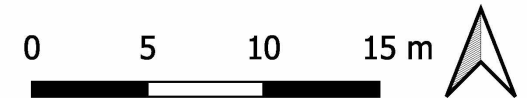
Subject Property
(approx)

Forsyth Trail

Pond Trail



**4852 Forsyth Trail
Plympton-Wyoming**



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 May not be reproduced without permission.
 THIS IS NOT A PLAN OF SURVEY. Aerial Photography Date: Spring 2020
 Map Created by: Melissa Deisley

Meeting Date: March 19, 2025
Report Date: February 28, 2025
Submitted by: Ashley Fletcher

Item 18.1 (a)

Subject: Business Arising

Regarding BD-24-62

Report to be provided at a future meeting

Directors request that a report be provided exploring the options and costs associated with providing an electric vehicle (EV) charging station within campground parking lots. It is also suggested that campground rules and regulations be proactively updated to prohibit EV charging on camp sites.

Meeting Date: March 19, 2025
Report Date: February 26, 2025
Submitted by: Emily De Cloet

Item 18.1 (b)

Subject: Watershed Conditions

Report Highlights

- Flood threat in Wallaceburg is currently low to medium.
- Precipitation averages are near normal for the season, with both Strathroy and London receiving above normal amounts in December 2024.
- The snow survey conducted on February 14th found snow depths to be between 20 and 29 cm, with a snow-water equivalent (SWE) of 45 to 58 mm.
- Water levels on the surrounding lakes are lower than this time last year, and are near all-time averages.
- An ice survey conducted on February 21st for the lower Sydenham River found ice cover to be solid throughout, with depths ranging between 7 and 14.5 inches, with no visible ice jams.

Precipitation

Table 1: Precipitation (in millimetres) for surrounding stations. Source: ECCC, 2025.

Precipitation (mm)	Sarnia		Strathroy		London		Windsor	
	Actual	Normal	Actual	Normal	Actual	Normal	Actual	Normal
Last Quarter								
November 2024	49.3	76.4	57.8	94.5	48.9	91.1	34.7	75.5
December 2024	65.5	68	125	92.4	154.5	88.6	71.1	74.7
January 2025	31.2	50.1	52.6	75.3	40.7	74.2	24.7	57.6
Averages								
last 3 month totals	146	194.5	235.4	262.2	244.1	253.9	130.5	207.8
3 month % of normal	75.1%		89.8%		96.1%		62.8%	
regional average	80.9%							
last 6 month totals	334.6	431.6	428.6	504.9	398.7	514.5	348.4	448.6
6 month % of normal	77.5%		84.9%		77.5%		77.7%	
regional average	79.4%							
last 12 month totals	771.5	846.8	1073.8	945.1	993.8	987	750	918.4

12 month % of normal	91.1%	113.6%	100.7%	81.7%
regional average	96.8%			

Table 2: Snow depth and snow-water equivalent measurements from the February 14, 2025, snow survey.

Snow Survey – February 14, 2025	Snow Depth (cm)	Snow-Water Equivalent (mm)
Alvinston	22.00	54.0
Petrolia	20.50	45.0
Warwick	28.40	58.0
Wallaceburg	20.60	46.0
Strathroy	20.60	50.0

Lake Levels & River Conditions

Table 3: Surrounding lakes water level comparison. Source: USACE, 2025.

January 2025	Lake Huron	Lake St. Clair	Lake Erie
Mean for Month (Preliminary Data)	176.18	174.99	174.15
Mean for Month Last Year	176.42	175.26	174.31
Change	-0.24	-0.27	-0.16
Mean, for period 1918-2023	176.32	174.87	174.03
Change Compared to Current	-0.14	0.12	0.12
Statistics for Period of Record			
Maximum Monthly Mean / Year	177.26	175.80	174.86
	2020	2020	1987
Change Compared to Current	-1.08	-0.81	-0.72
Minimum Monthly Mean / Year	175.57	173.88	173.21
	2013	1936	1935
Change Compared to Current	0.61	1.11	0.94

Table 4: Ice conditions on the lower reaches of the Sydenham River, collected February 21, 2025.

Location	Overall Conditions	Ice Status	Ice Condition	Percent Covered	Ice Thickness (inches)	Ice Thickness (cm)
Dresden	Solid throughout, 1-1.5 inches snow atop ice	stationary, solid, no jam	hard blue	100%	10.0	25.4
Tupperville	Solid throughout, 4 inches of snow atop ice	stationary, solid, no jam	hard blue	100%	7.0	17.8

Wallaceburg East	solid throughout, 7 inches of snow atop ice	stationary, solid, no jam	hard blue	100%	8.0	20
Wallaceburg Langstaff	solid throughout, 3 inches of snow atop ice	stationary, solid, no jam	hard blue	100%	14.5	37
McKeough Headwater	Solid throughout, 4.5 inches of snow atop ice	stationary, solid, no jam	hard blue	100%	11.0	28
Wilkesport	Solid throughout, 2 inches of snow atop ice	stationary, solid, no jam	hard blue	100%	11.0	28

Forecast & Flood Threat

The St. Clair Region is forecast to receive between 5 and 15 mm of precipitation over the next five days. With mild daytime temperatures dipping below freezing overnight, this will promote a more gradual melt of snow and ice in the watershed.

Water levels have begun to respond to the snow melt and have risen slightly. As of this report, the water level in Wallaceburg is 95 cm below the top-of-bank threshold for minor flooding, offering a larger capacity for increased runoff. With this, combined with the latest snow and ice conditions, the flood threat is assessed to be low to medium.



Flood Action Committee Meeting Minutes

Date: January 9, 2025

Time: 10:00 a.m.

Remote via Zoom

Committee Members Present: Pat Brown, St. Clair Township/SCRCA Chair; Ryan Brown, Chatham-Kent; Dennis Chepeka, Chatham-Kent; Aaron Hall, Chatham-Kent/SCRCA Director; Rhonda Jubenville, Chatham-Kent/SCRCA Director; Carmen McGregor, Chatham-Kent; Steve Miller, St. Clair Township/SCRCA Director; Lorie Scott, Lambton Shores/SCRCA Vice-Chair

Regrets: David Clark, Warwick/Plympton-Wyoming; Jamie McGrail, Chatham-Kent;

SCRCA Staff Present: Emily De Cloet, Water Resources Specialist/Interim Flood Forecasting and Warning Coordinator; Ashley Fletcher, Administrative Assistant/Board Coordinator; Ken Phillips, General Manager; Chris

The Chair welcomed everyone to the meeting. It was requested that each committee member declare a conflict of interest at the appropriate time, on any item within this agenda in that a member may have pecuniary interest.

Minutes of the Flood Action Committee meeting held January 11, 2024 were reviewed.

FAC-25-01

Jubenville – Miller

“That the minutes of the Flood Action Committee meeting, held January 11, 2024 be accepted.”

CARRIED

A presentation was provided by Emily De Cloet, Water Resources Specialist/Interim Flood Forecasting and Warning Coordinator on the current watershed conditions, flood threat and recent flooding events.

FAC-25-02

Scott – Jubenville

“That the Flood Action Committee acknowledges the verbal presentation and status report on Current Watershed Conditions and Flood Threat, dated January 9, 2025 as well as the most recent reports on Great Lakes levels and low water levels across the region.

CARRIED

The 2025 draft Flood Warning & Flood Contingency Plan was reviewed.

FAC-25-03**Miller – Jubenville**

“That the Flood Action Committee acknowledges the updated 2025 Draft Flood Warning and Flood Contingency plan. The committee further acknowledges the intent to circulate the approved final document with appropriate updates to all municipalities in the Authority in early 2025.”

CARRIED

Emily De Cloet, Water Resources Specialist/Interim Flood Forecasting and Warning Coordinator provided a verbal presentation on the current standard roles and responsibilities of the St. Clair Region Conservation Authority and member Municipalities during flood warning and flood advisory conditions, as established by Provincial Policy. It was clarified that notification of the public is a coordinated effort of both the Authority and Municipalities.

FAC-25-04**Hall – Scott**

“That the Flood Action Committee acknowledges and concurs with the report on the current standard roles and responsibilities of the Authority and municipalities during flood warning and flood advisory conditions in the Lower Sydenham River, as established by Provincial Policy, and accepts the update provided for the Flood Warning Plan.”

CARRIED

The draft 2025 Ice Management and Contingency Plan was reviewed as part of the Flood Warning Plan.

FAC-25-05**Hall – Miller**

“That the Flood Action Committee acknowledges the Draft 2025 Ice Management and Contingency plan (included as part of Flood Warning Plan). The committee further acknowledges the intent to circulate the approved final document with appropriate updates to all municipalities in the Authority in early 2025.”

CARRIED

Emily De Cloet, Water Resources Specialist/Interim Flood Forecasting and Warning Coordinator delivered a verbal overview of the 2025 Ice Breaking Plan.

FAC-25-06

McGregor – Jubenville

“That the Flood Action Committee acknowledges the verbal presentation on the 2025 Ice Breaking Plan, dated January 9, 2025.”

CARRIED

Draft correspondence to the Municipality of Chatham-Kent regarding the Ice Breaking Program for 2025 was reviewed.

FAC-25-07

Jubenville – Miller

“That the Flood Action Committee acknowledges the correspondence to Chatham-Kent dated January 9, 2025, regarding support for the Ice Breaking Program for 2025.”

CARRIED

FAC-25-08

Scott – Hall

“That the Flood Action Committee acknowledges the Authority’s responsibility and liability for the flood warning system and McKeough Dam operation and the municipality’s responsibility for ice breaking and further acknowledges the required coordinated effort of these factors for maximum flood protection.”

CARRIED

FAC-25-09

Scott – Miller

“That this meeting be adjourned.”

CARRIED

**Pat Brown
Chair**



**Ken Phillips
General Manager**

Meeting Date: March 19, 2025
Report Date: January 7, 2025
Submitted by: Greg Wilcox

Item 18.1 (d)

Subject: 2024 Conservation Areas Update

Background:

SCRCA operates three regional Conservation Areas (campgrounds) and six day-use Conservation Areas. Additionally, six Conservation Areas are leased to our Municipal partners. Conservation Area maintenance at Authority managed sites is funded through a combination of revenues and Category 2 agreements.

SCRCA staff maintain several trail systems for Lambton County.

In 2024, several grants and donations were received, and numerous Conservation Area upgrades were completed.

Summary of 2024 Projects:

Clark Wright Conservation Area:

- 200m of stone dust trail installed starting at the parking lot (to improve visitor experience when hiking through several wet areas)
- Railings have been installed on a bridge at Clark Wright Conservation Area, no railings existed previously



Above: Railings added to an existing bridge at Clark Wright CA

Coldstream Conservation Area:

- Quaker Lane parking lot upgraded including re-grading, 250t of additional gravel, and re-configuration of parking (**Foundation – private donation**)
- Railings have been fabricated and installed along 22' of old concrete foundation that posed a fall risk to visitors at Coldstream CA
- New pressure treated walkway and galvanized railings installed on the dam (**WECI**)
- New trailhead signage installed at the Marsh Lane parking lot
- 6 new metal picnic tables and 7 new metal benches installed (**Inclusive Communities Fund**)
- 7 new galvanized/cedar picnic tables installed (**Enbridge**)



Above: Reconfigured parking lot



Above: Installation of safety railings

Peers Wetland Conservation Area:

- Large patch of phragmites was cut and piled in the wetland (sprayed in 2023)



Above: Phragmites cut and piled following herbicide treatment in 2023

Strathroy Conservation Area:

- Stone dust installed on 450m of existing trail (**SCRCF – private donation**)
- 10 boardwalk sections replaced (**SCRCF – private donation**)
- New trailhead signage installed at Admin office parking lot

Wawanosh Conservation Area:

- 2000m of existing trail upgraded to stone dust surfacing (**SCRCF - Judith and Norman Alix Foundation**)
- Phragmites sprayed, cut, and piled around the north wetland cell (volunteers assisted with cutting and piling phragmites) (**Wetland Conservation Partnership Program**)



Above: Volunteers cutting and piling dead phragmites at Wawanosh Wetlands CA

A.W. Campbell Conservation Area:

- Replaced swingset and the woodchip surfacing beneath
- Installed 6 boardwalk sections (**SCRCF – Sarnia Bingo Fund**)
- Replaced an outdoor 200amp electrical panel

L.C. Henderson Conservation Area:

- Aging board and batten siding on the Washroom/Education building replaced with steel siding
- 150m trail extension to connect to playground, stone dust surfacing (**SCRCF – Sarnia Bingo Fund**)
- New chlorination pump installed for pool
- Installed 4 boardwalk sections (**SCRCF – Sarnia Bingo Fund**)
- Installed 5 new benches along trails
- Installed new safety cover for pool
- Installed 4 new trailhead & access point signs/maps



Above: Steel Siding installation



Above: New pool safety cover



Above: Boardwalk installation



Above: New trailhead signage

Warwick Conservation Area:

- New 500-meter trail loop created and surfaced with stone dust (**SCRCF - Judith and Norman Alix Foundation**)
- Small, aging playground replaced with new natural playground, new woodchip surfacing, and new gaga ball pit (**SCRCF - Judith and Norman Alix Foundation**)
- Two accessible metal picnic tables and 3 new metal benches purchased (**SCRCF - Judith and Norman Alix Foundation**)
- New dock installed at Warwick CA in the constructed wetland on the west side of the park (**donation provided by Ron & Mina Rollason Foundation**)
- New gate installed at the Warwick workshop
- A second AED was purchased (**SCRCF - Sarnia Bingo fund**) for Warwick CA and is installed at the west washroom
- Hydro improvements for the visitor's centre, 6 campsites, and small stage



Above: New trail created



Above: New dock system installed

Marthaville Habitat Management Area (Lambton County Owned):

- Water control structure stop logs replaced
- Invasive phragmites sprayed, approximately half cut and piled (**Wetland Conservation Partnership Program**)



Above: Truxor unit piling cut phragmites

Howard Watson Trail – From Mandaumin Rd East (Lambton County Owned):

- 22 painted access gates replaced with galvanized gates

Multiple Conservation Areas:

- 5 sets of posts purchased; 3 sets installed to date to allow for property/trail closures during flooding
- 10 sets of metal frame portable barricades purchased and used for temporary property and trail closures
- 27 aluminum frame, cedar top 6' picnic tables replaced (**5 by SCRCF – Sarnia Bingo Fund**)
- 91 memorial trees planted (**SCRCF – private donations**)

Warwick Natural Playground:

The natural playground installed at Warwick CA will provide visitors with an opportunity to play and explore the logs and other playground components. The gaga ball pit provides an opportunity for play and physical activity within the conservation area.



Above: Two photos of the new natural playground and gaga ball pit following fall installation



Above: Two photos of the picnic tables and benches that will be installed at Warwick

Wawanosh Wetlands Trail Upgrade:

Following the upgrade of the south trail loop, all trails at Wawanosh Wetlands CA have been upgraded to stone dust surfacing in the past 3 years. This upgrade from grass/natural surfacing allows for improved safety/accessibility, improved hiking experience, and reduces trail closures due to wet/slippery conditions.



Above: Two photos of the stone dust trail installation at Wawanosh Wetlands CA



Above Left : Image of the stone dust installation
Above Right: Rest benches will be installed in spring of 2025 along the Wawanosh trail
(similar to bench pictured)

Financial Impact:

All funding required for these projects was provided by the Judith and Norman Alix Foundation



Staff Report

Meeting Date: March 19, 2025 **Item 18.1 (f)**
Report Date: February 24, 2025
Submitted by: Melissa Deisley, Shelby Campbell, Kelsey Oatman

Subject: Planning Activity Summary

A summary of staff activity related to Municipal Plan Input and Review is presented below. This report covers the period from November 1, 2024 to January 31, 2025

Municipal Plan Input and Review			
File Reference	Location	Municipality	Municipal File
PL#2023-0018	1040 Melwood Drive	Adelaide-Metcalf	Z01-2025 B01-2023
PL#2022-0016	140 Water Street	Chatham-Kent	
PL#2023-0030	968 Wallace St E, Wallaceburg	Chatham-Kent	
PL#2023-0041	8796 & 8812 Meadowvale Line	Chatham-Kent	B-44/23; B-88/24; B-89/24
PL#2023-0070	lot east of 7325 North River Line	Chatham-Kent	
PL#2024-0073	199 Westcourt Blvd, Wallaceburg	Chatham-Kent	
PL#2024-0079	7384 Langstaff Line	Chatham-Kent	B-59/24 A-39/24
PL#2024-0086	north of 957 Nelson St	Chatham-Kent	
PL#2024-0090	260 Beattie Street	Chatham-Kent	
PL#2024-0091	10793 Brook Line	Chatham-Kent	D-14 CH/32/24/P B-70/24
PL#2024-0097	6033 Bluewater Line	Chatham-Kent	B-75/24
PL#2025-0005	28 & 29 Chenel Ecarte Island	Chatham-Kent	B-84/24
PL#2024-0080	Con 5, Lot 29 (1664 Smith Falls Rd)	Dawn-Euphemia	
PL#2024-0082	6231 & 6249 Fansher Rd	Dawn-Euphemia	
PL#2024-0017	2710 Plowing Match Road	Enniskillen	
PL#2021-0040	5958 Lakeshore Road	Lambton Shores	Z10-2024
PL#2022-0052	9395 Ipperwash Road	Lambton Shores	OPA03-2024 (OPA11) Z08-2024 (By-law 44 of 2024)
PL#2024-0056	Victoria St and Railroad Way	Lambton Shores	

PL#2024-0069	9537 Army Camp Road	Lambton Shores	
PL#2018-042	Part Lot 8, Concession 8	Middlesex Centre	OPA 52 ZBA-17-2020 39T-MC2003
PL#2019-008	Timberwalk Trail	Middlesex Centre	ZBA 03 2019 39T- MC1901 SPA9-2024 A21-2023, A-22-2023, A-02-2024
PL#2020-0077	Ilderton Road and Bowling Green	Middlesex Centre	39T-MC1701
PL#2018-100	4051 Discovery Line	Petrolia	38T-21007
PL#2022-0009	4472 North Street	Petrolia	
PL#2022-0053	Country View Drive	Petrolia	38T-24003
PL#2024-0092	258 Eureka Street	Petrolia	
PL#2024-0094	4491 Discovery Line	Petrolia	
PL#2019-063	3518 Egremont Road	Plympton-Wyoming	A06-19, A10-19
PL#2020-0075	4386 Confederation Line	Plympton-Wyoming	OPA 53 ZBA 4 of 2024; ZBA 3 of 2025 B- 03/24 A-03/24
PL#2021-0118	3890 Ferne Ave	Plympton-Wyoming	A-02/22
PL#2023-0027	Fleming Road and Creekside Drive	Plympton-Wyoming	B-05/23, B-06/23 A- 26/23
PL#2024-0040	5706 Lakeshore Road	Plympton-Wyoming	ZBA 138 of 2024 B- 14/24
PL#2024-0061	3828 Egremont Road	Plympton-Wyoming	ZBA 115 of 2024 SP- 08-24
PL#2024-0078	5249 Egremont Rd, 6242 Blue Heron Rd, 5202 Michigan Line	Plympton-Wyoming	ZBA 9 of 2025 B- 20/24 A-26/24
PL#2018-052	1273-1289 London Road	Sarnia	OPA 20 ZBA 1-2020
PL#2019-088	6491 Waterworks Road	Sarnia	
PL#2021-0050	Pamela Court	Sarnia	OPA #39, OPA #45, OPA #9 No. 7-2022-85 of 2022
PL#2021-0051	1620/1626 Modeland Rd	Sarnia	
PL#2023-0112	831, 837, 841 Exmouth St & 779 Melrose Ave & lot behind	Sarnia	OPA 11 ZBA 8-2024
PL#2024-0053	north of 140 Business Park Dr	Sarnia	
PL#2024-0054	2199 Yeates Court	Sarnia	
PL#2024-0064	5641 Blackwell Sideroad	Sarnia	

PL#2024-0074	2056 Lakeshore Road	Sarnia	A49/2024
PL#2024-0095	Wellington Street, east of Modeland Road	Sarnia	
PL#2024-0098	485 Harbour Road	Sarnia	
PL#2024-0099	Gladwish Dr & Modeland Road	Sarnia	
PL#2025-0002	Michigan Avenue (east of 1323 Michigan)	Sarnia	
PL#2025-0003	1820 Churchill Line	Sarnia	
PL#2025-0006	1923 & 1973 London Line	Sarnia	
PL#2024-0046	6280 Olde Drive	Southwest Middlesex	P16-2024 B11-2024
PL#2024-0065	5860 Glendon Drive	Southwest Middlesex	
PL#2024-0088	3280 Buttonwood Drive	Southwest Middlesex	A5-2024
PL#2022-0084	Boswell Street and Melwood Drive	St. Clair	38T-23003
PL#2022-0146	St. Clair Blvd & Maple Drive	St. Clair	
PL#2023-0020	Indian Rd & St. Clair Parkway	St. Clair	Amendment No. 28 17-2024
PL#2025-0001	Polymoore Drive	St. Clair	
PL#2020-0009	Adelaide Rd & Falconbridge Dr	Strathroy-Caradoc	ZBA21-2022 39T-SC2202
PL#2020-0047	96 Kittridge Ave E, Strathroy	Strathroy-Caradoc	SPA12-2024
PL#2021-0016	Lot 7 Carrie Street	Strathroy-Caradoc	
PL#2021-0054	N of Napperton Drive, Pt Lot 19, Con 4	Strathroy-Caradoc	39T-SC2302
PL#2021-0122	131 and 135 Caradoc St N	Strathroy-Caradoc	
PL#2024-0007	8043 Olde Drive	Strathroy-Caradoc	
PL#2024-0077	29 Caradoc Street South	Strathroy-Caradoc	ZBA13-2024 SPA1-2025
PL#2024-0093	571 Metcalfe Street E	Strathroy-Caradoc	
PL#2025-0004	23722 Glen Oak Road	Strathroy-Caradoc	B20-2024; B23-2024
PL#2025-0007	320 Metcalfe Street W	Strathroy-Caradoc	ZBA1-2025
PL#2021-0041	7757 Confederation Line	Warwick	
Total Plan Review Items: 67			

Environmental Assessments

File Reference	Location	Municipality
EA#2024-0003	Glasgow Line & Short Line	Chatham-Kent
EA#2024-0008	1569 Wellington Street (closest address)	Sarnia
EA#2024-0010	Lot 9, Con 2, Moore	St. Clair
EA#2023-0011	WM Twin Creeks Environmental Centre	Warwick
EA#2024-0009	London Line & Forest Road	Warwick
Total Environmental Assessments: 5		

Legal Inquiries

File Reference	Location	Municipality
LL#2024-0051	4734 Nauvoo Road	Brooke-Alvinston
LL#2024-0054	west of 7519 St Philippe Line	Chatham-Kent
LL#2024-0059	7043 Base Line	Chatham-Kent
LL#2024-0053	4352 & 4376 LaSalle Line	Enniskillen
LL#2025-0001	east of 499 Isabelle St	Plympton-Wyoming
LL#2024-0052	140 Queen Street	Sarnia
LL#2024-0055	206 Exmouth Street	Sarnia
LL#2024-0056	1118 Braemer Lane	Sarnia
LL#2024-0058	1289 London Road	Sarnia
LL#2025-0003	22952 Hagerty Road	Southwest Middlesex
LL#2024-0057	641 Wright Street	Strathroy-Caradoc
Total Legal Inquiries: 11		



Staff Report

Meeting Date: March 19, 2025 **Item 18.1 (g)**
Report Date: February 24, 2025
Submitted by: Melissa Deisley, Jeff Vlasman, Meagan Weber,
 Merrick Van Der Vaart
Subject: Regulations Activity Summary

A summary of staff activity related to the Conservation Authority's *Development, Interference of Wetlands, and Alterations to Shorelines and Watercourses Regulation* (Ontario Regulation 171/06 under Ontario Regulation 97/04) is presented below. This report covers the period from November 1, 2024 to January 31, 2025

Regulations Permits Issued

Application #	Location	Municipality	Proposal	Submitted	Issued	Days
R#2024-0652	1159 Katesville Rd (closest address)	Adelaide-Metcalf	place concrete blocks	Nov-21	Nov-22	1
R#2024-0658	3196 River St, Alvinston	Brooke-Alvinston	New semi-attached dwelling	Dec-17	Dec-23	6
R#2024-0236	403 Margaret Ave (closest address)	Chatham-Kent	replace hydro crossing	Nov-07	Nov-08	1
R#2024-0646	1 Babbitt St, Wallaceburg	Chatham-Kent	Bathroom addition	Nov-14	Dec-05	21
R#2024-0691	8257 Dover Centre Ln, Dover	Chatham-Kent	build a barndominium	Nov-25	Dec-11	16
R#2024-0694	6014 Dufferin Ave, Wallaceburg	Chatham-Kent	build a new dwelling	Oct-08	Nov-05	28
R#2024-0714	7564 Base Line (closest address)	Chatham-Kent	part 3 of St. Clair transmission Line	Oct-23	Nov-21	29
R#2024-0765	90 Beattie St (closest address)	Chatham-Kent	new conduit	Nov-20	Nov-26	6
R#2024-0772	Mallard Line & Winter Line Rd	Chatham-Kent	pole replacement	Dec-03	Dec-03	1
R#2024-0619	1362 Dawn Valley Rd (lot across)	Dawn-Euphemia	build two storage buildings	Nov-18	Nov-18	1
R#2024-0790	3744 Oil Springs Ln, Oil Springs	Enniskillen	build wetland & TGP	Dec-05	Jan-09	35

R#2024-0800	4659 Gypsie Flats Rd (closest address)	Enniskillen	multiple water crossings for fibre in RoW	Dec-13	Jan-09	27
R#2024-0645	12907 Twelve Mile Rd, Ilderton	Middlesex Centre	water crossing for fibre in RoW	Dec-03	Dec-12	9
R#2024-0339	545 Princess Street	Petrolia	tear down/rebuild	Sep-26	Nov-06	41
R#2024-0681	4402 North St, Petrolia	Petrolia	garage	Oct-03	Nov-14	42
R#2024-0263	4060 Bluepoint Drive	Plympton-Wyoming	build a splash wall	Nov-07	Nov-28	21
R#2024-0673	3086 Lakeview Ave, Camlachie	Plympton-Wyoming	build a detached garage	Nov-04	Nov-25	21
R#2024-0804	Hillsboro Rd & Hwy 402	Plympton-Wyoming	intergrity dig	Dec-19	Jan-13	25
R#2024-0771	1220 Fort St, Sarnia	Point Edward	2025 Dredging Permit	Nov-19	Dec-11	22
R#2024-0429	120 Clifford St (closest address)	Sarnia	build new steel shorewall	Jan-08	Jan-09	1
R#2024-0432	100 Clifford St (closest address)	Sarnia	install armour stone & restore shoreline	Dec-04	Dec-04	1
R#2024-0638	1441 Christina St N, Sarnia	Sarnia	build a detached garage and change of use	Sep-26	Nov-25	60
R#2024-0783	1892 Michigan Ln, Sarnia	Sarnia	upgrade 4 wells	Dec-17	Dec-20	3
R#2024-0803	1888 Lakeshore Rd, Sarnia	Sarnia	groyne repair	Jan-16	Jan-28	12
R#2024-0390	4360 St. Clair Pkwy, Port Lambton	St. Clair	new commercial building with apartments	Nov-13	Nov-19	6
R#2024-0605	467 Hill St, Sombra	St. Clair	integrity dig	Nov-12	Nov-15	3
R#2024-0653	4729 Old River Rd, Sombra	St. Clair	Deck permit	Nov-18	Nov-19	1
R#2024-0697	west of 771 Bickford Line, Sombra	St. Clair	build a shed	Nov-15	Nov-29	14
R#2024-0712	Lot 15, Con Front, Moore	St. Clair	part 2 of St. Clair Transmission Line	Oct-23	Dec-03	41

R#2024-0715	Lot 23, Con 3, Moore	St. Clair	part 4 of St. Clair Transmission Line	Oct-23	Dec-03	41
R#2024-0718	4496 St. Clair Pkwy, Port Lambton	St. Clair	build an additon/replace foundation	Oct-24	Nov-21	28
R#2024-0725	4827 St. Clair Pkwy, Port Lambton	St. Clair	build a detached garage	Nov-06	Nov-06	1
Total Permits Issued: 32		Average Number of Days to Issue for this Period: 17.66				

Regulations Inquiries

FileReference	Municipality	Location
R#2024-0773	Adelaide-Metcalfe	Calvert Drive, beside 3995
R#2024-0777	Adelaide-Metcalfe	Calvert Dr, beside 3995
R#2024-0796	Adelaide-Metcalfe	3109 Napperton Drive
R#2025-0015	Adelaide-Metcalfe	6459 Scotchmere Rd, Strathroy
R#2025-0039	Adelaide-Metcalfe	north of 1511 Murphy Dr, Kerwood
R#2024-0552	Brooke-Alvinston	7315 Shiloh Line
R#2024-0672	Brooke-Alvinston	7435 Shiloh Ln, Alvinston
R#2024-0753	Brooke-Alvinston	6901 Churchill Ln, Watford
R#2025-0013	Brooke-Alvinston	8241 Gardner Trail, Alvinston
R#2025-0014	Brooke-Alvinston	8241 Gardner Trail, Alvinston
R#2023-0161	Chatham-Kent	540 Agnes St, Wallaceburg
R#2024-0738	Chatham-Kent	25488 Lindsay Rd, Dresden
R#2024-0759	Chatham-Kent	347 Lindsley St W, Dresden
R#2024-0767	Chatham-Kent	260 Beattie St, Wallaceburg
R#2024-0774	Chatham-Kent	612 West St, Dresden
R#2024-0794	Chatham-Kent	35 Hiram St, Wallaceburg
R#2024-0806	Chatham-Kent	60 McNaughton Ave, Wallaceburg
R#2025-0027	Chatham-Kent	102 Chanel Ecarte, Martin Islands
R#2025-0030	Chatham-Kent	24734 Centre Side Rd, Chatham
R#2024-0393	Dawn-Euphemia	1184 Dobbyn Road, Shetland CA
R#2024-0787	Dawn-Euphemia	6191 Isabelle St, Florence
R#2025-0001	Dawn-Euphemia	2107 Dawn Valley Rd, Oil Springs
R#2025-0024	Dawn-Euphemia	6191 Isabelle St, Florence

R#2024-0592	Enniskillen	5673 Oil Springs Ln, Oil Springs
R#2024-0703	Enniskillen	2669 Marthaville Rd, Oil Springs
R#2025-0033	Enniskillen	5075 Shiloh Ln, Petrolia
R#2025-0037	Enniskillen	5974 Aberfeldy Ln, Oil Springs
R#2023-0529	Lambton Shores	6644 East Parkway Drive, Lambton Shores
R#2024-0329	Lambton Shores	6312 William Street
R#2024-0675	Lambton Shores	5026 Hilltop Rd, Lambton Shores
R#2024-0711	Lambton Shores	east of 5396 Oak Ave
R#2024-0722	Lambton Shores	6388 West Parkway Drive
R#2024-0726	Lambton Shores	9672 Ruth Place, Lambton Shores
R#2024-0733	Lambton Shores	5486 Beach St, Lambton Shores
R#2024-0745	Lambton Shores	east of 8315 Lake View Haven Dr
R#2024-0749	Lambton Shores	9723 Ipperwash Rd, Ipperwash
R#2025-0021	Lambton Shores	6903 Clemens Ln, Ipperwash
R#2024-0325	Middlesex Centre	4 Barclay Blvd
R#2024-0723	Middlesex Centre	24275 Coldstream Rd, Ilderton
R#2025-0046	Middlesex Centre	9554 Gold Creek Rd, Komoka
R#2024-0622	Petrolia	4073 Ernest St, Petrolia
R#2024-0705	Plympton-Wyoming	4338 & 4344 Bluepoint Dr, Plympton
R#2024-0747	Plympton-Wyoming	Lot 19, Con 5, Plympton & 6308 Warwick Village Rd
R#2024-0766	Plympton-Wyoming	5038 Egremont Rd, Camlachie
R#2024-0768	Plympton-Wyoming	behind 6880 Elizabeth Way
R#2024-0785	Plympton-Wyoming	4376 Lambton Ln, Camlachie
R#2025-0003	Plympton-Wyoming	6806 Griffin Dr, Camlachie
R#2025-0041	Plympton-Wyoming	3435 Spruce St, Camlachie
R#2025-0045	Plympton-Wyoming	5046 Lakeshore Rd, Plympton Wyoming
R#2024-0805	Point Edward	1241 Fort St, Sarnia
R#2025-0023	Point Edward	1275, 1285 + 1295 Sandy Lane, Sarnia
R#2025-0053	Point Edward	Point Edward Waterfront
R#2020-0094	Sarnia	604 Beach Lane, Sarnia
R#2022-0309	Sarnia	200 Exmouth St, Point Edward
R#2023-0592	Sarnia	Parcel 13, Block B, Gladwish Dr, Sarnia
R#2024-0179	Sarnia	1736 LaSalle Ln, Sarnia
R#2024-0557	Sarnia	land b/w 5600 + 5700 Blackwell Sideroad

R#2024-0565	Sarnia	5943 Blackwell Sideroad, Sarnia
R#2024-0719	Sarnia	5883 Blackwell Sideroad, Sarnia
R#2024-0739	Sarnia	800 Tashmoo Ave, Sarnia
R#2024-0740	Sarnia	2054 Lakeshore Rd, Sarnia
R#2024-0755	Sarnia	918 Dorchester Rd, Sarnia
R#2024-0784	Sarnia	1428 Lakeshore Rd, Sarnia
R#2024-0797	Sarnia	1936 Lakeshore Rd, Sarnia
R#2024-0802	Sarnia	1253 London Rd, Sarnia
R#2024-0808	Sarnia	2013 Blackwell Rd, Sarnia
R#2025-0004	Sarnia	2966 Sunset Blvd, Brights Grove
R#2025-0009	Sarnia	6490 Waterworks Rd, Sarnia
R#2025-0028	Sarnia	2994 Lakeview Ave, Sarnia
R#2025-0047	Sarnia	2873 Old Lakeshore Rd, Bright's Grove
R#2024-0727	Southwest Middlesex	24768 Dundonald Rd (closest address)
R#2024-0775	Southwest Middlesex	6399 Olde Dr, Appin
R#2024-0262	St. Clair	St. Clair Transmission Line
R#2024-0655	St. Clair	2811 St. Clair Pkwy, Sombra
R#2024-0701	St. Clair	St. Clair Township
R#2024-0720	St. Clair	Bickford Nature Preserve (704 Bickford Ln)
R#2024-0724	St. Clair	551 Riverside Dr, Corunna
R#2024-0736	St. Clair	777 St. Clair Pkwy, Corunna
R#2024-0744	St. Clair	345 West Ward Ln (closest address)
R#2024-0750	St. Clair	4661 Tyler Drive
R#2024-0760	St. Clair	4661 Tyler Dr, Port Lambton
R#2024-0776	St. Clair	3188 Telfer Rd, Brigden
R#2025-0020	St. Clair	east of 1715 Bickford Ln, Sombra
R#2025-0038	St. Clair	1933 Petrolia Ln, Corunna
R#2025-0040	St. Clair	1405 Main St, St. Clair
R#2025-0051	St. Clair	Moore Line & Kimball Road
R#2024-0276	Strathroy-Caradoc	8395 Scotchmere Dr
R#2024-0382	Strathroy-Caradoc	233-243 Carrie Street, Strathroy
R#2024-0560	Strathroy-Caradoc	7938 Walkers Drive
R#2024-0748	Strathroy-Caradoc	6997 Falconbridge Dr, Melbourne
R#2024-0752	Strathroy-Caradoc	west of 8258 Scotchmere Dr

R#2024-0754	Strathroy-Caradoc	16 Milliner St, Strathroy
R#2024-0757	Strathroy-Caradoc	6997 Falconbridge Rd, Melbourne
R#2024-0758	Strathroy-Caradoc	107 Tanton St, Strathroy
R#2024-0780	Strathroy-Caradoc	6997 Falconbridge Dr, Melbourne
R#2024-0781	Strathroy-Caradoc	237 Riverview Dr, Strathroy
R#2024-0782	Strathroy-Caradoc	8028 Walkers Dr, Strathroy
R#2024-0795	Strathroy-Caradoc	295/297 Metcalfe St East, Strathroy
R#2025-0005	Strathroy-Caradoc	32 Pearson Ave, Strathroy
R#2025-0022	Strathroy-Caradoc	295 + 297 Metcalfe St E, Strathroy
R#2025-0026	Strathroy-Caradoc	South of 7275 Falconbridge
R#2024-0734	Warwick	6193 Digby St, Watford
R#2025-0032	Warwick	Confederation Ln & Nauvoo Rd
R#2025-0043	Warwick	8673 Egremont Rd, Watford

Total Regulations Inquiries: 104

Regulations - DART Completed Files

File Reference	Municipality	Drain / Watercourse
R#2023-0697	Brooke-Alvinston	Pray Drain
R#2024-0788	Brooke-Alvinston	Pray Drain
R#2024-0789	Brooke-Alvinston	Benner Duffy Drain
R#2024-0798	Lambton Shores	Haney Drain
R#2025-0050	Strathroy-Caradoc	Cadman Drain
R#2024-0743	Warwick	Maher Drain

Total DART Permits Issued: 6

Regulations Permits - Drains

File Reference	Municipality	Drain / Watercourse
R#2024-0791	Brooke-Alvinston	6-7 Concession Drain (Lot 13-15)
R#2024-0374	Chatham-Kent	Baseline West Drain and James Drain
R#2024-0770	Enniskillen	6th Concession Drain
R#2024-0792	Plympton-Wyoming	Saul Drain
R#2022-0756	Sarnia	Beatty-Craig Drain
R#2024-0756	Sarnia	Rooney Drain North
R#2025-0044	Warwick	Iles Drain

Total Regulations Inquiries Regarding Drains: 7

Meeting Date: March 19, 2025 **Item 18.1 (h)**
Report Date: February 24, 2025
Submitted by: Melissa Levi, Myra Spiller, and Mark Northcott
Subject: Conservation Education Report – Winter Education Program Summary

Background:

Winter Outdoor Education Program Summary:

Field Trips

Fall Field Trips have concluded with over 1300 student participants, plus an additional 200 adult participants, from 22 different watershed schools.

Maple Syrup Program

Program bookings are now available for the Sweet Maple Syrup experience at A.W. Campbell Conservation Area, which will take place from March 18th-21st. Approximately 400 students are expected to attend.

Nature in your Neighbourhood

Schoolyard programs continue to provide an opportunity to schools for on-site experiential nature activities. Nearly 100 students have participated in Nature in Your Neighbourhood programs from Oct-Feb this school year.

Sponsored Education Program Updates:

Friends of the St Clair River Programming

This year the River Rap program, sponsored by FOSCR, will provide 9 schools the opportunity to learn about how pollution on land can affect the water. Programs are delivered between January and March, with an estimated 650 students participating.

Plains Midstream Canada – Spring Water Awareness Schoolyard Program

Thanks to the funding from PMC, approximately 1000 students at the 9 schools who have registered will participate in activities that will teach them to stay safe in the springtime by keeping away from the edge of the water.

Great Lakes Freshwater Ecosystem Initiative Fund Update:

Future Farmers Program:

Education Staff have begun delivering in school programming for the Future Farmers Program which includes 5 days of learning for students in selected classes. The program will be delivered to 9 classes, from 5 different schools between early February and late April. Over 200 students from grade 7 to 12 will take part in the program during that period. Participating

students will have the opportunity to attend in class lessons, visit local farms, and visit the Lorne C. Henderson Conservation Area.

Specialist High Skilled Major (SHSM) Agricultural and Environmental Student Conference:

The conference will be held in Petrolia on May 28th, 2025, and will invite roughly 100 students enrolled in the Agricultural and Environmental SHSM programs throughout the Lambton Kent District School Board. Students will have the opportunity to learn from industry experts and St. Clair Conservation Staff on subjects including agricultural best management practices and the environment.

Phosphorus 101:

Education Staff are continuing to deliver the Phosphorus 101 Program to schools throughout the watershed. The program includes 2 in-class sessions that provide students with an introduction to the topics of phosphorus, algae blooms, and environmental stewardship. Phosphorus 101 will be delivered to roughly 625 students in the 2024/2025 school year.

ECCC - EcoAction Fund Update:

My Environment Program

About 475 students at 8 different schools will participate in the in-school My Environment program, which connects students to their local land and water and teaches them how to protect the environment. EcoAction Canada is funding this program for the second year in a row.

Land-Based Education

Education Staff continue to visit all students at both Aamjiwnaang Kinoomaage Gamig (Aamjiwnaang FN) and Hillside School (Kettle & Stony Point FN) to compliment their respective Land-based learning initiatives. In total for Fall 2024, Education Staff participated in 10 land-based learning visits, seeing ~ 50 students each visit.

DFO - Habitat Stewardship Program Fund Update:

Aquatic Species at Risk Program – Winter 2025

This in-school program continues to be sponsored by the Habitat Stewardship Partnership Fund. Education Staff deliver locally relevant, Species at Risk programming to watershed students. Programming takes place between January and March 2025; approximately 650 students are expected to participate.

NEW Aquatic Species at Risk Days – Winter 2025

New this school year, St. Clair Conservation offered Species at Risk Days to 3 watershed schools. Participating schools had every single student (kindergarten through Gr 8) participate in Aquatic Species at Risk activity stations. Students learned about Mussels, Fish, and Turtles. Approximately 700 students will participate in this program this winter season.

Committee Involvement:**Rekindle the Sparks Planning Committee**

Education Staff continue to provide support to this committee. Planning for the 2025 conference commenced in January.

Arbour Week Committee

The Education Team continues to be a part of the Arbor Week Committee.

Education Staff Training:**Rekindle the Sparks Conservation Educators Workshop 2025**

Last year's Conservation Educators Workshop took place November 6th-8th, 2024 at Albion Hills Field Centre. St Clair Conservation was able to send three Education Staff to participate in this learning and networking opportunity.

Meeting Date: March 19, 2025 **Item** 18.1(i)
Report Date: February 25, 2025
Submitted by: Mike Moroney and Donna Blue

Subject: St. Clair River Area of Concern Update

Recommendation:

That the Board accept this update on the status of efforts to address the remaining Beneficial Use Impairments (BUIs) in the St. Clair River Area of Concern.

Background:

Degradation of Fish and Wildlife Populations – BUI #3

The community engagement process on the recommendation to redesignate this BUI to “not impaired” remains underway. Presentations have been made to the Aamjiwnaang First Nation Environment Committee, the Walpole Island First Nation Heritage Centre Open House, and the Walpole Island First Nation community on July 17, 2024. The need for additional engagement with the Walpole Island First Nation community is currently being assessed. The Binational Public Advisory Council confirmed their support with the recommendation to redesignate this BUI to Not Impaired during their meeting on February 13, 2024.

Restrictions on Drinking Water Consumption or Taste and Odour Problems – BUI #9

Staff received confirmation from Environment and Climate Change Canada on June 13, 2024, that this BUI has been officially redesignated to not impaired as per the recommendation of the status assessment report prepared by the Canadian Remedial Action Plan Implementation Committee (CRIC). The Binational Public Advisory Council is considering opportunities for a celebration to recognize this achievement.

Loss of Fish and Wildlife Habitat – BUI #14

The status assessment report was completed and included a recommendation that this BUI be redesignated to not impaired. The CRIC endorsed this recommendation on June 18, 2024, and efforts are currently underway to conduct community engagement, starting with the First Nation communities. A presentation to the Aamjiwnaang First Nation Environment Committee was held on December 3, 2024. The RAP Coordinator attended the Walpole Island First Nation Heritage Centre Open House on February 18, 2025, and used the opportunity to communicate the current status of the BUIs, including BUI 14. A virtual presentation to the Walpole Island First Nation community is tentatively scheduled for March 17, 2025.

Recent and Scheduled Meetings

Canadian RAP Implementation Committee (CRIC)

- April 25, 2024
- June 18, 2024
- November 27, 2024.
- Next meeting is anticipated to be scheduled in Spring 2025.

Friends of the St. Clair River (FOSCR)

- March 7, 2024
- May 13, 2024
- June 24, 2024
- July 25, 2024
- October 30, 2024
- Annual General Meeting held December 9, 2024
- February 24, 2025

Binational Public Advisory Council (BPAC)

- January 31, 2024
- May 2, 2024
- August 7, 2024
- November 7, 2024
- February 13, 2025
- Next meeting is anticipated to be scheduled in Spring 2025

Outreach and Engagement

Newsletter

Friends of the St. Clair River and the RAP Office continue to partner on the production of St. Clair River News, a free monthly e-newsletter and enhancing it, where appropriate, through the use of AI technology: [February 2025 Newsletter](#)

Photo Contest

On September 4, 2024, Friends of the St. Clair River (FOSCR) launched their photo contest by inviting all amateur digital photographers to submit photographs of the St. Clair River.

“**Celebrating Recovery on the St. Clair**” was the theme for the contest. A total of 143 photos were submitted by 60 individuals. Contest winners were invited to meet with members of the FOSCR Board of Directors on December 9, 2024, for a photo opportunity. First place winners in each of the three categories received \$500, second place winners received \$300, and third place winners received \$200. The photos submitted and the names of the winners have been posted to the FOSCR website at: [Link to Photos](#)

Walpole Island First Nation Heritage Centre Open House

The event, held on February 18, 2025, was well attended by the community. The RAP Coordinator participated by setting up a display booth and speaking with community members

about the status of progress in addressing the St. Clair River BUIs, and BUI 14 in particular, through the use of hand-outs and fact sheets.

Management of Contaminated Sediment

Work to remediate three areas of contaminated sediment in the St. Clair River through the application of an erosion resistant cover that commenced in November 2025 remains underway. The work is being conducted by a contractor retained by Dow Canada. Work at the location near property owned by Enbridge and Shell has been completed and they are now focusing on the area that is located near Guthrie Park in St. Clair Township. Once that is complete, the work will shift upstream to the area near the TransAlta (formerly Dow Canada) and Suncor's sites. Completing the work is dependent on favourable weather conditions.

RAP Coordinator Position

Mike Moroney, the St. Clair River Remedial Action Plan Coordinator for the St. Clair River Area of Concern will be retiring at the end of March 2025. Members of the various RAP committees have been made aware. Recruitment efforts to have a new coordinator in place are currently underway.

Strategic Objectives(s):

To ensure that our rivers, lakes and streams are properly safeguarded, managed and restored.

Financial Impact:

Funding for the RAP Coordinator position is provided by the Ministry of the Environment, Conservation and Parks (MECP) and Environment and Climate Change Canada (ECCC).

Funding was secured from MECP for the 2024-2025 and 2025-2026 fiscal years under their Great Lakes Program, and funding was secured from ECCC for the 2024-2025 and 2025-2026 fiscal years under the federal Great Lakes Freshwater Ecosystem Initiative Program.

The RAP Coordinator holds monthly meetings with ECCC and MECP to provide regular updates on the status of the RAP work, and prepares project status reports and financial update reports in accordance with the timelines in the respective funding agreements.

2025 SPECIAL EVENTS



15

MAR, 2025

A.W. CAMPBELL MAPLE SYRUP FESTIVAL

10 AM - 03 PM A.W. CAMPBELL CONSERVATION AREA

26

JUN, 2025

AUTHORITY PROJECT TOUR

TIME AND LOCATION TO BE DETERMINED

6

SEP, 2025

IPPERWASH BEACH SHORELINE CLEAN-UP

09 - 11 AM CENTRE IPPERWASH BEACH BOAT LAUNCH

28

SEP, 2025

FOUNDATION MEMORIAL FOREST DEDICATION

02 - 04 PM LORNE C. HENDERSON CONSERVATION AREA

FOR MORE INFO : WWW.SCRCA.ON.CA/EVENTS