



## Board of Directors - Notice of Meeting

June 25, 2026      Time: 10:00 a.m.

St. Clair Region Conservation Authority – Admin. Office  
205 Millpond Cres., Strathroy, ON N7G 3P9

### Tentative Agenda

1. **Land Acknowledgement**
  2. **Chair's Remarks**
  3. **Declaration of Pecuniary Interests Minutes**
  4. **Adoption of Agenda**
  5. **Minutes**
    - 5.1 Board of Directors April 16, 2026 Minutes Pg. 4-9
  6. **Reports**
    - 6.1 GM's Report Pg. 10-11
    - 6.2 WLERCA Guiding Principles Pg. 12-14
    - 6.3 Draft Fees Pg. 15-39
    - 6.4 Draft Budget Pg. 40-52
  7. **Information Items**
    - 7.1 a Business Arising Pg. 53
    - 7.1 b Watershed Conditions Pg. 54-55
    - 7.1 c Regulations Report Pg. 56-64
    - 7.1 d Planning Report Pg. 65-69
    - 7.1 e Revenue & Expenditure Report Pg. 70
    - 7.1 f Disbursements Pg. 71-72
    - 7.1 g General Levy Update Pg. 73
    - 7.1 h Investments Pg. 74-83
    - 7.1 i Communications Update Pg. 84-85
    - 7.1 j Education Report Pg. 86-87
    - 7.1 k Scholarship Report Pg. 88
    - 7.1 l AOC Report Pg. 89-90
  8. **Board Correspondence**
    - 8.1 Letter and Direction from MECP Pg.91-100
  9. **In-Camera**
  10. **New Business**
  11. **Adjournment**
- Additional Items:**

*\*Please be advised that electronic participation is dependent upon the use of compatible equipment and consistent internet connection, which is outside of the control of SCRCA staff members. Meeting locations and available technology may hinder full participation of those joining remotely; therefore, it is strongly recommended that you attend meetings in person, where possible. Every effort will be made to accommodate those who cannot.*

**June 25, 2026**

**Disclaimer:** Board members, staff, guests and members of the public are advised that the SCRCA Special Meeting and Authority Board meetings are being video/audio recorded, and will be live streamed and posted to the Authority's Youtube channel along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the SCRCA Board of Directors. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Authority meeting shall consist solely of the Minutes approved by the Board of Directors.

### **Board of Directors Proposed Resolutions**

#### **1. Land Acknowledgment**

The St. Clair Region Conservation Authority acknowledges that its watershed is part of the traditional territories of the Anishinaabeg, Haudenosaunee, Lūnaapéewak and Chonnonton Nations who have a sacred responsibility to preserve the land and water of southwestern Ontario. The SCRCA acknowledges the Treaties that allow us to work alongside the First Nation Communities of Kettle and Stony Point, Aamjiwnaang, and Bkejwanong (Walpole Island) to ensure we share the responsibility of preserving the land and water.

#### **2. Chair's Remarks**

#### **3. Pecuniary Interests**

It is requested that each Director declare a conflict of interest at the appropriate time, on any item within this agenda in that a Director may have pecuniary interest.

#### **4. Adoption of Agenda**

4.1 Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
That the Board of Directors adopts the agenda for the meeting as presented.

#### **5. Minutes**

5.1 Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
That the minutes of the Board of Directors Meeting, held April 16, 2026, be approved as distributed.

#### **6. Reports**

- 6.1 Moved by: Seconded by:  
That the Board of Directors acknowledges the General Manager's report, dated June 12, 2026.
- 6.2 Moved by: Seconded by:  
That the Board of Directors acknowledges the report, dated June 12, 2026t on the Western Lake Erie Regional Conservation Authority Guiding Principles for Transition be received and approved, as presented..
- 6.3 Moved by: Seconded by:  
That the Board of Directors acknowledge this report regarding the 2027 draft fee schedule further accept the recommended changes, approving the draft fee schedule as presented.
- 6.4 Moved by: Seconded by:  
That the Board of Directors acknowledges the 2027 Draft Budget of \$10,531,683 with a proposed municipal general operating levy of \$1,796,567 and general capital levy of \$33,382, and further that the Board of Directors direct staff to circulate the draft budget booklet to member municipalities for information and input, and to post on the Governance section of the SCRCA's website in accordance with Ontario Regulation.

## **7. Information Items**

- 7.1 Moved by: Seconded by:  
That the Board of Directors approves the consent agenda and receives the accompanying items 7.1 (a) through 7.1 (l) as information.

## **8. Correspondence**

- 8.1 Moved by: Seconded by:  
That the Board of Directors acknowledges the correspondence from the Ministry of Conservation, Education and Parks, dated May 1, 2026 giving direction to Conservation Authorities under section 1.14 of the Conservation Authorities Act.

## **9. In Camera**

## **10. New Business**

## **11. Adjournment**

- 11.1 Moved by: Seconded by:  
That the meeting be adjourned.



## Board of Directors Meeting Minutes

Date: April 16, 2026

Time: 10:45 a.m.

SCRCA Administration Office  
205 Millpond Cres., Strathroy

**Directors Present:** Diane Brodie, Pat Brown, Greg Grimes, Frank Kennes, Betty Ann MacKinnon, Don McCabe, Steve Miller, Kristen Rodrigues, Ian Veen, Jerry Westgate

**Directors Remote:** Al Broad, Terry Burrell, Rhonda Jubenville, Adam Kilner, Brad Loosley, Brian White

**Directors Regrets:** John Brennan, Sue Cates, Aaron Hall, Lorie Scott

**Staff Present:** Donna Blue, Manager of Communications; Steve Clark, Risk Management Official; Melissa Deisley, Director of Planning and Regulations; Chris Durand, Manager of IT and GIS (remote); Fletcher, Administrative Assistant and Board Coordinator; Kate Jamieson, Payroll/Accounting Clerk; Chunning Li, Director of Corporate Services; Ken Phillips, General Manager; Jeff Sharp, Manager of Conservation Services; Kelli Smith, Lands Technician; Greg Wilcox, Manager of Conservation Areas

### 1. Land Acknowledgement

A land acknowledgment was read by Chair, Greg Grimes, which recognized the St. Clair Region Conservation Authority watershed as part of the traditional territories of the Anishinaabeg, Haudenosaunee, Lūnaapéewak and Chonnonton Nations, who have a sacred responsibility to preserve the land and water of southwestern Ontario. Also acknowledged are the Treaties that allow the SCRCA to work alongside the First Nation Communities of Kettle and Stony Point, Aamjiwnaang and Bkejwanong to ensure we share the responsibility of preserving the land and water.

### 2. Call to Order and Chair's Remarks

The meeting was called to order by the Chair, Greg Grimes, who, welcomed everyone to the meeting.

A warm welcome was given to Diane Brodie who replaces Director Don McCallum as the representative of Newbury and Southwest Middlesex, as per Municipal agreement.

The board was informed of the passing of former General Manager, John King on March 17, 2026. Flowers were sent on behalf of St. Clair Conservation, and a tree will be planted in his memory.

### **3. Pecuniary Interests**

It was requested that each Director declare a conflict of interest at the appropriate time, on any item within the agenda in that a Director may have pecuniary interest.

### **4. Adoption of the Agenda**

**BD-26-21**

**Loosley – Brewer**

**“That the Board of Directors accepts the agenda for the meeting as presented.”**

**CARRIED**

### **5. Minutes**

#### **5.1 Minutes of the February 26, 2026 Board of Directors Meeting**

**BD-26-22**

**Westgate – Kilner**

**“That the draft minutes of the Board of Directors meeting, held February 26, 2026 be received for information.”**

**CARRIED**

### **6. Presentations**

#### **6.1 Bill 97, *Plan to Protect Ontario Act***

**BD-26-23**

**Miller – Veen**

**“That the Board of Directors acknowledge the presentation from General Manager, Ken Phillips on Bill 97, *Plan to Protect Ontario*.”**

**CARRIED**

**BD-26-24**

**Loosley – Kennes**

**“That Greg Grimes, in addition to the General Manager, be appointed as a member of the Transition Committee, established by the Ontario Provincial Conservation Agency (OPCA), representing the St. Clair Region in its transition to the Western Lake Erie Regional Conservation Authority”.**

**CARRIED**

## **7. Reports**

### **7.1 General Manager's Update**

**BD-26-25**

**Miller – Veen**

**“That the Board of Directors acknowledges the General Manager's report, dated April 7, 2026.”**

**CARRIED**

### **7.2 Conservation Ontario Report**

Meeting postponed to April 27, 2026. Updates to be provided at the June Board of Directors meeting.

### **7.3 Risk Management Program**

**BD-26-26**

**MacKinnon – Burrell**

**“That the Board of Directors acknowledges the report dated March 19, 2026 regarding SCRCA's Risk Management Program.”**

**CARRIED**

### **7.4 Campbell House Demolition**

**BD-26-27**

**Miller – Westgate**

**“That the Board of Directors acknowledges the update report dated March 20, 2026 regarding the removal of the Campbell House.”**

**CARRIED**

### **7.5 Coldstream Conservation Area Master Plan**

**BD-26-28**

**Jubenville – Broad**

**“That the Board of Directors acknowledges the report on the Coldstream Conservation Area Master Plan and further approves the final draft of the plan including feedback from the indigenous, stakeholder and public consultation process.”**

**CARRIED**

### **7.6 Vehicle Purchase and Disposal of Assets**

**BD-26-29****Loosley – White**

**“That the Board of Directors approve the ordering of three new trucks to be delivered in 2026 and transfer of up to a maximum of \$200,000 from the Equipment Reserve to accommodate the purchase. And further that the Board of Directors approve the disposal of the 2013 Chevrolet Silverado (Fleet Vehicle #1), 2014 Chevrolet Silverado (Fleet Vehicle #14) and a 2018 Lenovo ST550 Server (computer hardware) and that these assets be put at auction via the GovDeals website.”**

**CARRIED****8. Consent Items****8.1 Approval of Consent Agenda Items****8.1 (a) Business Arising****8.1 (b) Current Watershed Conditions and Great Lakes Levels****8.1 (c) Regulations Activity Summary****8.1 (d) Planning Activity Summary****8.1 (e) Revenue & Expense Summary****8.1 (f) Disbursements****8.1 (g) 2026 General Levy Update****8.1 (h) St. Clair River AOC****8.1 (i) Communications Update****8.1 (j) Education Update****BD-26-30****Veen – Kilner**

**“That the Board of Directors approves the consent agenda and endorses the recommendations accompanying Items 8.1 (a) - 8.1 (j).”**

**CARRIED****9. Correspondence**

### **9.1 Correspondence from the Township of Huron-Kinloss**

Thank you to all who participated in the Maple Syrup Festival

#### **BD-26-31**

**Kennes – Burrell**

**“That the Board of Directors acknowledges the correspondence from the Township of Huron-Kinloss regarding the council resolution opposing the proposed consolidation of Ontario Conservation Authorities.”**

**CARRIED**

### **10. In Camera**

### **11. New Business**

Staff were thanked for their efforts in attending and working at the Maple Syrup Festival event held in Brooke-Alvinston.

Director Don McCabe expressed concern regarding the extended vacancies in leadership within multiple regional Source Protection Committees. It is requested that staff draft communication to the Minister of Environment, Conservation and Parks requesting the prioritization of filling the role of Chairperson for those committees.

#### **BD-26-32**

**McCabe – Veen**

**That staff be directed to draft correspondence to the Minister of the Environment, Conservation and Parks formally requesting that vacancies for Chairperson of Source Water Protection Committees be filled in order to continue the objectives of the Source Water Protection Plan.**

**CARRIED**

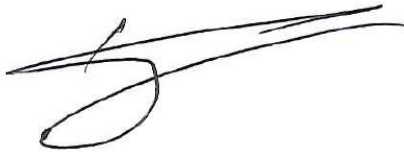
### **12. Adjournment**

#### **BD-26-33**

**Loosley – Kilner**

**“That the meeting be adjourned.”**

**CARRIED**



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**Greg Grimes**  
**Chair**

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**Ken Phillips**  
**General Manager**

**Meeting Date:** June 25, 2026 **Item 6.1**  
**Report Date:** June 12, 2026  
**Submitted by:** Ken Phillips

**Subject:** General Managers Report

## Recommendation:

That the Board of Directors receive for information the General Manager's report dated June 12, 2026.

## Report:

### Update to Provincial Amalgamations

- On May 1<sup>st</sup>, Minister McCarthy issued a letter outlining restrictions to conservation authorities (see in correspondence section). The Minister placed restrictions on a number of activities such as staffing increases and senior management changes, projects over \$500,000 and property disposal and acquisition. CAs are allowed to request permission for anything that is currently under restriction. Two SCRCA initiatives (selling of parcel on the McKeough Spillway and capital improvements at Campbell Conservation Area) will require permission to proceed. SCRCA staff have sought permission to dispose of the land parcel on the McKeough and are awaiting a response. In discussions with other CAs, there have not been any issues with getting MECP approval for any board approved projects.
- On May 11<sup>th</sup>, MECP held an information session regarding the creation of the "Amalgamation Playbook" and that they have retained the firm of Ernst Young (EY) to create the document. SCRCA staff met with EY virtually on May 26<sup>th</sup>. The discussion centered around documents that they require (financial statements, administrative policies, organizational charts etc.), and an open dialogue around challenges and opportunities with the coming consolidation. SCRCA staff stressed the need to ensure that local rural municipal partners continue to have a voice in the new regional bodies. The SCRCA submitted all required documents by the June 12<sup>th</sup> deadline.
- On May 15<sup>th</sup>, MECP posted job listings for the Project Executive/CAO positions. The posting closed May 25<sup>th</sup>. Interviews have been conducted and it is anticipated that the successful candidates will be announced in July.
- On June 3<sup>rd</sup>, MECP held an information session to provide an update and answer questions regarding the amalgamation process. Of note, it was announced that Hassaan Basit has been appointed as the Chief Executive Officer of the Ontario Provincial Conservation Agency (OPCA) and that the first of OPCA board members

have been appointed. The positions of Chair and Vice Chair remain open. The announced members are:

- David Wai Deputy Minister, Ministry of Colleges and Universities, Research Excellence and Security
- Roda Muse Deputy Minister, Ministry of Francophone Affairs
- Keith Palmer Deputy Minister, Ministry of Sport
- Maud Murray Deputy Minister, Ministry of Red Tape Reduction
- Matthew Pegg Deputy Minister, Emergency Preparedness and Response

**Meeting Date:** June 25, 2026 **Item 6.2**  
**Report Date:** June 12, 2026  
**Submitted by:** Ken Phillips

**Subject:** Western Lake Erie Regional Conservation Authority Guiding Principles

## Recommendation:

That the report on the Western Lake Erie Regional Conservation Authority Guiding Principles for Transition be received; And that the Western Lake Erie Regional Conservation Authority Guiding Principles for Transition be approved.

## Background

On April 23, 2026, Bill 97, Plan to Protect Ontario Act (Budget Measures), received Royal Assent. Schedule 3 of the Bill outlined the legislative changes to the CA Act to consolidate Ontario's 36 CAs into 9 regional CAs. With the passing of the Bill, the February 1, 2027 consolidation of St. Clair Region Conservation Authority (SCRCA), Lower Thames Valley Conservation Authority (LTVCA), Upper Thames River Conservation Authority (UTRCA) and Essex Region Conservation Authority (ERCA) into the Western Lake Erie Regional (WLERCA) commences.

A project executive will be appointed by the Ontario Provincial Conservation Agency (OPCA) to chair a transition committee comprised of representatives from each predecessor CA. That individual will become the first Chief Administrative Officer (CAO) for WLERCA for up to the 24 months post amalgamation. It is anticipated project executive will be appointed in July 2026, with the transition committee commencing its activities immediately afterward.

In advance of the first meeting, the General Managers of the SCRCA, UTRCA, LTVCA and ERCA are meeting weekly to discuss potential issues with the amalgamation. In reviewing the actions of the surrounding new Regional CAs, it was decided that it would be appropriate to adopt some guiding principles to ensure fairness and transparency. The Western Lake Erie Regional Conservation Authority Guiding Principles for Transition are as follows:

# Western Lake Erie Regional Conservation Authority

## Guiding Principles for Transition

Over the past 80 years, Conservation Authorities have balanced fiscal responsibility with high-quality, locally responsive services. That success is rooted in a deep local knowledge and upheld by local connections with landowners, community groups and member municipalities. The consolidated authority should continue to be guided by science, local knowledge, and strong partnerships to protect people, property, and the natural environment. Throughout this process, protecting staff and supporting a transition that respects municipal contributions and maintains public trust for all communities served should be a top priority. Successful consolidation will need to respect the past, while building upon shared achievements to create a unified region capable of delivering enhanced programs and services, advancing integrated watershed management and strengthening community partnerships across the region. The principles are not listed in order of priority. Each principle is essential and collectively provide a framework for the future.

### Accountable and Transparent Governance

Establish an effective, accountable, and transparent governance model that includes all participating municipalities and communities and complies with provincial legislation.

### Fiscal Responsibility

Develop a fiscally responsible transition plan that protects short-term stability and long-term sustainability.

### Commitment to Workforce Stability and Talent Retention

Prioritize the well-being, retention, and fair treatment of all staff throughout the consolidation process.

### Service Excellence

Ensure that communities continue to receive high-quality, locally responsive programs and services.

### Risk Management and Business Continuity

Ensure uninterrupted delivery of critical services while carefully managing risks associated with organizational change.

### Watershed-Based Science Informed Management

Ensure consolidation does not dilute the watershed-based approach that defines Conservation Authorities.

### Transparency, Trust and Clear Communication

Transparent communication is critical for maintaining confidence among staff, municipalities and the public.

The principles are being presented to each individual Conservation Authority Board of Directors and once approved, will be used as a joint communications document. Moving forward the plan to continue shared discussions that can inform the Transition Committee's work.



# Staff Report

**Meeting Date:** June 25, 2026 **Item 6.3**  
**Report Date:** June 10, 2026  
**Submitted by:** Chunning Li

**Subject:** 2027 Draft Fees

## Recommendation:

That the Board of Directors acknowledge this report regarding the 2027 draft fee schedule and further accept the recommended changes, approving the draft fee schedule as presented.

## Updated Fee Schedules:

### Conservation Area Fee Increases

Fee increases are a result of increasing staffing costs, maintenance, park upgrades, and general cost increases. Fee increases are also required to ensure financial reserves are maintained at levels sufficient to undertake large capitals expenditures (septic system updates, road improvements, etc.) when required. With the proposed increases, our rates remain competitive with local private and Conservation Authority campgrounds.

### Fee Comparison:

The table below compares seasonal and transient camping fees of other Conservation Authorities, the Provincial Parks, and some local private campgrounds. For many years SCRCA seasonal camping has operated below market rate. In 2023, SCRCA approved a 3-year strategy to increase seasonal camping fees. We have now completed our 3-year seasonal camping fee increase and must re-evaluate our pricing relative to market rates.

### Strategy for Seasonal Camping Fee Increases

In 2023, a 3-year phased increase was approved. The approved fees were \$2800 in 2024, \$3080 in 2025, and \$3388 in 2026. This represented increases of 7%, 10%, and 10%. Following review of competitor rates, we propose an inflationary increase for 2027 (3%).

## 2026 Camping Fee Comparison

Campground	30 Amp Seasonal Rate including	Overnight Serviced (per night)	Overnight Un-serviced (per night)	Day Use Vehicle Pass	Seasonal Vehicle Pass	Pump-out

	Taxes, and Hydro					
<b>St. Clair Region</b> <b>*proposed 2027 Rates*</b>	\$3500	*Peak Season* \$60 weekly \$	*Peak Season* \$48 weekly \$	\$10	\$70	\$60/service \$330 bi-weekly \$660 weekly
<b>St. Clair Region 2026 Rates</b>	\$3388	*Peak Season* \$58 weekly \$365	*Peak Season* \$46 weekly \$288	\$10	\$70	\$55/service \$320 bi-weekly \$640 weekly
<b>Upper Thames River CA 2026 Rates</b>	\$ 3925 regular \$4350 waterfront	\$74 (no weekly rate)	\$54 (no weekly rate)	\$17	\$ 170.00	\$70/service \$450 bi-weekly \$825 weekly
<b>Maitland Valley CA 2026 Rates</b>	\$4025 (includes sewer)	\$62 Weekly \$420	\$50 weekly \$336	\$20 (peak season)	\$150	
<b>Kettle Creek CA 2026 Rates</b>	\$3200	\$61 Weekly \$378	\$48 Weekly \$296	\$ 12	\$120	
<b>Catfish Creek CA 2026 Rates</b>	\$3260 (plus winter storage)	\$65 Weekly \$395	\$52 Weekly \$315	\$10	\$100	\$75/service \$400 bi-weekly \$700 weekly
<b>Essex Region CA 2026 Rates</b>	\$3474.75 (plus hydro and winter storage)	\$67.80		\$12	\$80	
<b>Ontario Parks 2026 Rates</b>	NA	\$43.79 - \$59.33	\$38.70 - \$52.55	\$12.25 - \$21	\$111.87	NA

<b>St. Clair Township (Cathcart, Cundick, Mooretown) 2026 rates</b>	\$3700 \$4000 with sewer	\$55.10 - \$75.00 Weekly \$330.60 - \$450	\$39.50			
<b>Silver Dove (Appin) 2026 Rates</b>	\$3476 (sewer included, plus hydro)	\$52 \$400 (sewer included)				
<b>Ipperwash Family Campground 2026 rates</b>	\$3446.50 - \$3870.25 (plus hydro, sewer included)	\$67.80 - \$90.40	\$56.50			

<b>CONSERVATION AREA FEES</b>	<b>2026</b>	<b>Proposed 2027 fees (hst included)</b>
<b>Camping Fees</b>		
Reservation Fee	\$15.00	\$15.00
Cancellation Fee	\$20.00	\$20.00
Reservation Change Fee	\$8.00	\$8.00
<b>Peak Season June 24, 2027 - September 6, 2027</b>		
Daily, Unserviced	\$46.00	\$48.00
Daily, Serviced (hydro & water)	\$58.00	\$60.00
Daily, Serviced (hydro only)	\$52.00	\$54.00
Weekly, Unserviced	\$288.00	\$300.00
Weekly, Serviced	\$365.00	\$377.00
Monthly, Unserviced (28 nights)	\$1039.00	\$1080.00
Monthly, Serviced (28 nights)	\$1314.00	\$1,360.00
<b>Off-Peak May 1 - June 23 2027, Sept. 7 - Oct. 16 2027, excluding Victoria Day Weekend &amp; Thanksgiving Weekend (long weekends at peak season rates)</b>		
Daily, Unserviced	\$38.00	\$40.00
Daily, Serviced (hydro & water)	\$45.00	\$46.50
Daily, Serviced (hydro only)	\$40.00	\$42.00

Weekly, Unserviced	\$238.00	\$250.00
Weekly, Serviced	\$282.00	\$295.00
Monthly, Unserviced (28 nights)	\$904.00	\$950.00
Monthly, Serviced (28 nights)	\$1071.00	\$1,120.00
<b>Seasonal Camping Season Fees – May 1, 2027 - October 17, 2027</b>		
Regular Site - Full Payment made on or before April 15, 2027	\$3,388.00	\$3,500.00
Sewered Site – Full Payment made on or before April 15, 2027 (Sewer Installation Date Unknown)		TBD
Regular Site - First instalment payment on or before April 15, 2027	\$2,200.00	\$2,300.00
Regular Site - Second instalment payment on or before June 1, 2027	\$1,263.00	\$1,275.00
Seasonal late payment fee	\$100.00	\$100
Non-refundable seasonal site deposit for the following season - Due October 11, 2027 for 2028 seasonal camping	\$200.00	\$200.00
<b>Miscellaneous Campground Fees</b>		
Overnight Visitors (per person)	\$10.00	\$10.00
Sewage Pump Out per service fee	\$55.00	\$60.00
Sewage Pump Out seasonal fee (bi-weekly)	\$320.00	\$330.00
Sewage Pump Out seasonal fee (weekly)	\$640.00	\$660.00
Exterior fridge/freezer charge	\$200.00	\$200.00
Extra hydro fee for electric golf cart	\$210.00	\$210.00
Ice	\$4.00	\$4.00
Firewood (bundle)	\$10.00	\$10.00
Vehicle Day Pass	\$10.00	\$10.00
Pedestrians/Cyclists (16 & over) Day Pass	\$3.00	\$3.00
Seasonal Vehicle Day Pass	\$70.00	\$70.00
Maple Syrup Festival - (AW Campbell)	\$5.00/person 5 and under free	\$5.00/person 5 and under free
<b>Pavilion Rental Fees For Conservation Areas</b>		
Open Pavilion reservation (A.W. Campbell, LC Henderson, Coldstream)	\$100.00	\$100.00
Closed in Pavilion reservation (Warwick, LC Henderson)	\$150.00	\$150.00

## Other Proposed Fee Changes

### Conservation Education

As outlined in Schedule 4 of the SCRCA's Draft Fee Policy, Conservation Education fees stay the same except for Outdoor Education Program at LCH Education Center, which has been proposed to increase by 3% effective January 1, 2027. The proposed increase ensures the

SCRCA fees continue to align with fees charged by neighboring Conservation Authorities and partially cover the increasing staffing cost and material and supplies cost from inflation.

### **Conservation Services**

As outlined in Schedule 4 of the SCRCA's Draft Fee Policy, an increase in Conservation Services fees has been proposed effective January 1, 2027. The proposed changes represent a 10% increase, as the fee schedule has remained unchanged since 2024. The proposed increase is a result of increasing staffing cost, and material and supplies costs due to inflation.

### **Hunting Fees**

As outlined in Schedule 5 of the SCRCA's Draft Fee Policy, an \$10.00 increase in Hunting fees has been proposed effective January 1, 2027. The hunting permit fee has remained unchanged since 2022. The proposed increase is a result of increasing staffing cost.

### **Fee Schedules Unchanged for 2027**

Along with the aforementioned freeze on Planning and Regulations fees, the following fee schedules will remain unchanged from those in 2026:

- GIS Fees
- Watershed Technical Fees
- Administration Fees



St. Clair Region Conservation Authority

# Draft Fees Policy

*Adopted September 15, 2022*  
*Updated June 25, 2026*

## St. Clair Region Conservation Authority Fees Policy

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## St. Clair Region Conservation Authority Fees Policy

# St. Clair Region Conservation Authority Fees Policy

## Basis

This Fees Policy has been prepared to satisfy the requirement for a policy of administrative guidelines regarding fees for services and to document the principles and practices regarding fees charged under un-proclaimed provisions of the *Conservation Authorities Act* (Section 21.2). This policy used the following documents as references:

- *Policies and Procedures for the Charging of Conservation Authority Fees*, established by the Ministry of Natural Resources (June 1997, updated March 1999);
- *Guideline for CA Fee Administration Policies for Plan Review and Permitting*, endorsed by Conservation Ontario Council (June 24, 2019).

The attached Fee Schedules are based on the user-pay principle. The fees and revenues generated are designed to assist with recovering the costs associated with administering and delivering the services on a program basis. Fees take into account estimated staff time, travel, and materials costs to provide the service, but do not exceed the cost of the service.

## Legislative Framework

Since 1996, the *Conservation Authorities Act* empowered conservation authorities to charge fees for services approved by the Minister of Natural Resources. Section 21 (m.1) of the *Conservation Authorities Act* allows for this collection of fees for the following services, where the service is not supported through provincial grant funding:

- *Conservation Authorities Act* Section 28 permit fees;
- Plan review;
- Response to legal, real estate and public inquiries;
- Extension services (e.g., technical advice/ implementation of erosion control measures, forest management/ tree planting, wildlife/ fisheries habitat management, management of forests/ recreational land owned by others, technical studies);
- Community relations/ information/ education services (e.g., tours, presentations, workshops, demonstrations, special events);
- Sale of products (e.g., reports, maps, photographs);
- Any services under other legislation authorized under agreement with the lead ministry.

The un-proclaimed amendments to the *Conservation Authorities Act* (December, 2017) include the addition of Section 21.2 which clarifies that:

The Minister may determine classes of programs and services in respect of which an authority may charge a fee. The amount of a fee charged by an authority for a program or services it provides shall be,

- a. The amount prescribed by the regulations; or
- b. If no amount is prescribed, the amount determined by the authority.

## St. Clair Region Conservation Authority Fees Policy

### Policy Direction

When updating existing fee schedules or establishing new fees the following policy direction will be considered:

1. Fees need to be set with regard to legislative requirements, ability to sustain programs, and be based on a user-pay philosophy;
2. Fee increases should include inflation;
3. Fees must not exceed the costs of delivering the services;
4. Refunds of fees may carry an administrative cost/penalty;
5. Fees are reviewed at least annually and regular adjustments to fees are desirable;
6. The fee schedule will be approved on an annual basis to inform the budget for the following year.

### Exemptions and In-Kind Services

The Authority may waive fees for non-profit conservation groups contributing to the protection and restoration of the natural environment. Examples include but are not limited to: Ducks Unlimited, Rural Lambton Stewardship Network, Nature Conservancy of Canada, Ontario Federation of Anglers and Hunters, and various “Friends of” groups.

In addition, in-kind technical services are routinely provided by the Authority to assist non-profit conservation groups. Technical services may be required for non-profit groups that do not have qualified professionals nor the funding to acquire the expertise to undertake projects to further achieve the environmental targets of the Authority.

### Process and Public Notification

When developing and establishing fees, the Authority also considers the fees of Conservation Authorities offering the same level of service and technical advice, the fees set by neighbouring Conservation Authorities, fees charged by local municipalities and agencies, and fees charged by the private sector for similar services.

Fees account for estimated staff time, travel, equipment and material costs plus a reasonable charge to cover administration of the program, which normally includes an allocation for shared corporate services.

This Fees Policy has been established by the SCRCA Board of Directors and is administered and applied by staff of SCRCA. The Management Team in consultation with the General Manager may, under extenuating circumstances, waive or reduce fees.

The public is notified of any proposed increases or revisions to the Fee Schedule, by way of posting a notice on the SCRCA website that the Fee Schedule will be reviewed on an identified date, at an open meeting of the Authority’s Board of Directors.

### Implementation

While cost recovery is a requirement for certain services, noted above, the Authority considers other

## St. Clair Region Conservation Authority Fees Policy

factors when setting fees, such as fees of neighbouring Conservation Authorities, the nature and level of fees charged by local municipalities for related services and in some cases, the value of similar services provided by the private sector. It should also be noted that for some circumstances and programs, an attempt to charge a fee that would provide complete cost recovery is not feasible due to inability to pay and would result in reduced demand for the service, e.g., school education programs.

### 1. Planning and Regulations (Section 28 Permit Fees, Planning Act and Technical Reviews)

SCRCA administers its fee program for Planning and Regulations to achieve a partial cost recovery to-date for the plan review function. SCRCA programs aims to achieve a 50-50 user fee to levy ratio by 2026 to represent the maximum reliance on user-fees in order to safeguard the planning and regulations program and its services against economic volatility and subsequent budgetary uncertainty. It is also intended to reflect that significant effort and resources are used for pre-consultation related to activities, proposals and inquiries prior to application submissions as well as compliance activities. The fee schedules are based on the complexity of the application and technical review required, which influences the staff time and resources needed for the review. Administration may consider the following issues and data, where and when relevant to revise the fee schedule::

- Analysis of trends in workload changes as a result of shifts in the development market and types of applications;
- Consultation with developers/municipalities about work effort, new planning/legislative requirements and streamlining;
- General overview of status of cost recovery;
- Statistics related to number of applications and annual changes, where required;
- Level of service/review expectation for processing timing;
- Areas of improvement of level of service/staffing demands;
- Cost cutting measures as required;
- Reserve fund requirements;
- Identification of specific/specialized municipal requirements;
- Trends in legal costs associated with appeals to the Local Planning Appeal Tribunal (formerly the Ontario Municipal Board), Mining and Lands Tribunal, and other legal services.

It is the objective of the SCRCA to provide an effective and efficient delivery of services consistent with the *Client Service Standards for Conservation Authority Plan and Permit Review*, endorsed by Conservation Ontario Council, June 24, 2019.

Exemptions to the application of these fees include:

- Non-profit conservation groups contributing to the protection and restoration of the natural environment, examples include but are not limited to: Ducks Unlimited, Nature Conservancy of Canada, Ontario Federation of Anglers and Hunters, RLSN;
- SCRCA initiated work within SCRCA or foundation owned lands, or subsequent grants including permit applications, Planning Act applications, inquiries and site assessments.

## St. Clair Region Conservation Authority Fees Policy

### 2. Conservation Areas Fees

Conservation Areas fees are reviewed annually by Conservation Area Department staff following the end of the camping season in October. Criteria for setting fees are:

- Impact on or opportunity to support the Strategic Plan;
- Anticipated operational expenses that will be incurred that will impact the budget;
- Comments and feedback from CA users;
- Comparison to similar operations and opportunities in the industry, including trends.

As part of the fee setting process, staff also review operational policies that pertain to the various aspects of the Conservation Area services and programs. Refund policies are included in this review and adjusted as necessary. Information pertaining to these policies is shared on our websites as well as available in print. Seasonal campers receive an electronic copy of both the fee schedule and policies annually.

In order to meet deadlines for print advertising as well as reservation system upgrades, fees are approved in November and come into effect on January 1 of the new year. Once approved, new fees become public.

To be consistent with Accessibility Standards for Customer Service Regulation (O.Reg. 429/07) and the Human Rights Code, the Conservation Areas permit people with disabilities who use a support person to bring that person with them while accessing goods or services in premises open to the public or third parties, free of charge.

### 3. Conservation Services Fees

Fees for trees and services are reviewed and updated annually. An attempt is made to balance user fees with program costs while trying to maintain and, over the long term, expand natural areas according to the Environmental Targets Strategic Plan. It must be noted that without cost-sharing opportunities such as the Clean Water Program, 50 Million Tree Program, provincial and federal Species at Risk Funds and others, the program would not be sustainable due to the price of trees, planting and long-term tending and Maintenance costs (i.e., tree numbers planted would drop considerably). Without support dollars and funding to reduce property owners/clients' costs, the tree program would not be able to continue to operate.

The cost of providing these services is based on the following principles:

- Tree costs are based on wholesale tree costs dependent on individual stock items. A mark-up is applied to cover costs associated with staff time, tree delivery and storage requirements;
- Planting fees for both machine and hand planting are based on staffing and equipment costs;
- Where the SCRCA is asked to re-plant areas to comply with court orders (e.g., Woodlands Conservation By-Law, CA Act Permit requirements), the fees charged reflect full cost recovery. These projects are not eligible for grant money to offset project costs.

## St. Clair Region Conservation Authority Fees Policy

### 4. Education Program Fees

Conservation Education program fees are reviewed annually and changes implemented in time for promotion of fall programs. The fees advertised in September are in place for the school year. SCRCA conservation education programs are funded through a number of avenues including fees charged directly to the school classes participating, fees charged directly to the School Board and through corporate, foundation or government sponsorships of specific programs.

The Authority offers programs on site (within the L.C. Henderson Conservation Areas), off-site (wetland, watercourse) and in-class and on the grounds of the school. The fees charged for an on-site program is a cost per student per half day program. There is a minimum fee per program. Most programs can accommodate two or three classes. This revenue is augmented by Authority levy funds to cover costs. To determine the fees charged directly to the school classes a number of factors are considered including:

- Availability of similar services;
- Surveys of prices charged by organizations offering similar services; and
- Demand for the program.

Off-site, specialty programs can be sponsored through corporate, foundation or government agencies.

Cancellation Policy:

The SCRCA requires two weeks notice for program cancellations. Any cancellations received with less than two weeks notice will be subject to a cancellation fee equal to 50% of the total program cost. This cancellation policy does not apply to programs cancelled due to inclement weather.

### 5. Hunting Fees

Lands, facilities and fees for hunting will be reviewed annually. Criteria for increasing the hunting program fees are:

- Anticipated operational expenses that will be incurred;
- Comments and feedback from applicants and permitted users of designated hunting areas;
- Comparison to similar operations and opportunities at other Conservation Authorities.

The fee setting process will include a review of operational policies. The Water Resources Department, overseeing the hunting program, will incorporate MNRF hunting regulation changes, SCRCA policy changes, admission agreements, terms and conditions (written permission) updates, GIS map updates, and applicable fee updates, which are shared on our websites as well as available in print.

### 6. GIS Fees

GIS fees will be reviewed annually. Criteria for increasing GIS fees are:

- Comparison to similar operations and opportunities in the industry, including trends.
- General overview of status of cost recovery;

## St. Clair Region Conservation Authority Fees Policy

Exemptions to the application of some of these fees may include:

- Non-profit conservation, or academic groups contributing to the protection and restoration of the natural environment
- SCRCA initiated work within SCRCA or foundation owned lands

### 7. Watershed Technical Fees

Watershed Technical fees will be reviewed annually. Criteria for increasing Watershed Technical fees are:

- Comparison to similar operations and opportunities in the industry, including trends
- Increased staff effort required to modify Hydrology/Hydraulics models

### 8. Administration Fees

Administration fees will be reviewed annually. Criteria for increasing Administration fees are:

- General overview of status of cost recovery

### Refunds

The SCRCA does not issue refunds for services or products once the application or order is submitted and the payment has been processed.

Conservation Area policies are in place regarding refunds specific to the different programs and services offered. Policies regarding refunds are posted on the Authority website as well as copies are distributed to seasonal campers. Links to the websites are updated by January 1 for the upcoming operating season. Refunds are not offered for inclement weather, nor are they offered when a permit holder is evicted from the premises.

### Appeal

The fee appeal process will be based on the principles of fairness, opportunity, and notification. Application for an administrative review may be received for, 1) an appeal if a fee is contrary to the fees set out in the fee schedule, or 2) that the fee set out in the fee schedule is excessive in relation to the service or program received.

If an applicant has concerns with a fee that was charged, they have the right to an administrative review after the fee has been paid. Requests for an administrative review must be in writing to the General Manager (or delegate) and specify the reason(s) for the request for review. Upon reconsideration of a fee that was charged by the authority, the authority may:

- a. Order that the fee paid be upheld; Vary the amount of the fee originally charged, as the authority considers appropriate; or
- b. Order that the fee be refunded.

If not satisfied with the outcome then an appeal will be directed to the SCRCA Board of Directors for a decision. Once heard, the appeal will be dismissed or upheld through a resolution passed by the Board of Directors. The appellant will be notified accordingly of the Board's decision.

## St. Clair Region Conservation Authority Fees Policy

If a refund is approved, a 20% administration fee will apply.

### Date of Effect

The Fee Policy becomes effective as of the date of SCRCA Board of Directors approval unless stated otherwise.

### Transition

The establishment of this Fee Policy supersedes and replaces all previous fee policies and/or schedules. The Policy also applies to proposals not previously invoiced, such as draft approved plans of subdivision which predated any fee schedule.

### Review

This Fee Policy and Schedules will be reviewed annually by the SCRCA Management Team, in conjunction with the annual budgeting process. The Management Team will seek information regarding fees, from various sources, as identified in the process and public notification section above; prepare a proposed revised Fee Schedule with a report to members regarding recommendations. The Board of Directors shall receive and make recommendations as to the proposed Fee Schedule. Once approved, the revised Fee Schedule to this policy will be published on SCRCA's website, distributed to Municipal Clerks for posting, and in other materials used by the public.

### Fee Schedules

- Schedule 1: Planning and Regulations Fees
- Schedule 2: Conservation Areas Fees
- Schedule 3: Conservation Services Fees
- Schedule 4: Education Program Fees
- Schedule 5: Hunting Fees
- Schedule 6: GIS Fees
- Schedule 7: Watershed Technical Fees
- Schedule 8: Administration Fees

### Schedule 1: Planning and Regulations Fees

Includes SCRCA Section 28 Permit Fees, Plan Review Fees, Technical Review Fees, and other fees

The fee schedule is revised annually by the Authority's Board of Directors. If an applicant has concerns with a fee charged, they have the right to appeal to the Authority's Board of Directors after the fee has been paid. To appeal a fee which has been charged, the applicant must submit a written request to the Authority's Board of Directors via the General Manager outlining their concerns with the fee charged. Written concerns should be submitted to [stclair@scrca.on.ca](mailto:stclair@scrca.on.ca). The decision to revise the fee will be made by the Authority's Board of Directors via an impartial review by the General Manager and Director of Corporate Services. This is in accordance with the MNR/CO Policies and Procedures for Charging of CA Fees, 1997 and the SCRCA Fee Administration Guidelines.

**St. Clair Region Conservation Authority Fees Policy**

<b>Administrative Fees</b>		<b>2027</b>
Processing Fee		\$155.00
Legal Inquiries		\$245.00
Expedited Response (<5 Business Days)		\$400.00
Site Inspection/Meeting Attendance		\$285.00
Property Inquiry <sup>1</sup>		
Real Estate Inquiry – no site visit, limited review		\$245.00
Minor – desktop review, minor in nature relative to cost, location or impact		\$315.00
Major – complex features, site visit required		\$450.00
<b>Technical Report Review</b>		<b>2027</b>
Includes initial review of complete report; review of revised reports are subject to surcharge. Technical Report Review fees are in addition to application fees.		
Terms of Reference <sup>2</sup>		\$490.00
Engineering Study/Technical Report <sup>3</sup> (floodline, geotechnical, meander belt, slope stability, natural heritage, coastal <sup>4</sup> )		
Minor – scoped report, minor review (cost, location, impact), 1- lot		\$515.00
Standard – scoped technical assessment, within feature, 1 – lot		\$940.00
Major - Complex features, potential impact, multiple lots		\$1,500.00
Environmental Impact Study / Development Assessment Report		
Minor - limited assessment required, adjacent to feature		\$1,190.00
Standard - scoped technical assessment, adjacent or within feature		\$2,220.00
Major - comprehensive technical assessment, adjacent or within feature		\$5,625.00
Mitigation / Monitoring Report		\$890.00
Hydrogeological Assessment <sup>5</sup>		\$1,775.00
Stormwater Management Plans		
Preliminary Concept		\$450.00
Detail Design		\$860.00
Additional Review of Revised Report <sup>6</sup>		50% Surcharge

## St. Clair Region Conservation Authority Fees Policy

<b>Planning Service Fees</b>		2027
<i>Fees are per application, unless otherwise noted. Applications are assessed for Natural Hazard and/or Natural Heritage features and fees will be charged accordingly.</i>		
Pre-consultation <sup>7</sup>		\$315.00
<b>Natural Hazards</b>		2027
Minor Variance (Waterfront <sup>8</sup> fee x2)		\$245.00
Severance (per lot created; Waterfront <sup>8</sup> fee x2)		\$340.00
Site Plan Approval		\$365.00
Major - large scale, complex features, requiring technical studies.		\$855.00
Zoning By Law Amendment		\$365.00
Major - large scale, complex features, requiring technical studies.		\$565.00
Official Plan Amendment		\$365.00
Major - large scale, complex features, requiring technical studies.		\$570.00
<b>Natural Heritage</b>		2027
Minor Variance		\$410.00
Severance (per lot created)		\$615.00
Site Plan Approval		\$555.00
Major - large scale, complex features, requiring technical studies.		\$1,120.00
Zoning By Law Amendment		\$645.00
Major - large scale, complex features, requiring technical studies.		\$1,120.00
Official Plan Amendment		\$645.00

### St. Clair Region Conservation Authority Fees Policy

Major - large scale, complex features, requiring technical studies.	\$1,120.00
Draft Plan of Subdivision/Condominium	2027
< 20 Units	\$1,790.00
21-50 Units	\$3,665.00
> 50 Units	\$4,885.00
Additional Natural Heritage Fee	
< 20 Units	\$805.00
21-50 Units	\$1,615.00
> 50 Units	\$2,420.00
Clearance of Conditions (per condition)	\$360.00
Redline Revision (applicant initiated)	50% of initial fee
File Re-Activation Fee (dormant for greater than 2 years)	50% of current fee
Draft Plan Extension (original comments lapsed)	100% of current fee
Ontario Regulation 171/06 Review Fees <i>Application fees are applied per works/project.</i>	2027
Application Fees <sup>9</sup>	
Routine Permit Limited review, minor in nature relative to cost, location, or impact (may include deck, patios, etc.)	\$270.00
Minor Permit A Small scale, and/or consistent with policy	\$525.00
Minor Permit B Medium scale, primary structures, and/or consistent with policy	\$820.00
Major Permit Large scale, requiring technical studies, and/or inconsistent with policy	\$1,385.00
Linear Utility Corridor Fees	
Routine – may include linear utility crossings and digs adjacent to watercourses or wetlands	\$525.00
Minor – may include linear utility corridors where a watercourse or wetland crossing is proposed (small scale,	\$820.00

### St. Clair Region Conservation Authority Fees Policy

limited in scope and location)	
Major – may include linear utility corridors where multiple watercourse or wetland crossings are propose (large scale, multiple roads/concessions)	\$1,385.00
Drainage Act Review <sup>10</sup>	2027
DART Review	
Minor - project value under \$500.00	\$65.00
Standard – follows DART protocol, SCR issued	\$300.00
Major – within a regulated wetland	\$1,130.00
Engineer's Report Review	\$570.00
Other Fees	2027
Aggregate Resources Act review	\$3,760.00
Environmental Assessment Act	
Standard	\$3,760.00
Major	\$9,390.00
Commercial Renewable Energy Projects	Double
Golf Course Development/Realignment	\$1,130.00
Hearing Request	\$900.00
Application Revisions and Permit Revisions/Extensions <sup>11</sup>	\$150.00
File Re-Activation Fee (dormant for greater than 1 year)	50% surcharge
Major Project (ex. Ministerial Zoning Order) <sup>12</sup>	\$25,000.00
Applications for Work Proceeded without Authorization <sup>13</sup>	Double
<p>Footnotes/Addendums:</p> <ol style="list-style-type: none"> <li>1. This fee will be reduced from the application fee provided no change has occurred in the proposal and the application moves forward within a 2 year limit.</li> <li>2. Terms of Reference fee is reduced from the Technical Report Review Fee</li> <li>3. It is required that the proponent consult with the SCRCA and the Municipality prior to preparation and submission of a detailed technical report</li> <li>4. SCRCA will generally require shoreline development to be reviewed by the Conservation Authority retained coastal engineer. Costs for review are to be borne by the proponent. In this case, a Technical Report Review fee would not apply. As per Board of Directors approval November 10, 2016.</li> <li>5. SCRCA will generally require hydrogeological reports to be reviewed by the Conservation Authority retained hydrogeologist. Costs for review are to be borne by the proponent, and may exceed SCRCA's review fee, which would then be paid directly to the consultant and SCRCA's review fees would not apply.</li> <li>6. The fees for technical report review include one comprehensive report review and one revised report review. The SCRCA reserves the right to charge a processing fee or additional</li> </ol>	

### St. Clair Region Conservation Authority Fees Policy

technical report fees for additional reviews.

7. This fee will be deducted from the application fee when a formal application is submitted. It is required that the proponent consult with the SCRCA and Municipality.

8. Waterfront includes properties within the Shoreline Hazard along Lake Huron, St. Clair River, Chenal Ecarte, and Lake St. Clair

9. Acceptance of an application as complete does not imply permission will be granted. Permission will be forthcoming only if submissions address statutory requirements and conform to approved SCRCA policies in effect at the time an application is made, or where allowances are granted by the Authority's Executive Committee or SCRCA Board of Directors.

10. If an Ontario Regulation 171/06 application is required for a drain enclosure or works within or adjacent to a wetland additional fees, as appropriate, may be charged. Section 76 reports are exempt.

11. A charge is applied for permit amendments that are administrative in nature (eg. expire date extension). Applications that are more substantially amended or re-submitted after approval are subject to a surcharge of 50% of the original fee that was paid.

12. Review of applications made under a Ministers Zoning Order (Fee includes review of 2 major studies and 2 project meetings. Additional fees to be charged per report as appropriate and consistent with the current fee schedule, additional charges (\$/hr) for project team meetings beyond the 2 already included, plus any other additional expenses to enable cost recovery. Additional charges for legal or technical peer review may be applicable

13. First occurrence 100% surcharge. Second and subsequent occurrences will be subject to a 200% surcharge. Note: applications will only be accepted retroactively where works undertaken meet SCRCA board approved policies or where works are proposed that are intended to bring a project into compliance with said policies

St. Clair Region Conservation Authority Fees Policy

## Schedule 2 - Conservation Areas Fees

Note: All fees include applicable taxes and may be changed by resolution of the Board of Directors

<b>Camping Fees</b>	<b>2027</b>
Reservation Fee	\$ 15.00
Cancellation Fee	\$ 20.00
Reservation Change Fee	\$ 8.00
<b>Peak Season June 20, 2027 – September 1, 2027</b>	<b>2027</b>
Daily, Unserviced	\$ 48.00
Daily, Serviced (hydro & water)	\$ 60.00
Daily, Serviced (hydro only)	\$ 54.00
Weekly, Unserviced	\$ 300.00
Weekly, Serviced	\$ 377.00
Monthly, Unserviced (4 weeks)	\$ 1080.00
Monthly, Serviced (4 weeks)	\$ 1,360.00
<b>Off-Peak: May 1 – June 18, 2027; September 2 – October 17, 2027 (excludes Victoria Day Weekend &amp; Thanksgiving Weekend - long weekends at peak season rates)</b>	<b>2027</b>
Daily, Unserviced	\$ 40.00
Daily, Serviced (hydro & water)	\$ 46.50
Daily, Serviced (hydro only)	\$ 42.00
Weekly, Unserviced	\$ 250.00
Weekly, Serviced	\$ 295.00
Monthly, Unserviced (4 weeks)	\$ 950.00
Monthly, Serviced (4 weeks)	\$ 1120.00
<b>Seasonal Camping Season Fees – May 1, 2027 – October 17, 2027</b>	<b>2027</b>
Full Payment made on or before April 15, 2027	\$ 3,500.00
First instalment payment on or before April 15, 2027	\$ 2,300.00
Second instalment payment on or before June 1, 2027	\$ 1,275.00
Seasonal late payment fee	\$ 100.00
Non-refundable seasonal site deposit for the following season (beginning in the fall) - Due	\$ 200.00
<b>Miscellaneous Campground Fees</b>	<b>2027</b>
Overnight Visitors (per person)	\$ 10.00
Sewage Pump Out per service fee	\$ 60.00
Sewage Pump Out seasonal fee (bi-weekly)	\$ 330.00
Sewage Pump Out seasonal fee (weekly)	\$ 660.00
Exterior fridge/freezer charge	\$ 200.00
Extra hydro fee for electric golf cart	\$ 210.00
Ice	\$ 4.00
Firewood (bundle)	\$ 10.00
Vehicle Day Pass	\$ 10.00
Pedestrians/Cyclists (16 & over) Day Pass	\$ 3.00

### St. Clair Region Conservation Authority Fees Policy

Seasonal Day Pass	\$ 70.00
Maple Syrup Festival (A.W. Campbell)	\$ 5/ person (5 and under free)
Pavillion Rentals	2027
Open Pavilion reservation (A.W. Campbell, L.C. Henderson, Coldstream)	\$ 100.00
Closed in Pavilion reservation (Warwick, L.C. Henderson)	\$ 150.00

## St. Clair Region Conservation Authority Fees Policy

## Schedule 3 - Conservation Services Fees

Conservation Services Fees	2027
Managed Forest Tax Incentive Program Plan Approvals	
Plan Review & Approval Process (including site visit)	\$605.00/plan
Plan Creation & Plan Approval (includes field work)	
10 to 20 acres	\$880.00/plan
20 to 40 acres	\$1100.00/plan
Greater than 40ac	\$1320.00/plan
Timber Management	
Field Work / Site Visit	\$88.00 per man hour
Timber Report Creation	\$275.00
Drain Maintenance Program	
Spot spray application for vegetation control in drains	\$1320 per ha + chemical Spot spray \$165/hr.+ chemical
Tree Planting (Private Lands) These are guidelines, pricing is dependent on size and location	
Large Stock Program	Cost vary according to size and species
Tree Seedlings	Cost vary according to size and species
Seedling Tree Planting Services Machine planting:	
500 - 999 trees	\$1,650.00/site
1000 – 1999 trees	\$1.65/seedling
2000 plus trees	\$1.65/seedling
Larger sites requiring more than 5000 trees	Quotation provided
Coniferous plantations	10% reduction from above prices
Includes tree planting and initial herbicide application - HST will be added	
Seedling Tree Planting Services Hand planting:	
Refill planting up to 500 trees	\$2035.00/site
More than 550 trees	Larger hand planting sites
Includes tree planting and initial herbicide application - HST will be added	Are dependent on private tree planting contractor availability
Herbicide Tending up to 750 seedlings	\$495.00
750 to 3000 trees	\$0.55/seedling/max charge \$1400.00
more than 3500 trees up to 1000 trees requiring backpack sprayer >1000+ trees requiring backpack sprayer	\$0.45/seedling \$770.00/site \$0.80/seedling
Vegetation Control – Mowing between tree rows	

### St. Clair Region Conservation Authority Fees Policy

Mowing vegetation between tree rows	\$0.20 per ha of trees with a flat fee of \$385.00 for sites less than 2000 seedlings
Tree Species (Subject to Availability)	
Coniferous Trees	Native & Traditional Species – bare root transplant seedlings 20-35 cm tall
Deciduous Trees & Shrubs	Native & Traditional Species – bare root seedlings are 25-60 cm tall
<i>All seedlings will be grown from seeds collected in seed zones suitable to St. Clair Region</i>	

\*Price dependent on species

## St. Clair Region Conservation Authority Fees Policy

**Schedule 4 - Education Program Fees**

Education Fees	2027
Half Day (2 hour program) per student	\$8.75
Minimum Fee per instructor (2 hour program)	\$160.00
Full Day (4 hour program) per student	\$16.50
Minimum Fee per instructor (4 hour program)	\$300.00
In Class program (without sponsors) per class (1 hour)	\$170.00
In Class program (without sponsors) per additional class, same school/day (1 hour)	\$142.00
ICE (Innovation, Creativity & Entrepreneurship) per day	\$515.00
SHSM (Specialist High Skills Major) 1/2 day	\$310.00
SHSM (Specialist High Skills Major) Full day	\$515.00
Webinar Program Fee - 1 hour session	\$500.00
Nature in Your Neighbourhood Schoolyard Program Fee – per class (1 hour)	\$135.00
Nature in Your Neighbourhood Schoolyard Program Fee – per additional class, same school/day (1 hour)	\$110.00
Live-Stream with a Naturalist Program Fee - 1 hour session	\$100.00
Mileage Surcharge for Schools Outside SCRCA Watershed	\$100.00
Cancellations made outside of the cancellation policy will incur a fee equal to 50% of the total program cost.	

**St. Clair Region Conservation Authority Fees Policy**

### **Schedule 5 - Hunting Fees**

Hunting Fees	2027
Hunting - McKeough Properties Only (annual permit)	\$90.00
Trapping Permit (per property)	\$10.00

### **Schedule 6 – GIS Fees**

GIS Services (plus tax)	2027
Data Requests (includes up to 3 data sets, \$100.00 per additional data set)	\$330.00
GIS Service Fees (per hour, minimum 1 hour charge)	\$105.00

### **Schedule 7 – Watershed Technical Fees**

Watershed Services Technical Fees		2027
Technical Reports - Adobe digital (pdf) format on USB		\$100.00
Data and Information Requests		
a)	HEC II, HYMO, Hydro Pak, Streamgauge, Precipitation, Meteorological or Flow Data	\$100.00
b)	Additional cost for data or information collection in excess of one hour	\$55.00/hr
c)	Additional cost for USB or printed reports	\$100.00

### **Schedule 8 – Administration Fees**

Administration Fees		2027
Administrative Fees negotiated by contract		
NSF Cheques		\$55.00
Processing Fee - Oil & Gas (Long term)		
a)	Oil & Gas Long Term	\$340.00
b)	Annual	\$550.00

**Meeting Date:** June 25, 2026 **Item 6.4**  
**Report Date:** June 10, 2026  
**Submitted by:** Chunning Li

**Subject:** 2027 Draft Budget

## Recommendation:

That the Board of Directors acknowledges the 2027 Draft Budget of \$10,531,683 with a proposed municipal general operating levy of \$1,796,567 and general capital levy of \$33,382, and further that the Board of Directors direct staff to circulate the draft budget booklet to member municipalities for information and input, and to post on the Governance section of the SCRCA's website in accordance with Ontario Regulation.

## Background:

The SCRCA management team has prepared and brought forward 2027 Draft Budget earlier than in previous years in response to provincial requirements associated with the amalgamation of Conservation Authorities. As the 2026 Current Value Assessment (CVA) has not yet been received from the Ministry, staff have used the 2025 CVA as an estimate for levy apportionment. The apportionment will be updated once the 2026 CVA becomes available. The staff plans to circulate 2027 Draft Budget Booklet to member municipalities for review. The booklet includes the following supporting reports and charts:

- 2027 Budget (Draft) Highlights** –General Operating Levy in 2027 Draft Budget is \$1,796,567 (3% increase) and General Capital Levy is \$33,382 (1% increase) shared by the 17-member municipalities, resulting in a total increase of \$69,519 or 4% from 2026 General Levy.

The primary financial pressures and cost drivers in the General Operating Levy include:

- \$93,400 – Compensation and benefits increase for category 1 program staff, including Cost-of-Living Adjustment (COLA), step increase within wage scales, and benefit increase.
- \$11,000 – Reduction on planning and regulation fees from the fee freeze and CA Act change.
- Inflation on material and supplies cost.

Mitigation measures to reduce the Operating Levy increase include:

- Suspend the 2% increase to fund General Operating Expenses and Category 1 mandatory programs and services that have previously been funded through self-generated revenue or internal charges approved in 2023.

- \$51,572 – Grant funding and self-generating revenue to fund some cost increases.
- Seeking operational efficiency and cost saving alternatives to offset inflation on material and supplies costs.

The net impact on 2027 General Operating Levy is \$52,828 or 3%

General Capital levy increase for mandatory and general capital programs and services except for water control structures is \$16,691 (Approved December 12, 2024 through Asset Management Plan) or 1%.

- **Overall Revenues and Expenditures** – Total operating expenditure from all programs is estimated to be \$8,831,190. Total capital expenditure is \$1,700,493.
- **Revenue By Source** – 30% of total revenue is from Federal & Provincial Funding and Grants, 4% from Municipal Agreements, 22% from User Fees, 13% from Other Income, 14% from Reserve, and 17% from General Levy.
- **General and Category 1 Programs Revenues and Expenditures** – Total operating expenditure from general and category 1 programs is estimated to be \$2,798,490, and total capital expenditure is \$74,913.
- **Category 2 Programs Revenues and Expenditures** – Total operating expenditure from category 2 programs is estimated to be \$134,900, and total capital expenditure is \$133,580.
- **Category 3 Programs Revenues and Expenditures** – Total operating expenditure from category 3 programs is estimated to be \$5,897,800, and total capital expenditure is \$1,492,000.
- **2027 Total Municipal Funding (Draft)** – This summarizes total municipal funding from each member municipality, including special infrastructure projects and category 2 & 3 programs.
- **2027 General Levy Assessment (Draft)** – This summarizes General Levy apportionment to each member municipality and changes from prior year General Levy. Again, 2025 CVA has been used as an estimate, and the apportionment will be updated once the 2026 CVA becomes available.



## **2027 Draft Budget**

1. About Us (pg. 2)
2. Budget Highlights (pg. 3)
3. Overall Revenues and Expenditures (pg. 4)
4. Budget Funding Breakdown (pg. 5)
5. General and Category 1 Programs Revenues and Expenditures (pg. 6)
6. Category 2 Programs Revenues and Expenditures (pg. 7)
7. Category 3 Programs Revenues and Expenditures (pg. 8)
8. Total Municipal Funding (pg.9)
9. General Levy Assessment (pg.10)

## **St. Clair Region Conservation Authority**

### **About Us**

The St. Clair Region Conservation Authority (SCRCA) is one of Ontario's 36 Conservation Authorities (CA) responsible for the conservation, restoration, and management of natural resources within its watershed. The St. Clair Region includes the Sydenham River watershed and smaller watersheds that drain directly into southern Lake Huron, the St. Clair River, and northeastern Lake St. Clair.

Our programs aim to 1) reduce the risk of life and property from flooding and erosion; 2) improve water quality; 3) promote habitat creation and stewardship; 4) provide outdoor recreation opportunities; 5) increase environmental awareness and literacy; and 6) monitor and protect our most vulnerable species. We achieve this in cooperation and partnership with our member municipalities, government agencies, Indigenous communities, community groups, local landowners, and businesses.

### **Vision Statement**

The vision of the St. Clair Region Conservation Authority reflects the future desired state of our region. "A healthy and sustainable natural environment in the St. Clair region."

### **Mission Statement**

The St. Clair Region Conservation Authority has as its mission, to provide leadership through coordination of watershed planning, implementation of resource management programs and promotion of conservation awareness, in cooperation with others.

## 2027 Budget Highlights

The SCRCA management team has prepared and brought forward 2027 Draft Budget earlier than in previous years in response to provincial requirements associated with the amalgamation of Conservation Authorities. As the 2026 Current Value Assessment (CVA) has not yet been received from the Ministry, staff have used the 2025 CVA as an estimate for levy apportionment. The apportionment will be updated once the 2026 CVA becomes available.

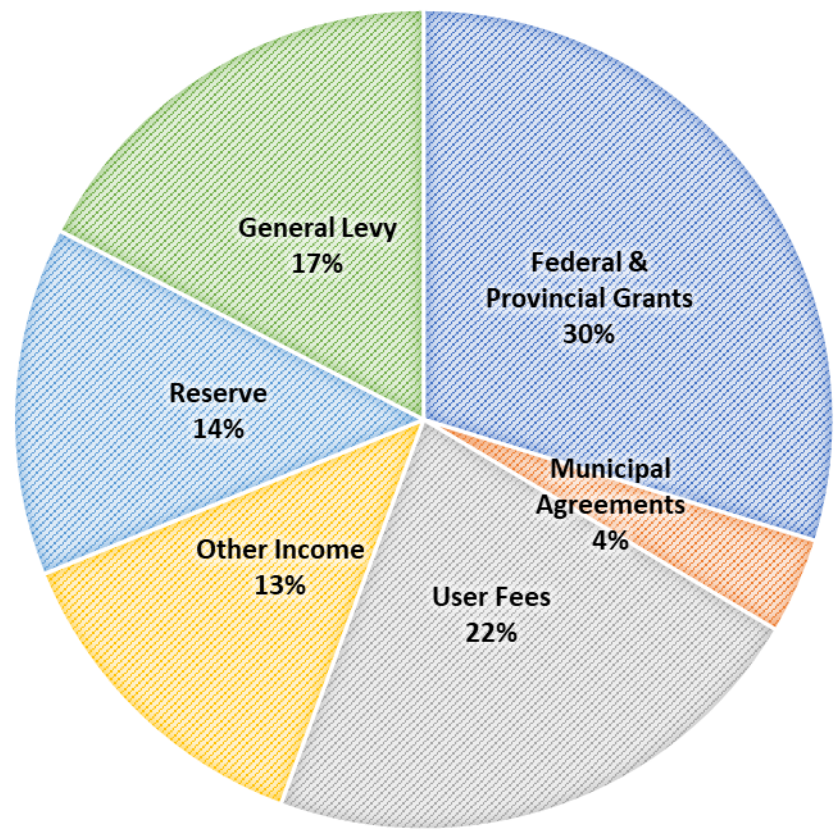
We offer the following highlights for your information:

- Draft General Operating Levy for 2027 is \$1,796,567 and General Capital Levy is \$33,382 shared by the 17-member municipalities, resulting in a total increase of \$69,519 or 4% from 2026 (see General Levy Assessment).
- The primary financial pressures and cost drivers in the General Operating Levy include:
  - \$93,400 – Compensation and benefits increase for category 1 program staff, including Cost-of-Living Adjustment (COLA), step increase within wage scales, and benefit increase.
  - \$11,000 – Reduction on planning and regulation fees from the fee freeze and CA Act change.
  - Inflation on material and supplies cost.
- Mitigation measures to reduce the operating levy increase include:
  - Suspend the 2% increase to fund General Operating Expenses and Category 1 mandatory programs and services that have previously been funded through self-generated revenue or internal charges approved in 2023.
  - \$51,572 – Grant funding and self-generating revenue to fund some cost increases.
  - Seeking operational efficiency and cost saving alternatives to offset inflation on material and supplies costs.
- The net impact on 2027 General Operating Levy is \$52,828 or 3%.
- General Capital levy increase for mandatory and general capital programs and services except for water control structures is \$16,691 (Approved December 12, 2024 through Asset Management Plan) or 1%.
- Total Municipal Funding summarizes total funding from each municipality, including special infrastructure projects and category 2 & 3 programs.

<b>2027 Operating Budget</b>		
<b>Operating Expenditures</b>	<b>2026 Budget</b>	<b>2027 Budget</b>
Flood Control Operations and Maintenance	\$ 422,450	\$ 433,450
Natural Hazard Technical Study	\$ 30,000	\$ 15,000
Planning & Regulations	\$ 945,870	\$ 976,370
Land Management	\$ 280,680	\$ 278,290
Conservation Area	\$ 1,871,765	\$ 1,931,009
Conservation Services	\$ 396,098	\$ 577,598
Source Water Protection & Risk Mgmt	\$ 223,582	\$ 228,950
Watershed monitoring and Stewardship Program	\$ 2,946,438	\$ 2,848,600
Area of Concern Mgmt	\$ 131,166	\$ 147,724
Education	\$ 156,410	\$ 171,934
Foundation	\$ 38,209	\$ 40,200
Corporate Services	\$ 1,177,093	\$ 1,182,066
<b>Total Operating Expenditures</b>	<b>\$ 8,619,760</b>	<b>\$ 8,831,190</b>
<b>Operating Revenues</b>	<b>2026 Budget</b>	<b>2027 Budget</b>
General Levy	\$ 1,743,739	\$ 1,796,567
Federal & Provincial Grants	\$ 3,098,242	\$ 3,069,462
Municipal Agreements (formerly Special Levy)	\$ 334,250	\$ 332,075
User Fees	\$ 2,210,221	\$ 2,327,449
Other Income	\$ 1,233,309	\$ 1,305,638
<b>Total Operating Revenues</b>	<b>\$ 8,619,760</b>	<b>\$ 8,831,190</b>
<b>Total Operating Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ 0</b>

<b>2027 Capital Budget</b>						
<b>Capital Projects</b>	<b>Costs</b>	<b>2027 General Levy</b>	<b>2027 Special Levy</b>	<b>Other Funding</b>	<b>Reserve</b>	<b>Net</b>
Water and Erosion Control Infrastructure	\$ 133,580		\$ 66,790	\$ 66,790		\$ -
Conservation Area	\$ 1,450,000				\$ 1,450,000	\$ -
IT, Equipment, and Vehicle	\$ 116,913	\$ 17,812		\$ 116,913		\$ 17,812
Buildings, Furniture & Fixtures		\$ 15,570				\$ 15,570
<b>Total</b>	<b>\$ 1,700,493</b>	<b>\$ 33,382</b>	<b>\$ 66,790</b>	<b>\$ 183,703</b>	<b>\$ 1,450,000</b>	<b>\$ 33,382</b>

### TOTAL REVENUE BY SOURCE



<b>General and Category 1 Programs Operating Budget</b>		
	<b>2026 Budget</b>	<b>2027 Budget</b>
<b>Expenditures</b>		
Flood Control Operations and Maintenance	\$ 422,450	\$ 433,450
Natural Hazard Technical Study	\$ 30,000	\$ 15,000
Planning & Regulations	\$ 945,870	\$ 976,370
Land Management	\$ 166,419	\$ 157,604
Conservation Area		
Conservation Services		
Source Water Protection & Risk Mgmt		
Watershed monitoring and Stewardship Program	\$ 34,000	\$ 34,000
Area of Concern Mgmt		
Education		
Foundation		
Corporate Services	\$ 1,177,093	\$ 1,182,066
<b>Total Expenditures</b>	<b>\$ 2,775,832</b>	<b>\$ 2,798,490</b>
<b>Revenues</b>		
General Levy	\$ 1,743,739	\$ 1,796,567
Federal & Provincial Grants	\$ 160,038	\$ 160,038
Municipal Agreements (formerly Special Levy)	\$ 77,450	\$ 77,450
User Fees	\$ 290,000	\$ 278,000
Other Income	\$ 504,605	\$ 486,435
<b>Total Revenues</b>	<b>\$ 2,775,832</b>	<b>\$ 2,798,490</b>
<b>Total Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>

<b>General and Category 1 Programs 2027 Capital Budget</b>					
<b>Capital Projects</b>	<b>Costs</b>	<b>2027 General Levy</b>	<b>Other Funding</b>	<b>Reserve</b>	<b>Net</b>
Water and Erosion Control Infrastructure					\$ -
Conservation Area					\$ -
IT, Equipment, and Vehicle	\$ 74,913	\$ 17,812	\$ 74,913		\$ 17,812
Buildings, Furniture & Fixtures		\$ 15,570			\$ 15,570
<b>Total</b>	<b>\$ 74,913</b>	<b>\$ 33,382</b>	<b>\$ 74,913</b>	<b>\$ -</b>	<b>\$ 33,382</b>

Category 2 Programs Operating Budget		
	<b>2026 Budget</b>	<b>2027 Budget</b>
<b>Expenditures</b>		
Flood Control Operations and Maintenance		
Water Erosion Control Infrastructure		
Natural Hazard Technical Study		
Planning & Regulations		
Land Management		
Conservation Area	\$ 137,075	\$ 134,900
Conservation Services		
Source Water Protection & Risk Mgmt		
Watershed monitoring and Stewardship Program		
Area of Concern Mgmt		
Education		
Foundation		
Corporate Services		
IT, Equipment, and Vehicle Capital Spending		
<b>Total Expenditures</b>	<b>\$ 137,075</b>	<b>\$ 134,900</b>
<b>Revenues</b>		
General Levy		
Federal & Provincial Grants		
Municipal Agreements (formerly Special Levy)	\$ 137,075	\$ 134,900
User Fees		
Other Income		
<b>Total Revenues</b>	<b>\$ 137,075</b>	<b>\$ 134,900</b>
<b>Total Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>

Category 2 Programs 2027 Capital Budget					
Capital Projects	Costs	2027 Special Levy	Other Funding	Reserve	Net
Water and Erosion Control Infrastructure	\$ 133,580	\$ 66,790	\$ 66,790		\$ -
Conservation Area					\$ -
IT, Equipment, and Vehicle					\$ -
Buildings, Furniture & Fixtures					\$ -
<b>Total</b>	<b>\$ 133,580</b>	<b>\$ 66,790</b>	<b>\$ 66,790</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Category 3 Programs Operating Budget</b>		
	<b>2026 Budget</b>	<b>2027 Budget</b>
<b>Expenditures</b>		
Flood Control Operations and Maintenance		
Water Erosion Control Infrastructure		
Natural Hazard Technical Study		
Planning & Regulations		
Land Management	\$ 114,261	\$ 120,686
Conservation Area	\$ 1,734,690	\$ 1,796,109
Conservation Services	\$ 396,098	\$ 577,598
Source Water Protection & Risk Mgmt	\$ 223,582	\$ 228,950
Watershed monitoring and Stewardship Program	\$ 2,912,438	\$ 2,814,600
Area of Concern Mgmt	\$ 131,166	\$ 147,724
Education	\$ 156,410	\$ 171,934
Foundation	\$ 38,209	\$ 40,200
Corporate Services		
IT, Equipment, and Vehicle Capital Spending		
<b>Total Expenditures</b>	<b>\$ 5,706,853</b>	<b>\$ 5,897,800</b>
<b>Revenues</b>		
General Levy	\$ -	\$ -
Federal & Provincial Grants	\$ 2,938,204	\$ 2,909,424
Municipal Agreements (formerly Special Levy)	\$ 119,725	\$ 119,725
User Fees	\$ 1,920,221	\$ 2,049,449
Other Income	\$ 728,704	\$ 819,203
<b>Total Revenues</b>	<b>\$ 5,706,853</b>	<b>\$ 5,897,800</b>
<b>Total Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ 0</b>

<b>Category 3 Programs 2027 Capital Budget</b>					
<b>Capital Projects</b>	<b>Costs</b>	<b>2027 Special Levy</b>	<b>Other Funding</b>	<b>Reserve</b>	<b>Net</b>
Water and Erosion Control Infrastructure					\$ -
Conservation Area	\$ 1,450,000			\$ 1,450,000	\$ -
IT, Equipment, and Vehicle	\$ 42,000		\$ 42,000		\$ -
Buildings, Furniture & Fixtures					\$ -
<b>Total</b>	<b>\$ 1,492,000</b>	<b>\$ -</b>	<b>\$ 42,000</b>	<b>\$ 1,450,000</b>	<b>\$ -</b>

<b>2027 Total Municipal Funding (Draft)</b>									
<b>Total Municipal Funding Including Special Infrastructure Projects and Category 2&amp;3 Programs</b>									
	<b>2027 General Levy</b>		<b>2027 Special Benefitting Levy and MOU</b>					<b>2027</b>	<b>2026</b>
	<b>General Operating Levy</b>	<b>General Capital Levy</b>	<b>Head St. Dam Decommissioning Study (WECI)</b>	<b>Coldstream Dam Decommissioning Study (WECI)</b>	<b>Water Control Structure Maintenance (McKeough &amp; ARDA)</b>	<b>Conservation Areas</b>	<b>Tree Planting, Stewardship &amp; Education Programs</b>	<b>Total Municipal Funding</b>	<b>Total Municipal Funding</b>
<b>Municipality</b>									
<b>Adelaide Metcalfe Tp</b>	\$ 34,541	\$ 642						\$35,183	\$33,846
<b>Brooke-Alvinston Tp</b>	\$ 30,731	\$ 571					\$2,000	\$33,302	\$32,113
<b>Chatham-Kent M</b>	\$ 234,467	\$ 4,357			\$73,630	\$27,400	\$37,154	\$377,008	\$371,585
<b>Dawn-Euphemia Tp</b>	\$ 46,502	\$ 864				\$1,250	\$500	\$49,116	\$47,291
<b>Enniskillen Tp</b>	\$ 33,842	\$ 629						\$34,470	\$33,161
<b>Lambton Shores M</b>	\$ 92,280	\$ 1,715				\$1,200	\$9,288	\$104,482	\$100,911
<b>Middlesex Centre M</b>	\$ 43,292	\$ 804		\$33,395		\$30,750	\$2,000	\$110,241	\$114,166
<b>Newbury V</b>	\$ 2,826	\$ 53					\$285	\$3,164	\$3,054
<b>Oil Springs V</b>	\$ 3,720	\$ 69					\$360	\$4,149	\$4,005
<b>Petrolia T</b>	\$ 46,537	\$ 865				\$2,350	\$2,500	\$52,252	\$50,451
<b>Plympton-Wyoming T</b>	\$ 103,715	\$ 1,927						\$105,642	\$101,629
<b>Point Edward V</b>	\$ 37,014	\$ 688					\$3,819	\$41,521	\$40,089
<b>Sarnia C</b>	\$ 655,764	\$ 12,185				\$26,850		\$694,799	\$668,824
<b>Southwest Middlesex M</b>	\$ 20,788	\$ 386					\$1,334	\$22,508	\$21,704
<b>St. Clair Tp</b>	\$ 206,408	\$ 3,835			\$3,820		\$31,694	\$245,757	\$237,770
<b>Strathroy - Caradoc Tp</b>	\$ 163,804	\$ 3,044	\$33,395			\$45,100	\$26,291	\$271,634	\$269,845
<b>Warwick Tp</b>	\$ 40,336	\$ 749					\$2,500	\$43,585	\$42,024
	\$ 1,796,567	\$ 33,382	\$33,395	\$33,395	\$77,450	\$134,900	\$119,725	\$2,228,814	\$2,172,470

**Note :**  
**WECI (Water & Erosion Control Infrastructure) Projects are considered if there is matching funds from both the Province and the benefitting Municipality and vary from year to year based on granting approval process, and Municipal matching funds.**

<b>2027 General Levy Assessment (Draft)</b>								
	<b>2024</b>	<b>2025</b>	<b>2026</b>		<b>2027</b>		<b>2026/2027</b>	
<b>Municipality</b>	<b>Weighted CVA Apportionment %</b>	<b>Weighted CVA Apportionment %</b>	<b>General Operating Levy</b>	<b>General Capital Levy</b>	<b>General Operating Levy</b>	<b>General Capital Levy</b>	<b>General Operating Levy Increase</b>	<b>General Capital Levy Increase</b>
<b>Township of Adelaide Metcalfe</b>	1.9548%	1.9226%	\$ 33,526	\$ 321	\$ 34,541	\$ 642	\$ 1,016	\$ 321
<b>Township Brooke-Alvinston</b>	1.7332%	1.7105%	\$ 29,827	\$ 286	\$ 30,731	\$ 571	\$ 904	\$ 286
<b>Municipality Chatham-Kent</b>	13.0760%	13.0509%	\$ 227,573	\$ 2,178	\$ 234,467	\$ 4,357	\$ 6,895	\$ 2,178
<b>Township Dawn-Euphemia</b>	2.6130%	2.5884%	\$ 45,134	\$ 432	\$ 46,502	\$ 864	\$ 1,367	\$ 432
<b>Township Enniskillen</b>	1.8776%	1.8837%	\$ 32,846	\$ 314	\$ 33,842	\$ 629	\$ 995	\$ 314
<b>Municipality Lambton Shores</b>	5.1465%	5.1364%	\$ 89,566	\$ 857	\$ 92,280	\$ 1,715	\$ 2,713	\$ 857
<b>Municipality Middlesex Centre</b>	2.3972%	2.4097%	\$ 42,019	\$ 402	\$ 43,292	\$ 804	\$ 1,273	\$ 402
<b>Village Newbury</b>	0.1575%	0.1573%	\$ 2,743	\$ 26	\$ 2,826	\$ 53	\$ 83	\$ 26
<b>Village Oil Springs</b>	0.2086%	0.2071%	\$ 3,611	\$ 35	\$ 3,720	\$ 69	\$ 109	\$ 35
<b>Town Petrolia</b>	2.6114%	2.5903%	\$ 45,169	\$ 432	\$ 46,537	\$ 865	\$ 1,368	\$ 432
<b>Town Plympton-Wyoming</b>	5.7677%	5.7730%	\$ 100,665	\$ 964	\$ 103,715	\$ 1,927	\$ 3,050	\$ 964
<b>Village Point Edward</b>	2.0921%	2.0603%	\$ 35,926	\$ 344	\$ 37,014	\$ 688	\$ 1,088	\$ 344
<b>City Sarnia</b>	36.7715%	36.5009%	\$ 636,481	\$ 6,092	\$ 655,764	\$ 12,185	\$ 19,283	\$ 6,092
<b>Municipality Southwest Middlesex</b>	1.1602%	1.1571%	\$ 20,176	\$ 193	\$ 20,788	\$ 386	\$ 611	\$ 193
<b>Township St. Clair</b>	11.0237%	11.4890%	\$ 200,339	\$ 1,918	\$ 206,408	\$ 3,835	\$ 6,069	\$ 1,918
<b>Township Strathroy - Caradoc</b>	9.1513%	9.1176%	\$ 158,987	\$ 1,522	\$ 163,804	\$ 3,044	\$ 4,817	\$ 1,522
<b>Township Warwick</b>	2.2578%	2.2452%	\$ 39,150	\$ 375	\$ 40,336	\$ 749	\$ 1,186	\$ 375
	<b>100%</b>	<b>100%</b>	<b>\$ 1,743,739</b>	<b>\$ 16,691</b>	<b>\$ 1,796,567</b>	<b>\$ 33,382</b>	<b>\$ 52,828</b>	<b>\$ 16,691</b>
<b>CVA Apportionment is based on information provided from the Ministry of Natural Resources (2025 CVA), and will update once 2026 CVA is received.</b>								



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# Staff Report

**Meeting Date:** June 25, 2026  
**Report Date:** May 4, 2026  
**Submitted by:** Ashley Fletcher

**Item 7.1 (a)**

**Subject:** Business Arising

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## **Regarding BD-24-62**

### **Report to be provided at a future meeting**

Directors request that a report be provided exploring the options and costs associated with providing an electric vehicle (EV) charging station within campground parking lots. It is also suggested that campground rules and regulations be proactively updated to prohibit EV charging on camp sites.

## **Regarding BD-26-32**

### **Refer to Item**

That staff be directed to draft correspondence to the Minister of the Environment, Conservation and Parks formally requesting that vacancies for Chairperson of Source Water Protection Committees be filled in order to continue the objectives of the Source Water Protection Plan.

**Meeting Date:** June 25, 2026 **Item 7.1 (b)**  
**Report Date:** June 4, 2026  
**Submitted by:** Andrew McIntyre  
 Interim Coordinator, Flood Forecasting and Warning  
**Subject:** Current Watershed Conditions

## Report Highlights

- Streamflows are well above drought / low water indicator thresholds but are trending downward.
- April was wetter than normal; May was drier than normal.
- Water levels of the surrounding Great Lakes are very close to long-term averages.
- SCRCA remains in Level 1 Low Water status; 3-month precipitation totals have improved; and 18-month totals are showing signs of improvement.

## Precipitation and Streamflow Trends

- A wet April has helped to improve 3-month and 18-month averages across the watershed.
- Most sites are close to 100% of normal precipitation for the 3-month average, but none have reached 100% of normal for the 18-month average.
- May was quite dry, with many sites only receiving 50-60% of normal precipitation.
- June precipitation will determine whether we are trending towards lifting the Level 1 Low Water status or if it needs to remain in place, with the potential to upgrade if conditions over the following months do not improve.

**Table 1: Precipitation and streamflow as a percentage of indicators for Low Water status purposes. Source: MNR, SCRCA, 2026.**

	Precipitation			Streamflow		
	May % of Normal Monthly Precip.	3-Month % of Normal Precip. (Mar. – May)	Change from (Feb. - Apr.) to (Mar. - May) 3-Month Periods	% of Drought Indicator (LSMF), April	% of Drought Indicator (LSMF), May	Change from April to May
<b>Strathroy</b>	61%	<b>96%</b>	<b>-3%</b>	<b>661%</b>	<b>156%</b>	-505%
<b>Alvinston</b>	67%	<b>84%</b>	<b>+6%</b>	<b>736%</b>	<b>152%</b>	-584%
<b>Dresden</b>	79%	<b>127%</b>	<b>+4%</b>			
<b>Florence</b>	77%	<b>122%</b>	<b>+4%</b>	<b>1152%</b>	<b>268%</b>	-884%
<b>Sarnia</b>	<b>53%</b>	<b>101%</b>	<b>-4%</b>			
<b>Petrolia</b>	<b>25%</b>	<b>53%</b>	<b>-2%</b>	<b>2479%</b>	<b>271%</b>	-2208%
<b>Brigden</b>	65%	<b>102%</b>	<b>+4%</b>	<b>2106%</b>	<b>253%</b>	-1853%
<b>Wallaceburg</b>	<b>58%</b>	<b>107%</b>	<b>+4%</b>			

- Table 1 (above) shows 3-month precipitation totals have reached or are approaching normal (100%).
- Low Water Level 1 status threshold is less than 80% of normal precipitation for a 3-month or 18-month period.
  - All stations but Petrolia are above the threshold.
  - Petrolia has been consistently underreporting – equipment malfunction is suspected and will be investigated.
- All monitored stations are reporting well above the low-water threshold (100% of the lowest average summer month flow (LSMF)), indicating improved flow conditions. Note: spring threshold is 100%; other seasons' threshold is 70%.
- At the time of the last report, streamflows were trending upward. Although well above the drought indicator threshold, they are now trending downward.

### Lake Level Trends

- April water levels on the surrounding Great Lakes system have come up and are very close to last year's levels, with Lake Huron slightly higher.
- All lakes are roughly 0.4m below the 10-year average for April but very close to the all-time mean.

**Table 2: Surrounding lakes water level comparison. Source: ECCC, 2026.**

<b>April 2026</b>	<b>Lake Huron</b>	<b>Lake St. Clair</b>	<b>Lake Erie</b>
Mean for month (preliminary data)	<b>176.35</b>	<b>175.12</b>	<b>174.24</b>
Mean for month last Year	176.28	175.15	174.35
Current compared	<b>0.07</b>	<b>-0.03</b>	<b>-0.11</b>
Mean for month, last 10 years	176.74	175.50	174.67
Current compared to last 10 years	<b>-0.39</b>	<b>-0.38</b>	<b>-0.43</b>
Mean for month, all time	176.41	175.08	174.26
Current compared	<b>-0.06</b>	<b>0.04</b>	<b>-0.02</b>
<b>Statistics for Period of Record</b>			
Maximum monthly mean / year	177.30	175.91	175.05
	2020	2020	2020
Current compared	<b>-0.95</b>	<b>-0.79</b>	<b>-0.81</b>
Minimum monthly mean / year	175.61	174.32	173.38
	1964	1926	1934
Current compared	<b>0.74</b>	<b>0.80</b>	<b>0.86</b>
<b>Next Month Estimate</b>			
Probable mean for next month	176.54	175.22	174.39

### Forecast and Flood / Drought Threat

Current precipitation trends still indicate drier-than-normal conditions. Despite seeing a wetter April, a drier May has likely cancelled that out. The watershed remains in a Level 1 Low Water status and continues to trend towards a return to normal conditions. However, this will largely be dictated by the quantity of rain received over the upcoming summer months.



## Staff Report

**Meeting Date:** June 25, 2026 **Item** 7.1 (c)  
**Report Date:** June 4, 2026  
**Submitted by:** Melissa Deisley, Jeff Vlasman, Meagan Weber,  
 Merrick Van Der Vaart  
**Subject:** Regulations Activity Summary

A summary of staff activity related to the Conservation Authority's *Prohibited Activities, Exemptions and Permits Regulation* (Ontario Regulation 41/24) is presented below. This report covers the period from March 1, 2026 to May 31, 2026

### Regulations Permits Issued

Application #	Location	Municipality	Proposal	Submitted	Issued	Days
R#2026-0029	27 Hoefnagles Cres, Strathroy	Adelaide-Metcalfe	Build an inground pool	Apr-24	May-14	20
R#2026-0204	3457 Ebenezer Rd, Alvinston	Brooke-Alvinston	build a small addition	Apr-27	May-01	4
R#2020-0391	Dufferin Avenue Bridge over Running Creek	Chatham-Kent	Bridge Rehab	Apr-16	May-12	26
R#2024-0683	5993 Bluewater Ln, Wallaceburg	Chatham-Kent	build a dwelling	Feb-25	Apr-07	41
R#2025-0187	25814 Centre Side Rd, Tupperville	Chatham-Kent	tear down/rebuild dwelling	Feb-17	Mar-13	24
R#2025-0670	5839 Kent Ln, Croton	Chatham-Kent	foundation replacement	Feb-27	Mar-27	28
R#2026-0049	Heritage Lane & Tundra Rd	Chatham-Kent	SCR - like-for-like pole replacement	Mar-25	Apr-01	7
R#2026-0116	34 Book St, Wallaceburg	Chatham-Kent	build detached garage	Mar-30	Apr-22	23
R#2026-0170	7 Main St, Mitchell's Bay	Chatham-Kent	build new covered porch	Apr-10	Apr-24	14
R#2026-0180	24 Charles Cres, Wallaceburg	Chatham-Kent	extend bedroom & add basement entrance	Apr-20	Apr-23	3

R#2026-0183	317 Murray St, Wallaceburg	Chatham- Kent	detached garage	Apr-28	May-21	23
R#2026-0224	starts at 520 Dawn Mills (closest address)	Dawn- Euphemia	multiple water crossing for fibre in RoW	May-04	May-29	25
R#2026-0225	starts at 529 Tramway Rd (Closest Address)	Dawn- Euphemia	multiple water crossing for fibre in RoW	May-04	May-29	25
R#2026-0232	1150 Shetland Rd, Euphemia	Dawn- Euphemia	Wetland Creation	May-07	May-28	21
R#2024-0671	5656 Shiloh Line	Enniskillen	New dwelling with full basement	Mar-31	Apr-23	23
R#2025-0420	3662 LaSalle Ln, Enniskillen	Enniskillen	build a detached garage	Feb-11	Mar-04	21
R#2025-0599	5126 Courtright Ln, Oil Springs	Enniskillen	tear down/rebuild dwelling	Apr-01	Apr-02	1
R#2024-0726	9672 Ruth Place, Lambton Shores	Lambton Shores	build an attached garage	Apr-10	May-06	26
R#2025-0460	9573 (9575) Ipperwash Rd, Ipperwash	Lambton Shores	build a new dwelling	Mar-30	Apr-13	14
R#2025-0609	9639 Ipperwash Rd, Lambton Shores	Lambton Shores	rebuild detached garage	Mar-20	Apr-20	31
R#2026-0010	9815 Gold Creek Dr, Komoka	Middlesex Centre	build a covered roof	Mar-16	Mar-26	10
R#2022-0601	6150 Camlachie Road, Camlachie	Plympton- Wyoming	build a large addition	Mar-31	Apr-08	8
R#2022-0646	3860 Ferne Ave, Camlachie	Plympton- Wyoming	addition and roof replacement	Mar-30	Apr-21	22
R#2024-0095	4496 Michigan Line	Plympton- Wyoming	commercial building	Mar-31	Apr-29	29
R#2025-0029	3209 Egremont Rd, Plympton	Plympton- Wyoming	build an ADU	Apr-23	May-26	33
R#2025-0371	5783 Camlachie Rd, Wyoming	Plympton- Wyoming	addition of classroom	May-14	May-14	1
R#2025-0687	3228 Devonshire Rd, Plympton	Plympton- Wyoming	build new armour stone + wooden shorewall	Apr-17	Apr-20	3

R#2026-0133	3232 Devonshire Rd, Plympton	Plympton-Wyoming	secondary wall & splash apron	Apr-24	May-21	27
R#2026-0172	4914 Ann St, Plympton	Plympton-Wyoming	tear down / rebuild dwelling	Apr-10	May-01	21
R#2026-0178	1220 Fort St, Sarnia	Point Edward	Additional Dredging	May-14	May-19	5
R#2021-0377	1798 Churchill Line	Sarnia	build a pole barn	May-04	May-08	4
R#2023-0063	776 Tudor Close W, Sarnia	Sarnia	build a garage/office addition	Mar-19	Apr-16	28
R#2024-0506	2524 London Ln (closest address)	Sarnia	Pulse Creek bridge replacement	Feb-26	Mar-02	4
R#2025-0306	1510 Lakeshore Rd, Sarnia	Sarnia	build a new dwelling	May-15	May-19	4
R#2025-0557	1676 Michigan Ln, Sarnia	Sarnia	build an addition	Feb-27	Mar-10	11
R#2025-0571	2369 Old Lakeshore Rd, Sarnia	Sarnia	build an additon	Apr-16	Apr-22	6
R#2025-0575	2616 Hamilton Rd (Wildwood Park)	Sarnia	replace two groynes and add steel sheet piles, armour stone, and access steps	Mar-17	Apr-24	38
R#2025-0576	2120 Huron Shores Dr (Rainbow Cove)	Sarnia	replace two groynes and add steps and revertment structure	Mar-17	Apr-24	38
R#2025-0577	2815 Old Lakeshore Rd (Marion)	Sarnia	replace two groynes with armour stone versions + add steps	Mar-17	Apr-24	38
R#2025-0611	930 Lakeshore Rd, Sarnia	Sarnia	Build shoreline protections	Apr-23	Apr-28	5
R#2026-0072	2681 Old Lakeshore Rd, Sarnia	Sarnia	build a second storey addition	Mar-03	Apr-02	30
R#2026-0097	1688 Michigan Line	Sarnia	Construction of a Agricultural Storage Building	Feb-19	Mar-04	13

R#2026-0163	west of 1174 Churchill Ln, Sarnia	Sarnia	integrity dig (GWD 185)	Apr-07	Apr-28	21
R#2026-0140	6170 Glendon Dr, Melbourne	Southwest Middlesex	build a commercial shop	Apr-15	May-08	23
R#2025-0638	4266 St. Clair Pkwy, Sombra	St. Clair	New dwelling	Mar-24	Apr-16	23
R#2025-0645	west of 4002 St. Clair Pkwy, Port Lambton	St. Clair	build a new dwelling	Apr-07	May-08	31
R#2026-0036	3523 St. Clair Pkwy, Sombra	St. Clair	repair porch foundation	Feb-05	Mar-19	42
R#2026-0037	1234 Moore Ln, Moore	St. Clair	replace pipeline	Jan-26	Mar-02	35
R#2026-0120	east 450 Hill St, Corunna	St. Clair	SCR - Maintenance of Existing Access Route	Apr-09	Apr-14	5
R#2026-0188	2567 Telfer Road	St. Clair	Replacement of gas pipeline and well laterals	Apr-20	Apr-27	7
R#2026-0201	1562 Charlemont Line	St. Clair	Integrity dig	Apr-24	Apr-24	1
R#2026-0202	679 LaSalle Ln, Moore	St. Clair	integrity dig	Apr-24	May-15	21
R#2026-0221	164 West Smith Ln, Sombra	St. Clair	build wetland and TGP	May-04	May-29	25
R#2026-0057	east of 6997 Falconbridge Rd	Strathroy- Caradoc	replace culvert	Feb-10	Mar-04	22
<b>Total Permits Issued: 54</b>		<b>Average Number of Days to Issue for this Period: 19.15</b>				

## Regulations Inquiries

FileReference	Municipality	Location
R#2021-0136	Adelaide-Metcalf	25700 Kerwood Road
R#2026-0127	Brooke-Alvinston	7611 Courtright Ln, Alvinston
R#2026-0155	Brooke-Alvinston	3260 River St, Alvinston
R#2026-0156	Brooke-Alvinston	6675 Shiloh Ln, Alvinston
R#2026-0197	Brooke-Alvinston	6268 Rokeby Ln, Alvinston
R#2026-0218	Brooke-Alvinston	6437 Weidman Ln, Alvinston
R#2025-0414	Chatham-Kent	273 Main St, Dresden

R#2025-0621	Chatham-Kent	82 Book St, Wallaceburg
R#2025-0641	Chatham-Kent	25321 St Clair Road
R#2026-0035	Chatham-Kent	537 Camden St, Dresden
R#2026-0056	Chatham-Kent	199 Camden St, Dresden
R#2026-0076	Chatham-Kent	7369 Angler Ln, Dover
R#2026-0077	Chatham-Kent	580 Robinson St, Dresden
R#2026-0079	Chatham-Kent	29446 Sharrow Rd, Thamesville
R#2026-0084	Chatham-Kent	20 Henson St (Rolling Acres Sub)
R#2026-0092	Chatham-Kent	331 & 337 Nelson St, Wallaceburg
R#2026-0093	Chatham-Kent	334 & 338 Duncan St, Wallaceburg
R#2026-0099	Chatham-Kent	571 + 575 Wallace St, Wallaceburg
R#2026-0101	Chatham-Kent	50 Garnet St, Wallaceburg
R#2026-0106	Chatham-Kent	473 Brown St, Dresden
R#2026-0107	Chatham-Kent	behind 695 Langstaff Ln, Wallaceburg
R#2026-0108	Chatham-Kent	27896 St Clair Rd, Wallaceburg
R#2026-0111	Chatham-Kent	209 James St, Wallaceburg
R#2026-0124	Chatham-Kent	7869 Marsh Ln, Dover Centre
R#2026-0132	Chatham-Kent	29599 Kimball Rd, Wallaceburg
R#2026-0135	Chatham-Kent	Pain Court Township (LTVCA)
R#2026-0144	Chatham-Kent	9678 Darrell Line, Chatham
R#2026-0149	Chatham-Kent	Tupperville by the Bridge
R#2026-0157	Chatham-Kent	1994 Dufferin Ave, Wallaceburg
R#2026-0158	Chatham-Kent	459 Queen St, Wallaceburg
R#2026-0160	Chatham-Kent	470 Brown St, Dresden
R#2026-0162	Chatham-Kent	470 Brown St, Dresden
R#2026-0166	Chatham-Kent	Water St, Wallaceburg
R#2026-0168	Chatham-Kent	470 Brown St, Dresden
R#2026-0175	Chatham-Kent	131 Water St, Wallaceburg
R#2026-0176	Chatham-Kent	47 Main St, Mitchell's Bay
R#2026-0190	Chatham-Kent	23 Main St, Mitchell's Bay
R#2026-0205	Chatham-Kent	8492 Wren Ln, Wallaceburg
R#2026-0220	Chatham-Kent	Martin Park Rd, Wallaceburg
R#2026-0222	Chatham-Kent	461 Murray St, Wallaceburg
R#2026-0227	Chatham-Kent	6711 Angler Ln, Mitchell's Bay

R#2026-0229	Chatham-Kent	1994 Dufferin Ave, Wallaceburg
R#2026-0233	Chatham-Kent	340 West St, Dresden
R#2026-0266	Chatham-Kent	470 Brown St, Dresden
R#2026-0267	Chatham-Kent	150 Wallace St, Wallaceburg
R#2026-0273	Chatham-Kent	325 Margaret Ave, Wallaceburg
R#2026-0274	Chatham-Kent	36 Henson St, Dresden
R#2026-0070	Dawn-Euphemia	100 Cuthbert Rd, Dawn-Euphemia
R#2026-0091	Dawn-Euphemia	Bentpath Line & Dawn Valley Rd
R#2026-0122	Dawn-Euphemia	7948 Bentpath Ln, Bothwell
R#2026-0128	Dawn-Euphemia	5714 Bentpath Ln, Florence
R#2026-0207	Dawn-Euphemia	1405 Oil Heritage Rd, Dresden
R#2026-0242	Dawn-Euphemia	398 Hale School Road
R#2026-0248	Dawn-Euphemia	5825 Langbank Ln, Florence
R#2026-0263	Dawn-Euphemia	477 Dawn Mills Rd, Rutherford
R#2022-0277	Enniskillen	4416 South Plank Rd, Oil Springs
R#2023-0187	Enniskillen	4644 Oil Heritage Rd, Petrolia
R#2024-0657	Enniskillen	4371 Churchill Ln, Petrolia
R#2026-0048	Enniskillen	3903 Plowing Match Rd, Petrolia
R#2026-0100	Enniskillen	3859 Prince St, Petrolia
R#2026-0179	Enniskillen	4631 Shiloh Ln, Alvinston
R#2026-0181	Enniskillen	4421 Marthaville Rd, Enniskillen
R#2026-0209	Enniskillen	3481 Oil Springs Ln, Brigden
R#2026-0241	Enniskillen	5299 Courtright Line, Enniskillen
R#2025-0494	Lambton Shores	6865/6871 Clemens Ln, Lambton Shore
R#2026-0002	Lambton Shores	6290 William St, Lambton Shores
R#2026-0087	Lambton Shores	22 MacHenry St, Forest
R#2026-0126	Lambton Shores	5301 Broadview Ave, Lambton Shores
R#2026-0161	Lambton Shores	5498 Beach St, Lambton Shores
R#2026-0189	Lambton Shores	5508 Beach St, Lambton Shores
R#2026-0196	Lambton Shores	Town of Forest - btw Main St & Hickory Creek
R#2026-0253	Lambton Shores	5124 Cedarview Drive
R#2026-0139	Middlesex Centre	Coldstream
R#2026-0214	Middlesex Centre	10290 Ilderton Rd, Coldstream
R#2026-0219	Middlesex Centre	323 Songbird Lane, Ilderton

R#2026-0245	Middlesex Centre	11040 Ilderton Rd, Ilderton
R#2026-0246	Middlesex Centre	235 Quaker Lane, Ilderton
R#2026-0262	Middlesex Centre	10490 Melrose Dr, Komoka
R#2025-0688	Petrolia	3935 Tile Yard Rd, Enniskillen
R#2026-0145	Petrolia	4064 Catherine St, Petrolia
R#2026-0148	Petrolia	347 Parkside Dr, Petrolia
R#2026-0259	Petrolia	4091 Glenview Road
R#2021-0354	Plympton-Wyoming	Marg Avenue (left of 7937)
R#2023-0544	Plympton-Wyoming	4340 Lambton Ln, Plympton-Wyoming
R#2024-0412	Plympton-Wyoming	4914 Ann St, Hillsboro
R#2025-0129	Plympton-Wyoming	4895 Lakeshore Rd, Plympton
R#2025-0178	Plympton-Wyoming	3579 Paul Crescent, Plympton-Wyoming
R#2025-0259	Plympton-Wyoming	4878 Forsyth Trail, Camlachie
R#2025-0333	Plympton-Wyoming	4352 Lambton Lane, Camlachie
R#2025-0517	Plympton-Wyoming	4246 Bluepoint Dr, Plympton
R#2025-0647	Plympton-Wyoming	3967 Delmage Ave
R#2026-0104	Plympton-Wyoming	4062 Bluepoint Dr, Plympton
R#2026-0129	Plympton-Wyoming	4262 Bluepoint Dr, Plympton
R#2026-0130	Plympton-Wyoming	Lot 7, btw 4288 & 4278 Bluepoint Dr
R#2026-0159	Plympton-Wyoming	3490 Queen St, Camlachie
R#2026-0192	Plympton-Wyoming	4080 Bluepoint Dr, Plympton-Wyoming
R#2026-0195	Plympton-Wyoming	6796 Wellington Beach 2
R#2026-0198	Plympton-Wyoming	3712 Beverly Glen, Plympton
R#2026-0226	Plympton-Wyoming	4995 Michigan Ln, Wyoming
R#2026-0240	Plympton-Wyoming	4614 Lakeside Dr, Plympton
R#2026-0257	Plympton-Wyoming	SCRCA Watershed
R#2026-0261	Plympton-Wyoming	Camlachie
R#2026-0265	Plympton-Wyoming	4080 Bluepoint Dr, Plympton-Wyoming
R#2026-0279	Plympton-Wyoming	Plympton
R#2023-0678	Point Edward	519 Saint Clair St, Point Edward
R#2026-0123	Point Edward	east of 108 Exmouth St, Pt Edward
R#2026-0134	Point Edward	1220 Fort St, Sarnia
R#2026-0206	Point Edward	11 Louisa St, Pt Edward
R#2022-0589	Sarnia	2098 Michigan Line, Sarnia

R#2024-0557	Sarnia	land b/w 5600 + 5700 Blackwell Sideroad
R#2025-0028	Sarnia	2994 Lakeview Ave, Sarnia
R#2025-0653	Sarnia	1688 Michigan Line
R#2026-0094	Sarnia	2098 Huron Shores Dr, Sarnia
R#2026-0095	Sarnia	2096 Huron Shores Dr, Sarnia
R#2026-0096	Sarnia	444 Hadfield Cres, Sarnia
R#2026-0114	Sarnia	Imperial Oil, Sarnia Terminal
R#2026-0137	Sarnia	698 Beach Ln, Sarnia
R#2026-0146	Sarnia	472 Beacon Crt, Sarnia
R#2026-0147	Sarnia	Behind 1804 Lakeshore Rd, Sarnia
R#2026-0154	Sarnia	2036 Lakeshore Rd, Sarnia
R#2026-0213	Sarnia	2022 Lakeshore Rd, Sarnia
R#2026-0244	Sarnia	St. Clair Pkwy & LaSalle Line
R#2026-0258	Sarnia	2924 Huronview Dr, Sarnia
R#2026-0215	Southwest Middlesex	8789 (8801) Conservation Rd
R#2025-0627	St. Clair	305 Courtright Ln, Courtright
R#2025-0682	St. Clair	Branton Cundick Park (3225 St. Clair Pkwy)
R#2025-0683	St. Clair	Guthrie Park (237 St. Clair Pkwy)
R#2025-0684	St. Clair	Willow Park (1965 St. Clair Pkwy)
R#2026-0031	St. Clair	2494 Courtright Ln, Brigden
R#2026-0060	St. Clair	1843 Brigden Road, Sombra
R#2026-0074	St. Clair	2302 McCallum Ln, Wilkesport
R#2026-0088	St. Clair	4258 St. Clair Pkwy, Port Lambton
R#2026-0089	St. Clair	1120 Holt Ln, Wallaceburg
R#2026-0109	St. Clair	2460 Coutright Ln, Brigden
R#2026-0115	St. Clair	1405 Main St, Wilkesport
R#2026-0117	St. Clair	65 West Wikesport Ln, Mooretown
R#2026-0118	St. Clair	1094 Emily St, Mooretown
R#2026-0119	St. Clair	2959 St. Clair Pkwy, Sombra
R#2026-0121	St. Clair	west of 450 Hill St, Corunna
R#2026-0131	St. Clair	4649 Tyler Dr, Port Lambton
R#2026-0142	St. Clair	823 Holt Ln, Port Lambton
R#2026-0153	St. Clair	north of 3004 Kent Line
R#2026-0165	St. Clair	427 Pointe Ln, Port Lambton

R#2026-0171	St. Clair	4674 Riverside Dr, Port Lambton
R#2026-0173	St. Clair	1767 Black Creek Ln, Wilkesport
R#2026-0182	St. Clair	4795 Maplewood Cres, Port Lambton
R#2026-0237	St. Clair	607 St. Clair Pkwy, Mooretown
R#2026-0239	St. Clair	869 St. Clair Pkwy, Mooretown
R#2026-0264	St. Clair	east of 4011 St Clair Pkwy (closest address)
R#2026-0269	St. Clair	1256 Lambton Ln (closest address)
R#2026-0272	St. Clair	405 Beresford St, Corunna
R#2025-0260	Strathroy-Caradoc	370 Albert Street, Strathroy
R#2025-0462	Strathroy-Caradoc	570 Dewan St, Strathroy
R#2025-0492	Strathroy-Caradoc	118 Scott St, Strathroy
R#2026-0164	Strathroy-Caradoc	720 Wright St, Strathroy
R#2026-0194	Strathroy-Caradoc	72 Kemp Cres, Strathroy
R#2026-0203	Strathroy-Caradoc	6 Ross Court, Strathroy
R#2026-0230	Strathroy-Caradoc	505 Metcalfe St E, Strathroy
R#2026-0238	Strathroy-Caradoc	58 Pannell Ln, Strathroy
R#2026-0256	Strathroy-Caradoc	Sydenham River
<b>Total Regulations Inquiries: 160</b>		

## Regulations - DART Completed Files

File Reference	Municipality	Drain / Watercourse
R#2026-0152	Lambton Shores	Woods Creek
R#2026-0231	Strathroy-Caradoc	Trott Drain
<b>Total DART Permits Issued: 2</b>		

## Regulations Permits - Drains

File Reference	Municipality	Drain / Watercourse
R#2024-0055	Adelaide-Metcalfe	Richardson Earley Drain
R#2024-0496	Brooke-Alvinston	Morley Zavitz Drain
R#2025-0391	Brooke-Alvinston	Chanyi Drain
R#2025-0135	Middlesex Centre	Bear Creek Drain
<b>Total Regulations Inquiries Regarding Drains: 4</b>		



## Staff Report

**Meeting Date:** June 25, 2026 **Item** 7.1 (d)  
**Report Date:** June 4, 2026  
**Submitted by:** Melissa Deisley, Alex Jackman, Shelby Campbell,  
 Kelsey Oatman  
**Subject:** Planning Activity Summary

A summary of staff activity related to Municipal Plan Input and Review is presented below. This report covers the period from March 1, 2026 to May 31, 2026

### Municipal Plan Input and Review

File Reference	Location	Municipality	Municipal File
PL#2022-0106	0 Broadway Street	Brooke-Alvinston	38T-22001
PL#2025-0026	7579 Shiloh Line	Brooke-Alvinston	B-002/25
PL#2026-0018	6535 James Street	Brooke-Alvinston	
PL#2026-0045	3126 Queen Street	Brooke-Alvinston	
PL#2023-0030	968 Wallace St E, Wallaceburg	Chatham-Kent	
PL#2024-0073	199 Westcourt Blvd, Wallaceburg	Chatham-Kent	
PL#2025-0056	1934 Dufferin Ave	Chatham-Kent	
PL#2025-0098	29446 Booth Road	Chatham-Kent	
PL#2025-0106	29702 Zone Road 2	Chatham-Kent	B-25/26
PL#2026-0014	7271 Otter Line	Chatham-Kent	
PL#2026-0016	7302 & 7340 Mallard Line	Chatham-Kent	B-84/25; B-85/25
PL#2026-0029	11033 Croton Line	Chatham-Kent	D-14 CA/09/26/F B-19/26
PL#2026-0030	7835 Base Line	Chatham-Kent	B-21/26 A-11/26
PL#2026-0031	1005 Dufferin Ave	Chatham-Kent	A-05/26
PL#2026-0037	55 Minnie Street	Chatham-Kent	
PL#2026-0046	28240-28254 Border Road	Chatham-Kent	
PL#2026-0049	west of 5732 Bluewater Ln, Chatham	Chatham-Kent	
PL#2026-0021	30476 Florence Road, Chatham-Kent	Dawn-Euphemia	

PL#2026-0023	204 Irish School Road	Dawn-Euphemia	ZA002-26 B003-26
PL#2026-0052	1596 Marthaville Road	Dawn-Euphemia	ZA004-26 B006-26
PL#2020-0041	south of 9602 West Ipperwash Road	Lambton Shores	OPA02-2024 Z04-2024 B04-B08-2024; B06-10-2026
PL#2026-0042	101 Main Street South	Lambton Shores	
PL#2026-0010	10651 Gold Creek Dr (corner near Egremont)	Middlesex Centre	ZBA-02-2026
PL#2021-0082	N of Wellington Street	Newbury	ZBA 04-2023 39T-NEW2301
PL#2018-100	4051 Discovery Line	Petrolia	38T-21007
PL#2018-019	First Avenue & Garden Crescent	Petrolia	
PL#2019-058	3935 Tile Yard Road	Petrolia	B#002/21
PL#2021-0028	4055 Oil Heritage Road	Petrolia	OPA No. 9 No. 33 of 2024 38T-25004
PL#2026-0025	east of 4320 Discovery Line	Petrolia	
PL#2018-114	Queen Street	Plympton-Wyoming	OPA 42
PL#2018-116	3790 Lakeshore Road	Plympton-Wyoming	38C-21005 B-15/22
PL#2020-0086	3096 Lakeshore Road	Plympton-Wyoming	22 of 2024, 36 of 2025 38T-24001
PL#2023-0027	6851 Fleming Road	Plympton-Wyoming	ZBA 110 of 2025 B-05/23, B-06/23 A-26/23
PL#2025-0030	7131 Muskoka Trail	Plympton-Wyoming	
PL#2025-0052	Sante Drive	Plympton-Wyoming	ZBA 22 of 2026 B-15/25 - B-20/25
PL#2025-0064	4496 Michigan Line	Plympton-Wyoming	SP-03-2025 A-18/24
PL#2025-0114	5094 Lakeshore Road	Plympton-Wyoming	
PL#2026-0036	4528 Churchill Line	Plympton-Wyoming	
PL#2026-0043	Lot 16, Concession 5 (Oil Heritage Rd/London Line)	Plympton-Wyoming	
PL#2019-115	1600 Venetian Blvd	Point Edward	Z-01-2025 38T-25003
PL#2019-088	6491 Waterworks Road	Sarnia	
PL#2021-0050	Pamela Court	Sarnia	OPA #39, OPA #45, OPA #9 No. 7-2022-85 of 2022, No. 1-2025-85 of 2002 CD1-2025
PL#2022-0099	1555 Blackwell Road	Sarnia	PRE-31-2022

PL#2023-0094	1731, 1673 London Line	Sarnia	ZBA-03-2023-85 of 2002 SD1-2009 & SD1-2023
PL#2024-0054	2199 Yeates Court	Sarnia	
PL#2024-0064	5641 Blackwell Sideroad	Sarnia	
PL#2024-0098	485 Harbour Road	Sarnia	OPA 13 ZBA 2-2025; ZBLA No. 2-2025-85 of 2002
PL#2025-0065	1612 London Line	Sarnia	
PL#2026-0005	Modeland Rd & Hwy 402 (NE corner)	Sarnia	
PL#2026-0019	1575 Plank Road	Sarnia	
PL#2026-0020	211 Gladwish Drive (1228 Churchill Line/Hwy 40)	Sarnia	
PL#2026-0022	21 Ube Drive	Sarnia	
PL#2026-0024	2493, 2575 London Line & 2476 Confederation Line	Sarnia	
PL#2026-0028	6172 Telfer Road	Sarnia	
PL#2026-0038	5378 Waterworks Road	Sarnia	
PL#2026-0039	2876 London Line	Sarnia	
PL#2026-0041	2578 Confederation Line	Sarnia	
PL#2026-0047	6400 Waterworks Road	Sarnia	
PL#2026-0048	2598 London Line	Sarnia	
PL#2026-0050	211 Gladwish Dr (1228 Churchill Rd)	Sarnia	
PL#2025-0084	6170 Glendon Drive	Southwest Middlesex	P8-2025; P1-2026 SP-01-2026
PL#2018-043	Hill Street (Pt Lt 27, Con 11)	St. Clair	38T-18002
PL#2021-0115	1452 Courtright Line	St. Clair	A-11-26
PL#2022-0051	168 Beckwith Street	St. Clair	ZBA No. 33 of 2022 38T-23002
PL#2025-0001	Polymoore Drive	St. Clair	
PL#2026-0009	4011 St. Clair Parkway	St. Clair	
PL#2026-0026	423 Hill Street	St. Clair	
PL#2026-0032	2787 Waubuno Road	St. Clair	B-02-26
PL#2026-0033	2758 Greenfield Road	St. Clair	

PL#2026-0040	781 St. Clair Parkway	St. Clair	A-12-26
PL#2018-018	22805 Adelaide Road	Strathroy-Caradoc	ZBA15-2021 39T-SC2101
PL#2018-056	390 Second Street, Pt Lt 25, Con 3	Strathroy-Caradoc	ZBA17-2022 39T-SC2401
PL#2019-084	101 Hull Road	Strathroy-Caradoc	OPA2-2024 (OPA20) ZBA4-2024 SPA10-2025
PL#2021-0054	N of Napperton Drive, Pt Lot 19, Con 4	Strathroy-Caradoc	OPA1-2023 ZBA3-2022; ZBA2-2026 39T-SC2302 A3-2026
PL#2024-0075	7013 Walkers Drive	Strathroy-Caradoc	OPA5-2025 ZBA25-2025
PL#2024-0093	571 Metcalfe Street E	Strathroy-Caradoc	
PL#2025-0050	295 & 297 Metcalfe St. E	Strathroy-Caradoc	ZBA1-2026
PL#2025-0079	Lot 7, Carrie St	Strathroy-Caradoc	
PL#2026-0035	115, 125, 135 & 145 Lafaive Road	Strathroy-Caradoc	ZBA3-2026 SPA4-2026
PL#2026-0044	106 & 108 Centre Street W	Strathroy-Caradoc	ZBA8-2026
PL#2026-0051	30 Adelaide Street	Strathroy-Caradoc	B7-2026 A13-2026
PL#2020-0012	7806 Confederation Line	Warwick	38T-21001
PL#2021-0041	7757 Confederation Line	Warwick	Z-01-26
PL#2025-0113	7896 Egremont Road	Warwick	Z-06-25 B-02-26 A-05-26
PL#2026-0012	8290 Zion Line	Warwick	B-01-26
<b>Total Plan Review Items: 85</b>			

## Environmental Assessments

File Reference	Location	Municipality
EA#2026-0001	Municipality of Chatham-Kent	Chatham-Kent
EA#2026-0002	Municipality of Chatham-Kent	Chatham-Kent
EA#2025-0002	Forest	Lambton Shores
<b>Total Environmental Assessments: 3</b>		

## Legal Inquiries

File Reference	Location	Municipality
LL#2026-0011	7302 Mallard Line	Chatham-Kent
LL#2026-0026	17 Martin Park Road	Chatham-Kent
LL#2026-0012	east of 893 Kerry Road	Dawn-Euphemia
LL#2026-0028	7217 Fansher Road	Dawn-Euphemia
LL#2026-0029	1647 Esterville Road	Dawn-Euphemia
LL#2026-0031	1357 Smith Falls Road	Dawn-Euphemia
LL#2026-0006	4574 Oil Springs Line	Oil Springs
LL#2026-0007	466 Broadway Street	Plympton-Wyoming
LL#2026-0009	867 Devine Street	Sarnia
LL#2026-0010	1430 Louger Avenue	Sarnia
LL#2026-0025	387 McGregor Sideroad	Sarnia
LL#2026-0032	698 Beach Lane	Sarnia
LL#2026-0034	behind 1284 Hillcrest Nisbet Drive	Sarnia
LL#2026-0024	south of 288 Oil Springs Line	St. Clair
LL#2026-0027	1405 Main Street	St. Clair
LL#2026-0030	435 Polymoore Drive	St. Clair
LL#2026-0008	384 Metcalfe Street East	Strathroy-Caradoc
LL#2026-0023	229 Southfield Drive	Strathroy-Caradoc
LL#2026-0033	920 Wright Street	Strathroy-Caradoc
<b>Total Legal Inquiries: 19</b>		

Item 7.1 (e)

Prepared By: Chunning Li  
 May 15, 2026  
 DRAFT

**ST CLAIR REGION CONSERVATION AUTHORITY**  
**Statement of Revenue and Expenditure**  
**As at Apr. 30, 2026**

	Actual To Date			Annual Budget Prorated		Variance from Budget	
	Revenue	Expenditures	Surplus(Deficit)	Revenue	Expenditures	Revenue	Expenditures
<b>Flood Control &amp; Erosion Control</b>	\$557,483	\$114,558	\$442,926	\$140,817	\$140,817	\$416,667	(\$26,259)
<b>Capital Projects/WECI</b>	\$1,371,974	\$8,344	\$1,363,630	\$0	\$0	\$1,371,974	\$8,344
<b>Conservation Area's Capital Development</b>	\$0	\$0	\$0	\$47,333	\$47,333	(\$47,333)	(\$47,333)
<b>IT Capital</b>	\$8,663	\$0	\$8,663	\$6,663	\$8,663	\$2,000	(\$8,663)
<b>Equipment</b>	\$32,308	\$0	\$32,308	\$26,911	\$30,474	\$5,397	(\$30,474)
<b>Planning &amp; Regulations</b>	\$794,524	\$282,757	\$511,767	\$333,032	\$333,032	\$461,492	(\$50,274)
<b>Technical Studies/Healthy Watersheds</b>	\$1,102,520	\$889,710	\$212,810	\$982,146	\$982,146	\$120,374	(\$92,436)
<b>Recreation</b>	\$356,919	\$352,016	\$4,903	\$675,782	\$675,782	(\$318,862)	(\$323,765)
<b>Property Management</b>	\$48,104	\$80,561	(\$32,458)	\$93,560	\$93,560	(\$45,456)	(\$12,999)
<b>Education</b>	\$63,766	\$68,805	(\$5,038)	\$52,137	\$52,137	\$11,630	\$16,668
<b>Communication</b>	\$144,987	\$31,298	\$113,689	\$46,687	\$46,687	\$98,299	(\$15,389)
<b>Source Water Protection</b>	\$204,943	\$44,990	\$159,952	\$84,527	\$84,527	\$120,415	(\$39,537)
<b>Conservation Services</b>	\$397,167	\$239,480	\$157,687	\$132,033	\$132,033	\$265,134	\$107,447
<b>Administration/AOC Management</b>	\$1,246,581	\$330,732	\$915,849	\$389,957	\$384,394	\$856,624	(\$53,662)
	<b>\$6,329,939</b>	<b>\$2,443,252</b>	<b>\$3,886,687</b>	<b>\$3,011,584</b>	<b>\$3,011,584</b>	<b>\$3,318,355</b>	<b>(\$568,332)</b>

**Notes:**

1. General and special levies have been invoiced and are recorded in the actual revenue reported above. See General Levy Report for amounts outstanding.
2. The significant variances from budget to actual is reflective of the nature/timing and uniqueness of the particular projects. The variances will reduce and disappear as the year progresses.
3. Budget for the year is divided by 12 and multiplied by the number of months in the reporting period, this does not reflect the seasonality of the nature/ timing of projects



Item 7.1 (f)  
Kate Jamieson  
May 31, 2026

ST. CLAIR REGION CONSERVATION AUTHORITY

Cheques issued March-May 2026

CHQ. #	DATE	VENDOR	DESCRIPTION	AMOUNT
125051	2026-03-09	Darryl Ayris	SPRI - nutrient application equipment	\$ 7,400.00
125055	2026-03-09	Hoskin Scientific Ltd	Satlink logger/transmitter & geostationary antenna w/ GPS	\$ 22,519.77
125083	2026-03-19	Ecoland Farms	SPRI - alternative Phosphorus app & nutrient management BMP	\$ 5,300.00
125101	2026-03-26	Ausable Bayfield Conservation Authority	Data analysis support	\$ 10,000.00
125109	2026-03-26	Langs Bus Lines Ltd	Transportation for education events	\$ 11,239.06
125111	2026-03-26	Mark Richards	SPRI - VRA w/ mapping	\$ 12,850.00
125113	2026-03-26	Strathroy Home Hardware Building Centre	Rain barrels	\$ 5,571.51
125115	2026-03-26	University of Windsor	RAP engagement activities	\$ 5,000.00
125122	2026-04-02	Rob Apers	SPRI - alternative Phosphorus app & cover crop	\$ 5,780.00
125124	2026-04-02	Mike Belan	GLFEI - Ag Advisory Committee honourarium & SPRI - cover crop	\$ 5,170.00
125125	2026-04-02	Peter Braet	SPRI - alternative Phosphorus app	\$ 8,300.00
125132	2026-04-02	Canadian Geographic Enterprises	Biinaagami giant floor map	\$ 6,667.00
125137	2026-04-02	Mike Demers	SPRI - cover crop	\$ 8,266.40
125138	2026-04-02	Chris deNijs	SPRI - cover crop	\$ 7,440.00
125141	2026-04-02	Steve Dodge	SPRI - cover crop	\$ 10,500.00
125143	2026-04-02	Joshua Dreise	SPRI - cover crop	\$ 5,835.00
125149	2026-04-02	Jerry Goetheyn	SPRI - cover crop	\$ 5,700.00
125160	2026-04-02	Lamont Farms Inc.	SPRI - cover crop	\$ 6,260.00
125161	2026-04-02	David MacKellar	SPRI - cover crop	\$ 8,940.00
125162	2026-04-02	Adam Mackellar	SPRI - cover crop	\$ 10,500.00
125173	2026-04-02	NETZSCH Canada Inc.	GLFEI - construction materials for sampling	\$ 14,787.18
125177	2026-04-02	Riverside Hill Inc.	SPRI - cover crop	\$ 5,405.00
125183	2026-04-02	Serkka Farms Inc.	SPRI - cover crop	\$ 10,344.50
125193	2026-04-02	Swish Maintenance Ltd.	Cleaning supplies - Warwick & L.C. Henderson campgrounds	\$ 7,197.25
125194	2026-04-02	Tahgahoning Enterprises Inc.	SPRI - cover crop	\$ 5,900.00
125223	2026-04-16	Camis Inc.	Transaction fees - January-March 2026	\$ 6,973.98
125230	2026-04-16	Saucier Plumbing & Heating Ltd.	Propane water heaters	\$ 7,684.00
125232	2026-04-16	Sloan Nursery & Christmas Trees	Trees	\$ 6,885.94
125234	2026-04-16	Van Gorp Construction Inc.	Labour & materials - deck removal & replacement	\$ 9,746.25
125236	2026-04-22	CP Industries Ltd.	Enzyme deodorizers for campgrounds	\$ 5,175.04
125238	2026-04-22	Hortico Inc.	Trees	\$ 7,866.04
124240	2026-04-22	Max Underhill's Farm Supply	Simazine & Komodo	\$ 17,008.81
125243	2026-04-22	Van Gorp Construction Inc.	GLFEI - monitoring station shed & stair installation	\$ 10,283.00
125244	2026-04-29	Gerber Electric	Warwick & A.W. Campbell electrical work	\$ 12,976.13
125246	2026-04-29	Konica Minolta Business Solutions Ltd.	Document management software maintenance & support 1 of 2	\$ 16,471.54
125248	2026-04-29	Marsh Canada Ltd.	Annual insurance premium - vehicle, property, etc.	\$ 103,531.44
125263	2026-05-06	Jeffery Denning	SPRI - cover crop	\$ 10,500.00
125271	2026-05-06	Minuteman Press London South	GLFEI newsletters	\$ 6,358.54
125283	2026-05-06	Minuteman Press London South	Species at Risk newsletters	\$ 5,706.50
125290	2026-05-13	Konica Minolta Business Solutions Ltd.	Document management software maintenance & support 2 of 2	\$ 16,471.54
125293	2026-05-13	Somerville Nurseries Inc.	Trees	\$ 79,057.53
125295	2026-05-13	Township of Warwick	Water repairs	\$ 5,642.02
125298	2026-05-13	Watford Home Hardware Building	Lumber & supplies for Strathroy CA trail maintenance, etc.	\$ 6,798.59
125300	2026-05-19	Conservation Ontario	2026 levy installment #2	\$ 17,230.00
125303	2026-05-19	Michael's Stabling Developments Inc.	Picnic tables for campgrounds	\$ 12,198.35
125307	2026-05-19	Pineneedle Farms Inc.	Live stakes & seedlings	\$ 14,836.17
125313	2026-05-26	Geraldale Holsteins Ltd. c/o Patty Geerts	SPRI - Phosphorus application equipment	\$ 20,000.00
125317	2026-05-26	RVD Farms Ltd.	SPRI - reduced tillage equipment	\$ 20,000.00
<b>TOTAL CHEQUE DISBURSEMENTS -</b>				<b>\$ 632,274.08</b>

## Internet banking payments March-May 2026

TRANS #	DATE	VENDOR	DESCRIPTION	AMOUNT
11122	2026-03-31	Libro Credit Union	Employee expenses	\$ 9,524.64
11125	2026-03-31	OMERS	Employee pension plan	\$ 48,884.54
11126	2026-03-31	Ontario Minister of Finance	Employee Health Tax	\$ 5,348.71
11129	2026-03-31	Receiver General	Payroll source deductions	\$ 46,512.96
11131	2026-03-31	RWAM Insurance Administrators Inc.	Employee group benefits	\$ 21,581.73
11138	2026-04-30	Canada Revenue Agency	Q1 2026 HST remittance	\$ 18,798.61
11146	2026-04-30	Libro Credit Union	Employee expenses	\$ 10,664.77
11147	2026-04-30	OMERS	Employee pension plan	\$ 51,419.88
11148	2026-04-30	Ontario Minister of Finance	Employee Health Tax	\$ 5,459.61
11151	2026-04-30	Receiver General	Payroll source deductions	\$ 86,324.48
11153	2026-04-30	RWAM Insurance Administrators Inc.	Employee group benefits	\$ 22,303.43
11165	2026-05-31	Hydro One Networks Inc.	Electricity	\$ 5,379.20
11168	2026-05-31	OMERS	Employee pension plan	\$ 52,214.08
11169	2026-05-31	Ontario Minister of Finance	Employee Health Tax	\$ 6,051.28
11172	2026-05-31	Receiver General	Payroll source deductions	\$ 94,078.02
11174	2026-05-31	RWAM Insurance Administrators Inc.	Employee group benefits	\$ 22,597.76
11178	2026-05-31	Libro Credit Union	Employee expenses	\$ 11,105.18
<b>TOTAL INTERNET BANKING DISBURSEMENTS -</b>				<b>\$ 518,248.88</b>
<b>Major Visa purchases:</b>				
			Global Industrial - speed bumps	\$ 1,215.41
			Candlewood Suites - soil conference	\$ 1,833.12
			Amazon - office supplies	\$ 812.36
			Oregon RFID - PIT array supplies	\$ 1,153.29
			Real Canadian Superstore - GLFEI	\$ 724.56
			Enterprise rental car - GLFEI	\$ 1,509.07
			Staples	\$ 1,107.28
			Fanshawe - tuition for employee courses	\$ 594.80
			Best Western Pembroke - OPFA conference	\$ 546.42
			Mango Maps renewal	\$ 983.11
			Safety Wear Canada - safety vests	\$ 571.83
			Heatline - Courtright Station	\$ 1,197.77
			Enterprise rental	\$ 1,271.48
<b>PAYROLL RUNS</b>				
			Payroll No. 6	\$ 83,296.50
			Payroll No. 7	\$ 91,215.99
			Payroll No. 8	\$ 93,325.77
			Payroll No. 9	\$ 95,206.65
			Payroll No. 10	\$ 100,745.31
			Payroll No. 11	\$ 111,059.33
<b>TOTAL PAYROLL RUNS -</b>				<b>\$ 574,849.55</b>



Item 7.1 (g)  
Kate Jamieson  
May 31, 2026

## 2026 GENERAL LEVY REPORT

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MUNICIPALITY	GROSS LEVY	PAID TO DATE	OUTSTANDING
Adelaide Metcalfe Tp	\$ 33,525.55	\$ 33,525.55	\$ -
Brooke-Alvinston Tp	\$ 29,827.46	\$ 29,827.46	\$ -
Chatham-Kent Mn	\$ 227,572.98	\$ 227,572.98	\$ -
Dawn-Euphemia Tp	\$ 45,134.37	\$ 45,134.37	\$ -
Enniskillen Tp	\$ 32,846.48	\$ -	\$ 32,846.48
Lambton Shores Mn	\$ 89,566.13	\$ 89,566.13	\$ -
Middlesex Centre Mn	\$ 42,018.54	\$ 42,018.54	\$ -
Newbury V	\$ 2,743.18	\$ 2,743.18	\$ -
Oil Springs V	\$ 3,610.69	\$ 3,610.69	\$ -
Petrolia Tp	\$ 45,168.89	\$ -	\$ 45,168.89
Plympton Wyoming Tp	\$ 100,665.38	\$ -	\$ 100,665.38
Point Edward V	\$ 35,925.98	\$ 35,925.98	\$ -
Sarnia	\$ 636,481.26	\$ 159,120.32	\$ 477,360.94
Southwest Middlesex Mn	\$ 20,176.39	\$ 20,176.39	\$ -
St Clair Tp	\$ 200,338.53	\$ -	\$ 200,338.53
Strathroy-Caradoc Tp	\$ 158,987.43	\$ 158,987.43	\$ -
Warwick Tp	\$ 39,149.75	\$ 39,149.75	\$ -
<b>TOTAL</b>	<b>\$ 1,743,738.99</b>	<b>\$ 887,358.77</b>	<b>\$ 856,380.22</b>

ACECE - 14095  
SWSTM16000\_4603280\_019 ES 00558ST CLAIR REGION CONSERVATION  
AUTHORITY  
205 MILL POND CRES  
STRATHROY ON N7G 3P9Account Number: 460-16010  
Account Type: Regular Account  
For the Period: April 1 to 30, 2026  
Last Statement: March 31, 2026

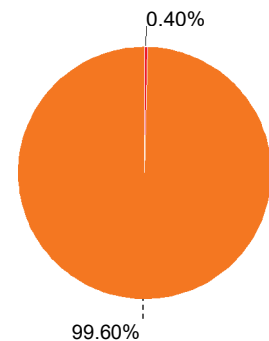
Item 7.1 (h)

Address Information  
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Suite 900  
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N6A 5R8Phone: (519) 679-9490  
Website: www.scotiawealthmanagement.com  
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Craig Emptage (519) 660-3259  
craig.emptage@scotiawealth.comYour Investment Team  
Michael Willemse (519) 660-3268  
Yousef Nassereddine (519) 660-3224  
Tammy Jackson (519) 660-3215  
Elyza Ubao (519) 660-3225

## CANADIAN Account Overview

Currency: Canadian Dollar

Asset Class Summary	Apr. 30, 2026 Market Value	% of Total Assets
Cash	3,243	0.40
Fixed Income	793,418	99.60
<b>Total Value of Account</b>	<b>\$796,661</b>	<b>100.00</b>
Total Value on Last Statement, March 31, 2026	\$797,964	

Regulated by CIRO  
Canadian Investment  
Regulatory Organization

## Details of Your Account Holdings

Type	Security Description	Quantity	Average Cost	Adjusted Book Value	Market Price	Market Value
<b>Cash</b>						
CASH						3,243
<b>Total Cash</b>						<b>\$3,243</b>
<b>Fixed Income</b>						
CASH	ISHARES CANADIAN UNIVERSE BOND INDEX ETF See Endnote 1	13,854	27.318	378,467	27.920	386,804
CASH	SCOTIA CANADIAN INCOME FUND CL F (577)	32,964.229	11.966	394,464	12.335	406,614
<b>Total Fixed Income</b>						<b>\$793,418</b>
<b>Total Account Holdings</b>				<b>\$776,174</b>		<b>\$796,661</b>

The average cost and adjusted book value displayed on this statement incorporates re-invested dividends and/or mutual fund distributions and does not necessarily reflect your original purchase price. Please see Average Cost & Adjusted Book Value in the Statement Notes for more information.

## Monthly Activity

Date	Type	Activity	Description	Quantity	Price	Credit/Debit(-)
<b>Opening Cash Balance</b>						<b>\$4,366.77</b>
Apr. 01, 2026	CASH	DIVIDEND	SCOTIA CANADIAN INCOME FUND CL F (577) REINVEST 03/30/26 @ \$12.3620 PLUS FRACTIONS OF 0.803 BOOK VALUE \$986.53	79		
Apr. 16, 2026	CASH	HST	MPP MANAGED PORTFOLIOS GST/ HST/QST 86817 6249 RT0001 TID#0110F100464597 MPP HST-ON 31 Mar 2026			-256.76
Apr. 16, 2026	CASH	FEE	MPP MANAGED PORTFOLIOS GST/ HST/QST 86817 6249 RT0001 TID#0110F100250901			-1,975.10

## Monthly Activity - continued

Date	Type	Activity	Description	Quantity	Price	Credit/Debit(-)
Apr. 30, 2026	CASH		ISHARES CANADIAN UNIVERSE BOND INDEX ETF DIST ON 13854 SHS REC 04/27/26 PAY 04/30/26	0.0800		1,108.32

Closing Cash Balance						\$3,243.23
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## Summary

## Income Summary

	This Period	Year-to-Date
Total Income	\$0	\$0



## Go paperless with Scotia OnLine

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To learn more about the ScotiaMcLeod services and features available through Scotia OnLine, please contact your advisor or a member of their team.

# Investment Report

BMO Nesbitt Burns Inc.

Non-registered account #440-171 89-13

April 30, 2026

ST. CLAIR REGION  
CONSERVATION AUTHORITY  
205 MILL POND CRESCENT  
STRATHROY ON N7G 3P9

## Your Investment Report

### Account Summary

This table provides an overview of your account, including the opening and closing balance for the reporting period.

Your Investments	Opening Value Apr 1, 2026	Closing Value Apr 30, 2026	Balance on Apr 30, 2026 (CAD\$)
<b>Canadian Dollar Investments</b>			
Cash Account	1,728,571.14	1,728,752.14	1,728,752.14
	1,728,571.14	1,728,752.14	1,728,752.14
<b>Grand Total (CAD\$)</b>			<b>1,728,752.14</b>
		<b>Last Statement Mar 31, 2026</b>	<b>1,728,571.14</b>

You can access up-to-date account information online through BMO Nesbitt Burns Gateway at: [www.gateway.bmonesbittburns.com](http://www.gateway.bmonesbittburns.com). To register for Gateway, please contact your Investment Advisor.

### We're here to help

We're dedicated to helping you succeed in meeting all of your wealth management goals. Call any member of our team referenced below if you have questions about Your Investment Report.

FLICK/BATCH#4  
Investment Advisor  
519-646-1180

Batch Flick Wealth Management  
[www.batchflick.com](http://www.batchflick.com)  
Assistant: Patricia Daer  
[Patricia.Daer@nbpcd.com](mailto:Patricia.Daer@nbpcd.com)

ADAM D'SILVA  
BMO Private Wealth Market Leader  
(519) 672-8560

Suite 1900  
One London Place  
255 Queens Avenue  
London, ON N6A 5R8

# Investment Report

BMO Nesbitt Burns Inc.

Non-registered account #440-17189-13

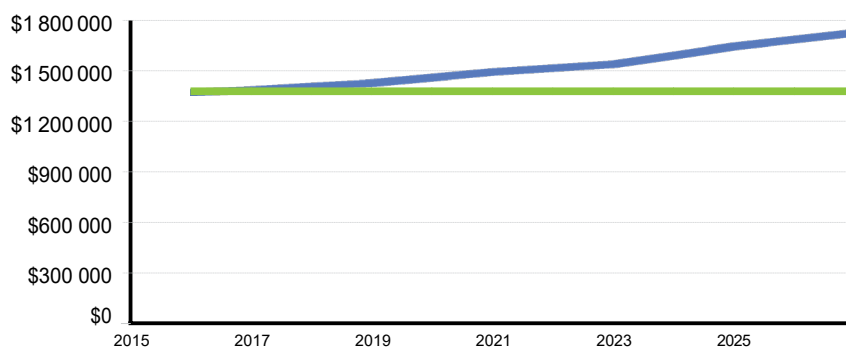
April 30, 2026

## Changes to your account

This table provides a summary of the change in value of your account, including all deposits, withdrawals and the change in market value of your investments, for both the current year and as of the start of reporting. Where applicable, balances have been converted to Canadian dollars, see page 1 for exchange rates.

	This Year (2026)	Since January 1, 2016
Opening Value	1,723,033.64	1,379,179.68
Deposited	+ 0.00	+ 0.00
Withdrawn	- 0.00	- 0.00
Net Invested	= 0.00	= 0.00
Change In Market Value	+ 5,718.50	+ 349,572.46
Closing Value on Apr 30, 2026	1,728,752.14	1,728,752.14

Net Invested is the value of total deposits less the value of total withdrawals.



\* MARKET VALUE  
\* NET INVESTED

The Change in Market Value of your account since January 1, 2016 is \$349,572.46. This includes gains, losses and income received with respect to the investments held in your account.

## Summary of your investments in Canadian dollars

### Your Investor Profile

Investment Objective	Income		
Time Horizon	10 yrs and more		
Investment Category	Amount	Target %	Holdings %
* Cash and Short-term Investments	828,752.14	10.00	47.90
* Fixed Income	900,000.00	90.00	52.10
* Equities	0.00	0.00	0.00
Total	1,728,752.14		100.00



Investments held in your account have been chosen based on objectives you selected on the Client Account Agreement. As your circumstances change, it is important to talk to your Investment Advisor about updating these objectives.

# Investment Report

BMO Nesbitt Burns Inc.

Non-registered account #440-17189-13

April 30, 2026

## Your Canadian Dollar Investments

All amounts are reported in Canadian Dollars.

### [Income you received](#)

Type of Income	Current Month	Year to Date
Interest	0.00	5,013.70
Total	0.00	5,013.70

Under Income you received:

- Distributions for ETFs, REITS, Funds are not officially classified by the issuer until after year-end. For this reason, we do not include that income in this section - even though these distributions are provisionally reported as 'dividends' under "Account activity for this month".
- Stock dividends reported in this statement's investment details will be included in subsequent statements under Year to date.

### [Your investment details](#)

	Quantity	Cost		Market Value on April 30, 2026	
		Per Unit	Total	Per Unit	Total
<b>Cash Account</b>					
* Cash and Short-term Investments					
CASH			19,283.70		19,283.70
BANK OF MONTREAL CAD HISA SERIES A (101) - BMT101	109,468.440	1.000	109,468.44	1.000	109,468.44
BMO TRUST COMPANY GIC ANNUAL DUE 06/01/2026 4.810% (See Bulletin board)	100,000	100.000	100,000.00	100.000	100,000.00
EQUITABLE BANK GIC ANNUAL DUE 06/01/2026 4.810% (See Bulletin board)	100,000	100.000	100,000.00	100.000	100,000.00
HOME EQUITY BANK GIC ANNUAL DUE 06/01/2026 4.810% (See Bulletin board)	100,000	100.000	100,000.00	100.000	100,000.00
COAST CAPITAL SAVINGS GIC ANNUAL DUE 06/19/2026 3.450%	100,000	100.000	100,000.00	100.000	100,000.00
MCAN MORTGAGE GIC ANNUAL DUE 07/06/2026 5.230%	100,000	100.000	100,000.00	100.000	100,000.00
VANCITY GIC ANNUAL DUE 07/09/2026 3.400%	200,000	100.000	200,000.00	100.000	200,000.00
Subtotal			828,752.14		828,752.14

# Investment Report

BMO Nesbitt Burns Inc.

Non-registered account #440-17189-13

April 30, 2026

## Your Canadian Dollar Investments (continued)

All amounts are reported in Canadian Dollars.

### Your investment details (continued)

	Quantity	Cost		Market Value on April 30, 2026	
		Per Unit	Total	Per Unit	Total
* Fixed Income					
Fixed Income					
BANK OF MONTREAL MORTGAGE CORP GIC ANNUAL DUE 11/08/2027 5.270%	200,000	100.000	200,000.00	100.000	200,000.00
GENERAL BANK OF CDA GIC ANNUAL DUE 07/19/2028 4.420%	100,000	100.000	100,000.00	100.000	100,000.00
COMMUNITY TRUST GIC ANNUAL DUE 09/19/2028 3.730%	100,000	100.000	100,000.00	100.000	100,000.00
FAIRSTONE BANK GIC ANNUAL DUE 07/19/2029 4.440%	100,000	100.000	100,000.00	100.000	100,000.00
HOMEQUITY BANK GIC ANNUAL DUE 07/19/2029 4.440%	100,000	100.000	100,000.00	100.000	100,000.00
CONCENTRA BANK GIC ANNUAL DUE 06/19/2030 3.750%	100,000	100.000	100,000.00	100.000	100,000.00
HOMETRUST COMPANY GIC ANNUAL DUE 07/23/2030 3.790%	100,000	100.000	100,000.00	100.000	100,000.00
VERSA BANK GIC ANNUAL DUE 03/11/2031 3.650%	100,000	100.000	100,000.00	100.000	100,000.00
Fixed Income Subtotal			900,000.00		900,000.00
Subtotal			900,000.00		900,000.00
Total for Cash Account			1,728,752.14		1,728,752.14
Total Canadian Dollar Investments			1,728,752.14		1,728,752.14

Average cost and market price indicator descriptions can be found in  Important information about your account .

# Investment Report

BMO Nesbitt Burns Inc.

Non-registered account #440-17189-13

April 30, 2026

## Account activity for this month

Date	Activity	Description	Quantity	Unit Price	Commission	Amount
<b>Cash Account</b>						
Apr 1, 2026		Opening Cash Balance				19,283.70
Apr 1, 2026	Interest	BANK OF MONTREAL CAD HISA SERIES A (101) AS OF 03/31/26 REINVESTED @ \$1.00	181		0.00	0.00
Apr 30, 2026		Closing Cash Balance				19,283.70

This report includes activity recorded in your account since your last statement. For a more comprehensive listing of your account activity, sign into your BMO Nesbitt Burns Gateway account.

# Investment Report

BMO Nesbitt Burns Inc.

Non-registered account #440-17189-13

April 30, 2026

## Your Year-to-Date Fees Summary

### □ Fees you paid

This section summarizes all compensation received by BMO Nesbitt Burns with respect to your account. Our compensation comes from two sources: what we charge you directly (Operating and Transaction charges), and payments we receive from third parties.

	CAD (\$)
Operating charges	
Total operating charges	0.00
Transaction charges	
Total transaction charges	0.00
Total fees you paid in 2026	0.00

See examples of operating charges in "Important Information about your Account". Some fees and charges may be reported as before-tax amounts and applicable tax is reported separately within the 'Sales Tax' line item. Where this is not possible the sales tax is included within the line item.

### □ Payments BMO received from third parties

	CAD (\$)
GIC Commission	1,250.68
Trailing Commission	90.36
Total payments BMO Nesbitt Burns received from third parties in 2026	1,341.04

We received trailing commissions with respect to securities you owned during the reporting period.

Investment funds pay the investment fund managers a management fee for managing their funds. In turn, the investment managers pay us ongoing trailing commissions for the advice and services we provide to you. The amount of the trailing commission depends on the sales charge option under which you purchased your mutual fund. You are not directly charged a trailing commission or management fee; however, these fees will reduce the fund's overall investment return to you. Information about management fees and other charges to your investment funds is included in the applicable fund facts document.

### □ Bulletin board

The USD/CAD conversion rate is: 1.35840, as of April 30, 2026

The following security in your Cash Account account 44017189 matures in the near future. Your Investment Advisor Portfolio Manager has investment alternatives.

BMO TRUST COMPANY GIC  
ANNUAL  
DUE 06/01/2026 4.810%

# Investment Report

BMO Nesbitt Burns Inc.

Non-registered account #440-17189-13

April 30, 2026

## Bulletin board (continued)

The following security in your Cash Account account 44017189 matures in the near future. Your Investment Advisor Portfolio Manager has investment alternatives.

EQUITABLE BANK GIC  
ANNUAL  
DUE 06/01/2026 4.810%

The following security in your Cash Account account 44017189 matures in the near future. Your Investment Advisor Portfolio Manager has investment alternatives.

HOMEQUITY BANK GIC  
ANNUAL  
DUE 06/01/2026 4.810%



Reposts	--	11	16
New Followers	936	Not Available	Not Available
Engagements*	--	146	231

\* **Engagements** = clicks, retweets, replies, follows, and likes

### Instagram

Activity	2025 (March – May)	2025 (March – May)
Total Followers	1,362	1,211
Views	12,297	20,137
Reach	2,698	5,622
Engagements*	529	876

\* **Engagements** = The number of likes or reactions, saves, comments, shares and replies on your content

### Strategic Objectives(s):

**Goal 4** – Provide recreation and education opportunities for the public to enjoy and learn from our natural environment.

**Meeting Date:** June 25, 2026 **Item 7.1 (j)**  
**Report Date:** June 4, 2026  
**Submitted by:** Melissa Levi, Myra Spiller, Mark Northcott

**Subject:** Conservation Education Report – June Education Program

## Spring Outdoor Education Program:

**Spring 2026 Field Trips:** The Education team is busy delivering Spring Field Trips. To date, approximately 2,800 students (and 650 adult participants) will visit from 30 different watershed schools to participate in St. Clair Conservation's Education Programs. In addition, several Special Interest groups will visit for evening/weekend programming this spring, bringing an additional 425 visitors to LC Henderson Conservation Area.

**Spring 2026 Nature in your Neighbourhood:** St. Clair Conservation continues to deliver Schoolyard programs to help remove financial barriers for schools unable to travel to the Conservation Area. During Spring 2026, approximately 600 students, and 70 teachers, will participate in schoolyard programming.

## Great Lakes Freshwater Ecosystem Initiative Fund Update:

**2026 Specialist High Skilled Major Student Conference:** The 2026 conference was held at the Ken Houston Memorial Agricultural Centre in Dresden, Ontario, on April 22nd. Approximately 150 students from the Specialist High Skills Major Environment and Agriculture programs registered to attend the conference. Attending students had the opportunity to choose from nine sessions covering topics such as agricultural technology, soil testing, land stewardship, and nutrient management. The sessions were led by local farmers, equipment dealers, agricultural service providers and staff from the St. Clair Region Conservation Authority with a focus on phosphorus runoff and how the local agricultural industry can play a role in addressing this critical issue.

## First Nations Program Engagement:

**Land-Based Education Project at Kettle and Stony Point First Nation:** Education staff continue to partner in the development of the school's Land-Based Education Program. Programming will run bi-weekly until June 2026. Education Staff are hopeful to acquire additional funding to ensure this valuable partnership can continue.

**Land-Based Education Project at Aamjiwnaang First Nation:** Monthly Land-Based Education opportunities for Aamjiwnaang First Nation's primary students will continue until June. Education Staff are hopeful to acquire additional funding to ensure this valuable partnership can continue.

**Committee Involvement:**

**Rekindle the Sparks Planning Committee:** Education Staff continue to provide support to this committee. Planning for the 2026 conference is well underway, with conference dates planned for November 2026.

**Arbour Week Committee:** The Education Team continues to be a part of the Arbor Week Committee.





## Recent and Scheduled Meetings

### Canadian RAP Implementation Committee (CRIC)

- November 27, 2024
- November 27, 2025

### Friends of the St. Clair River (FOSCR)

- January 8, 2026
- January 20, 2026
- February 17, 2026
- March 10, 2026

### Binational Public Advisory Council (BPAC)

- February 13, 2025
- May 15, 2025.
- August 6, 2025
- April 30, 2026

## Outreach and Engagement

### Newsletter

Friends of the St. Clair River and the RAP Office continue to partner on the production of St. Clair River News, a free monthly e-newsletter: [April 2026 Newsletter](#) and [May 2026 Newsletter](#).

### Strategic Objectives(s):

Goal 3 – Protect, manage, and restore our natural systems including woodlands, wetlands, waterways, and lakes.

### Financial Impact:

Funding for the RAP Coordinator position is provided by the Ministry of the Environment, Conservation and Parks (MECP) and the Canada Water Agency (CWA).

SCRCA recently secured funding from MECP for RAP Coordination for the 2026-2027 and 2027-2028 fiscal years under their Great Lakes Program. SCRCA has also been approved for further funding from the Canada Water Agency for the 2026-2027 and 2027-2028 fiscal years under the federal Great Lakes Freshwater Ecosystem Initiative Program.

The RAP Coordinator holds monthly meetings with CWA and MECP to provide regular updates on the status of the RAP work and prepares project status reports and financial update reports in accordance with the timelines in the respective funding agreements.

**Ministry of the Environment,  
Conservation and Parks**

**Ministère de l'Environnement,  
de la Protection de la nature et des  
Parcs**



Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor  
Toronto ON M7A 2J3  
Tel.: 416 314-6790

777, rue Bay, 5<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 314-6790

357-2026-1281

May 1, 2026

**TO:** Conservation Authorities Chairs, GMs/CAOs, and municipalities

**SUBJECT:** Minister's direction under section 1.14 of the *Conservation Authorities Act* (re: temporary restrictions)

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I am writing with regards to the transition of Ontario's conservation authority system to a consolidated regional model. The *Plan to Protect Ontario Act* (Budget Measures), 2026 received Royal Assent on April 24, 2026 and pursuant to my authority under section 1.14 of the *Conservation Authorities Act* (CAA), I am issuing a direction to conservation authorities – please see attached to this letter as Attachment A (the "Direction").

The intention of this Direction, which is effective from May 1, 2026 to the transition date under the CAA (i.e., February 1, 2027 or such later date as may be prescribed by the regulations), is to apply temporary restrictions on significant financial, asset or employment decisions to mitigate risk and ensure a stable transition to the new regional structure.

This Direction applies to certain conservation authority decisions related to: governance, organizational or staffing changes; the acquisition and disposition of lands; significant capital transactions; and the provision or acquisition of goods or services. For the decisions specified in this Direction, conservation authorities will be required to seek authorization from the chief executive officer of the Ontario Provincial Conservation Agency (or the Chief Conservation Executive of the Ministry of the Environment, Conservation and Parks if the chief executive officer has not yet been appointed), before the authority can make the decision. This Direction applies to all current conservation authorities, as listed in Appendix A to the attachment. Further guidance on the process to obtain authorization is set out in Appendix B to the attachment. The CAA provides that if an authority makes a decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

Page 2.

These measures are not intended to interfere with the regular day-to-day business and operations of conservation authorities. If you are contemplating whether or not this Direction applies to a conservation authority decision under consideration, if you have any questions regarding this Direction, or if you are looking to request authorization for a conservation authority decision that may be covered under this Direction, please contact the Chief Conservation Executive at [CCEO@ontario.ca](mailto:CCEO@ontario.ca) and copy the Conservation Authorities Section at the Ministry of the Environment, Conservation and Parks at [ca.office@ontario.ca](mailto:ca.office@ontario.ca).

Continuity for communities is a core principle of this transition. These time-limited measures are intended to ensure there aren't any service disruptions during transition and to ensure that the transition to consolidation is smooth and successful with minimal disruptions to conservation authorities' governance, programs and services. Thank you for your continued leadership and collaboration as we work to improve the conservation authority system in Ontario.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd McCarthy", with a long, sweeping underline.

Todd McCarthy  
Minister of the Environment, Conservation and Parks

Enclosures

c: The Honorable Rob Flack, Minister of Municipal Affairs and Housing

## Attachment A

### Minister's Direction Issued Pursuant to Section 1.14 of the *Conservation Authorities Act* (this "Direction")

Section 1.14 of the Conservation Authorities Act provides the Minister of the Environment, Conservation and Parks with the authority to issue a direction to a conservation authority in relation to various matters for the purpose of facilitating the transition to a regional watershed-based framework for conservation authorities. The types of directions that can be issued by the Minister are set out in clauses 1.14 (1) (a) to (d):

- (a) prohibiting the authority from making a decision in relation to its exercise of any of its powers under this Act or any other Act in the circumstances specified in the direction and subject to any specified conditions;
- (b) requiring the authority to give notice, in accordance with the direction, of a decision that it has made;
- (c) requiring the authority to send notices under subsection 25 (2), 27 (3) or 27.2 (3) by the date specified in the direction;
- (d) governing budgetary and apportionment matters relating to the authority that are otherwise addressed in a regulation made under clause 40 (1) (c), (e) or (f) or clause 40 (3) (k).

Section 1.14 further provides that an authority that receives such a direction shall comply with the direction within the time specified in the direction.

If an authority makes decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

Pursuant to the authority of the Minister of the Environment, Conservation and Parks under clauses 1.14 (1) (a) and (b), the conservation authorities set out under Appendix "A" to this Direction (the "**authorities**" or each, an "**authority**") are hereby directed as follows:

#### **Decisions prohibited unless authorization obtained (direction issued under clause 1.14 (1) (a))**

1. Commencing on the Effective Date and until the transition date, an authority is prohibited from making a decision to do any of the following unless the authority obtains written authorization from the chief executive officer of the Ontario Provincial Conservation Agency ("OPCA CEO") in accordance with the conditions set out in paragraph 4:

- i. Amending an authority's by-laws made under section 19.1 of the CAA, unless the amendment is administrative in nature and does not affect the substance or legal effect of the by-law (e.g. updating references, dates, and terminology; name or title changes; and making obvious corrections where the intended meaning is clear).
- ii. Any of the following related to employment:
  - a. Terminating the employment of a permanent or temporary employee who serves in a senior leadership position, including the authority's chief administrative officer or general manager, its secretary treasurer, and any departmental directors if applicable.
  - b. Filling a vacancy for (i.e. temporarily or permanently) or making any changes to the terms and conditions of employment for any senior leadership position as referred to in sub-subparagraph a.
  - c. Terminating the employment of any employee who serves in a leadership position related to or who are essential to the provision of the following mandatory programs and services described in the following provisions of O. Reg. 686/21 made under the CAA: flood forecasting and warning (section 2), ice management (section 4), infrastructure (section 5), plan reviews (sections 6 and 7) and the administration and enforcement of Parts VI and VII of the CAA (section 8).
  - d. Increasing the total number of employees of the authority unless the increase was already included in the authority's approved final budget for the 2026 calendar year.
- iii. Changing the organizational structure of the employees of the authority, including creating, merging, or eliminating departments.
- iv. Acquiring, by purchase, lease or otherwise, any land or to sell, lease or otherwise dispose of any land owned by the authority.
- v. Acquiring services from a person or body where:
  - a. the duration of the provision of the service exceeds 2 years in length,  
or
  - b. the total cost of the service exceeds the lesser of \$500,000 and 5% of the authority's operating expenses, as reported in the authority's most recent audited financial statement.

This does not include a decision to renew or extend an agreement for a service that a person or body was providing to the authority prior to the Effective Date.

- vi. Providing a service to a person or body where:
- a. the duration of the provision of the service exceeds 2 years in length,  
or
  - b. the total amount to be charged for the service exceeds the lesser of \$500,000 and 5% of the authority's revenues, as reported in the authority's most recent audited financial statement.

This does not include a decision to, renew or extend an agreement for a service that the authority was providing to the person or body prior to the Effective Date.

- vii. Incurring a capital cost in connection with a project or purchasing, leasing or otherwise acquiring personal property, including materials, equipment and vehicles, where:
- a. in the case of a lease, the duration of the term of the lease exceeds 2 years in length,  
or
  - b. the total amount of the capital cost or purchase, lease or other acquisition would exceed the lesser of \$500,000 and 5% of the authority's tangible capital assets, as reported in the authority's most recent audited financial statement.

This direction does not apply if the capital cost or acquisition is contemplated for a particular program or service identified in the authority's approved final budget for the 2026 calendar year and the total capital cost or acquisition amount is within the budgeted amount for the program or service.

- viii. Selling, leasing, or otherwise disposing of or dealing with personal property, including materials, equipment and vehicles, where:
- a. in the case of the lease, the duration of the term of the lease exceeds 2 years in length,  
or
  - b. the total amount of the lease or other disposition or dealing would exceed the lesser of \$500,000 and 5% of the authority's tangible capital assets, as reported in the authority's most recent audited financial statement.
2. Despite paragraph 1, sub-paragraphs 1. v to viii do not apply to a decision of an authority that is made for the purpose of alleviating an immediate danger to human life, the health of any persons, or to property.

3. For greater certainty, paragraph 1 does not apply to a decision of an authority to execute an agreement that has the effect of implementing a decision made by the authority before the Effective Date.
4. The following conditions must be satisfied before an authority is authorized to make a decision that is subject to paragraph 1:
  - i. The authority must request authorization from the OPCA CEO to make the decision, in accordance with paragraph 5 of this Direction.
  - ii. The authority must receive written authorization from the OPCA CEO to make the decision. If authorization for the request is granted only in part, the authority must ensure that its decision does not exceed the scope of the authorization.
5. For the purposes of paragraph 4, the authority must request authorization to make a decision that is subject to paragraph 1 by submitting the following information to the OPCA CEO:
  - i. A description of the decision that the authority is seeking authorization to make, including details of the proposed decision and why the proposed decision is a decision that is subject to paragraph 1.
  - ii. A resolution of the authority supporting the proposed decision.
  - iii. An explanation for why authorization should be granted, including any risks associated with deferring the proposed decision until after the transition date.
  - iv. Any information about relevant dates for the proposed decision, including any considerations around urgency or the time-sensitive nature of the proposed decision.
6. The authority must provide any additional information about the request to the OPCA CEO at the OPCA CEO's request.

**Notice of a decision that an authority has made to address an emergency  
(direction issued under clause 1.14 (1) (b))**

7. Commencing on the Effective Date and until the transition date, where the authority makes a decision that is not subject to paragraph 1 by reason that the decision is made for the purpose of alleviating an immediate danger to human life, health, or property, the authority must give notice to OPCA CEO within 3 business days after making the decision.
8. The notice mentioned in paragraph 7 must describe the decision that was made and explain how the decision that was made for the purpose of alleviating an immediate danger to human life, the health of any persons, or to property.

## General

9. In this Direction, a reference to the OPCA CEO means the Chief Conservation Executive of the Ministry of the Environment, Conservation and Parks, if a chief executive officer of OPCA has not yet been appointed.
10. In this Direction, a reference to an authority's approved final budget for the 2026 calendar year means the authority's final budget for the 2026 calendar year that was approved prior to the Effective Date. For greater certainty, if an authority has not yet approved its final budget for the 2026 calendar year prior to the Effective Date, the authority does not have an approved final budget for the 2026 calendar year for the purposes of this Direction.
11. The authority must ensure that any employee of the authority who is responsible for or involved in making a decision that is subject to this Direction is made aware of this Direction, and the authority must require these employees to take all steps necessary to ensure the authority complies with this Direction.
12. This Direction applies to the conservation authorities listed in Appendix "A" to this Direction.
13. For greater certainty, this Direction also applies to the conservation authorities listed in Appendix "A" to this Direction when such conservation authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.
14. This Direction is effective from May 1, 2026 (the "**Effective Date**") to the transition date, within the meaning of the *Conservation Authorities Act* (i.e., February 1, 2027 or such later date as may be prescribed by the regulations).
15. This Direction may be amended in writing from time to time at the sole discretion of the Minister.



Todd McCarthy  
Minister of the Environment, Conservation and Parks  
May 1, 2026

## Appendix A

### LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

<b>Ausable Bayfield CA</b>	<b>Lower Trent Region CA</b>
<b>Cataraqui Region CA</b>	<b>Maitland Valley CA</b>
<b>Catfish Creek CA</b>	<b>Mattagami Region CA</b>
<b>Central Lake Ontario CA</b>	<b>Mississippi Valley CA</b>
<b>Credit Valley CA</b>	<b>Niagara Peninsula CA</b>
<b>Crowe Valley CA</b>	<b>Nickel District CA</b>
<b>Essex Region CA</b>	<b>North Bay-Mattawa CA</b>
<b>Ganaraska Region CA</b>	<b>Nottawasaga Valley CA</b>
<b>Grand River CA</b>	<b>Otonabee Region CA</b>
<b>Grey Sauble CA</b>	<b>Quinte Region CA</b>
<b>Halton Region CA</b>	<b>Raisin Region CA</b>
<b>Hamilton Region CA</b>	<b>Rideau Valley CA</b>
<b>Kawartha Region CA</b>	<b>Saugeen Valley CA</b>
<b>Kettle Creek CA</b>	<b>Sault Ste. Marie Region CA</b>
<b>Lake Simcoe Region CA</b>	<b>South Nation River CA</b>
<b>Lakehead Region CA</b>	<b>St. Clair Region CA</b>
<b>Long Point Region CA</b>	<b>Toronto and Region CA</b>
<b>Lower Thames Valley CA</b>	<b>Upper Thames River CA</b>

## Appendix B

### GUIDANCE DOCUMENT FOR THE MINISTER'S DIRECTION ISSUED UNDER SECTION 1.14 OF THE CAA

The following sets out additional information and guidance for authorities in relation to the Minister's Direction issued May 1, 2026 under s. 1.14 of the CAA.

The ministry strongly encourages conservation authorities to contact the Ontario Provincial Conservation Agency (OPCA) at [CCEO@ontario.ca](mailto:CCEO@ontario.ca) if an authority is uncertain about the scope, application or requirements of this direction. OPCA can help clarify whether a proposed decision is subject to this Direction and how the authority can ensure it complies with this Direction.

As paragraph 11 of the Direction provides, if any decisions covered by the Direction are made by employees of the authority, the authority has the obligation to ensure that their employees are aware of this Direction and that the authority seeks prior authorization in accordance with the Direction before the decision is made.

The CAA provides that, if an authority makes a decision in contravention of a direction issued under clause 1.14 (1) (a), the authority's decision has no effect and any agreement that the authority enters into that is in contravention of the direction is void.

#### **Request and OPCA CEO Decision Process**

##### Making a Request

After a conservation authority determines that a proposed decision requires authorization from the OPCA CEO, the authority may make a request for authorization via email to [CCEO@ontario.ca](mailto:CCEO@ontario.ca) containing the following required information:

- A description of the decision that the authority is seeking authorization to make, including details of the proposed decision and why the proposed decision is a decision that is subject to paragraph 1 of the Direction.
- A resolution of the authority supporting the proposed decision.
- An explanation for why authorization should be granted, including any risks associated with deferring the proposed decision until after the transition date.
- Any information about relevant dates for the proposed decision, including any considerations around urgency or the time-sensitive nature of the proposed decision.

Any notices of decisions required to be given to OPCA CEO under paragraph 7 of the Direction should also be sent via email to [CCEO@ontario.ca](mailto:CCEO@ontario.ca).

##### Confirmation of Receipt

Once the OPCA (or Office of the Chief Conservation Executive (OCCE) if the OPCA CEO has not yet been appointed), receives a request from the authority that includes the required information, the authority will be notified by OPCA that the request has been received and the timeline for a decision. The OPCA will also inform the Ministry's Conservation Authorities Section (CAS) (via [ca.office@ontario.ca](mailto:ca.office@ontario.ca)) that a request for written authorization has been received. In addition, if the authority provides notice under paragraph 7 of the Direction of a decision made for the purpose of alleviating an immediate danger to human life, health, or property, the OPCA will inform the CAS.

If, upon review by the OPCA CEO, it is determined that a decision is not subject to the requirement for prior written authorization, the authority will be notified as soon as possible that the decision is not subject to this Direction.

### Consideration of Request

The OPCA CEO will endeavour to make a decision on the request in a timely manner and not more than 30 calendar days from the day of receiving the request that is accompanied with the required information. Where the complexity of the request or the need for additional information necessitates, written notice will be provided to the authority by the OPCA of any additional time needed to issue a decision.

The OPCA CEO may consult on an authority's request with the relevant transition committee and project executive that has been appointed by OPCA for that authority. . The OPCA CEO may also require the authority to provide additional information if needed to support their consideration of the request.

### Decision

The OPCA CEO may make the following types of decisions on a request for written authorization:

- Grant authorization to the authority to proceed with making the decision that was the subject of the request, in whole or in part (i.e., authorize the authority to proceed in a more limited manner than what was requested).
- Deny authorization, including in circumstances where, in the opinion of the OPCA CEO, the decision would not be in the best interest of the future regional conservation authority, or it would be more appropriate to defer the decision to the future regional conservation authority.

The decision of the OPCA CEO on the request will be given in writing to the authority and will include a rationale for the decision if the decision is to deny authorization or only grant authorization in part. The Ministry's CAS will also be notified of the OPCA CEO's decision.

Where an authority's proposed decision is authorized by the OPCA CEO, or where the proposed decision has been authorized but only in part, this in no way compels the authority to proceed with the decision. In all cases, the authority retains the sole power to determine whether to proceed with any decision that has been authorized by the OPCA CEO.

### Reconsideration

There is no process for reconsideration of an OPCA CEO decision on a request for authorization under the Direction.

An authority whose request for authorization is denied or granted only in part may request authorization again in accordance with the Direction at a later date if the circumstances have changed and the authority believes that these changes in circumstances would support the granting of authorization.